

Annex 11: Reporting Cycle

B. Local Governments

Quarter	Date	Release Process and Reporting	Condition for Release
Q1	<i>Last Working day of July</i>	<i>Draft Q4 performance report (prev FY)</i>	<i>Approved Q3 (Prev FY) Performance Report and Draft Performance Contract (Form B)</i>
	<i>Last working day of August</i>	<i>Sectors Review the Q4 Performance Reports and provide feedback</i>	
	<i>Last working day of September</i>	<i>LGs review and re-submit Q4 performance reports</i>	
Q2	<i>Last Working day of October</i>	<i>Draft Q1 Performance Report</i>	<i>Approved Q4 (Prev FY) Performance Report and Final Performance Contract (Form B)</i>
	<i>Last working day of November</i>	<i>Sectors Review of Q1 Performance Reports</i>	
	<i>Last working day of December</i>	<i>LGs review and re-submit Q1 performance reports</i>	
Q3	<i>Last Working day of January</i>	<i>Draft Q2 Performance Report</i>	<i>Approved Q1 Performance Report</i>
	<i>Last working day of February</i>	<i>Sectors Review of Q2 Performance Reports</i>	
	<i>Last working day of March</i>	<i>LGs review and re-submit Q2 performance reports and draft Budget Performance Contract</i>	
Q4	<i>Last Working day of April</i>	<i>Draft Q3 Performance Report</i>	<i>Approved Q2 Performance Report</i>
	<i>Last working day of May</i>	<i>Sectors Review of Q3 Performance Reports</i>	
	<i>Last working day of June</i>	<i>LGs review and re-submit Q3 performance reports and final Budget Performance Contract (Form B)</i>	