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THE REPUBLIC OF UGANDA

Ministry of Finance, Planning &  
Economic Development  
Plot 2-12, Apollo Kaggwa Road  
P.O. Box 8147  
Kampala  
Uganda

In any correspondence on  
this subject please quote No. BPD 86/166/03

14<sup>th</sup> October 2019

*Accounting Officers Listed on the Distribution List*

**INVITATION FOR A USER ACCEPTANCE TESTING OF THE  
PROGRAMME BUDGETING SYSTEM (PBS) REPORTING MODULE  
AND FINALIZATION OF REQUIREMENTS FOR THE BUDGET  
OPERATIONS TABLE (BOT) SCHEDULED FROM 21<sup>ST</sup> - 25<sup>TH</sup>  
OCTOBER 2019**

Following the first year of implementation of the PBS for both Central and Local Governments, a number of recommendations were made to enhance the functionality of the system. Accordingly, these additional features were tested and deployed in a phased manner starting with those relating to the budgeting module during a User Acceptance Testing session that was successfully conducted between 25<sup>th</sup> January and 1<sup>st</sup> February 2019.

Subsequently, the reporting features have been finalized and deployed in preparation for reporting for FY2019/20. In addition, this Ministry is in the process of automating the Budget Operations Table (BOT) processes in the PBS. Therefore this UAT session will highlight the concept of this automation as part of the Change Management Process.

In order to ensure that above features are functional, a User Acceptance Testing (UAT) session has been organized to review these functionalities, and as members of the National Resource Pool, you have been selected to take part in the above Training session scheduled for **21<sup>st</sup> – 25<sup>th</sup> October 2019 in Hotel Brovad, Masaka.**

The Objectives of the UAT sessions are to:

1. Test the Security Features and ensure they are implemented as requested;
2. Test the integration of the IFMS interface into the PBS application to ensure that it is seamless and data is accurate;

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**Mission**

*"To formulate sound economic policies, maximize revenue mobilization, ensure efficient allocation and accountability for public resources so as to achieve the most rapid and sustainable economic growth and development"*

3. Test the reporting features that have been finalized and deployed in preparation for reporting for FY2019/20;
4. Review all technical challenges experienced in the budget preparation for FY2019/20 and ensure that they have been rectified;
5. Highlight the concept of the automation of the BOT as part of the Change Management Process.

The purpose of letter therefore, is to request you to release officers on the National Resource Pool as per distribution list to attend the above sessions scheduled between **21<sup>st</sup> and 25<sup>th</sup> October 2019 at Hotel Brovad, Masaka.**

  
Kenneth Mugambe

**For: PERMANENT SECRETARY/ SECRETARY TO THE TREASURY**

Cc: The Permanent Secretary, Ministry of Local Government

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### ***Distribution List:***

The Accounting Officer, Buikwe District,  
The Accounting Officer, Kyankwanzi District  
The Accounting Officer, Kalungu District,  
The Accounting Officer, Bududa District,  
The Accounting Officer, Bulambuli District,  
The Accounting Officer, Tororo District,  
The Accounting Officer, Mayuge District,  
The Accounting Officer, Busia District,  
The Accounting Officer, Kween District,  
The Accounting Officer, Serere District,  
The Accounting Officer, Ngora District,  
The Accounting Officer, Kitgum District,  
The Accounting Officer, Kotido District,  
The Accounting Officer, Lira District,  
The Accounting Officer, Otuke District,  
The Accounting Officer, Alebtong District,  
The Accounting Officer, Adjumani District,  
The Accounting Officer, Koboko District,  
The Accounting Officer, Wakiso District,  
The Accounting Officer, Ntungamo MC,  
The Accounting Officer, Kibaale District,  
The Accounting Officer, Masindi District,  
The Accounting Officer, Kanungu District,  
The Accounting Officer, Rukungiri District,  
The Accounting Officer, Kasese MC,

***Attn:*** Mukwaya James  
***Attn:*** Mugerwa Moses Banx  
***Attn:*** Mawanda Fahad  
***Attn:*** Nandudu Evalyne  
***Attn:*** Kakai Sandra  
***Attn:*** Owino Felix  
***Attn:*** Baligeya Ronald  
***Attn:*** Wabwire Patrick  
***Attn:*** Mangusho Robert  
***Attn:*** Otutu Nathan  
***Attn:*** Asio Priscilla  
***Attn:*** Kilama Christopher  
***Attn:*** Kiggundu Patrick  
***Attn:*** Omoo Henry  
***Attn:*** Etil Tom  
***Attn:*** Ochan Morris Gleins  
***Attn:*** Moini Fred  
***Attn:*** Bada Fred  
***Attn:*** Paddy Galabuzi  
***Attn:*** Natukunda Juliet  
***Attn:*** Tusabomu George Willy  
***Attn:*** Magezi B. Godfrey  
***Attn:*** Atuhairi Innocent  
***Attn:*** Twinamasiko Robert  
***Attn:*** Kiiza Allen

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