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Plot 2-12, Apollo Kaggwa Road  
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Kampala  
Uganda

In any correspondence on  
this subject please quote No. **BPD 86/150/01**

THE REPUBLIC OF UGANDA

5<sup>th</sup> July 2018

All Local Government Accounting Officers

### **DELAYED SUBMISSIONS OF FINAL BUDGET ESTIMATES AND PERFORMANCE CONTRACTS FOR FY 2018/19**

Section 45 (3) of the Public Finance Management Act (2015) requires that an Accounting Officer enters into an annual budget performance contract with the Secretary to the Treasury which shall bind the Accounting Officer to deliver on the activities in the work plan of the Vote for a financial year, submitted under Section 13 (15).

Accordingly, this Ministry prepared and uploaded Indicative Planning Figures onto the Programme Budgeting System (PBS) to facilitate finalization of Performance Contracts, Budget Estimates and Work plans for FY2018/19. Copies of the detailed excel schedules indicating the adjusted Budget Estimates by Sector, Vote and Grant were emailed to you.

This Ministry appreciates that, there were system specific issues arising out of data migration for cost centres from the Online Transfer Information Management System (OTIMS) to PBS that impeded the timely finalization and submission of final detailed Estimates by Local Governments. Specifically, a number of cost centres were either misplaced and/or inadvertently deleted in the process. Additionally, the system could not save entries while itemizing lower Local Government budgets in the procurement plans. All system issues were resolved by close of business **Monday, 2<sup>nd</sup> July, 2018**.

Additionally, this Ministry has put in place a dedicated team to support all Local Governments experiencing challenges in the use of the system (**Schedule attached**).

The purpose of this letter therefore, is to inform you that the deadline has been extended to **Wednesday 11<sup>th</sup> July, 2018** to allow you finalize your detailed estimates, Work plans and Performance Contracts for FY 2018/19. This will

Mission

*"To formulate sound economic policies, maximize revenue mobilization, ensure efficient allocation and accountability for public resources so as to achieve the most rapid and sustainable economic growth and development"*

facilitate timely upload of funds on the IFMS through an interface with PBS in order to access funds for quarter one FY 2018/19 already released.

By copy of this letter, the Permanent Secretary, Ministry of Local Government is accordingly informed.

  
Keith Muhakanizi

**PERMANENT SECRETARY/SECRETARY TO TREASURY**

Copy to: The Head of Public Service and Secretary to Cabinet  
The Permanent Secretary/ Office of the Prime Minister  
The Permanent Secretary, Ministry of Public Service  
The Permanent Secretary, Ministry of Local Government  
All District Chairpersons  
All Resident District Commissioners

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**Mission**

*"To formulate sound economic policies, maximize revenue mobilization, ensure efficient allocation and accountability for public resources so as to achieve the most rapid and sustainable economic growth and development"*

# CLUSTERS FOR ANALYSING LG SUBMISSIONS

VOTE	VOTE NAME	OFFICERS RESPONSIBLE
573	Abim District	Mr. Ogwang Emmanuel
501	Adjumani District	
611	Agago District	
588	Alebtong District	
564	Amolatar District	
581	Amudat District	
570	Amuru District	
502	Apac District	
793	Apac MC	
503	Arua District	
751	Arua Municipal Council	
591	Gomba District	
508	Gulu District	
754	Gulu Municipal Council	
558	Ibanda District	
791	Ibanda MC	
510	Iganga District	
773	Iganga Municipal Council	
560	Isingiro District	
511	Jinja District	
755	Jinja Municipal Council	
512	Kabale District	
757	Kabale Municipal Council	
513	Kabarole District	
514	Kaberamaido	
613	Kagadi District	
614	Kakumiro District	
624	Bugweri District	
565	Amuria District	
571	Budaka District	
561	Kaliro District	
598	Kalungu District	
517	Kamuli District	
789	Kamuli MC	
518	Kamwenge District	
519	Kanungu District	
520	Kapchorwa District	

## CLUSTERS FOR ANALYSING LG SUBMISSIONS

790	Kapchorwa MC
521	Kasese District
770	Kasese Municipal Council
522	Katakwi District
523	Kayunga District
524	Kibaale District
525	Kiboga District
605	Kibuku District
781	Kira MC
562	Kiruhura District
592	Kiryandongo District
526	Kisoro District
782	Kisoro MC
527	Kitgum District
784	Kitgum MC
563	Koboko District
785	Koboko MC
620	Rukiga District
627	Kapelebyong District

Ms. Stella Nekesa

# CLUSTERS FOR ANALYSING LG SUBMISSIONS

610	Buhweju District	Ms. Esther Ayebare
582	Buikwe District	
578	Bukedea District	
600	Bukomansimbi District	
567	Bukwo District	
589	Bulambuli District	
576	Buliisa District	
559	Kaabong District	
515	Kalangala District	
607	Kole District	
528	Kotido District	
797	Kotido MC	
529	Kumi District	
787	Kumi MC	
612	Kween District	
597	Kyankwanzi District	
584	Kyegegwa District	
530	Kyenjojo District	
585	Lamwo District	
531	Lira District	
758	Lira Municipal Council	
788	Lugazi MC	
593	Luuka District	
532	Luwero District	
599	Lwengo District	
580	Lyantonde District	
628	Kikuube District	
504	Bugiri District	
795	Bugiri MC	
505	Bundibugyo District	
506	Bushenyi District	
780	Makindye Ssabagabo MC	
566	Manafwa District	
577	Maracha District	
533	Masaka District	
759	Masaka Municipal Council	
534	Masindi District	
774	Masindi Municipal Council	

## CLUSTERS FOR ANALYSING LG SUBMISSIONS

535	Mayuge District
536	Mbale District
760	Mbale Municipal Council
537	Mbarara District
761	Mbarara Municipal Council
601	Mitooma District
568	Mityana District
783	Mityana MC
538	Moroto District
762	Moroto Municipal Council
539	Moyo District
540	Mpigi District
541	Mubende District
786	Mubende MC
542	Mukono District
772	Mukono Municipal Council
617	Namisindwa District
625	Kasanda District

Ms Betty Nonswata

# CLUSTERS FOR ANALYSING LG SUBMISSIONS

579	Bududa District
777	Bushenyi- Ishaka MC
507	Busia District
776	Busia Municipal Council
557	Butaleja District
608	Butambala District
590	Buvuma District
583	Buyende District
575	Dokolo District
752	Entebbe Municipal Council
753	Fort-Portal Municipal Council
509	Hoima District
771	Hoima Municipal Council
543	Nakapiripirit District
569	Nakaseke District
544	Nakasongola District
594	Namayingo District
574	Namutumba District
779	Nansana Municipal Council
604	Napak District
545	Nebbi District
794	Nebbi MC
603	Ngora District
792	Njeru MC
595	Ntoroko District
546	Ntungamo District
775	Ntungamo Municipal Council
623	Nabilatuk District
622	Bunyangabu District
619	Butebo District
621	Kyotera District
606	Nwoya District
615	Omoror District
586	Otuke District
572	Oyam District
547	Pader District
618	Pakwach District
548	Pallisa District

Mr. Opio Samuel

## CLUSTERS FOR ANALYSING LG SUBMISSIONS

549	Rakai District
616	Rubanda District
602	Rubirizi District
550	Rukungiri District
778	Rukungiri Municipal Council
551	Sembabule District
596	Serere District
609	Sheema District
609	Sheema MC
552	Sironko District
553	Soroti District
763	Soroti Municipal Council
554	Tororo District
764	Tororo Municipal Council
555	Wakiso District
556	Yumbe District
587	Zombo District
626	Kwania District

Ms Diana Kaitisi