

# Vote: 751 Arua Municipal Council

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## Structure of Performance Contract

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### PART A: PERFORMANCE REQUIREMENTS OF ACCOUNTING OFFICERS

### PART B: SUMMARY OF DEPARTMENT PERFORMANCE AND WORKPLANS

Pursuant to the Public Financial Management Act of 2015, Part VII – Accounting and Audit, Section 45 (3), the Accounting Officer shall enter into an annual budget performance contract with the Permanent Secretary/Secretary to the Treasury.

The performance contract consists of two parts – Part A and Part B. Part A outlines the core performance requirements against which my performance as an Accounting Officer will be assessed, in two areas:

1. Budgeting, Financial Management and Accountability, which are common for all Votes; and
2. Achieving Results in five Priority Programmes and Projects identified for the specific Vote

I understand that Central Government Accounting Officers will communicate their 5 priorities of the vote within three months of the start of the Financial Year and the priorities for local governments will be established centrally.

Part B sets out the key results that a Vote plans to achieve in 2016/17. These take the form of summaries of Ministerial Policy Statement (MPS) for central government AOs and budget narrative summaries for Local government AOs.

I hereby undertake, as the Accounting Officer, to achieve the performance requirements set out in Part A of this performance contract and to deliver on the outputs and activities specified in the work plan of the Vote for FY 2016/17 subject to the availability of budgeted resources set out in Part B.

I, as the Accounting Officer, shall be responsible and personally accountable to Parliament for the activities of this Vote. I shall also be personally accountable for a function or responsibility that is delegated, inclusive of all work performed on behalf of staff that I have authority and control over.

I understand that my performance will be assessed to ascertain whether I have met the requirements specified under Part A.

I also undertake to prepare and submit quarterly financial and physical performance progress reports to the Ministry of Finance, Planning and Economic Development on the outputs set out in the workplans, and to provide quarterly workplans and release requests by the specified deadlines (PFM Act of 2015, Section 16(1) and 21(3)). I understand that the Ministry of Finance, Planning and Economic Development will not disburse funds unless it has received complete submissions of the aforementioned reports.

I commit to adhering to the responsibilities laid out in the letter appointing me as an Accounting Officer from the Permanent Secretary/Secretary to the Treasury for FY2016/17.

I will submit performance reports on or before the last working day of the first month after the close of each quarter. I understand that budgets and performance reports will be posted on the Uganda Budget Website ([www.budget.go.ug](http://www.budget.go.ug)) to ensure public access to budget information and that this information will also be accessible from the budget hotline (0800 229 229). In addition, I will respond, within two weeks, to any comments or feedback posted on the budget website on any issues that pertain to my Vote. I also commit to ensuring required procurement information is posted and up to date on the Government Procurement Portal ([gpp.ppda.go.ug](http://gpp.ppda.go.ug)).

I understand that failure to comply with these requirements will result in my appointment as an Accounting Officer being revoked.

Name and Signature:

Name and Signature:

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**Town Clerk/Accounting Officer**

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**Permanent Secretary / Secretary to The Treasury**

**Arua Municipal Council**

**MoFPED**

**Signed on Date:** \_\_\_\_\_

**Signed on Date:** \_\_\_\_\_

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## **PART A: PERFORMANCE REQUIREMENTS OF ACCOUNTING OFFICERS**

Part A outlines the core performance requirements against which my performance as an Accounting Officer will be assessed, in two areas:

1. Budgeting, Financial Management and Accountability, which are common for all Votes; and
2. Achieving Results in five Priority Programmes and Projects identified for the specific Vote

### **PERFORMANCE AREA #1: Budgeting, Financial Management and Accountability**

Preamble: All Accounting Officers are expected to perform their job responsibilities in accordance with the Public Finance Management (PFM) Act 2015 and the Public Procurement and Disposal Act (PPDA) 2003 along with the Constitution and other laws that govern the Republic of Uganda.

Accounting officers will be required to perform and their performance will be assessed annually in the following areas:

1.1 Adherence to Budget Requirements: Adherence to key budget requirements specified by MoFPED in the various Circulars during budget preparation. For local governments, this also includes adherence to budget requirements agreed between local governments and the ministries responsible for sector conditional and unconditional grants and the Discretionary Development Equalisation Grants.

1.2 Complete and timely submission of budget documents: Sector Budget Framework Paper, Ministerial Policy Statement, annual workplan, detailed budget estimates, annual cashflow plan, annual recruitment plan, annual procurement plans, accounting warrants and annual procurement plans that are submitted on time in accordance with the designated due date

1.3 Open and Transparent Procurement: Annual procurement plans and required information on tender prepared and posted on the PPDA procurement portal.

1.4 Prompt Processing of Payments: Monthly salaries, wages, invoices, certificates and pensions on time in accordance with the designated due date.

1.5 Implementing the Budget as Planned: Adherence to the annual budget and work plan and associated budget requirements for the financial year; adherence to the annual cash flow plan; and no new arrears incurred by the Vote

1.6 Complete and timely submission of reports: Annual and half yearly accounts and quarterly performance reports prepared in accordance with the designated due date

1.7 Transparency, Monitoring and Follow up: Quarterly monitoring activities undertaken by the vote and reports published; follow up actions taken and documented on the budget website; list of staff on payroll and pension recipients published on the budget website.

1.8 Internal and External Audit Follow up: Actions are planned and taken in response to the recommendations of the Audit Committee and Public Accounts Committee.

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## PERFORMANCE AREA #2: Achieving Results in Priority Projects and Programs

Preamble: Accounting Officers are held accountable and are expected to oversee the implementation and delivery of physical outputs of all projects and programs regardless of their stage and/or status. An Accounting Officer's performance in the planning and implementation of five priority Programmes and projects will be assessed

Central Government Accounting Officers must identify and specify five priority programmes (recurrent) or major infrastructure projects (capital development) for their individual Votes and list them at the beginning of this Performance Contract. The top 5 projects, whether projects or programs, should be the ones that contribute significantly to the achievement of sectoral or national goals. They should be selected on the basis of their size and/or policy priority.

It is critically important for AOs to track the performance of these Projects/programmes and ensure they are managed effectively.

For each priority Programme or Project, Accounting Officers will be assessed on performance in the following areas:

2.1 Alignment of plans with Policy: The alignment of priority Programmes and Projects workplans with vote, sectoral and national strategies (NDP).

2.2 Achievement of planned results: The extent to which annual key performance indicators and targets are achieved for key projects and/or programs

2.3 Timely and Predictable Implementation: The consistency of actual expenditures with budgeted cash flow and procurement plans; the degree to which results are achieved within budget and without cost overruns

2.4 Procurement and Project Management: Adherence to all aspects of the PPDA Act and Regulations for procurements relating to priority Programme/Project expenditure.

2.5 Monitoring & Follow Up: The adequacy and timeliness of information on priority Programmes and Projects in vote quarterly monitoring and evaluation reports; follow up on performance issues identified relating to the Programme/Project identified via monitoring, inspection, audit and feedback processes.

### NOTE:

Accounting Officers' performance will be assessed annually. MoFPED will distribute compliance and assessment tools to Accounting Officers within three months of the start of the financial year. These tools will set out how Accounting Officers can comply with performance requirements and how they will be assessed.

National priorities for Local Governments will be identified centrally in consultation with the Local Government Associations, Office of the Prime Minister, National Planning Authority and Ministry of Local Government.

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## PART B: SUMMARY OF DEPARTMENT PERFORMANCE AND WORKPLANS

### Executive Summary

#### Revenue Performance and Plans

UShs 000's	2015/16		2016/17
	Approved Budget	Receipts by End March	Approved Budget
1. Locally Raised Revenues	2,123,836	1,158,157	1,938,615
2a. Discretionary Government Transfers	5,483,524	622,203	7,815,291
2b. Conditional Government Transfers	5,100,031	7,559,594	6,180,483
2c. Other Government Transfers	6,109,576	5,356,500	4,335,086
3. Local Development Grant		332,661	0
<b>Total Revenues</b>	<b>18,816,968</b>	<b>15,029,115</b>	<b>20,269,475</b>

#### Planned Revenues for 2016/17

Arua Municipal Council Budget for Financial Year 2016/2017 was prepared in line with the current financial management system introduced by Ministry of Finance Planning and Economic Development. The municipality projects Shs. 20,269,475,000 which is 10% increase from the FY 2015/16 budget. Local revenues constitute 10.6% while Central Government transfers constitute 90%

#### Expenditure Performance and Plans

UShs 000's	2015/16		2016/17
	Approved Budget	Actual Expenditure by end of March	Approved Budget
1a Administration	1,820,344	973,605	1,477,263
2 Finance	613,947	348,404	556,956
3 Statutory Bodies	488,946	332,447	476,683
4 Production and Marketing	91,469	50,940	112,727
5 Health	940,376	554,012	803,769
6 Education	4,492,988	3,232,489	4,484,117
7a Roads and Engineering	9,869,665	2,288,260	11,876,289
7b Water	0	0	0
8 Natural Resources	102,205	50,014	109,202
9 Community Based Services	235,418	154,651	225,353
10 Planning	104,290	54,093	98,515
11 Internal Audit	57,319	29,975	48,599
<b>Grand Total</b>	<b>18,816,968</b>	<b>8,068,890</b>	<b>20,269,475</b>
Wage Rec't:	4,380,605	3,329,740	4,638,675
Non Wage Rec't:	4,354,031	2,251,593	4,411,357
Domestic Dev't	10,082,331	2,487,558	11,219,442
Donor Dev't	0	0	0

#### Planned Expenditures for 2016/17

Arua Municipality plans to spend Shs.20,269,475,000 in the FY 2016/17 of which 23% is for wage, 22% Non-wage recurrent and 55% for development. The recurrent expenditure will cater for day to day running of the organization whereas development expenditures are for capital projects in the areas of roads, education, community services and human capital dev't

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## A. Revenue Performance and Plans

### Conditional, Discretionary Transfers and other Revenues to the Local Government

US\$ 000's	2015/16		2016/17
	Approved Budget	Receipts by End March	Approved Budget
<b>1. Locally Raised Revenues</b>	<b>2,123,836</b>	<b>1,158,157</b>	<b>1,938,615</b>
Local Government Hotel Tax		0	28,000
Refuse collection charges/Public convenience	16,200	11,030	
Public Health Licences	12,239	8,100	
Other licences	30,712	16,521	
Occupational Permits	8,626	4,570	
Miscellaneous	84,375	48,750	32,641
Market/Gate Charges	541,866	299,069	540,000
Registration (e.g. Births, Deaths, Marriages, etc.) Fees	16,646	10,596	10,500
Local Hotel Tax	22,242	12,760	
Park Fees	418,800	262,904	426,000
Liquor licences	1,000	0	
Land Fees	81,148	50,285	49,543
Inspection Fees	36,640	13,850	21,600
Business licences	211,850	131,208	223,000
Application Fees	13,250	6,850	
Animal & Crop Husbandry related levies	99,840	83,007	102,000
Advertisements/Billboards	21,662	8,465	22,000
Local Service Tax	20,150	24,295	41,391
Rent & Rates from other Gov't Units	21,991	8,729	27,904
Rent & Rates from private entities	380,613	115,106	300,000
Sale of (Produced) Government Properties/assets	3,172	0	1,000
Voluntary Transfers	1,000	0	
Other Fees and Charges	68,876	37,129	113,037
Registration of Businesses	10,938	4,935	
<b>2a. Discretionary Government Transfers</b>	<b>5,483,524</b>	<b>4,616,567</b>	<b>7,815,291</b>
Urban Unconditional Grant (Wage)	538,293	422,711	642,027
Urban Unconditional Grant (Non-Wage)	276,008	199,492	336,746
Urban Discretionary Development Equalization Grant	4,669,224	3,994,364	6,836,517
<b>2b. Conditional Government Transfers</b>	<b>5,100,031</b>	<b>3,897,891</b>	<b>6,180,483</b>
Gratuity for Local Governments		0	131,236
Transitional Development Grant	0	0	30,000
Support Services Conditional Grant (Non-Wage)	92,008	65,002	
Sector Conditional Grant (Wage)	3,864,116	2,933,024	3,994,759
Pension for Local Governments	3,524	3,524	56,130
General Public Service Pension Arrears (Budgeting)		0	15,573
Development Grant	406,696	406,696	85,405
Sector Conditional Grant (Non-Wage)	733,688	489,646	1,867,381
<b>2c. Other Government Transfers</b>	<b>6,109,576</b>	<b>5,356,500</b>	<b>4,335,086</b>
Other Transfers from Central Government- Youth livelihood grant	100,000	0	
Unspent balances – Other Government Transfers		0	4,167,520
Un spent other Government transfers	4,777,311	4,777,311	
Other Transfers from Central Government(Drugs)		0	67,565

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## A. Revenue Performance and Plans

Other Transfers from Central Government	40,000	0	
Other Government transfers-URF	1,126,761	543,929	
Other Government transfers-Drugs	50,002	31,758	
Other Government transfers- PLE Admin	3,502	3,502	
Other Government transfers- EDP	12,000	0	
Other Transfers from Central Government(YLP)		0	100,000
<b>Total Revenues</b>	<b>18,816,968</b>	<b>15,029,115</b>	<b>20,269,475</b>

### Planned Revenues for 2016/17

#### (i) Locally Raised Revenues

Arua Municipal council has projected Shs.1,938,615,000 from locally raised revenue in the FY 2016/17 representing 15.6% of the overall budget. These revenues shall be collected from tax and non-tax revenue sources. LST is projected at Shs. 50,000,000, Hotel Tax at Shs. 15,000,000 and other local revenue collections are projected at Shs 1,860,008,000

#### (ii) Central Government Transfers

The Municipality plans to receive Shs.18,330,860,000 from central government of which Shs. 7,815,291,000 is Discretionary Government Transfers, Shs. 6,180,483,000 is Conditional Government Transfers Shs. 4,335,086,000 is Other Government Transfers. This is 10% increase from FY 2015/16 because the of unspent balances that has been rolled over to the current financial year.

#### (iii) Donor Funding

The municipality has not planned for Donor funding because Donors now prefer working directly with beneficiaries. The municipality only recognises their contributions in the plan.

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## Summary: Department Performance and Plans by Workplan

### Workplan 1a: Administration

#### (i) Overview of Workplan Revenue and Expenditures

<i>UShs Thousand</i>	<b>2015/16</b>		<b>2016/17</b>
	<b>Approved Budget</b>	<b>Outturn by end March</b>	<b>Approved Budget</b>
<b>A: Breakdown of Workplan Revenues:</b>			
<i>Recurrent Revenues</i>	878,248	565,706	962,263
General Public Service Pension Arrears (Budgeting)		0	15,573
Gratuity for Local Governments		0	131,236
Locally Raised Revenues	360,255	185,400	317,810
Multi-Sectoral Transfers to LLGs	309,447	211,670	171,496
Pension for Local Governments		0	56,130
Urban Unconditional Grant (Non-Wage)	129,622	97,487	50,000
Urban Unconditional Grant (Wage)	78,924	71,149	220,018
<i>Development Revenues</i>	942,096	451,749	515,000
Transitional Development Grant		0	30,000
Unspent balances – Other Government Transfers	440,748	440,748	
Urban Discretionary Development Equalization Grant	501,348	11,000	485,000
<b>Total Revenues</b>	<b>1,820,344</b>	<b>1,017,455</b>	<b>1,477,263</b>
<b>B: Breakdown of Workplan Expenditures:</b>			
<i>Recurrent Expenditure</i>	878,248	559,756	962,263
Wage	208,941	162,712	220,018
Non Wage	669,307	397,044	742,245
<i>Development Expenditure</i>	942,096	413,849	515,000
Domestic Development	942,096	413,849	515,000
Donor Development	0	0	0
<b>Total Expenditure</b>	<b>1,820,344</b>	<b>973,605</b>	<b>1,477,263</b>

#### 2015/16 Revenue and Expenditure Performance up to March

This department projected to receive and spend Shs. 1,820,344,000 and the actual cumulative receipt at the end of quarter three was Shs 1,011,505,000 representing 56% Budget performance. This is because the planned CBG from USMID was not received up to the end of quarter three. However urban unconditional grant wage and non wage performed 110% and 102 % respectively in quarter three because recruitment of more staff in the department and high compensation burden that needed to be paid in quarter three. The expenditure performed at 53% because of delayed delivery of the procured motorcycles by the supplier thus leaving unspent balance of 43,850,000.

#### Department Revenue and Expenditure Allocations Plans for 2016/17

The department is Allocated Shs. 1,477,263,000 representing 10.4% of the total Budget of which Shs. 220,018,000 is earmarked for paying staff wages, Shs. 742,245 ,000 is for recurrent non-wage and Shs. 515,000,000 is for Capital development (capacity building in terms of staff training, preparation of waste management and drainage management strategies and procurement of furniture).

#### (ii) Summary of Past and Planned Workplan Outputs

<i>Function, Indicator</i>	<b>2015/16</b>		<b>2016/17</b>
	<b>Approved Budget and Planned outputs</b>	<b>Expenditure and Performance by End March</b>	<b>Approved Budget and Planned outputs</b>

#### Function: 1381

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## Workplan 1a: Administration

Function, Indicator	2015/16		2016/17
	Approved Budget and Planned outputs	Expenditure and Performance by End March	Approved Budget and Planned outputs
%age of LG establish posts filled			75
Availability and implementation of LG capacity building policy and plan		Yes	yes
No. (and type) of capacity building sessions undertaken	5	4	5
<b>Function Cost (US\$ '000)</b>	<b>1,820,344</b>	<b>973,605</b>	<b>1,477,263</b>
<b>Cost of Workplan (US\$ '000):</b>	<b>1,820,344</b>	<b>973,605</b>	<b>1,477,263</b>

### 2015/16 Physical Performance up to March

35 staffs paid their salaries, wages and allowances; 5 capacity building session conducted; 75% of approved posts filled; 6 official trips made to kampala to attend important meetings; Monthly pay change forms filled and submitted, 3 workshops attended; 3 staffs trained post graduate courses. 6 laptops purchased, 35 Office chairs and desks purchased and conference chairs and tables procured and 2 mentoring session conducted; capacity building policy prepared and in place.

### Planned Outputs for 2016/17

The outputs mainly focus on monitoring and supervision reports, Implementation of Government programs, Induction of newly recruited staff, preparation of capacity building plan, staff training. Quarterly consultative meetings, preparation waste and drainage management strategies, coordination of council activities with line ministries, and Communicating government policy issues to council.

### (iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

N/A

### (iv) The three biggest challenges faced by the department in improving local government services

#### 1. Under staffing

The council is understaffed especially in enforcement, where the thin staff can not effectively carry out enforcement of laws and regulations in the municipality. Leading to illegal developments and rampant road side sales.

#### 2. Very high day population

The allocation parameter used by Ministry of Finance for resource allocation is based on the night population but the Municipality serves the day population which three times of the night hence putting pressure on the services delivery

#### 3. High debt burden

The Municipality has high debt burden leading to reduction in service delivery as funds are used to pay debts that were incurred earlier.

## Workplan 2: Finance

### (i) Overview of Workplan Revenue and Expenditures

US\$ Thousand	2015/16		2016/17
	Approved Budget	Outturn by end March	Approved Budget
<b>A: Breakdown of Workplan Revenues:</b>			
Recurrent Revenues	613,947	348,404	556,956
Locally Raised Revenues	157,934	122,681	119,325



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## Workplan 2: Finance

Multi-Sectoral Transfers to LLGs	277,512	127,101	245,396
Other Transfers from Central Government	40,000	0	
Urban Unconditional Grant (Non-Wage)	70,386	47,536	91,466
Urban Unconditional Grant (Wage)	68,115	51,086	100,770
<b>Total Revenues</b>	<b>613,947</b>	<b>348,404</b>	<b>556,956</b>

### B: Breakdown of Workplan Expenditures:

<i>Recurrent Expenditure</i>	<i>613,947</i>	<i>348,404</i>	<i>556,956</i>
Wage	68,115	51,086	100,770
Non Wage	545,832	297,318	456,187
<i>Development Expenditure</i>	<i>0</i>	<i>0</i>	<i>0</i>
Domestic Development	0	0	0
Donor Development	0	0	0
<b>Total Expenditure</b>	<b>613,947</b>	<b>348,404</b>	<b>556,956</b>

### 2015/16 Revenue and Expenditure Performance up to March

This department projected to receive and spend U shs. 613,947,000 in the whole financial year and actual cumulative receipts and expenditure up to the end of quarter three was U shs 348,404,000 representing 57% Budget performance. This is because the projected 40,000,000 for IFMS recurrent costs was not received by the end of quarter three. However unconditional grant wage performed at 100% in quarter three because a number of staff in the department were promoted in the course of the financial year that raised their pay upward. Local revenue performed at 98% because the need to pay tax arrears to URA.

### Department Revenue and Expenditure Allocations Plans for 2016/17

The department is Allocated Shs 556,956,000 representing 4.5% of the total Budget of which Shs. 100,770,000 is earmarked for paying staff wages and Shs. 456,187,000 is for recurrent non-wage to meet day to day Administrative expenses.

### (ii) Summary of Past and Planned Workplan Outputs

Function, Indicator	2015/16		2016/17
	Approved Budget and Planned outputs	Expenditure and Performance by End March	Approved Budget and Planned outputs
<b>Function: 1481 Financial Management and Accountability(LG)</b>			
Date for submitting the Annual Performance Report	1/8/2015	1/8/2015	1/7/2016
Value of LG service tax collection	50000000	24294941	50000000
Value of Hotel Tax Collected	15000000	12759700	15000000
Value of Other Local Revenue Collections	1746362000	1117495953	1860008000
Date of Approval of the Annual Workplan to the Council	30/3/2015	28/3/2015	30/4/2016
Date for presenting draft Budget and Annual workplan to the Council		27/5/2015	30/3/2016
Date for submitting annual LG final accounts to Auditor General	27/9/2015	27/9/2015	27/8/2016
<b>Function Cost (US\$ '000)</b>	<b>613,947</b>	<b>348,404</b>	<b>556,957</b>
<b>Cost of Workplan (US\$ '000):</b>	<b>613,947</b>	<b>348,404</b>	<b>556,957</b>

### 2015/16 Physical Performance up to March

LG performance contract was submitted on 1/8/2015, Value of local service tax collected is shs.24,294,941, Value of hotel tax collected is U shs 12,759,700; Value of other local revenue collected is U shs1,117,495,953; Date of approval of Annual work plan to council is 28/3/2015; Date of presenting draft budget and Annual work plan is

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## Workplan 2: Finance

28/3/2015 and Final Accounts prepared and submitted to Auditor general on 27/9/2015

### Planned Outputs for 2016/17

The key outputs include procurement of accountable and non-accountable stationery, Local revenue Enhancement plan prepared and implemented, Annual Work Plans and Budget prepared, Final Accounts prepared, Local Revenues collected at 100%, Financial Accounting records and accountability reports prepared, quarterly revenue mobilization campaigns conducted and Annual Performance Report prepared and discussed by council.

### (iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

N/A

### (iv) The three biggest challenges faced by the department in improving local government services

#### 1. Low local revenue base

Local revenue base is very narrow because of level of developments in the Municipality. The relies on the markets gate charges which are agro based mainly by peasants who are not willing to part with a coin leading to low collections.

#### 2. Increasing cost of service delivery

Increasing cost material affects budgeting process and budget implementation. This leads to variations in project costs

#### 3. Lack of updated central data management system on local revenues

Lack of updated central data management system on local revenues affects effective planning and budgeting process and under performance of local revenue against the planned

## Workplan 3: Statutory Bodies

### (i) Overview of Workplan Revenue and Expenditures

UShs Thousand	2015/16 Approved Budget	2015/16 Outturn by end March	2016/17 Approved Budget
<b>A: Breakdown of Workplan Revenues:</b>			
<i>Recurrent Revenues</i>	481,022	328,923	476,683
Locally Raised Revenues	249,948	158,695	258,700
Multi-Sectoral Transfers to LLGs	134,171	85,628	103,435
Support Services Conditional Grant (Non-Wage)	72,044	50,029	
Urban Unconditional Grant (Non-Wage)		0	73,900
Urban Unconditional Grant (Wage)	24,859	34,571	40,648
<i>Development Revenues</i>	4,400	0	
Locally Raised Revenues	4,400	0	
<b>Total Revenues</b>	<b>485,422</b>	<b>328,923</b>	<b>476,683</b>
<b>B: Breakdown of Workplan Expenditures:</b>			
<i>Recurrent Expenditure</i>	484,546	332,447	476,683
Wage	24,859	18,000	40,648
Non Wage	459,687	314,447	436,035
<i>Development Expenditure</i>	4,400	0	0
Domestic Development	4,400	0	0
Donor Development	0	0	0
<b>Total Expenditure</b>	<b>488,946</b>	<b>332,447</b>	<b>476,683</b>

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## Workplan 3: Statutory Bodies

### 2015/16 Revenue and Expenditure Performance up to March

This department projected to receive and spend U shs. 488,946,000 in the whole financial year and actual cumulative receipt and expenditures at the end of the quarter was U shs.332,447,000 representing 68% budget performance. The unconditional grant wage performed at 139% because the grant to pay political and elected leaders was not received in the financial year and were paid out of unconditional grant. Pension for teachers was received at 100% in quarter one.

### Department Revenue and Expenditure Allocations Plans for 2016/17

The sector is allocated Shs.476,683,000 of which Shs 40,648,000 is to cater for wages and Shs 436,035,000 caters for recurrent non-wage. The recurrent non-wage is to pay councilors allowances and meet other operational costs of procurement, recruitment and accountability.

### (ii) Summary of Past and Planned Workplan Outputs

Function, Indicator	2015/16		2016/17
	Approved Budget and Planned outputs	Expenditure and Performance by End March	Approved Budget and Planned outputs
<b>Function: 1382</b>			
No. of Land board meetings		0	16
No. of land applications (registration, renewal, lease extensions) cleared	16	0	16
No. of Auditor Generals queries reviewed per LG	4	0	4
No. of LG PAC reports discussed by Council		0	4
<b>Function Cost (UShs '000)</b>	<b>488,946</b>	<b>332,447</b>	<b>476,683</b>
<b>Cost of Workplan (UShs '000):</b>	<b>488,946</b>	<b>332,447</b>	<b>476,683</b>

### 2015/16 Physical Performance up to March

9 Executive meetings, 5 council meetings, 5 Finance committee meetings, 5 works committee meeting scheduled and attended, 3 multispectral monitoring of project implementation done, 12 workshops attended, 12 land applications (registration, renewal, lease extensions) cleared

### Planned Outputs for 2016/17

The key outputs are recruitment of staff; land disputes handled, quarterly community sensitization on land matters. Land Board meetings held. Procurement and disposal plans prepared, mandatory Council meeting held, Auditor general queries reviewed, PAC reports discussed by council, contract committee meeting held, field visits held, Quarterly monitoring of programme implementation conducted.

### (iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

N/A

### (iv) The three biggest challenges faced by the department in improving local government services

#### 1. High cost of running adverts

The high cost of running adverts relating to works, supplies and services on national media has greatly affected the procurement process.

#### 2. Delays in approval of procurement request by Solicitor general

Delayed approval of procurement requests of above 50 million shillings by solicitor general has affected the implementation of projects as planned and this has a negative effect on service delivery.

# Vote: 751 Arua Municipal Council

## Workplan 3: Statutory Bodies

### 3. Low capacity of contractors

Most of the local contractors have low capacity in terms of human, capital and financial resources which has greatly affected the workmanship and implementation of projects

## Workplan 4: Production and Marketing

### (i) Overview of Workplan Revenue and Expenditures

US\$ Thousand	2015/16 Approved Budget	2015/16 Outturn by end March	2016/17 Approved Budget
<b>A: Breakdown of Workplan Revenues:</b>			
Recurrent Revenues	91,469	44,990	112,727
Locally Raised Revenues	6,620	5,110	31,721
Multi-Sectoral Transfers to LLGs	29,384	11,160	29,385
Sector Conditional Grant (Non-Wage)	0	0	13,172
Sector Conditional Grant (Wage)	35,575	17,335	38,450
Urban Unconditional Grant (Wage)	19,889	11,385	
<b>Total Revenues</b>	<b>91,469</b>	<b>44,990</b>	<b>112,727</b>
<b>B: Breakdown of Workplan Expenditures:</b>			
Recurrent Expenditure	91,469	50,940	112,727
Wage	33,661	25,246	38,450
Non Wage	57,808	25,694	74,278
Development Expenditure	0	0	0
Domestic Development	0	0	0
Donor Development	0	0	0
<b>Total Expenditure</b>	<b>91,469</b>	<b>50,940</b>	<b>112,727</b>

### 2015/16 Revenue and Expenditure Performance up to March

Production department projected to receive and spend Shs. 91,469,000 but actual receipt and expenditure up to quarter three was 56% budget and work plan performance far below the planned 75%. This is because of underperformance of local revenue. The conditional grant to Agric ext- salaries only performed at 49% %. We hope that local revenue collections increase to improve the work plan performance in future.

### Department Revenue and Expenditure Allocations Plans for 2016/17

The production department is allocated Shs 112,727,000 representing 0.7% of the total budget of which Shs. 38,450,000 is for paying staff salaries and Shs. 74,278,000 is for meeting recurrent non-wage expenditures. The Key expenditures focus on vaccination of live stocks, mobilizing, training and supporting cooperative societies and SACCOS, Promotion of Private partnership in business conducting business census, value addition and promotion of local economic development.

### (ii) Summary of Past and Planned Workplan Outputs

Function, Indicator	2015/16 Approved Budget and Planned outputs	2015/16 Expenditure and Performance by End March	2016/17 Approved Budget and Planned outputs
<b>Function: 0181 Agricultural Extension Services</b>			
Function Cost (US\$ '000)	0	0	38,450
<b>Function: 0182 District Production Services</b>			

# Vote: 751 Arua Municipal Council

## Workplan 4: Production and Marketing

Function, Indicator	2015/16		2016/17
	Approved Budget and Planned outputs	Expenditure and Performance by End March	Approved Budget and Planned outputs
No. of livestock vaccinated	0		80
<b>Function Cost (US\$ '000)</b>	<b>60,640</b>	<b>40,300</b>	<b>59,278</b>
<b>Function: 0183 District Commercial Services</b>			
No of awareness radio shows participated in	4		4
No. of trade sensitisation meetings organised at the district/Municipal Council	4		4
No of businesses inspected for compliance to the law	1400		100
No of businesses issued with trade licenses	1400		400
No of awareness radio shows participated in	4		4
No of businesses assisted in business registration process	1400		40
No. of enterprises linked to UNBS for product quality and standards	20		40
No. of producers or producer groups linked to market internationally through UEPB	10		40
No. of market information reports disseminated	4		4
No. of cooperatives assisted in registration	5		
No. of cooperative groups mobilised for registration	10		
No of cooperative groups supervised	10		
<b>Function Cost (US\$ '000)</b>	<b>30,829</b>	<b>10,640</b>	<b>15,000</b>
<b>Cost of Workplan (US\$ '000):</b>	<b>91,469</b>	<b>50,940</b>	<b>112,727</b>

### 2015/16 Physical Performance up to March

Lagoons are maintained and ruminal content removed and the lirage maintained, 250 businesses inspected for compliance with the law, routine meat inspections conducted.

### Planned Outputs for 2016/17

The key outputs of the department shall include production the Sector plans and programmes, mobilization and supervision of cooperative societies, inspection of business premises and issuance business licenses, vaccination of live stocks vaccinated, promotion of SCCOs and cooperative societies, Private public partnership, conducting business census and Formation and training of cooperative societies as well as promotion of hygiene in slaughter house and local economic development promoted.

### (iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

N/A

### (iv) The three biggest challenges faced by the department in improving local government services

#### 1. Understaffing

The department is being under staffed to handle all the activities in the department.

#### 2. Low local revenue performance

Low performance of local revenue affects the performance of this department to meet the operational costs of this department.

#### 3. Poor attitude of population towards urban agriculture

# Vote: 751 Arua Municipal Council

## Workplan 4: Production and Marketing

The community perceive agric to be a rural activity, hence they do not easily adopt to the urban farming methods, thereby affecting the performance of this department.

## Workplan 5: Health

### (i) Overview of Workplan Revenue and Expenditures

<i>UShs Thousand</i>	<b>2015/16</b>		<b>2016/17</b>
	<b>Approved Budget</b>	<b>Outturn by end March</b>	<b>Approved Budget</b>
<b>A: Breakdown of Workplan Revenues:</b>			
<i>Recurrent Revenues</i>	810,869	508,653	803,769
Locally Raised Revenues	121,041	59,367	136,820
Multi-Sectoral Transfers to LLGs	125,944	67,455	125,944
Other Transfers from Central Government	62,002	31,758	67,565
Sector Conditional Grant (Non-Wage)	50,002	37,501	67,565
Sector Conditional Grant (Wage)	451,881	312,572	405,875
<i>Development Revenues</i>	129,507	61,931	0
Development Grant	61,931	61,931	0
Locally Raised Revenues	14,500	0	
Urban Discretionary Development Equalization Grant	53,076	0	
<b>Total Revenues</b>	<b>940,376</b>	<b>570,583</b>	<b>803,769</b>
<b>B: Breakdown of Workplan Expenditures:</b>			
<i>Recurrent Expenditure</i>	810,869	508,653	803,769
Wage	451,881	312,572	405,875
Non Wage	358,988	196,080	397,894
<i>Development Expenditure</i>	129,507	45,360	0
Domestic Development	129,507	45,360	0
Donor Development	0	0	0
<b>Total Expenditure</b>	<b>940,376</b>	<b>554,012</b>	<b>803,769</b>

### 2015/16 Revenue and Expenditure Performance up to March

Health department projected to receive and spent Shs. 940,376,000 but actual receipt in first quarter was Shs 570,583,000 representing 61% revenue performance. This is because the planned funds from Baylor Uganda (other gov't transfers) was not received up to the end of quarter three and LGMSD planned was not transferred to health account by the end of the quarter. However the cumulative revenue disbursed to the department up to the end of quarter three was 49% due to competing needsof local revenue. All what was planned under PHC dev't was received in quarter three. The expenditure performed at 59% because of delays in making procurement request by the head of department which affected the implementation of capital projects.

### Department Revenue and Expenditure Allocations Plans for 2016/17

The department plans to receive shs 803,769,000 and planned expenditures include shs 405,875,000 for salaries, shs 397,894,000 for non wage recurrent (transfer to lower health units, essential medicines and health supplies, health promotions etc).

### (ii) Summary of Past and Planned Workplan Outputs

<i>Function, Indicator</i>	<b>2015/16</b>		<b>2016/17</b>
	<b>Approved Budget and Planned outputs</b>	<b>Expenditure and Performance by End March</b>	<b>Approved Budget and Planned outputs</b>

**Function: 0881**

# Vote: 751 Arua Municipal Council

## Workplan 5: Health

Function, Indicator	2015/16		2016/17
	Approved Budget and Planned outputs	Expenditure and Performance by End March	Approved Budget and Planned outputs
Number of inpatients that visited the Govt. health facilities.	9000	5300	2500
No and proportion of deliveries conducted in the Govt. health facilities	2400	1050	500
% age of approved posts filled with qualified health workers	80	75	75
% age of Villages with functional (existing, trained, and reporting quarterly) VHTs.	90	90	90
No of children immunized with Pentavalent vaccine	2800	400	800
Value of essential medicines and health supplies delivered to health facilities by NMS	35452000	20550000	42002000
Value of health supplies and medicines delivered to health facilities by NMS	20000000	11208000	25563410
Number of health facilities reporting no stock out of the 6 tracer drugs.	5	0	4
Number of trained health workers in health centers	42	39	4
No of trained health related training sessions held.	48	36	48
Number of outpatients that visited the Govt. health facilities.	60000	12000	15000
<b>Function Cost (US\$ '000)</b>	<b>940,376</b>	<b>554,012</b>	<b>803,769</b>
<b>Cost of Workplan (US\$ '000):</b>	<b>940,376</b>	<b>554,012</b>	<b>803,769</b>

### 2015/16 Physical Performance up to March

6 VHT meeting held, 12 outreach reaches conducted on measles campaign, 8 planning meeting held and weekly HMIS reports prepared and submitted to the relevant authorities for consideration, Quarterly and monthly reports prepared and submitted to the line ministry, 4 consignments of medicines and health supplies delivered, 4 immunization campaigns held, 400 children immunised, 12,000 outpatients and 5,300 inpatients visited Government health, 1050 deliveries registered in Government health facilities.

### Planned Outputs for 2016/17

Incinerator constructed, 800 children immunized, essential medicines and health supplies procured health facilities with no stock outs of 6 tracer drugs, 2500 inpatients and 15,000 outpatients, 500 deliveries conducted, 48 health related training sessions held and 90% of Villages with functional VHTs. Health promotion and disease prevention, curative and rehabilitative services provided, medical equipment's procured, disease prevention and health promotion conducted,

### (iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

Off budget activities undertaken by NGOs Donors and Central Government are geared towards HIV/AIDS services especially for ARVs and Vaccines and coartem for malaria treatment with a possibility of investing in net distribution.

### (iv) The three biggest challenges faced by the department in improving local government services

#### 1. Rising population

Population growth results from rural to urban migration and effects of neighbouring countries of DRC and South Sudan. This bears down on the meager resources for health services delivery hence lowering quality.

#### 2. Effect of day time population

Large day time population means large quantities of waste generated and the subsequent burden of managing the waste; increase in theft and accidents.



# Vote: 751 Arua Municipal Council

## Workplan 5: Health

### 3. Poor waste management

Large day time population means large quantities of waste generated and the subsequent burden of managing the waste; increase in theft and accidents.

## Workplan 6: Education

### (i) Overview of Workplan Revenue and Expenditures

UShs Thousand	2015/16		2016/17
	Approved Budget	Outturn by end March	Approved Budget
<b>A: Breakdown of Workplan Revenues:</b>			
<i>Recurrent Revenues</i>	4,189,326	3,132,490	4,398,712
Locally Raised Revenues	60,560	38,649	66,777
Multi-Sectoral Transfers to LLGs	53,394	26,637	53,394
Other Transfers from Central Government	3,503	3,503	
Sector Conditional Grant (Non-Wage)	658,451	433,218	658,451
Sector Conditional Grant (Wage)	3,376,660	2,603,116	3,550,434
Urban Unconditional Grant (Non-Wage)		0	17,447
Urban Unconditional Grant (Wage)	36,758	27,367	52,209
<i>Development Revenues</i>	303,662	250,529	85,405
Development Grant	250,529	250,529	85,405
Urban Discretionary Development Equalization Grant	53,134	0	
<b>Total Revenues</b>	<b>4,492,988</b>	<b>3,383,019</b>	<b>4,484,117</b>
<b>B: Breakdown of Workplan Expenditures:</b>			
<i>Recurrent Expenditure</i>	4,189,326	3,132,490	4,398,712
Wage	3,413,418	2,630,483	3,602,643
Non Wage	775,908	502,007	796,069
<i>Development Expenditure</i>	303,662	99,999	85,405
Domestic Development	303,662	99,999	85,405
Donor Development	0	0	0
<b>Total Expenditure</b>	<b>4,492,988</b>	<b>3,232,489</b>	<b>4,484,117</b>

### 2015/16 Revenue and Expenditure Performance up to March

Education department projected to receive and spent Shs. 4,492,988,000 but actual receipts in first quarter were Shs 3,383,019,000 representing 75% revenue performance. However SFG and tranfers from other government performed at 100% by third quarter(All planned was released). Expenditure was at 72%. This is because of delays in procurement process for capital projects and low capacity of contracts which affected the implementations of capital projects complied with frequent network failures.

### Department Revenue and Expenditure Allocations Plans for 2016/17

The department is allocated Shs.4,357,647,000 which is 3% decline from the FY 2015/16. The planned expenditure areas include shs 3,587,192,000 for salaries, shs 759,865,000 for non-wage recurrent (UPE, USE, sports and games and inspection) whereas Shs 273,889,000 is for dev't (construction of latrines, classroom block, staff houses and supply of furniture in primary schools).

### (ii) Summary of Past and Planned Workplan Outputs

Function, Indicator	2015/16		2016/17
	Approved Budget and Planned outputs	Expenditure and Performance by End March	Approved Budget and Planned outputs



# Vote: 751 Arua Municipal Council

## Workplan 6: Education

### Function: 0781 Pre-Primary and Primary Education

No. of pupils enrolled in UPE	20103	18333	17383
No. of student drop-outs	200	400	200
No. of Students passing in grade one	350	158	350
No. of pupils sitting PLE	2300	2300	2300
No. of classrooms rehabilitated in UPE	2	2	2
No. of classrooms constructed in UPE	2	2	0
No. of latrine stances constructed	16	14	23
No. of teacher houses constructed	4	4	8
No. of primary schools receiving furniture	1	0	1
No. of textbooks distributed		0	361
<b>Function Cost (US\$ '000)</b>	<b>2,582,851</b>	<b>1,728,462</b>	<b>2,472,589</b>

### Function: 0782

No. of students enrolled in USE	5145	4279	5145
<b>Function Cost (US\$ '000)</b>	<b>1,685,274</b>	<b>1,323,153</b>	<b>1,715,382</b>

### Function: 0783 Skills Development

No. of students in tertiary education		500	350
No. Of tertiary education Instructors paid salaries		51	17
<b>Function Cost (US\$ '000)</b>	<b>109,967</b>	<b>101,641</b>	<b>159,713</b>

### Function: 0784 Education & Sports Management and Inspection

No. of primary schools inspected in quarter	40	30	40
No. of secondary schools inspected in quarter	6	18	6
No. of tertiary institutions inspected in quarter	0	0	1
No. of inspection reports provided to Council	4	3	4
<b>Function Cost (US\$ '000)</b>	<b>114,896</b>	<b>79,232</b>	<b>136,433</b>
<b>Cost of Workplan (US\$ '000):</b>	<b>4,492,988</b>	<b>3,232,489</b>	<b>4,484,117</b>

### 2015/16 Physical Performance up to March

340 primary teachers paid salaries, 340 qualified primary teachers, 18,333 pupils enrolled in UPE, 400 student drop-outs. Inspected 30 primary schools and 18 secondary schools, 2 inspection reports provided to Council, supervised and monitored teaching and learning in the 16 public primary and 3 public secondary schools, Paid both 161 secondary teaching and non teaching staff paid salaries, 5145 students enrolled in USE and 1092 students sat O level. 2 classrooms constructed, 2 classrooms renovated, 3 inspection reports discussed by council.

### Planned Outputs for 2016/17

20 stances of latrine, constructed, 361 qualified primary teachers deployed, 20103 pupils enrolled in UPE programme, 200 pupils drop outs, 350 pupils passing, 2300 pupils sitting PLE, 2 classrooms constructed and 8 rehabilitated, 4 staff units constructed, S53 three seater desks supplied, 46 inspections done, 5145 students enrolled in (USE), 161 qualified secondary teaching and non teaching staff, 1092 students sitting O level and 170 passing O level.

### (iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

N/A

### (iv) The three biggest challenges faced by the department in improving local government services

#### 1. Inadequate staff accommodation

Only 66 teachers out of 361 are accommodated in staff quarters living majority of the teachers to operate from their homes or rented houses this promotes absenteeism and late coming

# Vote: 751 Arua Municipal Council

## Workplan 6: Education

### 2. High pupil classroom ratio

Pupil classroom ratio in the municipality is still very high standing at 147:1 as compared to the national. This leads to poor academic performance in schools as pupils lack concentration in class.

### 3. Inadequate sanitary facility

The pupil toilet stance in the municipality is still very high (105:1 for girls, 101:1 for boys) as opposed to the national 75:1

## Workplan 7a: Roads and Engineering

### (i) Overview of Workplan Revenue and Expenditures

UShs Thousand	2015/16 Approved Budget	2015/16 Outturn by end March	2016/17 Approved Budget
<b>A: Breakdown of Workplan Revenues:</b>			
<i>Recurrent Revenues</i>	1,332,597	666,473	1,357,252
Locally Raised Revenues	36,479	22,770	67,540
Multi-Sectoral Transfers to LLGs	77,083	33,099	77,083
Other Transfers from Central Government	1,126,761	543,929	
Sector Conditional Grant (Non-Wage)		0	1,109,738
Urban Unconditional Grant (Non-Wage)	20,000	12,469	
Urban Unconditional Grant (Wage)	72,275	54,206	102,892
<i>Development Revenues</i>	8,537,068	1,868,898	10,519,037
Development Grant	94,236	94,236	
Locally Raised Revenues	110,000	0	
Multi-Sectoral Transfers to LLGs	36,022	24,662	
Unspent balances – Other Government Transfers	4,336,563	1,750,000	4,167,520
Urban Discretionary Development Equalization Grant	3,960,247	0	6,351,517
<b>Total Revenues</b>	<b>9,869,665</b>	<b>2,535,371</b>	<b>11,876,289</b>
<b>B: Breakdown of Workplan Expenditures:</b>			
<i>Recurrent Expenditure</i>	1,332,597	456,272	1,357,252
Wage	72,275	54,206	102,892
Non Wage	1,260,323	402,066	1,254,360
<i>Development Expenditure</i>	8,537,068	1,831,988	10,519,037
Domestic Development	8,537,068	1,831,988	10,519,037
Donor Development	0	0	0
<b>Total Expenditure</b>	<b>9,869,665</b>	<b>2,288,260</b>	<b>11,876,289</b>

### 2015/16 Revenue and Expenditure Performance up to March

The department projected to receive and spent Shs 9,869,665,000 but actual receipts in first quarter were Shs 2,535,371,000 representing 26% revenue performance far below the planned 75%. This is because Shs 6,283,055,205 received under USMID was not transferred to the department's operational account and only 48% of the planned URF was received by the end of quarter three. The expenditure performed at only 23% because of delayed procurement process. Most of the contracts awarded were not started in quarter three because of net work failures in IFMS and low capacity of local contractors and also the centrally procured USMID projects had not started.

### Department Revenue and Expenditure Allocations Plans for 2016/17

Total of shs 11,876,289,000 is allocated to the Department and the expenditure priority areas in the financial year 2016/17 will focus on road maintenance, street lighting, maintenance of plants and equipments, salaries and other operational expenses. Wages take Shs 102,892,000, Recurrent non wage takes Shs 1,254,360,000 while capital takes

# Vote: 751 Arua Municipal Council

## Workplan 7a: Roads and Engineering

Shs 10,519,037,000 of the total department budget.

### (ii) Summary of Past and Planned Workplan Outputs

Function, Indicator	2015/16		2016/17
	Approved Budget and Planned outputs	Expenditure and Performance by End March	Approved Budget and Planned outputs
<b>Function: 0481</b>			
Length in Km. of urban roads upgraded to bitumen standard	3	3	3
Length in Km of urban unpaved roads rehabilitated	1	0	0
Length in Km of District roads routinely maintained	37	23	10
Length in Km of District roads periodically maintained	10	3	7
No. of Bridges Constructed	1	0	0
No of bottle necks removed from CARs		0	2
<b>Function Cost (US\$ '000)</b>	<b>9,869,666</b>	<b>2,288,260</b>	<b>11,876,289</b>
<b>Cost of Workplan (US\$ '000):</b>	<b>9,869,666</b>	<b>2,288,260</b>	<b>11,876,289</b>

#### 2015/16 Physical Performance up to March

Only 3 Km. of urban roads upgraded to bitumen standard, Road equipments repaired and maintained, 23km roads routinely maintained and 3 kms periodically maintained

#### Planned Outputs for 2016/17

Some finishes (works) to be done on the municipal administration blocs. 40 Field supervision visits on community access roads. 10 km of roads Will receive mechanized routine maintenance while 20km manual routine maintenance, 1km. Of urban roads upgraded to bitumen standard, and 2Km of urban unpaved roads rehabilitated and street lighting on major roads and rehabilitation of taxi park

### (iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

N/A

### (iv) The three biggest challenges faced by the department in improving local government services

#### 1. Difficulty in road opening and drainage works

Resistance from the community especially in road opening exercise has greatly affected the road sector in implementing the planned activities

#### 2. Rigid regulation concerning uganda road fund

Uganda road fund act limits expenditure on upgrading roads into bitumen standards contrary to council's priorities

#### 3. Difficulty in recruiting and maintaining a registered engineer

There are no registered engineers in the region and the council lacks capacity to attract and maintain registered engineers

## Workplan 7b: Water

### (i) Overview of Workplan Revenue and Expenditures

#### 2015/16 Revenue and Expenditure Performance up to March

# Vote: 751 Arua Municipal Council

## Workplan 7b: Water

Department Revenue and Expenditure Allocations Plans for 2016/17

### (ii) Summary of Past and Planned Workplan Outputs

2015/16 Physical Performance up to March

Planned Outputs for 2016/17

(iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

(iv) The three biggest challenges faced by the department in improving local government services

1.

2.

3.

## Workplan 8: Natural Resources

### (i) Overview of Workplan Revenue and Expenditures

US\$ Thousand	2015/16 Approved Budget	2015/16 Outturn by end March	2016/17 Approved Budget
<b>A: Breakdown of Workplan Revenues:</b>			
Recurrent Revenues	90,637	50,022	109,202
Locally Raised Revenues	20,938	9,703	45,020
Multi-Sectoral Transfers to LLGs	30,736	11,220	30,736
Sector Conditional Grant (Non-Wage)	5,458	4,094	88
Urban Unconditional Grant (Wage)	33,505	25,005	33,359
Development Revenues	11,568	0	
Urban Discretionary Development Equalization Grant	11,568	0	
<b>Total Revenues</b>	<b>102,205</b>	<b>50,022</b>	<b>109,202</b>
<b>B: Breakdown of Workplan Expenditures:</b>			
Recurrent Expenditure	90,637	50,014	109,202
Wage	33,505	25,005	33,359
Non Wage	57,132	25,009	75,844
Development Expenditure	11,568	0	0
Domestic Development	11,568	0	0
Donor Development	0	0	0
<b>Total Expenditure</b>	<b>102,205</b>	<b>50,014</b>	<b>109,202</b>

2015/16 Revenue and Expenditure Performance up to March

This department projected to receive and spent Shs 102,205,000 and actual cumulative receipts and expenditures were Shs 50,022,000 representing 49% revenue performance. This is because only 46% of the planned local revenues were disbursed to the department due to short fall in local revenue The work plan performance was also affected by delayed

# Vote: 751 Arua Municipal Council

## Workplan 8: Natural Resources

procurement process especially for surveying and titling of council plots which were not handled by the end of quarter three.

### Department Revenue and Expenditure Allocations Plans for 2016/17

The department will receive Shs109,202,000 of which Shs 109,202,000 is wage and Shs75,844,000 is recurrent non wage. The planned expenditures in this department includes tree planting, 4 monitoring and inspection, monitoring and compliance surveys, environment action planning, training communities on ENRN, Environmental screening of projects, survey, lease and titling of council plots.

### (ii) Summary of Past and Planned Workplan Outputs

Function, Indicator	2015/16		2016/17
	Approved Budget and Planned outputs	Expenditure and Performance by End March	Approved Budget and Planned outputs
<b>Function: 0983 Natural Resources Management</b>			
Area (Ha) of trees established (planted and surviving)	1	0	1
Number of people (Men and Women) participating in tree planting days	10	0	10
No. of community members trained (Men and Women) in forestry management		0	20
No. of monitoring and compliance surveys/inspections undertaken		0	4
Area (Ha) of Wetlands demarcated and restored		0	1
No. of Wetland Action Plans and regulations developed		0	1
No. of community women and men trained in ENR monitoring	12	3	50
No. of monitoring and compliance surveys undertaken	16	0	2
No. of new land disputes settled within FY	12	9	6
<b>Function Cost (US\$ '000)</b>	<b>102,205</b>	<b>50,014</b>	<b>109,202</b>
<b>Cost of Workplan (US\$ '000):</b>	<b>102,205</b>	<b>50,014</b>	<b>109,202</b>

### 2015/16 Physical Performance up to March

9 new land dispute settled along enyau road and lemerijoa road, and Afra road, mayors garden maintained 4 environmental compliance inspection conducted in wet lands. Environmental screening for all the projects implemented and report prepared and submitted to project managers for action, 2 land board meeting attended and dump site surveyed.

### Planned Outputs for 2016/17

1 hectare of trees planted, 4 monitoring and inspections undertaken. Environmental action plans and regulations developed, Selected wetlands demarcated and restored, 6 new land disputes settled, 50 people trained in ENRN monitoring, 4 environmental monitoring visits conducted, 4 council plots will be surveyed, leased and titled., Environmental impact assessment for major projects will be conducted..

### (iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

N/A

### (iv) The three biggest challenges faced by the department in improving local government services

#### 1. Outdated structure plan

The existing structure plan can not withstand the current level of development, and yet the cost of producing a new structure plan for the greater Arua is so high that the council can not afford

# Vote: 751 Arua Municipal Council

## Workplan 8: Natural Resources

### 2. High rate of illegal structures

These pose challenge in implementing the existing structure plan where people require exorbitant compensations for developing the land.

### 3. Encroachment on council property

There has been so much encroachment on council property like school lands and public open spaces.

## Workplan 9: Community Based Services

### (i) Overview of Workplan Revenue and Expenditures

US\$ Thousand	2015/16		2016/17
	Approved Budget	Outturn by end March	Approved Budget
<b>A: Breakdown of Workplan Revenues:</b>			
<i>Recurrent Revenues</i>	99,395	71,272	125,353
Locally Raised Revenues	16,741	11,400	24,531
Multi-Sectoral Transfers to LLGs	40,992	28,625	40,500
Sector Conditional Grant (Non-Wage)	19,777	14,833	18,368
Urban Unconditional Grant (Wage)	21,885	16,414	41,955
<i>Development Revenues</i>	136,022	93,263	100,000
Multi-Sectoral Transfers to LLGs	36,022	24,662	
Other Transfers from Central Government	100,000	68,601	100,000
<b>Total Revenues</b>	<b>235,418</b>	<b>164,534</b>	<b>225,353</b>
<b>B: Breakdown of Workplan Expenditures:</b>			
<i>Recurrent Expenditure</i>	99,395	61,388	125,353
Wage	21,885	16,414	41,955
Non Wage	77,510	44,974	83,398
<i>Development Expenditure</i>	136,022	93,263	100,000
Domestic Development	136,022	93,263	100,000
Donor Development	0	0	0
<b>Total Expenditure</b>	<b>235,418</b>	<b>154,651</b>	<b>225,353</b>

### 2015/16 Revenue and Expenditure Performance up to March

This department planned to receive and spend U shs 235,408,000 in the whole financial year and actual cumulative receipts up to the end of quarter is U shs 164,534,000 representing 70% performance. Locally raised revenue performed at 68% due to low overall performance. The expenditure were U shs 154,651,000 representing 66% performance. This is because of network failures in IFMS the demoralised some suppliers to make supplies.

### Department Revenue and Expenditure Allocations Plans for 2016/17

The department will receive Shs 225,353,000 which is 4.3% reduction from 2015/16. This is because donor budget support from UN Habitat and TSUPU has been terminated. The expenditure priorities include mobilization and monitoring of the activities of community based organization, training of women, youth and PWDs in leadership skills and IGAs, counseling, participatory planning, functional Adult learning and support supervision for YLP service providers.

### (ii) Summary of Past and Planned Workplan Outputs

Function, Indicator	2015/16		2016/17
	Approved Budget and Planned	Expenditure and Performance by	Approved Budget and Planned

# Vote: 751 Arua Municipal Council

## Workplan 9: Community Based Services

	outputs	End March	outputs
<b>Function: 1081</b>			
No. of children settled	0	0	10
No. of Active Community Development Workers	3	4	4
No. FAL Learners Trained	400	350	40
No. of children cases ( Juveniles) handled and settled	0	0	8
No. of Youth councils supported	1	1	08
No. of assisted aids supplied to disabled and elderly community	6	0	4
No. of women councils supported		0	1
<b>Function Cost (US\$ '000)</b>	<b>235,418</b>	<b>154,651</b>	<b>225,353</b>
<b>Cost of Workplan (US\$ '000):</b>	<b>235,418</b>	<b>154,651</b>	<b>225,353</b>

### 2015/16 Physical Performance up to March

4 active community development workers in place, 350 FAL learners enrolled in the quarter, 6 youth projects identified and appraised by the TPC, for funding 3 official travels made to line ministries, Quarterly prepared and submitted to line ministries.

### Planned Outputs for 2016/17

8 Community based organizations monitored, 76 Women, Youth, and PWDs trained in leadership skills and IGAs, 36 family counseling and follow-ups conducted, 6 participatory planning meetings at ward level held, 40 Adult Learners instructed, 6 wards, 2 division and I Municipal Plans of Action for youth implemented, including support supervision to 10 YLP Service providers. 10 children settled ,4 CDOs are active,and operationaland 4 child case handled, 4 PWD groups to be provided with income generating activities

### (iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

N/A

### (iv) The three biggest challenges faced by the department in improving local government services

#### 1. Inadequate data and information

This affects planning for the community as proper planning required adequate and accurate data.

#### 2. High level of unemployment

There is high level of unemployment especially among the youth, who have become a source of insecurity.

#### 3. Cross cultural inter face with the community

The town is a cosmopolitan community with a lot of diversity in culture and tribe coupled with different cultural norms.

## Workplan 10: Planning

### (i) Overview of Workplan Revenue and Expenditures

US\$ Thousand	2015/16		2016/17
	Approved Budget	Outturn by end March	Approved Budget
<b>A: Breakdown of Workplan Revenues:</b>			
<i>Recurrent Revenues</i>	86,284	50,993	98,515
Locally Raised Revenues	39,113	15,615	28,240
Support Services Conditional Grant (Non-Wage)	19,964	14,973	
Urban Unconditional Grant (Non-Wage)		0	43,068



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## Workplan 10: Planning

Urban Unconditional Grant (Wage)	27,207	20,405	27,207
Development Revenues	18,007	3,100	
Urban Discretionary Development Equalization Grant	18,007	3,100	
<b>Total Revenues</b>	<b>104,290</b>	<b>54,093</b>	<b>98,515</b>
<b>B: Breakdown of Workplan Expenditures:</b>			
Recurrent Expenditure	86,284	50,993	98,515
Wage	27,207	20,405	27,207
Non Wage	59,077	30,588	71,308
Development Expenditure	18,007	3,100	0
Domestic Development	18,007	3,100	0
Donor Development	0	0	0
<b>Total Expenditure</b>	<b>104,290</b>	<b>54,093</b>	<b>98,515</b>

### 2015/16 Revenue and Expenditure Performance up to March

Planning department planned to receive and spend U shs 104,090,000 in the whole financial year and actual cumulative receipts and expenditures up to quarter three is U shs 54,093,000 representing 52% budget and work plan performance and this performance is attributed to shortfall in local revenue and delayed delivery of planned supplies by contractors. Local revenue disbursed to the department was only 40% of the planned due to competing needs of local revenue given the poor yields.

### Department Revenue and Expenditure Allocations Plans for 2016/17

The department will receive Shs98,515,000 and the expenditure priority areas include quarterly monitoring, monthly technical planning meeting, review of annual work plans and budgets, production of statistical abstracts, preparation of quarterly progress reports, budget framework papers, performance contract, annual budgets and work plans, internal and National Assessment, participatory bottom-up planning process and monitoring the implementation of the MDP and needs assessment for planning

### (ii) Summary of Past and Planned Workplan Outputs

Function, Indicator	2015/16		2016/17
	Approved Budget and Planned outputs	Expenditure and Performance by End March	Approved Budget and Planned outputs
<b>Function: 1383</b>			
No of qualified staff in the Unit	1	2	2
No of Minutes of TPC meetings	12	10	12
<b>Function Cost (UShs '000)</b>	<b>104,291</b>	<b>54,093</b>	<b>98,515</b>
<b>Cost of Workplan (UShs '000):</b>	<b>104,291</b>	<b>54,093</b>	<b>98,515</b>

### 2015/16 Physical Performance up to March

Attended 5 council meetings, 9 TPC meetings, Budgets and annual work plans prepared and copies circulated to relevant authorities, 2 multi sectoral monitoring of programs and projects conducted, Quarterly performance report prepared and submitted to MoFPED and other line Ministries. draft 5 year development plan for FY 2015/2020 prepared and submitted to NPA, Consultative budget conferences organised, Internal Assessment conducted. Budget framework paper for FY 2016/17 prepared

### Planned Outputs for 2016/17

Quarterly monitoring of projects, monthly technical planning meeting held, mid term review of annual work plans and budgets, production of annual statistical abstract, preparation of quarterly work plans and reports, organizing budget conference and preparation of BFP, performance contract and annual budgets, work plans, Conduct internal



# Vote: 751 Arua Municipal Council

## Workplan 10: Planning

Assessment for FY 2016/2017 Support participatory bottom-up planning process and monitoring and evaluation of sector plans.

### (iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

N/A

### (iv) The three biggest challenges faced by the department in improving local government services

#### 1. Lack of Accurate and updated data base

The lacks data base affects resource allocation which may lead to wasteful expenditure as the cost of collecting data is exorbitant which the council can not afford.

#### 2. Poor attitude of the community towards planning meetings

Being an urban setting the community has poor attitude towards planning meetings especially where there are no allowances provided

#### 3. Low capacity of politicians in planning

Low capacity of politicians in planning leads to non scientific distribution of resources as every politician struggles for his/her constituency for services.

## Workplan 11: Internal Audit

### (i) Overview of Workplan Revenue and Expenditures

UShs Thousand	2015/16 Approved Budget	2015/16 Outturn by end March	2016/17 Approved Budget
<b>A: Breakdown of Workplan Revenues:</b>			
Recurrent Revenues	57,319	29,975	48,599
Locally Raised Revenues	32,460	16,365	25,629
Urban Unconditional Grant (Wage)	24,859	13,610	22,970
<b>Total Revenues</b>	<b>57,319</b>	<b>29,975</b>	<b>48,599</b>
<b>B: Breakdown of Workplan Expenditures:</b>			
Recurrent Expenditure	57,319	29,975	48,599
Wage	24,859	13,610	24,859
Non Wage	32,460	16,365	23,740
Development Expenditure	0	0	0
Domestic Development	0	0	0
Donor Development	0	0	0
<b>Total Expenditure</b>	<b>57,319</b>	<b>29,975</b>	<b>48,599</b>

#### 2015/16 Revenue and Expenditure Performance up to March

Internal Audit planned income and expenditures were U shs 57,319,000 in the whole financial year and actual cumulative receipts and expenditures in the three quarters is U shs 29,975,000 representing 52% budget and work plan performance. Local revenue performed at 50% and wage at 55% because one of the staff transferred services to another institution.

#### Department Revenue and Expenditure Allocations Plans for 2016/17

The department will receive Shs.48519,000 and the expenditure priorities shall include wages and allowances to improve financial management and accountability systems in the municipality.

# Vote: 751 Arua Municipal Council

## Workplan 11: Internal Audit

### (ii) Summary of Past and Planned Workplan Outputs

Function, Indicator	2015/16		2016/17
	Approved Budget and Planned outputs	Expenditure and Performance by End March	Approved Budget and Planned outputs
<b>Function: 1482 Internal Audit Services</b>			
Date of submitting Quaterly Internal Audit Reports	15/10/2015	15/1/2016	15/10/2016
No. of Internal Department Audits	4	3	4
<b>Function Cost (US\$ '000)</b>	<b>57,319</b>	<b>29,975</b>	<b>48,599</b>
<b>Cost of Workplan (US\$ '000):</b>	<b>57,319</b>	<b>29,975</b>	<b>48,599</b>

#### 2015/16 Physical Performance up to March

Quarter one and two internal audit reports prepared and submitted to the relevant authorities for administrative action. All supplies and works were verified before payments were made, Workshops attended, on spot inspections conducted at project sites. Supervised and monitored project implementation.

#### Planned Outputs for 2016/17

The planned outputs and physical performance for financial year 2016/17 include quarterly Audit reports produced, monthly technical planning committee meeting attended, Quarterly field visits conducted, 4 on spot inspections conducted, verification of works and supplies, mentoring of staff in the LLGs.

### (iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

N/A

### (iv) The three biggest challenges faced by the department in improving local government services

#### 1. Poor response to Audit queries

Staff are not willing to provide accountabilities of funds advanced to the to perform tasks in time

#### 2. Non implementation of audit recommendations by management

There has been luxury by management in implementing internal audit recommendations.

#### 3. Lack of transport for effective inspection of programmes and projects

The Department lack transport to carry out routine audit functions in schools and health facilities