## **Structure of Submission**

**QUARTER 2 Performance Report** 

**Summary of Vote Performance** 

**Cumulative Progress Report for Projects and Programme** 

**Quarterly Progress Report for Projects and Programmes** 

**QUARTER 3: Workplans for Projects and Programmes** 

**QUARTER 4: Cash Request** 

**Submission Checklist** 

## **HALF-YEAR:** Highlights of Vote Performance

### V1: Summary of Issues in Budget Execution

This section provides an overview of Vote expenditure

#### (i) Snapshot of Vote Releases and Expenditures

Table V1.1 below summarises cumulative releases and expenditures by the end of the quarter:

**Table V1.1: Overview of Vote Expenditures (UShs Billion)** 

(i) Excluding	Arrears, Taxes	Approved Budget	Cashlimits by End	Released by End	Spent by End Dec	% Budget Released	% Budget Spent	% Releases Spent
	Wage	0.000	24.518	0.000	0.000	N/A	N/A	N/A
Recurrent	Non Wage	0.434	5.803	0.249	0.130	57.4%	30.0%	52.2%
D 1	GoU	0.000	24.725	0.000	0.000	N/A	N/A	N/A
Development	nt Donor*	0.000	N/A	0.000	0.000	N/A	N/A	N/A
·	GoU Total	0.434	55.046	0.249	0.130	57.4%	30.0%	52.2%
Total GoU+D	onor (MTEF)	0.434	N/A	0.249	0.130	57.4%	30.0%	52.2%
(ii) Arrears	Arrears	0.000	N/A	0.000	0.000	N/A	N/A	N/A
and Taxes	Taxes**	0.000	N/A	0.000	0.000	N/A	N/A	N/A
	<b>Total Budget</b>	0.434	55.046	0.249	0.130	57.4%	30.0%	52.2%
(iii) Non Tax	Revenue	2.184	N/A	0.133	0.133	6.1%	6.1%	100.0%
	<b>Grand Total</b>	2.617	55.046	0.382	0.263	14.6%	10.0%	68.8%
Excluding	Taxes, Arrears	2.617	55.046	0.382	0.263	14.6%	10.0%	68.8%

The table below shows cumulative releases and expenditures to the Vote by Vote Function:

Table V1.2: Releases and Expenditure by Vote Function\*

Billion Uganda Shillings	Approved Budget	Released	Spent	% Budget Released	% Budget Spent	% Releases Spent
VF:1409 Revenue collection and mobilisation	2.62	0.38	0.26	14.6%	10.0%	68.8%
Total For Vote	2.62	0.38	0.26	14.6%	10.0%	68.8%

<sup>\*</sup> Excluding Taxes and Arrears

#### (ii) Matters to note in budget execution

Old laws which are limiting enhancenment of revenue collections

### Table V1.3: High Unspent Balances and Over-Expenditure in the Domestic Budget (Ushs Bn)

Tuble 11.5. High Chispent Bulances and Over Expenditure in the Domestic Budget (Csins Bh)					
(i) Major unpsent balances					
(ii) Expenditures in excess of the original approved budget					
(u) Expenditures in excess of the original approved budget					
* Excluding Taxes and Arrears					

## V2: Performance Highlights

This section provides highlights of output performance, focusing on key outputs and actions impelemented to improve section performance.

## **HALF-YEAR: Highlights of Vote Performance**

Table V2.1: Key Vote Output Indicators and Expenditures\*

Vote, Vote Function Key Output  Vote Function: 1409 Revenu	Approved Budget and Planned outputs	Cumulative Expen		Status and Reasons for Variation from Plans	any
		m			
Output: 140902 I	<b>Local Revenue Collections</b>				
Description of Performance:	68.19Bn Mobilised and collected as NTR.	UGX. 29,404,872,2 as NTR	( ; ;	Riots in the City reduced collections in Trading lic Absence of a Land board approve revised rent. No collections in St. Balikud and Wandegeya market. collections in hotel tax.	cense. I to dembe
Performance Indicators:					
Proportion of targeted revenue collected	68.19		14.6		
Output Cost.	UShs Bn:	1.917 UShs Bn:	0.263	% Budget Spent:	13.7%
Vote Function Cost	UShs Bn:	2.617 UShs Bn:	0.263	% Budget Spent:	10.0%
Cost of Vote Services:	UShs Bn:	<b>2.617</b> UShs Bn:	0.263	% Budget Spent:	10.0%

<sup>\*</sup> Excluding Taxes and Arrears

UGX 14,458,106,930 was collected against the targeted UGX 16,232,688,850. This is a performance of 89%.

Review of Local Governments Rating Act 2005 is ongoing.

System analysis Development plan and database design for Public Transport Management System have been carried out. The integration of different modules including Electronic payment with Banks and Telecom Companies was also concluded. Demonstration of the project to the sponsor, owner and management was carried out.

**Table V2.2: Implementing Actions to Improve Vote Performance** 

Planned Actions:	Actual Actions:	Reasons for Variation
Vote: 122 Kampala Capital City Authorit	у	
Vote Function: 14 09 Revenue collection a	nd mobilisation	
Building a database on:	Building a database on:	Achieved as planned
- Properties in theCity	- Properties in theCity	_
- Taxis in the city	- Taxis in the city	
- Business license payers	- Business license payers	
- Hotel tax payers	- Hotel tax payers	
- Local services tax payers	- Local services tax payers	

## V3: Details of Releases and Expenditure

This section provides a comprehensive summary of the outputs delivered by the Vote and further details of Vote expenditures by Vote Function and Expenditure Item.

Table V3.1: GoU Releases and Expenditure by Output\*

Billion Uganda Shillings	Approved Budget	Released	Spent	% GoU Budget Released	% GoU Budget Spent	% GoU Releases Spent
VF:1409 Revenue collection and mobilisation	0.43	0.25	0.13	57.4%	30.0%	52.2%
Class: Outputs Provided	0.43	0.25	0.13	57.4%	30.0%	52.2%
140902 Revenue generating contracts reviewed	0.43	0.25	0.13	57.4%	30.0%	52.2%
Total For Vote	0.43	0.25	0.13	57.4%	30.0%	52.2%

## **HALF-YEAR: Highlights of Vote Performance**

\* Excluding Taxes and Arrears

Table V3.2: 2013/14 GoU Expenditure by Item

Billion Uganda Shillings	Approved Budget	Releases	Expend- iture	% Budged Released	% Budget Spent	%Releases Spent
Output Class: Outputs Provided	0.43	0.25	0.13	57.4%	30.0%	52.2%
221011 Printing, Stationery, Photocopying and Binding	0.43	0.25	0.13	57.4%	30.0%	52.2%
Grand Total:	0.43	0.25	0.13	57.4%	30.0%	52.2%
Total Excluding Taxes and Arrears:	0.43	0.25	0.13	57.4%	30.0%	52.2%

Table V3.3: GoU Releases and Expenditure by Project and Programme\*

Billion Uganda Shillings	Approved Budget	Released	Spent	% GoU Budget	% GoU Budget	% GoU Releases
				Released	Spent	Spent
VF:1409 Revenue collection and mobilisation	0.43	0.25	0.13	57.4%	30.0%	52.2%
Recurrent Programmes						
06 Revenue Management	0.43	0.25	0.13	57.4%	30.0%	52.2%
Total For Vote	0.43	0.25	0.13	57.4%	30.0%	52.2%

<sup>\*</sup> Excluding Taxes and Arrears

Table V3.4: Donor Releases and Expenditure by Project and Programme\*

### **QUARTER 2: Cumulative Outputs and Expenditure by End of Quarter**

Annual Planned Outputs

Cumulative Outputs Achieved by End of Quarter (Quantity and Location)

Cumulative Expenditures made by the End of the Quarter to Deliver Cumulative Outputs

UShs Thousand

#### Vote Function: 1409 Revenue collection and mobilisation

Recurrent Programmes

#### Programme 06 Revenue Management

Outputs Provided

Output: 14 09 01 Registers for various revenue sources developed

Valued all properties in the City

six tax payers registers were Cleaned/ updated to expand the taxpayer base. registers these are Trading License, Property rates, Ground rent, Local Service Tax, Local Hotel Tax and Taxis

#### Reasons for Variation in performance

Revaluation has not started due to limited funds given the colossal amount of funding required for thid activity.

 Total
 0

 Wage Recurrent
 0

 Non Wage Recurrent
 0

 NTR
 0

#### Output: 14 09 02 Revenue generating contracts reviewed

UGX 68.2bn mobilised and collected

UGX 29,404,872,245 NTR was collected against the targeted UGX 31,423,680,424 a performance of 94%.

7 sensitizations were conducted to enlighten taxpayers and staff on the different sources of revenue. Participants were drawn from different sectors i.e. Revenue officers, Market leaders, Hotel managers and employers; teachers in Rubaga Division, Supervisors and team leaders in the Directorate of Revenue collection; residents of Kawempe Division together with their local leaders and Trade links (u) Ltd

Specialized revenue stationary worth UGX 50,335,200 was procured, this included Licenses and BAFs

Automation of Taxi collection fees started and System analysis, Development plan and database designs have been done. Integration of different modules has been done and a demonstration of the project to the sponsor, owner and management was carryed out.

6 registers, that is, Trading License, Property rates, Ground rent, Local Service Tax, Local Hotel Tax and

Item	Spent
211103 Allowances	70,460
221001 Advertising and Public Relations	6,382
221002 Workshops and Seminars	55,757
221011 Printing, Stationery, Photocopying and	130,068
Binding	

## QUARTER 2: Cumulative Outputs and Expenditure by End of Quarter

Annual Planned Outputs

Cumulative Outputs Achieved by End
of Quarter (Quantity and Location)

Cumulative Expenditures made by the End of the Quarter to
Deliver Cumulative Outputs

UShs Thousand

#### Vote Function: 1409 Revenue collection and mobilisation

Recurrent Programmes

#### Programme 06 Revenue Management

Taxis Cleaning/updating of the registers has been done. This is done continually

Review of Local Governments Rating Act 2005 commenced with Consultations between the Directorate of Revenue Collection and Directorate of Legal Affairs. The exercise is still on going

19 hotel audits were commenced of which 3 were concluded. The audited hotels include Ivy's, Sojovalo, College Inn, Hotel Ruch, Nob View Hotel, Emerald Hotel, Silver springs, Fang Fang, Capital palace hotel and Mosa courts apartments. LST and its surcharge of UGX 24,734,850 and Trading license fees amounting to UGX 2,806,000 has so far been collected.

#### Reasons for Variation in performance

Riots in the City reduced collections in Trading license Absence of a Land board to approve revised rent. No collections in St. Balikudembe and Wandegeya market. Low collections in hotel tax.

	Total	262,668
Wage Reco	ırrent	0
Non Wage Recu	ırrent	130,068
	NTR	132,600
GRAND TO	TAL	262,668
Wage Recu	ırrent	0
Non Wage Recu	ırrent	130,068
GoU Develop	ment	0
External Fina	ncing	0
	NTR	132,600

### **QUARTER 2: Outputs and Expenditure in Quarter**

Outputs Planned in Quarter	Actual Outputs Achieved in Quarter	Expenditures incurred in the Quarter to deliver outputs
		UShs Thousand

#### Vote Function: 1409 Revenue collection and mobilisation

Recurrent Programmes

#### Programme 06 Revenue Management

Outputs Provided

Output: 14 09 01 Registers for various revenue sources developed

Preparing valuation rolls and presenting trhem to valuation court

six tax payers registers were Cleaned/ updated to expand the taxpayer base. registers these are Trading License, Property rates, Ground rent, Local Service Tax, Local Hotel Tax and Taxis.

#### Reasons for Variation in performance

Revaluation has not started due to limited funds given the colossal amount of funding required for thid activity.

 Total
 0

 Wage Recurrent
 0

 Non Wage Recurrent
 0

 NTR
 0

#### Output: 14 09 02 Revenue generating contracts reviewed

OrganisingTax and revenue education programs.

Procuring accountable stationer such as trading licences

Automating revenue administration process through review and update the existing tax payers processes and databases; and acquire a revenue management IT system and IT hardware

Review existing laws and propose amendments to address the identified

Identifying revenue staff traning needs and conducting trainings to address identified performance gaps

Recovering outstanding taxes and fees

Strengthening revenue collection enforcement service standards.

Developing communication standards. Sensitising staff on communication standards and enforce the standards. UGX 14,458,106,930 was collected against the targeted UGX 16,232,688,850. This is a performance of 89%.

Review of Local Governments Rating Act 2005 is ongoing.

1 sensitization campaign was carried out during the quarter. The participants were from Trade links (u) Ltd and topic covered was Local Service Tax.

10 audits were conducted during the quarter. 9 of these audits were in the hotel industry.

System analysis Development plan and database design for Public Transport Management System and have been done. Integration of different modules including Electronic payment with Banks and Telecom Companies was also concluded. Demonstration of the project to the sponsor, owner and management was also done.

Item	Spent
211103 Allowances	13,180
221001 Advertising and Public Relations	6,382
221002 Workshops and Seminars	2,546
221011 Printing, Stationery, Photocopying and	66,257
Rinding	

#### Reasons for Variation in performance

## **QUARTER 2: Outputs and Expenditure in Quarter**

Outputs Planned in Quarter	Actual Outputs Achieved in Quarter	Expenditures incurred in the Quarter to deliver outputs
		UShs Thousand

### Vote Function: 1409 Revenue collection and mobilisation

Recurrent Programmes

#### Programme 06 Revenue Management

Riots in the City reduced collections in Trading license Absence of a Land board to approve revised rent. No collections in St. Balikudembe and Wandegeya market. Low collections in hotel tax.

t 66,257 R 22,108 L 88,366 t 0	Wage Recurrent Non Wage Recurrent NTR GRAND TOTAL Wage Recurrent	
22,108 2. <b>88,366</b> t 0	NTR GRAND TOTAL	
88,366 t	GRAND TOTAL	
t (		
	Wage Recurrent	
66.253	,, age reconstent	
i 00,237	Non Wage Recurrent	
t 0	GoU Development	
3	External Financing	
22,108		

## **QUARTER 3: Revised Workplan**

Planned Outputs for the Quarter	Estimated Funds Available in Quarter	UShs Thousand
(Quantity and Location)	(from balance brought forward and actual/expected releaes)	

#### Vote Function: 1409 Revenue collection and mobilisation

Recurrent Programmes

### Programme 06 Revenue Management

Outputs Provided

Output: 14 09 02 Local Revenue Collections

	Item	Balance b/f	New Funds	Total
OrganisingTax and revenue education programs.	221011 Printing, Stationery, Photocopying and Binding	118,878	0	118,878
Procuring accountable stationer such as trading	Total	118,878	0	118,878
licences	Wage Recurrent	0	0	0
Automating revenue administration process	Non Wage Recurrent	118,878	0	118,878

through review and update the existing tax payers processes and databases;

Review existing laws and propose amendments to address the identified gaps.

Identifying revenue staff traning needs and conducting trainings to address identified performance gaps

Recovering outstanding taxes and fees

Strengthening revenue collection enforcement service standard

Sensitising staff on communication standards and enforce the standards.

NTR	0	0	0
GRAND TOTAL	118,878	0	118,878
Wage Recurrent	0	0	0
Non Wage Recurrent	118,878	0	118,878
GoU Development	0	0	0
External Financing	0	0	0
NTR	0	0	0

## **QUARTER 4: Revised Cashflow Plan**

Non-Wage Recurrent

	Annual budget	Release to end of Q3	% Budget Released	Q4 Cash	Q4 Cash Requirement	
				Total	% Budget	
PAF	0	0	0.0%	0	0.0%	
Statutory	0	0	0.0%	0	0.0%	
Other	0.4337683277	0.098946199	22.8%	0	0.0%	
Total	0.4337683277	0.098946199	22.8%	0	0.0%	
Reasons for cash requirement greater than 1/4 of the budget:				N∖A		

#### **GoU Development**

	Annual budget	8	% Budget	Q4 Cash	Requirement
	end of Q3	Released	Total	% Budget	
PAF	0	0	0.0%	0	0.0%
Other	0	0	0.0%	0	0.0%
Total	0	0	0.0%	0	0.0%

#### **Grand Total**

	Annual budget	Annual budget Release to % Budget		Q4 Cash	Requirement	
		end of Q3	Released	Total	% Budget	
Grand Total	0.4337683277	0.098946199	22.8%	0	0.0%	

#### Non-Wage Recurrent

	Annual budget		% Budget Released	Q4 Cash	Q4 Cash Requirement		
		end of Q3		Total	% Budget		
PAF	0	0	0.0%	0	0.0%		
Statutory	0	0	0.0%	0	0.0%		
Other	0.4337683277	0.098946199	22.8%	0	0.0%		
Total	0.4337683277	0.098946199	22.8%	0	0.0%		
Reasons for co	ash requirement grea	ter than 1/4 of th	e budget:	N\A			

#### **GoU Development**

	Annual budget	9	% Budget		Requirement	
	end of Q3	Released	Total	% Budget		
PAF	0	0	0.0%	0	0.0%	
Other	0	0	0.0%	0	0.0%	
Total	0	0	0.0%	0	0.0%	
Reasons for	Reasons for cash requirement greater than 1/4 of the budget:			N\A		

	Annual budget		,	Q4 Cash	Q4 Cash Requirement	
			Released	Total	% Budget	
Grand Total	0.4337683277	0.098946199	22.8%	0	0.0%	

N	on-	W	age	Recurrent	
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	Annual budget	Release to end of Q3	% Budget	Q4 Cash Requirement	
			Released	Total	% Budget
PAF	0	0	0.0%	0	0.0%
Statutory	0	0	0.0%	0	0.0%
Other	0.4337683277	0.098946199	22.8%	0	0.0%
Total	0.4337683277	0.098946199	22.8%	0	0.0%
Reasons for co	ash requirement grea	ter than 1/4 of th	e budget:	N∖A	

#### GoU Development

	Annual budget		% Budget	Q4 Cash	Requirement
	•		Released	Total	% Budget
PAF	0	0	0.0%	0	0.0%
Other	0	0	0.0%	0	0.0%
Total	0	0	0.0%	0	0.0%
Raasons for	cash requirement grea	ter than 1/1 of t	he hudaet:	N\A	

#### **Grand Total**

	Annual budget	, ,		Q4 Cash	Requirement	
		end of Q3	Released	Total	% Budget	
Grand Total	0.4337683277	0.098946199	22.8%	0	0.0%	

#### Non-Wage Recurrent

	9	Release to end of Q3	% Budget	Q4 Cash Requirement		
			Released	Total	% Budget	
PAF	0	0	0.0%	0	0.0%	
Statutory	0	0	0.0%	0	0.0%	
Other	0.4337683277	0.098946199	22.8%	0	0.0%	
Total	0.4337683277	0.098946199	22.8%	0	0.0%	
Reasons for co	ash requirement grea	ter than 1/4 of th	e budget:	N\A		

#### GoU Development

	Annual budget	Release to end of Q3	% Budget	Q4 Cash Requirement		
			Released	Total	% Budget	
PAF	0	0	0.0%	0	0.0%	
Other	0	0	0.0%	0	0.0%	
Total	0	0	0.0%	0	0.0%	
Reasons for	cash requirement grea	ter than 1/4 of t	he budget:	N∖A		

	Annual budget Relea		% Budget	Q4 Cash	Cash Requirement	
		end of Q3	Released	Total	% Budget	
Grand Total	0.4337683277	0.098946199	22.8%	0	0.0%	

Non-	Wage	Recurrent
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	Annual budget	Release to end of Q3	% Budget	Q4 Cash Requirement		
			Released	Total	% Budget	
PAF	0	0	0.0%	0	0.0%	
Statutory	0	0	0.0%	0	0.0%	
Other	0.4337683277	0.098946199	22.8%	0	0.0%	
Total	0.4337683277	0.098946199	22.8%	0	0.0%	
Reasons for co	ash requirement grea	ter than 1/4 of th	e budget:	N∖A		

#### GoU Development

	Annual budget		% Budget	Q4 Cash	Requirement
	•		Released	Total	% Budget
PAF	0	0	0.0%	0	0.0%
Other	0	0	0.0%	0	0.0%
Total	0	0	0.0%	0	0.0%
Raasons for	cash requirement grea	ter than 1/1 of t	he hudaet:	N\A	

#### **Grand Total**

	Annual budget Release to end of Q3	* * * * * * * * * * * * * * * * * * * *		Q4 Cash	Requirement	
		end of Q3	Released	Total	% Budget	
Grand Total	0.4337683277	0.098946199	22.8%	0	0.0%	

#### Non-Wage Recurrent

	Annual budget	Release to end of Q3	% Budget	Q4 Cash Requirement		
			Released	Total	% Budget	
PAF	0	0	0.0%	0	0.0%	
Statutory	0	0	0.0%	0	0.0%	
Other	0.4337683277	0.098946199	22.8%	0	0.0%	
Total	0.4337683277	0.098946199	22.8%	0	0.0%	
Reasons for co	ash requirement grea	ter than 1/4 of th	e budget:	N∖A		

#### GoU Development

	Annual budget	Release to % Budget end of Q3 Released	o o	Q4 Cash Requirement		
			Released	Total	% Budget	
PAF	0	0	0.0%	0	0.0%	
Other	0	0	0.0%	0	0.0%	
Total	0	0	0.0%	0	0.0%	
Reasons for	cash requirement grea	ter than 1/4 of t	he budget:	N∖A		

	Annual budget		% Budget	Q4 Cash	Requirement	
		end of Q3	Released	Total	% Budget	
Grand Total	0.4337683277	0.098946199	22.8%	0	0.0%	

Non-W	age	Recurrent
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	Annual budget		% Budget	Q4 Cash	Requirement
		end of Q3	Released	Total	% Budget
PAF	0	0	0.0%	0	0.0%
Statutory	0	0	0.0%	0	0.0%
Other	0.4337683277	0.098946199	22.8%	0	0.0%
Γotal	0.4337683277	0.098946199	22.8%	0	0.0%
easons for co	ısh requirement grea	ter than 1/4 of th	e budget:	N∖A	

#### GoU Development

	Annual budget	et Release to % Budget end of Q3 Released	~	Q4 Cash	Requirement
	e		Total	% Budget	
PAF	0	0	0.0%	0	0.0%
Other	0	0	0.0%	0	0.0%
Total	0	0	0.0%	0	0.0%
Raasons for	cash requirement grea	ter than 1/1 of t	he hudaet:	N\A	

#### **Grand Total**

	Annual budget		% Budget	Q4 Cash l	Requirement	
		end of Q3	Released	Total	% Budget	
Grand Total	0.4337683277	0.098946199	22.8%	0	0.0%	

#### Non-Wage Recurrent

	9		% Budget	~	Requirement	
		end of Q3	Released	Total	% Budget	
PAF	0	0	0.0%	0	0.0%	
Statutory	0	0	0.0%	0	0.0%	
Other	0.4337683277	0.098946199	22.8%	0	0.0%	
Total	0.4337683277	0.098946199	22.8%	0	0.0%	
Reasons for co	ash requirement grea	ter than 1/4 of th	e budget:	N\A		

#### GoU Development

	Annual budget	et Release to end of Q3	% Budget	Q4 Cash	Q4 Cash Requirement	
			Released	Total	% Budget	
PAF	0	0	0.0%	0	0.0%	
Other	0	0	0.0%	0	0.0%	
Total	0	0	0.0%	0	0.0%	
Reasons for	cash requirement grea	ter than 1/4 of t	he budget:	N∖A		

	Annual budget		% Budget	Q4 Cash	Requirement	
		end of Q3	Released	Total	% Budget	
Grand Total	0.4337683277	0.098946199	22.8%	0	0.0%	

## Non-Wage Recurrent

	Annual budget		% Budget	Q4 Cash	Q4 Cash Requirement	
			Released	Total	% Budget	
PAF	0	0	0.0%	0	0.0%	
Statutory	0	0	0.0%	0	0.0%	
Other	0.4337683277	0.098946199	22.8%	0	0.0%	
Total	0.4337683277	0.098946199	22.8%	0	0.0%	
Reasons for co	ash requirement grea	ter than 1/4 of th	e budget:	N∖A		

#### GoU Development

	Annual budget		% Budget Released	Q4 Cash	Q4 Cash Requirement	
	end of Q3	end of Q3		Total	% Budget	
PAF	0	0	0.0%	0	0.0%	
Other	0	0	0.0%	0	0.0%	
Total	0	0	0.0%	0	0.0%	
Reasons for	cash requirement grea	ter than 1/4 of t	he hudget:	N∖A		

	Annual budget		% Budget	Q4 Cash	Requirement	
		end of Q3	Released	Total	% Budget	
Grand Total	0.4337683277	0.098946199	22.8%	0	0.0%	

### **Checklist for OBT Submissions made during QUARTER 3**

This is an automated checklist which shows whether data has been entered into the areas which are required for a complete quarterly submission. It does not verify the quality of the data that has been entered. A complete checklist is therefore a necessary, but not sufficient condition for a satisfactory submission to MoFPED.

### Project and Programme Quarterly Performance Reports and Workplans (Step 2)

The table below shows whether output information, and where relevant donor and ntr data has been entered into the required areas for the quarterly performance reports and quarterly workplans under step 2.

#### **Output Information**

Vote Func	tion, Project and Program	Q2 Report	Q3 Workplan
1409 Reve	enue collection and mobilisation		
o Recurren	t Programmes		
- 06	Revenue Management	Data In	Data In

#### **Donor Releases and Expenditure**

#### **NTR Releases and Expenditure**

Vote Functi	ion, Project and Program	Q Repor	2 Q3 t Workplan	
1409 Reve	nue collection and mobilisation			
○ Recurrent Programmes				
- 06	Revenue Management	Data In	Data In	

The table below shows whether data has been entered in the fields for key variances in budget execution under step 2.2 and 2.3:

### Vote Performance Summary (Step 3)

The table below shows whether information has been entered into the required fields in the vote performance summary tables for each vote functions under step 3.1:

Vote Function	Perf. Indicators	Output Summary	Actions
1409 Revenue collection and mobilisation	Data In	Data In	Data In

The table below shows whether data has been entered into the vote narrative fields under step 3.2:

	Narrative
Narrative	Data In

## Quarterly Cash Requests (Step 4)

The table below shows whether data has been entered into the cash request under step 4:

	Cash Request
Cash Request	Data In