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Ministry of Finance, Planning &  
Economic Development,  
P.O. Box 8147  
Kampala, Uganda

BPED 140/172/01

17<sup>th</sup> May, 2023

**See Distribution List**

## **DELAYED WARRANTING OF QUARTER THREE CASHLIMITS FOR PENSION AND GRATUITY FOR FY 2022/23**

In our letters of even reference dated 15<sup>th</sup> August, 2022 and 27<sup>th</sup> October 2022, we communicated the 1<sup>st</sup> Statutory Revision for monthly pension and 2<sup>nd</sup> Statutory revision for Pension and Gratuity for FY 2022/23 respectively. I further refer you to our letter dated 18<sup>th</sup> November 2022, in which details of Supplementary Expenditure for wage for FY 2022/23 were communicated. All affected Local Governments were expected to submit their Supplementary requests on the Programme Budgeting System (PBS) to facilitate update of their budgets and release of funds.

In our circular Ref: MEP.50/268/01 dated 29<sup>th</sup> December, 2022 communicating the Third Quarter (Q3) Expenditure Limits for FY 2022/23, you were expected to submit your Q3 warrants for Wage, Pension, Gratuity, Non- Wage and Development by 5<sup>th</sup> January 2023 to ensure that payment of Salaries, Pension and Gratuity is effected by the 28<sup>th</sup> day of every Month.

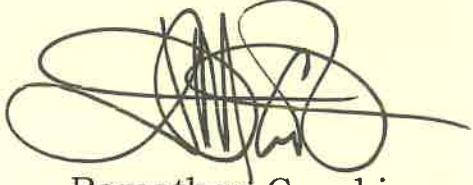
However, I note with concern that, to-date, eleven (11) Local Governments **(See attached Annex 1)** have not submitted their respective supplementary requests to update their budgets so that their Q3 expenditure limits can be warranted.

The purpose of this letter, therefore, is to request you to **urgently submit your respective outstanding supplementary requests on the PBS to enable you warrant for Q3. This should be done by close of Business on Friday 19<sup>th</sup> May, 2023 without fail unless there was no need for supplementary in the first place. A position you should also indicate.** In case of any capacity issues, please contact your respective support Officers.

*Mission*

*"To formulate sound economic policies, maximize revenue mobilization, ensure efficient allocation and accountability for public resources so as to achieve the most rapid and sustainable economic growth and development"*

By copy of this letter, the Permanent Secretary, Ministry of Local Government is accordingly informed and requested to take necessary action on the affected Local Government Accounting Officers.

A handwritten signature in black ink, appearing to be 'Ramathan Ggoobi', with a large, stylized loop at the end.

Ramathan Ggoobi

**PERMANENT SECRETARY/SECRETARY TO THE TREASURY**

Copy to: The Permanent Secretary, Ministry of Local Government  
The LC5 Chairpersons of the respective Local Governments  
The Mayors of the respective Local Governments  
The Auditor General  
The Accountant General

**ANNEX 1: LOCAL GOVERNMENT VOTES THAT HAVE NOT SUBMITTED THEIR  
RESPECTIVE SUPPLEMENTARY BUDGETS ON THE PBS**

<b>Code</b>	<b>Pension 1st Revision</b>
605	Jinja City
710	Kapchorwa Municipal Council
727	Njeru Municipal Council
716	Kotido Municipal Council
855	Kasanda District
881	Luuka District
886	Manafwa District
910	Ntoroko District
	<b>Pension 2nd Revision</b>
855	Kasanda District
	<b>Gratuity</b>
855	Kasanda District
856	Kasese District

