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In any correspondence on  
this subject please quote No. BPD 86/150/01

THE REPUBLIC OF UGANDA

**URGENT**

23<sup>rd</sup> June, 2021

**ALL LOCAL GOVERNMENT ACCOUNTING OFFICERS**

**FINALIZATION OF LOCAL GOVERNMENT DETAILED BUDGET ESTIMATES AND PERFORMANCE CONTRACTS FOR FY 2021/22**

I refer you to my earlier Circulars of even reference dated 25<sup>th</sup> May 2021, and 16<sup>th</sup> June, 2021 in which I requested you to finalize and submit your detailed budget estimates and performance contracts for FY 2021/22.

I draw your attention to Section 13 (5) of the Public Finance Management Act, 2015, which states that 'The Annual Budget shall be effective on 1st July of each year'. In addition, Section 14(3) of the PFMA Regulations, 2016, requires that expenditure limits be issued by PS/ST by the 10<sup>th</sup> day of the first month of the Quarter against which warrants are submitted.

However, to-date my Ministry has received only 17 detailed Budget Estimates submissions for FY 2021/22, implying that we shall not be able to commence Budget Execution for FY 2021/22 in line with the above PFM Act 2015 provisions. Accordingly, you will be held accountable for delayed service delivery including delayed payment of salaries and pensions.

The Purpose of this letter therefore, is to:

1. Remind you to urgently submit your Approved Budget Estimates and Performance Contract (Form B) for FY 2021/22 not **later than Friday 25<sup>th</sup> June 2021**; and
2. **Inform you that, failure to submit your estimates by the above dates, your Vote will not receive the first Quarter Expenditure Limits and I will revoke the appointment of all non-compliant Accounting Officers.**

By copy of this letter, the Permanent Secretary, Ministry of Local Government is accordingly informed.

Patrick Ocailap

**FOR: PERMANENT SECRETARY/ SECRETARY TO TREASURY**

Copy to: The Head Public Service and Secretary to Cabinet  
The Permanent Secretary, Ministry of Local Government

*Mission*

*"To formulate sound economic policies, maximize revenue mobilization, ensure efficient allocation and accountability for public resources so as to achieve the most rapid and sustainable economic growth and development"*