

Telephone : 256 41 4707 000  
: 256 41 4232 095  
Fax : 256 41 4230 163  
: 256 41 4343 023  
: 256 41 4341 286  
Email : [finance@finance.go.ug](mailto:finance@finance.go.ug)  
Website : [www.finance.go.ug](http://www.finance.go.ug)



Ministry of Finance, Planning &  
Economic Development  
Plot 2-12, Apollo Kaggwa Road  
P.O. Box 8147  
Kampala  
Uganda

In any correspondence on  
this subject please quote No. **BPD 86/150/01**

THE REPUBLIC OF UGANDA

**22<sup>nd</sup> November, 2018**

All District Chairpersons

All Municipal Mayors


**DELAYED SUBMISSION OF QUARTER ONE BUDGET PERFORMANCE REPORTS FOR FY 2018/19 AND BUDGET FRAMEWORK PAPERS (BFPs) FOR FY 2019/20**

In line with the release and reporting timelines, your Local Government was required to have submitted Quarter One (1) Budget Performance Reports for FY 2018/19 by 31<sup>st</sup> October 2018. Additionally, Section 9(2) of the PFMA, 2015, requires each Accounting Officer to prepare and submit a Budget Framework Paper by 15<sup>th</sup> November of the financial year preceding the financial year to which the Budget Framework paper relates.

Despite the above legal requirements, analysis of the submitted documents indicate that, out of One Hundred Sixty Eight (168) Local Governments, One Hundred Thirty Four (134) have submitted their Quarter One Budget Performance Reports. This leaves **Thirty Four (34)** non-compliant Local Votes (*Annex 1*). Out of one hundred seventy five (175) Local Governments, only eighty Four (84) votes have submitted their Budget Framework Papers (BFPs) for FY 2019/20. This leaves **Ninety One (91)** Local Governments which have not submitted as indicated under (*Annex 2*) attached.

Delays in submission of your Local Government Budget Framework Paper not only contravenes the PFMA, 2015 but will also result into delays in finalization and consolidation of the National Budget Framework Paper for FY 2019/20 for consideration by Cabinet and subsequent presentation to Parliament.

The purpose of this letter therefore, is to inform you as above and to request you to finalize and submit your BFPs latest by **Tuesday 27<sup>th</sup> November 2018** without fail.

  
Matia Kasaija (MP)

**MINISTER OF FINANCE, PLANNING AND ECONOMIC DEVELOPMENT**

Copy to: Rt. Hon Prime Minister  
Head of Public Service and Secretary to Cabinet

*Mission*

*"To formulate sound economic policies, maximize revenue mobilization, ensure efficient allocation and accountability for public resources so as to achieve the most rapid and sustainable economic growth and development"*

The Permanent Secretary, Office of the Prime Minister  
The Permanent Secretary, Ministry of Local Government  
Secretary, Local Government Finance Commission  
All Resident District Commissioners  
All Chief Administrative Officers  
All Municipal Town Clerks

---

***Mission***

*"To formulate sound economic policies, maximize revenue mobilization, ensure efficient allocation and accountability for public resources so as to achieve the most rapid and sustainable economic growth and development"*

Telephone : 256 41 4707 000  
: 256 41 4232 095  
Fax : 256 41 4230 163  
: 256 41 4343 023  
: 256 41 4341 286  
Email : [finance@finance.go.ug](mailto:finance@finance.go.ug)  
Website : [www.finance.go.ug](http://www.finance.go.ug)



Ministry of Finance, Planning &  
Economic Development  
Plot 2-12, Apollo Kaggwa Road  
P.O. Box 8147  
Kampala  
Uganda

In any correspondence on  
this subject please quote No. **BPD 86/150/01**

THE REPUBLIC OF UGANDA

**22<sup>nd</sup> November, 2018**

All District Chairpersons

All Municipal Mayors

**DELAYED SUBMISSION OF QUARTER ONE BUDGET PERFORMANCE REPORTS FOR FY 2018/19 AND BUDGET FRAMEWORK PAPERS (BFPs) FOR FY 2019/20**

In line with the release and reporting timelines, your Local Government was required to have submitted Quarter One (1) Budget Performance Reports for FY 2018/19 by 31<sup>st</sup> October 2018. Additionally, Section 9(2) of the PFMA, 2015, requires each Accounting Officer to prepare and submit a Budget Framework Paper by 15<sup>th</sup> November of the financial year preceding the financial year to which the Budget Framework paper relates.

Despite the above legal requirements, analysis of the submitted documents indicate that, out of One Hundred Sixty Eight (168) Local Governments, One Hundred Thirty Four (134) have submitted their Quarter One Budget Performance Reports. This leaves **Thirty Four (34)** non-compliant Local Votes (*Annex 1*). Out of one hundred seventy five (175) Local Governments, only eighty Four (84) votes have submitted their Budget Framework Papers (BFPs) for FY 2019/20. This leaves **Ninety One (91)** Local Governments which have not submitted as indicated under (*Annex 2*) attached.

Delays in submission of your Local Government Budget Framework Paper not only contravenes the PFMA, 2015 but will also result into delays in finalization and consolidation of the National Budget Framework Paper for FY 2019/20 for consideration by Cabinet and subsequent presentation to Parliament.

The purpose of this letter therefore, is to inform you as above and to request you to finalize and submit your BFPs latest by **Tuesday 27<sup>th</sup> November 2018** without fail.

  
Matia Kasajja (MP)

**MINISTER OF FINANCE, PLANNING AND ECONOMIC DEVELOPMENT**

Copy to: Rt. Hon Prime Minister  
Head of Public Service and Secretary to Cabinet

*Mission*

*"To formulate sound economic policies, maximize revenue mobilization, ensure efficient allocation and accountability for public resources so as to achieve the most rapid and sustainable economic growth and development"*

The Permanent Secretary, Office of the Prime Minister  
The Permanent Secretary, Ministry of Local Government  
Secretary, Local Government Finance Commission  
All Resident District Commissioners  
All Chief Administrative Officers  
All Municipal Town Clerks

---

**Mission**

*"To formulate sound economic policies, maximize revenue mobilization, ensure efficient allocation and accountability for public resources so as to achieve the most rapid and sustainable economic growth and development"*

**ANNEX 1: NON SUBMISSION OF QUARTER ONE REPORTS FOR  
FY 2018/19 AS AT 12:00 NOON, 22ND NOVEMBER 2018**

<b>Vote Co</b>	<b>Vote Name</b>	<b>Status</b>
514	Kaberamaido District	Not Submitted
517	Kamuli District	Not Submitted
525	Kiboga District	Not Submitted
526	Kisoro District	Not Submitted
535	Mayuge District	Not Submitted
538	Moroto District	Not Submitted
541	Mubende District	Not Submitted
545	Nebbi District	Not Submitted
548	Pallisa District	Not Submitted
556	Yumbe District	Not Submitted
562	Kiruhura District	Not Submitted
564	Amolatar District	Not Submitted
571	Budaka District	Not Submitted
574	Namutumba District	Not Submitted
575	Dokolo District	Not Submitted
577	Maracha District	Not Submitted
592	Kiryandongo District	Not Submitted
593	Luuka District	Not Submitted
760	Mbale Municipal Council	Not Submitted
764	Tororo Municipal Council	Not Submitted
774	Masindi Municipal Council	Not Submitted
615	Omoro District	Not Submitted
616	Rubanda District	Not Submitted
780	Makindye Ssabagabo Mu	Not Submitted
785	Koboko Municipal Council	Not Submitted
789	Kamuli Municipal Council	Not Submitted
790	Kapchorwa Municipal Co	Not Submitted
792	Njeru Municipal Council	Not Submitted
797	Kotido Municipal Council	Not Submitted
617	Namisindwa District	Not Submitted
619	Butebo District	Not Submitted

620	Rukiga District	Not Submitted
625	Kasanda District	Not Submitted
627	Kapelebyong District	Not Submitted
	<b>Total Non Submissions</b>	<b>34</b>

**ANNEX 2: NON SUBMISSION OF BUDGET FRAMEWORK PAPERS  
FOR FY 2019/20 AS AT 12:00 NOON, 22ND NOVEMBER 2018**

<b>Vote Code</b>	<b>Vote Name</b>	<b>Status</b>
502	Apac District	Not Submitted
503	Arua District	Not Submitted
505	Bundibugyo District	Not Submitted
508	Gulu District	Not Submitted
512	Kabale District	Not Submitted
513	Kabarole District	Not Submitted
514	Kaberaido District	Not Submitted
515	Kalangala District	Not Submitted
517	Kamuli District	Not Submitted
518	Kamwenge District	Not Submitted
522	Katakwi District	Not Submitted
524	Kibaale District	Not Submitted
526	Kisoro District	Not Submitted
532	Luwero District	Not Submitted
535	Mayuge District	Not Submitted
536	Mbale District	Not Submitted
537	Mbarara District	Not Submitted
538	Moroto District	Not Submitted
541	Mubende District	Not Submitted
545	Nebbi District	Not Submitted
548	Pallisa District	Not Submitted
551	Sembabule District	Not Submitted
552	Sironko District	Not Submitted
553	Soroti District	Not Submitted
556	Yumbe District	Not Submitted
559	Kaabong District	Not Submitted
560	Isingiro District	Not Submitted
561	Kaliro District	Not Submitted
564	Amolatar District	Not Submitted
565	Amuria District	Not Submitted
566	Manafwa District	Not Submitted
569	Nakaseke District	Not Submitted
570	Amuru District	Not Submitted
572	Oyam District	Not Submitted
573	Abim District	Not Submitted
574	Namutumba District	Not Submitted
575	Dokolo District	Not Submitted

577	Maracha District	Not Submitted
580	Lyantonde District	Not Submitted
582	Buikwe District	Not Submitted
585	Lamwo District	Not Submitted
587	Zombo District	Not Submitted
588	Alebtong District	Not Submitted
592	Kiryandongo District	Not Submitted
593	Luuka District	Not Submitted
610	Buhweju District	Not Submitted
751	Arua Municipal Council	Not Submitted
753	Fort-Portal Municipal Co	Not Submitted
754	Gulu Municipal Council	Not Submitted
755	Jinja Municipal Council	Not Submitted
757	Kabale Municipal Council	Not Submitted
758	Lira Municipal Council	Not Submitted
759	Masaka Municipal Council	Not Submitted
760	Mbale Municipal Council	Not Submitted
764	Tororo Municipal Council	Not Submitted
772	Mukono Municipal Council	Not Submitted
773	Iganga Municipal Council	Not Submitted
774	Masindi Municipal Council	Not Submitted
775	Ntungamo Municipal Council	Not Submitted
778	Rukungiri Municipal Council	Not Submitted
614	Kakumiro District	Not Submitted
615	Omoro District	Not Submitted
616	Rubanda District	Not Submitted
779	Nansana Municipal Council	Not Submitted
780	Makindye Ssabagabo Municipal Council	Not Submitted
781	Kira Municipal Council	Not Submitted
783	Mityana Municipal Council	Not Submitted
784	Kitgum Municipal Council	Not Submitted
785	Koboko Municipal Council	Not Submitted
786	Mubende Municipal Council	Not Submitted
789	Kamuli Municipal Council	Not Submitted
790	Kapchorwa Municipal Council	Not Submitted
791	Ibanda Municipal Council	Not Submitted
792	Njeru Municipal Council	Not Submitted
795	Bugiri Municipal Council	Not Submitted
797	Kotido Municipal Council	Not Submitted
617	Namisindwa District	Not Submitted



618	Pakwach District	Not Submitted
619	Butebo District	Not Submitted
620	Rukiga District	Not Submitted
623	Nabilatuk District	Not Submitted
624	Bugweri District	Not Submitted
625	Kasanda District	Not Submitted
627	Kapelebyong District	Not Submitted
629	Obongi District	Not Submitted
630	Kazo District	Not Submitted
631	Rwampara District	Not Submitted
632	Kitagwenda District	Not Submitted
633	Madi-Okollo District	Not Submitted
634	Karenga District	Not Submitted
635	Kalaki District	Not Submitted
	<b>Total Non Submission</b>	<b>91</b>