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In any correspondence on
this subject please quote No. BPD86/107/02

24th August 2018.

The Permanent Secretary, Office of the Prime Minister
The Permanent Secretary, Ministry of Education and Sports
The Permanent Secretary, Ministry of Lands, Housing and Urban Development
The Permanent Secretary, Ministry of Local Government
The Permanent Secretary, Ministry of Water and Environment
The Permanent Secretary, Ministry of Trade, Industry and Cooperatives
The Permanent Secretary, Ministry of Agriculture, Animal Industries and Fisheries
The Permanent Secretary, Ministry of Gender, Labour and Social Development
The Permanent Secretary, Ministry of Works and Transport
The Permanent Secretary, Ministry of Minister of Health
The Permanent Secretary, Ministry of Minister of Public Service
The Executive Director, Uganda Road Fund
The Executive Director, Uganda National Roads Authority
The General Manager, National Medical Stores
The Executive Director, National Planning Authority

INVITATION TO THE LOCAL GOVERNMENT BUDGET CONSULTATIVE WORKSHOPS FOR FY 2019/20 SCHEDULED FOR 17th SEPTEMBER TO 2ND OCTOBER 2018

In fulfilment of Section 9 (1) and (2) of the Public Finance Management Act (2015), this Ministry is inviting you to participate in the Local Government Budget consultative workshops for FY 2019/20. The workshops are scheduled to take place in twenty (20) Regional Centers from **17th September – 2nd October 2018** as per the attached schedule (Annex 1a) indicating the group, venue and dates.

The workshops which will be facilitated by Senior Technical Staff from various Ministries, Departments, Agencies and my Ministry will be attended by selected Political leaders and Technical staff from the Local Governments as well as representatives of Civil Society Organisations (CSOs) operating in the Local Governments.

The key objectives of these workshops are to seek the views of Local Governments on issues affecting Service delivery in the Local Governments across all decentralized Sectors as well the Budget Strategy for FY 2019/20. It is therefore

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Mission

"To formulate sound economic policies, maximize revenue mobilization, ensure efficient allocation and accountability for public resources so as to achieve the most rapid and sustainable economic growth and development"

important, that you participate in these workshops, personally in-order to listen, first-hand, to the issues that maybe affecting delivery of services in your respective Sectors at Local Government level and discuss measures to address them.

These discussions will feed into the discussions that will be held at Sector Working Group level and provide input to your respective Sector Budget Framework Papers (SBFPs), and thereafter, feed into the National Budget Framework Paper (NBFP) for submission to Cabinet and Parliament by 31st December 2018.

In these workshops, we hope that you will also be available to chair/preside over the discussions/plenary sessions as per the attached programme.

My Ministry will facilitate you with Per-diem, fuel refund and per-diem for your driver. Attached is the draft programme of these workshops and the schedule of the venues and dates you will be expected.

Patrick Ocailap


For: PERMANENT SECRETARY/SECRETARY TO THE TREASURY

Copy to: Rt. Hon. Prime Minister, Office of the Prime Minister
The Head of Public Service and Secretary to Cabinet

Mission

"To formulate sound economic policies, maximize revenue mobilization, ensure efficient allocation and accountability for public resources so as to achieve the most rapid and sustainable economic growth and development"

ANNEX 1a: CLUSTER OF LOCAL GOVERNMENTS AND VENUE FOR THE WORKSHOPS FY 2019/20

GROUP ONE					
17th - 18th September 2018	20th - 21st September 2018	24th - 25th September 2018	27th - 28th September 2018	1st - 2nd October 2018	
Report on: 16th September 2018	Report on: 19th September 2018	Report on: 23rd September 2018	Report on: 26th September 2018	Report on: 30th September 2018	
Margarittha Palace Hotel, LIRA	No. SunSet Hotel, JINJA	No. Mbale Resort Hotel, MBALE I	No. Mbale Resort Hotel, MBALE II	No. Mt. Elgon Hotel, MBALE III	
1 KAABONG	17 NAMAYINGO	17 MOROTO	17 BULAMBULI	17 KUMI	17
2 KOTIDO	17 BUDAKA	17 NAKAPIRIPIT	17 KATAKWI	17 BUKEDEA	17
3 AMOLATAR	17 JINJA	17 KWEEN	17 MANAFWA	17 SERERE	17
4 KABERAMAI	17 KIBUKU	17 BUKWO	17 MBALE	17 SIRONKO	17
5 ABIM	17 BUTALEJA	17 AMUDAT	17 BUDUDA	17 NGORA	17
6 NAPAK	17 BUSIA	17 SOROTI	17 NAMISINDWA	17 KAPCHORWA	17
7 LIRA	17 BUGWERI DISTRICT	17 NABILATUK DISTRICT	17 AMURIA	17 KAPELEBYONG DISTRICT	17
	119	119	119	119	119
1 KOTIDO MC	14 JINJA MC	14 MOROTO MC	14 MBALE MC	14 KUMI MC	14
2	14 BUSIA MC	14 SOROTI MC	14	14 KAPCHORWA MC	14
	14	28	28	14	28
No. of Participants	133 No. of Participants	147 No. of Participants	147 No. of Participants	133 No. of Participants	147
GROUP TWO					
17th - 18th September 2018	20th - 21st September 2018	24th - 25th September 2018	27th - 28th September 2018	1st - 2nd October 2018	
Report on: 16th September 2018	Report on: 19th September 2018	Report on: 23rd September 2018	Report on: 26th September 2018	Report on: 30th September 2018	
Hotel Bravad, MASAHA I	No. Hotel Bravad, MASAHA II	No. Ridar Hotel, SEETA	No. SunSet Hotel, JINJA I	No. SunSet Hotel, JINJA II	No.
1 RAKAI	17 BUKOMANSIMBI	17 LUWERO	17 KAMULI	17 NAMUTUMBA	17
2 KYOTERA	17 GOMBA	17 NAKASEKE	17 KALIRO	17 BUGIRI	17
3 MASAHA	17 LWENGO	17 MUKONO	17 TORORO	17 LUUKA	17
4 KALANGALA	17 KALUNGU	17 BUVUMA	17 PALLISA	17 BUYENDE	17
5 KYANKWANZI	17 LYANTONDE	17 KIKUUBE DISTRICT	17 BUTEBO	17 IGANGA	17
6 KIBOGA	17 SEMBABULE	17 KASANDA DISTRICT	17 KAYUNGA	17 MAYUGE	17
7 BUTAMBALA	17 MUBENDE	17	17	17	17
	119	119	102	102	102
	Municipalities				
1 MASAHA MC	14 MUBENDE MC	14 MUKONO MC	14 KAMULI MC	14 IGANGA MC	14
2		NANSANA MC	14 TORORO MC	14 BUGIRI MC	14
3		MAKINDYE-SSABAGABO MC	14 NJERU MC	14 LUGAZI MC	14
4					
	14	14	42	42	42
No. of Participants	133 No. of Participants	133 No. of Participants	144 No. of Participants	144 No. of Participants	144

ANNEX 1a: CLUSTER OF LOCAL GOVERNMENTS AND VENUE FOR THE WORKSHOPS FY 2019/20

GROUP THREE									
17th - 18th September 2018	20th - 21st September 2018	24th - 25th September 2018	27th - 28th September 2018	1st - 2nd October 2018					
Report on: 16th September 2018	Report on: 19th September 2018	Report on: 23rd September 2018	Report on: 26th September 2018	Report on: 30th September 2018					
Holma Resort Hotel, HOIMA	No.	Mountains of the Moon Hotel, FORT PORTAL	No.	Lake View Hotel, MBARARA I	No.	Lake View Hotel, MBARARA II	No.	IGONGO Cultural Centre, MBARARA III	No.
1 BULISA	17	BUNDIRUGYO	17	KASESE	17	ISINGIRO	17	KISORO	17
2 MASINDI	17	KABAROLE	17	BUSHENYI	17	KAMWENGE	17	RUKUNGIRI	17
3 KAKUMIRO	17	KYENJOJO	17	SHEEMA	17	KIRUHURA	17	KANUNGU	17
4 KIBALE	17	KTEGEGWA	17	BUHWEJU	17	NTUNGAMO	17	RUBANDA	17
5 KAGADI	17	NTOROKO	17	MITOOMA	17	MBARARA	17	KABALE	17
6 HOIMA	17	BUNYANGABU	17	RUBIRIZI	17	IBANDA	17	RUKIGA	17
Municipalities:	102	102	102	102	102	102	102	102	102
1 MASINDI MC	14	FORT-PORTAL MC	14	SHEEMA MC	14	NTUNGAMO MC	14	KISORO MC	14
2 HOIMA MC	14	KASESE MC	14	BUSHENYI-SHAKA MC	14	IBANDA MC	14	RUKUNGIRI MC	14
3	28	28	28	42	14	MBARARA MC	28	KABALE MC	42
No. of Participants	130	No. of Participants	130	No. of Participants	144	No. of Participants	130	No. of Participants	144
GROUP FOUR									
17th - 18th September 2018	20th - 21st September 2018	24th - 25th September 2018	27th - 28th September 2018	1st - 2nd October 2018					
Report on: 16th September 2018	Report on: 19th September 2018	Report on: 23rd September 2018	Report on: 26th September 2018	Report on: 30th September 2018					
Desert Breeze Hotel, Arua	No.	Acholi Inn Hotel, GULU I	No.	Bomah Hotel, GULU II	No.	Margherita Palace Hotel, LIRA	No.	Ridar Hotel, SEETA	No.
1 MARACHA	17	KITGUM	17	AMURU	17	APAC	17	NAKASONGOLA	17
2 MOYO	17	LAMWO	17	INWOYA	17	DOKOLO	17	APIGI	17
3 YUMBE	17	PADR	17	OMORO	17	KOLE	17	WAKISO	17
4 ARUA	17	KIRYANDONGO	17	GULU	17	ALERTONG	17	MITYANA	17
5 KOBOKO	17	ACAGO	17	NEBI	17	OTUKE	17	KCCA	7
6 ZOMBO	17	OYAM	17	PAKWACH	17	KWANJA DISTRICT	17	BUKWE	17
		ADJUMANI	17		17				
	102		119		119		102		92
Municipalities									
1 ARUA MC	14	KITGUM MC	14	GULU MC	14	APAC MC	14	ENTEBE MC	14
2 KOBOKO MC	14					LIRA MC	14	MITYANA MC	14
3 NEBI MC	14							KIRA MC	14
No. of Participants	42		14		14		28		42
	144	No. of Participants	133		133	No. of Participants	130	No. of Participants	134

**Annex 5- SCHEDULE FOR HON. MINISTERS, MEMBERS OF PARLIAMENT AND PERMANENT SECRETARIES ATTENDING THE
LOCAL GOVERNMENT BUDGET CONSULTATIVE WORKSHOPS FY 2019/2020**

Group	Dates	Workshop Venue	Name
Group One	17th - 18th September 2018	Margaritha Palace Hotel, LIRA	Hon. Minister of Lands, Housing and Urban Development PS - Ministry of Local Government
	20th - 21st September 2018	SunSet Hotel, JINJA	Hon. Minister of Water and Environment PS - Office of the Prime Minister
	24th - 25th September 2018	Mbale Resort Hotel, MBALE I	Hon. Kiwanuka Keefa, Chairperson, Sessional Committee on Natural Resources PS - Ministry of Health
	27th - 28th September 2018	Mbale Resort Hotel, MBALE II	The Chairperson, Committee on Public Accounts Committee PS - Ministry of Lands, Housing and Urban Development
	1st - 2nd October 2018	Mt. Elgon Hotel, MBALE III	Executive Director - Uganda Road Fund
Group Two	17th - 18th September 2018	Hotel Brovad, MASAKA I	The Secretary - Local Government Finance Commission Hon. Minister of Trade, Industry and Cooperatives
	20th - 21st September 2018	Hotel Brovad, MASAKA II	Hon. Minister of Agriculture Animal Industry and Fisheries The Chairperson, Committee on Local Government Accounts PS - Ministry of Education and Sports
	24th - 25th September 2018	Ridar Hotel, SEETA	The Hon. Lugolobi Amos, Chairperson, Committee on the Budget PS - Ministry of Public Service Executive Director - PPDA
	27th - 28th September 2018	SunSet Hotel, JINJA I	Hon. Bukenya Iga Michael, Chairperson, Sessional Committee on Health
	1st - 2nd October 2018	SunSet Hotel, JINJA II	Hon. Kasule Robert Sebunya, Chairperson, Sessional Committee on Tourism, Trade & Industry Executive Director - NPA
			Sub total
Group Three	17th - 18th September 2018	Hoima Resort Hotel, HOIMA	Hon. Minister of Local Government General Manager - National Medical Stores PS - Ministry of Water and Environment
	20th - 21st September 2018	Mountains of the Moon Hotel, FORT PORTAL	Hon. Minister of Gender, Labour and Social Development
	24th - 25th September 2018	Lake View Hotel, MBARARA I	Hon. Minister in Charge of General Duties Hon. Kafeero Robert Ssekitooleko, Chairperson, Sessional Committee on Physical Infrastructure PS - Ministry of Agriculture Animal Industry and Fisheries
	27th - 28th September 2018	Lake View Hotel, MBARARA II	Hon. Minister of Education and Sports Hon. Ndeezi Alex, Chairperson, Sessional Committee on Gender, Labour and Social Development Executive Director - UNRA


**Annex 5- SCHEDULE FOR HON. MINISTERS, MEMBERS OF PARLIAMENT AND PERMANENT SECRETARIES ATTENDING THE
LOCAL GOVERNMENT BUDGET CONSULTATIVE WORKSHOPS FY 2019/2020**

Group	Dates	Workshop Venue	Name
	1st - 2nd October 2018	IGONGO Cultural Centre, MBARARA III	Hon. Musasizi Henry, Chairperson, Sessional Committee on Finance, Planning and Economic Development PS - Ministry of Gender, Labour and Social Development
Group Four	17th - 18th September 2018	Desert Breeze Hotel, Arua	Hon. Minister of Works and Transport Hon. Minister of State for Northern Uganda
	20th -21st September 2018	Acholi Inn Hotel, GULU I	Hon. Okori-Moe Janet, Chairperson, Sessional Committee on Agriculture, Animal Industries and Fisheries PS - Ministry of Works and Transport
	24th - 25th September 2018	Bomah Hotel, GULU II	Hon. Onzima Godfrey, Chairperson, Sessional Committee on Public Service & Local Government PS - Ministry of Trade, Industry and Cooperatives
	27th - 28th September 2018	Margaritha Palace Hotel, LIRA	Hon. Minister of Health Hon. Opolot Jacob Richards, Chairperson, Sessional Committee on Education and Sports
	1st - 2nd October 2018	Ridar Hotel, SEETA	Hon. Minister for KCCA Hon. Minister of Public Service

DRAFT PROGRAMME FOR LOCAL GOVERNMENT BUDGET CONSULTATIVE WORKSHOPS FOR FY 2019/20

DAY ONE

TIME	ACTIVITY	FACILITATOR	CHAIR
8.00 – 8.30a.m	Registration	Secretariat	PS/ST
8.30 – 9. 30 a.m	Opening and Keynote address	Hon. Minister	
9.30 – 10.15am	Key Public Finance Management Reforms: -Programm Based Budgeting -Inter-Governmental Fiscal Transfers -Migration to IFMIS and Warranting -Appropriation of Local Revenue -Detailed Budget Estimates	MOFPED	
10.15- 11.00am	Discussion	All	
11:00 – 11:30 am	BREAK TEA/COFFEE		
11.30- 12.00pm	Linking LG Development plans to Sector plan and NDPII	NPA	
12.00-12.30 pm	Human Resource Issues in LGs	MoPS	
12.30- 1.00pm	Discussion	All	
1.00 – 2.00p.m	LUNCH		
2.00-2:30 pm	Challenges to Service Delivery & Budget Transparency Initiatives- CSO perspective	CSBAG	
2.30 – 5.00p.m	Public Sector Management (PSM)Parallel Session - OPM- and Discretionary Development Equalisation Grant (DDEG) issues paper - Public Procurement Sector Issues Paper - LGFC/MoLG -LG Performance improvement plan	OPM PPDA MoLG/LGFC MoFPED LGs	
	- Revenue Mobilization and Challenges - Presentation by LGs on DDEG Issues - Discussion		
2.30 – 5.00p.m	Social Development Parallel Session - Social Development Issues Paper - Presentation by LGs on Social Development Issues	MGLSD LGs	

TIME	ACTIVITY	FACILITATOR	CHAIR
	- Discussion		
2.30 – 5.00p.m	Education Parallel Session <ul style="list-style-type: none"> - Education Sector Issues Paper - Presentation by LGs on Education Sector Issues - Science & innovation issues paper - Discussion 	MOES MoSIT LGs	
2.30 – 5.00p.m	Natural Resources Parallel Session <ul style="list-style-type: none"> - Water and Environment Sub-sector Issues Paper - Land Sub-sector - Presentation by LGs on Natural Resources Sector Issues - Discussions 	MOWE MoLHUD LGs	
2.30 – 5.00p.m	Production Parallel Session <ul style="list-style-type: none"> - District Extension Commercial Services Sector Issues Paper - Presentation by LGs on District Extension Issues - Discussions 	MAAIF LGs	
2.30 – 5.00p.m	Commercial Services Parallel Session <ul style="list-style-type: none"> - District Extension Commercial Services Sector Issues - Extension Commercial Services Sector Issues - Commercial Services Sector Issues Paper - Presentation by LGs on District Discussions 	MoTWA MTIC LGs	District leader
2.30 – 5.00p.m	Works and Technical Services Parallel Session <ul style="list-style-type: none"> - Roads Sector Issues Paper - Presentation by LGs on Works Sector Issues - Discussions 	MOWT/URF LGs	
2.30 – 5.00p.m	Health Parallel Session <ul style="list-style-type: none"> - Health Issues Paper - Presentation by LGs on Health Sector Issues - Uganda AIDS Commission issues paper - Discussions 	MOH UAC LGs	
5.00 – 6.00p.m	 EVENING TEA		

TIME	ACTIVITY	FACILITATOR	CHAIR
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DAY TWO

TIME	ACTIVITY	FACILITATOR	CHAIR
8.00 – 8.30a.m	Registration	MoFPED	Senior Official
	Group Presentations		
8.30 – 8.50 am	Production Session Report	LG Representative	
8.50 – 9.10 am	Natural Resources Session Report	LG Representative	
9.10 – 9.30am	Social Development Session Report	LG Representative	
9.30 – 9.50am	Administration Session Report	LG Representative	
9.50-10.20am	Discussions	All	
10.20 - 10.40a.m	BREAK TEA/COFFEE		
10.40 – 11.00am	Works and Technical Services Session Report	LG Representative	Senior Official
11.00 – 11.20am	Health Session Report	LG Representative	
11.20-11.40pm	Education Session Report	LG Representative	
11.40 -12.10 pm	Discussion	All	
12.10- 12.30p.m	Wrap-up	Secretariat	
12.30 – 1.00p.m	Closing Remarks	Hon. Sector Minister	
1.00 - 2.00p.m	LUNCH		

