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THE REPUBLIC OF UGANDA

7th August, 2017

The Permanent Secretary
Ministry of Public Service
KAMPALA

INCLUSION OF NATIONAL IDENTITY CARD NUMBERS ON PAYSLIPS

This letter is a follow up to ours of even reference dated 10th November, 2016 on printing and displaying of the payroll and pay slips for salary and pension at the District headquarters, Municipal Offices, Schools and Health Centers on a monthly basis.

I am aware that your Ministry carried out a verification exercise to map every staff to his/her National Identification Number. I am also aware that you recently concluded the verification exercise for Pensioners.

In order to increase the credibility of the Wage and Pension payrolls and ensure concomitant accountability, I propose that National Identification Numbers are included on pay slips. The purpose of this letter therefore is to request you to follow up the implementation of this proposal and ensure that it is effective starting August 2017.

By copy of this letter, Accountant General should ensure that no Public Officer or Pensioner is paid Salary without a National Identification Number with effect from 1st August 2017.

Keith Muhakanizi

PERMANENT SECRETARY/SECRETARY TO THE TREASURY

Copy to : The Head of Public Service and Secretary to Cabinet
: Auditor General
: Accountant General
: All Accounting Officers (Centre and Local Governments)

Mission

"To formulate sound economic policies, maximize revenue mobilization, ensure efficient allocation and accountability for public resources so as to achieve the most rapid and sustainable economic growth and development"