

Vote: 117 Uganda Tourism Board

Structure of Submission

QUARTER 2 Performance Report

Summary of Vote Performance

Cumulative Progress Report for Projects and Programme

Quarterly Progress Report for Projects and Programmes

QUARTER 3: Workplans for Projects and Programmes

QUARTER 4: Cash Request

Submission Checklist

Vote: 117 Uganda Tourism Board

HALF-YEAR: Highlights of Vote Performance

V1: Summary of Issues in Budget Execution

This section provides an overview of Vote expenditure

(i) Snapshot of Vote Releases and Expenditures

Table V1.1 below summarises cumulative releases and expenditures by the end of the quarter:

Table V1.1: Overview of Vote Expenditures (US\$ Billion)

(i) Excluding Arrears, Taxes	Approved Budget	Cashlimits by End	Released by End	Spent by End Dec	% Budget Released	% Budget Spent	% Releases Spent
Recurrent Wage	0.390	0.195	0.195	0.195	50.0%	49.9%	99.8%
Recurrent Non Wage	0.920	0.697	0.426	0.634	46.3%	68.9%	148.7%
Development GoU	0.093	0.032	0.032	0.026	34.3%	28.2%	82.1%
Development Donor*	0.000	N/A	0.000	0.000	N/A	N/A	N/A
GoU Total	1.403	0.924	0.653	0.855	46.6%	60.9%	130.8%
Total GoU+Donor (MTEF)	1.403	N/A	0.653	0.855	46.6%	60.9%	130.8%
(ii) Arrears and Taxes Arrears	0.000	N/A	0.000	0.000	N/A	N/A	N/A
(ii) Arrears and Taxes Taxes**	0.000	N/A	0.000	0.000	N/A	N/A	N/A
Total Budget	1.403	0.924	0.653	0.855	46.6%	60.9%	130.8%
(iii) Non Tax Revenue	0.000	N/A	0.000	0.000	N/A	N/A	N/A
Grand Total	1.403	0.924	0.653	0.855	46.6%	60.9%	130.8%
Excluding Taxes, Arrears	1.403	0.924	0.653	0.855	46.6%	60.9%	130.8%

The table below shows cumulative releases and expenditures to the Vote by Vote Function :

Table V1.2: Releases and Expenditure by Vote Function*

Billion Uganda Shillings	Approved Budget	Released	Spent	% Budget Released	% Budget Spent	% Releases Spent
VF:0653 Tourism Services	1.40	0.65	0.85	46.6%	60.9%	130.8%
Total For Vote	1.40	0.65	0.85	46.6%	60.9%	130.8%

* Excluding Taxes and Arrears

(ii) Matters to note in budget execution

The main variance was under the Quality Assurance function. Funds budgeted for this function were reallocated and used under the Marketing and Promotion function. This was due to insufficient funds for Marketing but also because the Tourism Regulations signed by the Hon MTWA in June 2013 had not yet been printed, delaying their operationalisation and dissemination

Table V1.3: High Unspent Balances and Over-Expenditure in the Domestic Budget (Ushs Bn)

(i) Major unspent balances
(ii) Expenditures in excess of the original approved budget
* Excluding Taxes and Arrears

V2: Performance Highlights

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HALF-YEAR: Highlights of Vote Performance

This section provides highlights of output performance, focusing on key outputs and actions implemented to improve section performance.

Table V2.1: Key Vote Output Indicators and Expenditures*

<i>Vote, Vote Function Key Output</i>	Approved Budget and Planned outputs	Cumulative Expenditure and Performance	Status and Reasons for any Variation from Plans
Vote Function: 0653 Tourism Services			
Output: 065303	Quality Assurance (Inspection, Registration, Licenses, Class. & Monitoring)		
<i>Description of Performance:</i>	Training of Local Governments of major tourism offices in Quality Assurance. Sensitization of Hotel owners in standards	NONE	Because of the delayed printing of the Tourism Regulations by the MTWA, it was not possible to carry out the Quality Assurance function, as this would require as a first step, wide dissemination of the Regulations and also sensitizing the sector stakeholders and industry actors in the area of Industry Regulation.
<i>Performance Indicators:</i>			
No. of tourism facilities owners sensitized in standards	200	0	
No. of tourism facilities inspected and registered		0	
No. of Local Government staff in the major Tourism Districts trained in Quality Assurance	50	0	
<i>Output Cost:</i>	US\$ Bn: 0.066	US\$ Bn: 0.041	% Budget Spent: 62.0%
Vote Function Cost	US\$ Bn: 1.403	US\$ Bn: 0.855	% Budget Spent: 60.9%
Cost of Vote Services:	US\$ Bn: 1.403	US\$ Bn: 0.855	% Budget Spent: 60.9%

* Excluding Taxes and Arrears

Because of the financial constraints facing the institution, the funds available for attending the World Travel Market Fair in London in November 2013 were not sufficient. Additionally, the Board of Directors, in an effort to improve the performance of UTB started on a process of recruiting a team of competent and well remunerated staff. MFPED was requested to facilitate these two activities. A total of Shs. 250m was released, but this was taken as front loading and not as supplementary funding. This will affect the implementation of earlier planned activities, especially in the 4th quarter

Table V2.2: Implementing Actions to Improve Vote Performance

Planned Actions:	Actual Actions:	Reasons for Variation
Vote: 117 Uganda Tourism Board		
Vote Function: 0653 Tourism Services		
Lobby MFPED to develop regulations to impose the tourism development levy	Lobbying continues with MoFPED. UTB had a meeting with staff from CICs (MFPED) and World Bank in regard to the possibility of sharing the Local Hotel Tax currently collected by the Local Authorities with UTB.	N/A
Lobby MFPED for increased funding under wage to enable recruitment of new	The Board of Directors did request MoFPED for funds and Shs. 150m was	NONE

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QUARTER 2: Cumulative Outputs and Expenditure by End of Quarter

Annual Planned Outputs	Cumulative Outputs Achieved by End of Quarter (Quantity and Location)	Cumulative Expenditures made by the End of the Quarter to Deliver Cumulative Outputs	US\$ Thousands
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Vote Function: 0653 Tourism Services

Recurrent Programmes

Programme 01 Headquarters

Outputs Provided

Output: 06 5301 Tourism Promotion and Marketing

		Item	Spent
10,000 assorted promotional materials produced and/or distributed worldwide.	promotional materials were distributed worldwide, including in Uganda	221001 Advertising and Public Relations	149,720
Participate in 2 international tourism fairs, 1 regional tourism fair	UTB organized the World Tourism Day celebrations held on 27 September 2013 in Fort Portal under the theme: and Water: Protecting our Common Future.	221005 Hire of Venue (chairs, projector, etc)	4,545
Organize the World Tourism day celebrations.	UTB participated in the Buganda Tourism Expo that took place on the 26th July-4th August 2013 in Lubiri, Mengo.	221009 Welfare and Entertainment	9,053
	UTB partnered with other actors to organize the Miss Tourism 2013. As part of Miss Tourism, UTB launched the Destination Uganda Tour for the contestants to travel to different tourist sites in the country as a means of promoting domestic tourism. The contestants are also traveling to different parts of the world marketing and promoting Uganda. The finals were held on 25th October 2013..	221011 Printing, Stationery, Photocopying and Binding	10,311
	UTB coordinated Uganda's participation at the World Travel Market (WTM) Fair in London in November 2013.	227002 Travel abroad	12,646
	Attended the 19th World Routes Development Forum in Las Vegas, USA which attracted more than 3,000 high profile delegates from more than 100 countries world wide. Uganda's participation was led by Civil Aviation Authority. The event was co-hosted by the Las Vegas Convention and Visitors' Authority and Las Vegas McCarran International Airport. UTB was represented by the Manager, Marketing.	227003 Carriage, Haulage, Freight and transport hire	7,091
	UTB continued to distribute promotional materials worldwide. DVDs, maps bags were distributed at the Ugandan Stand at the WTM fair.	227004 Fuel, Lubricants and Oils	5,827

Reasons for Variation in performance

Given the importance of the Routes World and this being an opportunity for Uganda to showcase in the United States of America, this activity, though

Vote: 117 Uganda Tourism Board**QUARTER 2: Cumulative Outputs and Expenditure by End of Quarter**

Annual Planned Outputs	Cumulative Outputs Achieved by End of Quarter (Quantity and Location)	Cumulative Expenditures made by the End of the Quarter to Deliver Cumulative Outputs <i>US\$ Thousands</i>
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Vote Function: 0653 Tourism Services*Recurrent Programmes***Programme 01 Headquarters**

not earlier planned could not be missed.

Total	202,214
<i>Wage Recurrent</i>	0
<i>Non Wage Recurrent</i>	202,214
<i>NTR</i>	0

Output: 06 5302 Tourism Research and Development

	<i>Item</i>	<i>Spent</i>	
Return on Investment in Tourism Sector Exploratory Study	Monitoring was carried out in the Ruwenzori region to assess the performance of the Community Tourism Initiatives, and in preparation for the expected EU funded project "Sustainable Financing of RMNP".	225002 Consultancy Services- Long-term 227004 Fuel, Lubricants and Oils	2,835 5,632
Policy and Planning meetings in the region attended;	UTB is a partner in the implementation of the project. The project is expected to commence in October 2013.		
Formulation of an M&E framework, Monitoring of UTB activities country wide, mobilisation of funds	M&E framework draft in place but is yet to be updated and finalised		
	The Return on Investment Study was carried out. A draft is in place awaiting finalisation.		
	M&E done but still in draft. Finalisation was delayed by the delayed approval and printing of the Strategic Plan, which was done in December 2013. The M&E framework will be completed during Q3.		

Reasons for Variation in performance

No regional meeting was attended by the department for two main reasons; no invitation was extended to us, but also, funds were insufficient for any trip outside the country.

Total	13,162
<i>Wage Recurrent</i>	0
<i>Non Wage Recurrent</i>	13,162
<i>NTR</i>	0

Output: 06 5303 Quality Control (Inspection, Registration, Licenses, Class. & Monitoring)

Vote: 117 Uganda Tourism Board**QUARTER 2: Cumulative Outputs and Expenditure by End of Quarter**

Annual Planned Outputs	Cumulative Outputs Achieved by End of Quarter (Quantity and Location)	Cumulative Expenditures made by the End of the Quarter to Deliver Cumulative Outputs	US\$ Thousands
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Vote Function: 0653 Tourism Services*Recurrent Programmes***Programme 01 Headquarters**

<i>Non Wage Recurrent</i>	377,760
<i>NTR</i>	0

*Development Projects***Project 1127 Support to Uganda Tourism Board***Capital Purchases***Output: 06 5376 Purchase of Office and ICT Equipment, including Software**

		<i>Item</i>	<i>Spent</i>
Retrofitting of the Quality Assurance department to carry out licensing and monitoring	NONE	231005 Machinery and equipment	24,108

Reasons for Variation in performance

Funds were reallocated and used for paying internet services

Total	24,108
<i>GoU Development</i>	24,108
<i>External Financing</i>	0
<i>NTR</i>	0

Output: 06 5378 Purchase of Office and Residential Furniture and Fittings

		<i>Item</i>	<i>Spent</i>
Branding and equipping of National Theatre office	The UTB offices at National Theatre were branded and equipped as planned.	231006 Furniture and fittings (Depreciation)	2,200

Reasons for Variation in performance

The funds available were reallocated and used for paying Office Internet

Total	2,200
<i>GoU Development</i>	2,200
<i>External Financing</i>	0
<i>NTR</i>	0

GRAND TOTAL	854,765
<i>Wage Recurrent</i>	194,546
<i>Non Wage Recurrent</i>	633,912
<i>GoU Development</i>	26,308
<i>External Financing</i>	0
<i>NTR</i>	0

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QUARTER 2: Outputs and Expenditure in Quarter

Outputs Planned in Quarter	Actual Outputs Achieved in Quarter	Expenditures incurred in the Quarter to deliver outputs
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US\$ Thousand

Vote Function: 0653 Tourism Services

Recurrent Programmes

Programme 01 Headquarters

Outputs Provided

Output: 06 5301 Tourism Promotion and Marketing

		Item	Spent
2,500 promotional material distributed world wide	UTB coordinated Uganda's participation at the World Travel Market (WTM) Fair in London in November 2013.	221001 Advertising and Public Relations	149,720
		221005 Hire of Venue (chairs, projector, etc)	412
		221009 Welfare and Entertainment	5,720
Participate in 1 international tourism fair	Attended the 19th World Routes Development Forum in Las Vegas, USA which attracted more than 3,000 high profile delegates from more than 100 countries world wide. Uganda's participation was led by Civil Aviation Authority. The event was co-hosted by the Las Vegas Convention and Visitors' Authority and Las Vegas McCarran International Airport. UTB was represented by the Manager, Marketing.	221011 Printing, Stationery, Photocopying and Binding	7,538
		227002 Travel abroad	7,846
		227003 Carriage, Haulage, Freight and transport hire	1,758
		227004 Fuel, Lubricants and Oils	3,260
	UTB continued to distribute promotional materials worldwide. DVDs, maps bags were distributed at the Ugandan Stand at the WTM fair.		
	UTB coordinated the National organizing committee of the activities leading to the viewing of the total eclipse, a rare, once in a while event that brought together people from all over the world.		

Reasons for Variation in performance

Given the importance of the Routes World and this being an opportunity for Uganda to showcase in the United States of America, this activity, though not earlier planned could not be missed.

Total	176,254
Wage Recurrent	0
Non Wage Recurrent	176,254
NTR	0

Output: 06 5302 Tourism Research and Development

		Item	Spent
Policy and Planning meetings in the region attended;	The Return on Investment Study was carried out. A draft is in place awaiting finalisation.	225002 Consultancy Services- Long-term	2,835
		227004 Fuel, Lubricants and Oils	3,065
	Draft M&E framework done . Finalisation awaited finalisation and printing of the Strategic Plan, which was done in December 2013. The		

Vote: 117 Uganda Tourism Board**QUARTER 2: Outputs and Expenditure in Quarter**

Outputs Planned in Quarter	Actual Outputs Achieved in Quarter	Expenditures incurred in the Quarter to deliver outputs
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US\$ Thousand

Vote Function: 0653 Tourism Services*Recurrent Programmes***Programme 01 Headquarters***Reasons for Variation in performance*

NONE

221006 Commissions and related charges	12,770
221007 Books, Periodicals & Newspapers	1,472
221008 Computer supplies and Information Technology (IT)	1,988
221009 Welfare and Entertainment	3,623
221011 Printing, Stationery, Photocopying and Binding	5,699
221016 IFMS Recurrent costs	5,000
222001 Telecommunications	1,565
222003 Information and communications technology (ICT)	1,680
223003 Rent – (Produced Assets) to private entities	41,732
223005 Electricity	4,000
223006 Water	1,000
225001 Consultancy Services- Short term	1,320
227004 Fuel, Lubricants and Oils	10,363
228001 Maintenance - Civil	3,333
228002 Maintenance - Vehicles	3,828
228003 Maintenance – Machinery, Equipment & Furniture	635
228004 Maintenance – Other	590
Total	340,668
<i>Wage Recurrent</i>	97,535
<i>Non Wage Recurrent</i>	243,133
<i>NTR</i>	0

*Development Projects***Project 1127 Support to Uganda Tourism Board***Capital Purchases***Output: 06 5376 Purchase of Office and ICT Equipment, including Software**

Procure 6 desk tops, 3 laptops and 3 printers	NONE	Item	Spent
		231005 Machinery and equipment	10,500

Reasons for Variation in performance

Funds were reallocated and used for paying ifor nternet services

Total	10,500
<i>GoU Development</i>	10,500
<i>External Financing</i>	0
<i>NTR</i>	0

Output: 06 5378 Purchase of Office and Residential Furniture and Fittings

Vote: 117 Uganda Tourism Board**QUARTER 2: Outputs and Expenditure in Quarter**

Outputs Planned in Quarter	Actual Outputs Achieved in Quarter	Expenditures incurred in the Quarter to deliver outputs <i>UShs Thousand</i>
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Vote Function: 0653 Tourism Services*Development Projects***Project 1127 Support to Uganda Tourism Board**

	<i>None</i>	<i>Item</i>	<i>Spent</i>
Procure 6 workstations for new staff and partition National Theatre offices	None	231006 Furniture and fittings (Depreciation)	2,200

Reasons for Variation in performance

The funds available were reallocated and used for paying Office Internet

Total	2,200
<i>GoU Development</i>	2,200
<i>External Financing</i>	0
<i>NTR</i>	0
GRAND TOTAL	564,735
<i>Wage Recurrent</i>	97,535
<i>Non Wage Recurrent</i>	454,500
<i>GoU Development</i>	12,700
<i>External Financing</i>	0
<i>NTR</i>	0

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QUARTER 4: Revised Cashflow Plan

Non-Wage Recurrent

	Annual budget	Release to end of Q3	% Budget Released	Q4 Cash Requirement	
				Total	% Budget
PAF	0.920154941	0.4	43.5%	0.21	22.8%
Statutory	0	0	0.0%	0	0.0%
Other	0	0	0.0%	0	0.0%
Total	0.920154941	0.4	43.5%	0.21	22.8%

Reasons for cash requirement greater than 1/4 of the budget:

The cash plan remains as was planned at the beginning of the year.

GoU Development

	Annual budget	Release to end of Q3	% Budget Released	Q4 Cash Requirement	
				Total	% Budget
PAF	0.093302512	0.07	75.0%	0	0.0%
Other	0	0	0.0%	0	0.0%
Total	0.093302512	0.07	75.0%	0	0.0%

Reasons for cash requirement greater than 1/4 of the budget:

All the available balance to be released during Q3

Grand Total

	Annual budget	Release to end of Q3	% Budget Released	Q4 Cash Requirement	
				Total	% Budget
Grand Total	1.013457453	0.47	46.4%	0.21	20.7%

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Checklist for OBT Submissions made during QUARTER 3

This is an automated checklist which shows whether data has been entered into the areas which are required for a complete quarterly submission. It does not verify the quality of the data that has been entered. A complete checklist is therefore a necessary, but not sufficient condition for a satisfactory submission to MoFPED.

Project and Programme Quarterly Performance Reports and Workplans (Step 2)

The table below shows whether output information, and where relevant donor and ntr data has been entered into the required areas for the quarterly performance reports and quarterly workplans under step 2.

Output Information

Vote Function, Project and Program	Q2 Report	Q3 Workplan
0653 Tourism Services		
○ Recurrent Programmes		
- 01 Headquarters	Data In	Data In
○ Development Projects		
- 1127 Support to Uganda Tourism Board	Data In	Data In

Donor Releases and Expenditure

NTR Releases and Expenditure

The table below shows whether data has been entered in the fields for key variances in budget execution under step 2.2 and 2.3:

Vote Performance Summary (Step 3)

The table below shows whether information has been entered into the required fields in the vote performance summary tables for each vote functions under step 3.1:

Vote Function	Perf. Indicators	Output Summary	Actions
0653 Tourism Services	Data In	Data In	Data In

The table below shows whether data has been entered into the vote narrative fields under step 3.2:

Narrative	Narrative
Narrative	Data In

Quarterly Cash Requests (Step 4)

The table below shows whether data has been entered into the cash request under step 4:

Cash Request	Cash Request
Cash Request	Data In