### **Structure of Draft Performance Contract**

**Terms and Conditions** 

**Executive Summary** 

- A: Revenue Performance and Plans FY 2017/18
- B: Summary of Department Performance and Plans by Workplan

### **Terms and Conditions**

Pursuant to the Public Finance Management Act 2015, Part VII – Accounting and Audit, Section 45 (Subsection 3): an Accounting Officer, shall enter into an Annual Budget Performance Contract with the Secretary to the Treasury which shall bind the Accounting Officer to deliver on the activities in the workplan of the Vote for a Financial Year.

In line with Section 15 of the Public Finance Management Act 2015, the Permanent Secretary/Secretary to the Treasury commits to provide funds in accordance with the Annual Cashflow plan based on the procurement plans, workplans and recruitment plans of the Vote.

The Accounting Officer for Vote 791 Ibanda Municipal Council undertakes to achieve the Performance targets and deliver the outputs in this Performance Contract subject to the availability of Budgeted resources.

The Accounting Officer shall be responsible and personally accountable to Council and Parliament for the activities of this Vote and shall also be personally accountable for a function or responsibility that is delegated, inclusive of all work performed on behalf of staff that he/she has authority and control over.

The Accounting Officer undertakes to prepare and submit quarterly reports to the Ministry of Finance, Planning and Economic Development and to the Council as required by the Local Government Act, cap.243 on the monitorable outputs set out in the workplans, and to provide quarterly workplans and release requests by the specified deadlines.

The Accounting Officer will submit performance reports on or before the last working day of the first month after the close of each quarter and to the Council by the 20th day of the next month, and understands that Budgets and Performance Reports will be posted on the Uganda Budget Website (www.budget.go.ug) to ensure public access to Budget information and that this information will also be accessible from the Budget Hotline (0800 229 229). The Accounting Officer undertakes to respond to queries raised by the Public on the Budget Website or the Budget Hotline.

The Accounting Officer commits to adhering to the responsibilities laid out in the appointment letter from the Permanent Secretary/Secretary to the Treasury for FY 2017/18 and understands that failure to comply with these requirements will result in the appointment being revoked.

Name and Signature:	Name and Signature:
Town Clerk/Accounting Officer, Ibanda Municipal Council	Permanent Secretary / Secretary to Treasury
Date:	Date:
cc. The LCV Chairperson (District)/ The Mayor (Municipality)	

## **Executive Summary**

#### **Revenue Performance and Plans**

	2016	2016/17		
UShs 000's	Approved Budget	Receipts by End Dec	Draft Budget	
1. Locally Raised Revenues	662,178	311,220	720,515	
2a. Discretionary Government Transfers	1,092,036	603,252	1,045,307	
2b. Conditional Government Transfers	5,111,502	2,446,589	5,901,231	
2c. Other Government Transfers		0	228,637	
Total Revenues	6,865,716	3,361,062	7,895,690	

#### Planned Revenues for 2017/18

The municipal total planned budget is 7,895,690,000=including central government grant of 6,059,596041. This include sector conditional wage of shs 4,799,667,000=,urban uncond.wage of 420,000,000, urban unconditional non wage recurrent grant of shs 343,298,000, Total sector non wage recurrent grant of shs 818,201,383, Total development grant of shs 495,854,736.

#### **Expenditure Performance and Plans**

	2016	5/17	2017/18	
UShs 000's	Approved Budget	Actual Expenditure by end of Dec	Draft Budget	
1a Administration	1,121,939	189,560	730,953	
2 Finance	197,673	114,078	262,730	
3 Statutory Bodies	126,640	46,741	215,948	
4 Production and Marketing	54,151	15,019	95,168	
5 Health	967,035	463,818	1,075,097	
6 Education	3,912,629	1,635,485	4,766,493	
7a Roads and Engineering	324,260	54,056	319,246	
7b Water	0	0	2,518	
8 Natural Resources	10,159	14	33,232	
9 Community Based Services	60,814	18,088	284,469	
10 Planning	41,804	14,407	64,042	
11 Internal Audit	48,611	17,831	45,795	
Grand Total	6,865,717	2,569,096	7,895,690	
Wage Rec't:	4,356,380	1,925,311	5,193,148	
Non Wage Rec't:	1,920,638	643,784	1,964,132	
Domestic Dev't	588,699	0	738,410	
Donor Dev't	0	0	0	

#### Planned Expenditures for 2017/18

Administration -730973,000=Finance-260,730,000=,Statutory bodies 215,948,000=,Production and marketing-95,168,000=,Health-1,075,097,000=,Education-4,766,493,000=Roads-319,246,000=,Water-2,518,000=Natural resources-24,796,000=,Community based services284,470,000=,Planning-64,037,000=,Internal Audit-45,795,000.The increase and reduction in some sectors was due to increased sectoral conditional grants and realisation of priority outputs.

## A. Revenue Performance and Plans

### Conditional, Discretionary Transfers and other Revenues to the Local Government

	201	2017/18	
UShs 000's	Approved Budget	Receipts by End Dec	Draft Budget
1. Locally Raised Revenues	662,178	311,220	720,515
Local Service Tax	31,500	38,385	38,500
Advertisements/Billboards	4,221	975	4,544
Animal & Crop Husbandry related levies	30,763	10,342	30,893
Business licences	75,264	2,956	98,264
Ground rent	3,150	1,200	3,500
Local Government Hotel Tax	10,500	4,899	10,800
Market/Gate Charges	90,738	43,421	98,738
Other Fees and Charges	36,659	4,257	37,699
Park Fees	288,390	177,312	288,490
Property related Duties/Fees	55,587	0	72,587
Registration (e.g. Births, Deaths, Marriages, etc.) Fees	6,300	5,691	6,500
Inspection Fees	29,106	21,782	30,000
2a. Discretionary Government Transfers	1,092,036	603,252	1,045,307
Urban Unconditional Grant (Wage)	390,417	195,209	420,000
Urban Discretionary Development Equalization Grant	343,407	228,938	282,010
Urban Unconditional Grant (Non-Wage)	358,212	179,106	343,298
2b. Conditional Government Transfers	5,111,502	2,446,589	5,901,231
Development Grant	95,292	63,528	114,877
Transitional Development Grant	150,000	99,418	
Sector Conditional Grant (Wage)	3,965,962	1,982,981	4,799,667
Sector Conditional Grant (Non-Wage)	900,248	300,663	894,920
Pension for Local Governments		0	43,829
Gratuity for Local Governments		0	47,939
2c. Other Government Transfers		0	228,637
Sector condition grant-Community(Uganda Women Enterprenuearship Programme)		0	64,519
Sector condition grant-Community(Youth Livelihood Programme)		0	164,118
Total Revenues	6,865,716	3,361,062	7,895,690

#### Planned Revenues for 2017/18

(i) Locally Raised Revenues

The total Local revenue forecat is 720,515,000=

(ii) Central Government Transfers

 $\label{thm:conditional} Urban\ unconditional\ grant (wage)-419,999,502=, Discritionary\ Development\ equalisation\ grant-282,009,712=,, Unconditional\ grant\ NWG-448,282,249=,$ 

(iii) Donor Funding

n/a

## **Summary: Department Performance and Plans by Workplan**

## Workplan 1a: Administration

### (i) Overview of Workplan Revenue and Expenditures

UShs Thousand	2016/17		2017/18
	Approved Budget	Outturn by end Dec	Draft Budget
A: Breakdown of Workplan Revenues:			
Recurrent Revenues	784,230	376,968	572,199
Gratuity for Local Governments		0	47,939
Locally Raised Revenues		0	65,116
Multi-Sectoral Transfers to LLGs	483,223	167,949	130,885
Pension for Local Governments		0	43,829
Unspent balances - Locally Raised Revenues	77,116	59,161	
Urban Unconditional Grant (Non-Wage)	73,891	66,006	63,020
Urban Unconditional Grant (Wage)	150,000	83,852	221,411
Development Revenues	337,709	217,349	158,753
Multi-Sectoral Transfers to LLGs	170,409	113,606	20,020
Transitional Development Grant	150,000	99,418	
Urban Discretionary Development Equalization Grant	17,300	4,325	38,733
Urban Unconditional Grant (Non-Wage)	0	0	100,000
Total Revenues	1,121,939	594,317	730,953
B: Breakdown of Workplan Expenditures:			
Recurrent Expenditure	784,230	189,560	572,199
Wage	150,000	41,926	221,411
Non Wage	634,230	147,634	350,789
Development Expenditure	337,709	0	158,753
Domestic Development	337,709	0	158,753
Donor Development	0	0	0
Total Expenditure	1,121,939	189,560	730,953

Department Revenue and Expenditure Allocations Plans for 2017/18

The recurrent revenue totals to 572,220,000=Development revenues totals to 158,753,000. The recurrent expenditure is 572,220,000= and development expenditure totals to 158753,000=

#### (ii) Summary of Past and Planned Workplan Outputs

	2016/17				
Function, Indicator	Approved Budget and Planned outputs	•	Draft Budget and Planned outputs		

Function: 1381 District and Urban Administration

## Workplan 1a: Administration

	20	2017/18	
Function, Indicator	Approved Budget and Planned outputs	Expenditure and Performance by End December	Draft Budget and Planned outputs
%age of LG establish posts filled	60	50	60
%age of staff appraised	99	0	99
%age of staff whose salaries are paid by 28th of every month	99	99	99
%age of pensioners paid by 28th of every month	99	99	99
No. (and type) of capacity building sessions undertaken	4	0	2
Availability and implementation of LG capacity building policy and plan	yes	yes	yes
No. of monitoring visits conducted	4	3	4
No. of monitoring reports generated		4	4
%age of staff trained in Records Management	80	2	80
No. of computers, printers and sets of office furniture purchased	11	17	1
No. of existing administrative buildings rehabilitated	4	1	0
No. of solar panels purchased and installed	4	1	0
No. of administrative buildings constructed	0	1	0
Function Cost (UShs '000)	1,121,939	189,560	730,953
Cost of Workplan (UShs '000):	1,121,939	189,560	730,953

#### Planned Outputs for 2017/18

The key service delivery outputs among others include records management, Human resource Management, Supervision of division programmes implementation, Public information dissemination, office support services, assets and facilities management among others.

# (iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors N/A

#### (iv) The three biggest challenges faced by the department in improving local government services

#### 1. Inadequate funding

The sector has no conditional grant and the local reveue is minimal implying limited funding and implementation of its programmes

#### 2. understaffing

The sector is currently understaffed and the wage allocated will cater for limited key possition remaing with some gaps

#### 3. transport means

The sector has no means of transport to monitor and supervise government programmes and projects.

## Workplan 2: Finance

#### (i) Overview of Workplan Revenue and Expenditures

UShs Thousand	2016/17		2017/18
	Approved	Outturn by end	Draft Budget
	Budget	Dec	

Workplan 2: Finance	_			
A: Breakdown of Workplan Revenues:				
Recurrent Revenues	180,374	114,078	258,730	
Locally Raised Revenues		0	22,291	
Multi-Sectoral Transfers to LLGs		0	112,102	
Unspent balances - Locally Raised Revenues	68,291	53,486		
Urban Unconditional Grant (Non-Wage)	51,083	47,096	51,896	
Urban Unconditional Grant (Wage)	61,000	13,496	72,441	
Development Revenues	17,300	4,325	4,000	
Locally Raised Revenues		0	2,000	
Multi-Sectoral Transfers to LLGs		0	2,000	
Urban Discretionary Development Equalization Grant	17,300	4,325		
Total Revenues	197,673	118,403	262,730	
B: Breakdown of Workplan Expenditures:				
Recurrent Expenditure	180,374	114,078	258,730	
Wage	61,000	13,496	72,441	
Non Wage	119,374	100,582	186,289	
Development Expenditure	17,300	0	4,000	
Domestic Development	17,300	0	4,000	
Donor Development	0	0	0	
Fotal Expenditure	197,673	114,078	262,730	

#### Department Revenue and Expenditure Allocations Plans for 2017/18

The total allocation equals to 260,730,000 which include recurrent revenue of 258,730,000 and development revenues of 2,000,000=. This will be spent on Assessment of revenue, Enforcement of revenue, sensitisation Meetings, Radio Talk shows, Spot checks on hotels, Property Valuations, Meetings with hotels, Revenue mobolisation, revenue paid, Annual work plan presented to council for aproval, Draft budget prepared and presented to council, Project Monitoing, Annual performance, purchase of stationary, staff sponsered for CPA, Staff sponsered for short courses, Training staff on revenue enhancement, Remit URA returns

#### (ii) Summary of Past and Planned Workplan Outputs

	20	2017/18	
Function, Indicator	Approved Budget and Planned outputs	Expenditure and Performance by End December	Draft Budget and Planned outputs
Function: 1481 Financial Management and Accountability(1	LG)		
Date for submitting the Annual Performance Report	15/7/2017	15/7/2017	15/7/2017
Value of LG service tax collection	31500000	38375000	31500000
Value of Hotel Tax Collected	10500000	5076700	10800000
Value of Other Local Revenue Collections	620178000	30045200	671330000
Date of Approval of the Annual Workplan to the Council	25/2/2017	25/2/2017	28/2/2017
Date for presenting draft Budget and Annual workplan to the Council		15/3/2017	28/2/2018
Date for submitting annual LG final accounts to Auditor General	30/8/2017	30-8-2017	30/8/2017
Function Cost (UShs '000)	197,673	114,078	262,730
Cost of Workplan (UShs '000):	197,673	114,078	262,730

## Workplan 2: Finance

Planned Outputs for 2017/18

Assessment of revenue, Enforcement of revenue, sensitisation Meetings, Radio Talk shows, Spot checks on hotels, Property Valuations, Meetings with hotels, Revenue mobolisation, revenue paid, Annual work plan presented to council for aproval, Draft budget prepared and presented to council, Project Monitoing, Annual performance, purchase of stationary, staff sponsered for CPA, Staff sponsered for short courses, Training staff on revenue enhancement, Remit URA returns

#### (iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

The sector does not have any off budget activties for f/y 2017/18

#### (iv) The three biggest challenges faced by the department in improving local government services

1. Understaffing

Lack of staff in critical positions

2. Indequate funding

Restricted council budgetary provision for revenue enhancement

3. Lack of transport

Means of transport to supervise departmental activities.

## Workplan 3: Statutory Bodies

#### (i) Overview of Workplan Revenue and Expenditures

UShs Thousand	:	2016/17	2017/18
	Approved Budget	Outturn by end Dec	Draft Budget
A: Breakdown of Workplan Revenues:			
Recurrent Revenues	126,640	46,930	215,948
Locally Raised Revenues		0	59,193
Multi-Sectoral Transfers to LLGs		0	52,153
Unspent balances - Locally Raised Revenues	51,320	27,449	
Urban Unconditional Grant (Non-Wage)	50,320	13,052	77,212
Urban Unconditional Grant (Wage)	25,000	6,429	27,389
Total Revenues	126,640	46,930	215,948
B: Breakdown of Workplan Expenditures:			
Recurrent Expenditure	126,640	46,741	215,948
Wage	25,000	6,240	27,389
Non Wage	101,640	40,501	188,558
Development Expenditure	0	0	0
Domestic Development	0	0	0
Donor Development	0	0	0
Total Expenditure	126,640	46,741	215,948

Department Revenue and Expenditure Allocations Plans for 2017/18

The sector has been allocated 215,948,000= FY 2017/18 which include wage of 27,389,000=,non wage of 77,212,000= multi sectoral transfer of 52,153,000 and local revenue of 59,193,000=. Statutory bodies/council had a

## Workplan 3: Statutory Bodies

budget of 126,640 this money included the contracts committee funds by close of half of FY 2016/2017 council had spent 14,760 which indicates a perfomance percentage of 12% hence leaving 97% un utilied, 9 meetings in all were held. In future let the finance department timely releases the funds. Challenge:- un timely releases would delay mondatory sittings to extend to one or two month respectively i.e executive, council and committees.

#### (ii) Summary of Past and Planned Workplan Outputs

	2016/17		2017/18
Function, Indicator	Approved Budget and Planned Performance by outputs End December		Draft Budget and Planned outputs
Function: 1382 Local Statutory Bodies			
No of minutes of Council meetings with relevant resolutions	06	2	6
Function Cost (UShs '000)	126,640	46,741	215,948
Cost of Workplan (UShs '000):	126,640	46,741	215,948

#### Planned Outputs for 2017/18

Council meetings, committee meetings procurement of goods and services, monitoring of government of programmes and projects and ensuring an oversight role. By ensuring sustainable service delivery infrustructure development.

# (iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors NIL

#### (iv) The three biggest challenges faced by the department in improving local government services

1. Untimely funding towards meeting management systems

it is always hard for the office to call for the meeting when there are no funds

#### 2. Unconstituted full council

Being an interim council, at times it is hard to resolve on certain issues which are not mandeted by statutory instrument that that established the municipal council in July 2016. this acted as an obstruct towards hard but necessary decisions.

3. Uncertanity of interim councillors(tenure of office)

Councillors have lived in faer of going back to election hence they end up compromising on certain decisions.

## Workplan 4: Production and Marketing

#### (i) Overview of Workplan Revenue and Expenditures

UShs Thousand	:	2016/17	2017/18	
	Approved Budget	Outturn by end Dec	Draft Budget	
A: Breakdown of Workplan Revenues:				
Recurrent Revenues	54,151	21,761	95,168	
Locally Raised Revenues		0	5,959	
Multi-Sectoral Transfers to LLGs		0	6,500	
Other Transfers from Central Government		0	11,133	
Sector Conditional Grant (Non-Wage)	14,294	7,147	16,372	
Sector Conditional Grant (Wage)	25,000	12,500	55,204	
Unspent balances - Locally Raised Revenues	10,959	0		

Page 8 Accounting Officer Initials: \_\_\_\_\_\_

Domestic Development			
Domestic Development	0	0	0
Development Expenditure	0	0	0
Non Wage	29,151	6,755	39,964
Wage	25,000	8,264	55,204
Recurrent Expenditure	54,151	15,019	95,168
: Breakdown of Workplan Expenditures:			
tal Revenues	54,151	21,761	95,168
Urban Unconditional Grant (Wage)		2,114	
Urban Unconditional Grant (Non-Wage)	3,898	0	U

#### Department Revenue and Expenditure Allocations Plans for 2017/18

The sector total budget FY 2017/18 is 95,168,000 which include wage PM of 55,204,000 and non wage of 16,372,000,transfer from central government for commercial services of 11,133,000 and Multi sectoral transfer to LLGs of 6,500,000=. The outputs to be implemented include farmer trainings,monitoring of OWC inputs,meat inspection,cooperative mobilisation among others.

#### (ii) Summary of Past and Planned Workplan Outputs

	20	2017/18	
Function, Indicator	Approved Budget and Planned outputs	Expenditure and Performance by End December	Draft Budget and Planned outputs
Function: 0181 Agricultural Extension Services			
Function Cost (UShs '000)	5,000	1,181	7,247
Function: 0182 District Production Services			
No. of fish ponds stocked	3	0	0
Quantity of fish harvested	500	0	0
Number of anti vermin operations executed quarterly	4	0	0
No. of parishes receiving anti-vermin services	21	0	0
No. of livestock vaccinated	3000	41	1000
No. of livestock by type undertaken in the slaughter slabs	6000		1000
Function Cost (UShs '000)	38,700	13,242	77,471

Function: 0183 District Commercial Services

## Workplan 4: Production and Marketing

	20	16/17	2017/18
Function, Indicator	Approved Budget and Planned outputs	Expenditure and Performance by End December	Draft Budget and Planned outputs
No of awareness radio shows participated in	2	0	1
No. of trade sensitisation meetings organised at the district/Municipal Council		1	2
No of businesses inspected for compliance to the law		13	20
No of businesses issued with trade licenses		93	500
No of awareneness radio shows participated in	2	0	1
No of businesses assited in business registration process		2	2
No. of enterprises linked to UNBS for product quality and standards		0	2
No. of producers or producer groups linked to market internationally through UEPB	1	0	2
No. of market information reports desserminated		0	2
No of cooperative groups supervised	4	5	20
No. of cooperative groups mobilised for registration		1	4
No. of cooperatives assisted in registration		1	2
No. of tourism promotion activities meanstremed in district development plans	3	3	1
No. and name of hospitality facilities (e.g. Lodges, hotels and restaurants)		115	10
No. and name of new tourism sites identified		3	04
No. of opportunites identified for industrial development	2	13	2
No. of producer groups identified for collective value addition support		3	04
No. of value addition facilities in the district		14	40
A report on the nature of value addition support existing and needed		yes	YES
No. of Tourism Action Plans and regulations developed	1	0	1
Function Cost (UShs '000)	10,451	596	10,450
Cost of Workplan (UShs '000):	54,151	15,019	95,168

#### Planned Outputs for 2017/18

Sentisation of farmers on pests and diseases, good agricultural practices and good animal husbandry practices, Vaccination and treatment of livestock, inspecting and certifying meat for human consumption and Comercial services like Linking producers to markets, Inspecting bussinesses for complience to the law, cooperative supervision and enterprise development

#### (iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

#### (iv) The three biggest challenges faced by the department in improving local government services

#### 1. Inaduate staff

There is no production staff in the three divisions of ibanda municipal council and it's the 4 staff stationed at the municipal to provide production and marketing services in the divisions. This has made activities like meat inspection difficult.

## Workplan 4: Production and Marketing

#### 2. lack of a computer

The department lacks a computer and its accessories to help in compilation of reports, statistical data and storage of information

3. Some staff lack motocycle for transport

One staff the municipal veterinary doctor does not have a motocycle to facilitate her field activiries

## Workplan 5: Health

#### (i) Overview of Workplan Revenue and Expenditures

UShs Thousand	2016/17		2017/18
	Approved Budget	Outturn by end Dec	Draft Budget
A: Breakdown of Workplan Revenues:			
Recurrent Revenues	927,035	446,599	1,026,267
Locally Raised Revenues		0	61,690
Multi-Sectoral Transfers to LLGs		0	16,171
Sector Conditional Grant (Non-Wage)	48,638	24,319	64,816
Sector Conditional Grant (Wage)	823,544	411,772	880,590
Unspent balances - Locally Raised Revenues	41,690	7,891	
Urban Unconditional Grant (Non-Wage)	13,163	2,618	3,000
Development Revenues	40,000	0	48,830
Multi-Sectoral Transfers to LLGs		0	5,000
Urban Discretionary Development Equalization Grant	40,000	0	43,830
Total Revenues	967,035	446,599	1,075,097
B: Breakdown of Workplan Expenditures:			
Recurrent Expenditure	927,035	463,818	1,026,267
Wage	823,544	411,772	880,590
Non Wage	103,491	52,046	145,677
Development Expenditure	40,000	0	48,830
Domestic Development	40,000	0	48,830
Donor Development	0	0	0
Total Expenditure	967,035	463,818	1,075,097

#### Department Revenue and Expenditure Allocations Plans for 2017/18

The sector is planned to receive 1,075,097,000= that include wage PHC of 880,590,000 and total non wage of 145,677,000=. Local revenues and PHC grants allocated from the ministry of finance in line with the ministry of health. The activities shall be conducted in accordance with the ministry of health guidelines, and expenditures as per priority programmes.

#### (ii) Summary of Past and Planned Workplan Outputs

	2016/17			
Function, Indicator	Approved Budget and Planned outputs	Expenditure and Performance by End December	Draft Budget and Planned outputs	

Function: 0881 Primary Healthcare

## Workplan 5: Health

	20	16/17	2017/18
Function, Indicator	Approved Budget and Planned outputs	Expenditure and Performance by End December	Draft Budget and Planned outputs
Number of trained health workers in health centers	50	0	25
No of trained health related training sessions held.	4	0	15
Number of outpatients that visited the Govt. health facilities.	70038	85367	95212
Number of inpatients that visited the Govt. health facilities.	5000	7654	5000
No and proportion of deliveries conducted in the Govt. health facilities	1897	2123	2000
% age of approved posts filled with qualified health workers	65	60	65
% age of Villages with functional (existing, trained, and reporting quarterly) VHTs.	40	0	42
No of children immunized with Pentavalent vaccine	30027	2261	30027
No of OPD and other wards constructed		1	
No of OPD and other wards rehabilitated	1	0	
Function Cost (UShs '000)	129,910	45,303	129,506
Function: 0883 Health Management and Supervision			
Function Cost (UShs '000)  Cost of Workplan (UShs '000):	837,124 967,035	418,515 463,818	945,591 1,075,097

#### Planned Outputs for 2017/18

Health promotion, hygiene and sanitation, basic heath care provision and management, monitoring and supervision of health services delivery.

#### (iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

Training and mentorship activities by the implementing partners supporting health facilities in Malaria, HIV/AIDS, Tuberculosis and Sexual reproductive health services.

#### (iv) The three biggest challenges faced by the department in improving local government services

#### 1. Lackof accomodation of for health workers

Health workers availability for duties affected by long distances walked. Poor motivation of health workers due to increased cost of living.

### 2. Lack of transport,

### NO VEHICLE FOR THE DEPATMENT.

#### 3. Low funding.

Cripples departmental activities to be done.

## Workplan 6: Education

### (i) Overview of Workplan Revenue and Expenditures

UShs	Thousand	2016/17	2017/18
	Approved Budget	Outturn by end Dec	Draft Budget

Workplan 6: Education				
A: Breakdown of Workplan Revenues:				
Recurrent Revenues	3,817,337	1,770,959	4,542,816	
Locally Raised Revenues		0	5,839	
Multi-Sectoral Transfers to LLGs		0	10,500	
Sector Conditional Grant (Non-Wage)	664,079	207,932	638,603	
Sector Conditional Grant (Wage)	3,117,419	1,558,709	3,863,874	
Unspent balances - Locally Raised Revenues	4,839	4,318		
Urban Unconditional Grant (Wage)	31,000	0	24,000	
Development Revenues	95,292	63,528	223,676	
Development Grant	95,292	63,528	114,877	
Multi-Sectoral Transfers to LLGs		0	108,800	
Total Revenues	3,912,629	1,834,487	4,766,493	
B: Breakdown of Workplan Expenditures:				
Recurrent Expenditure	3,817,337	1,635,485	4,542,816	
Wage	3,148,420	1,423,236	3,863,874	
Non Wage	668,918	212,250	678,943	
Development Expenditure	95,292	0	223,676	
Domestic Development	95,292	0	223,676	
Donor Development	0	0	0	
Total Expenditure	3,912,629	1,635,485	4,766,493	

Department Revenue and Expenditure Allocations Plans for 2017/18

A total of UGX 4,766,493,000= was allocated to Education Department where; UGX3,863,874,000/= is wage, UGX 638,603,000/= is Central government conditional non wage, UGX 5,838,000/= is Locally Raised Revenue and UGX 114,877 is Conditional government Development grant.,108,800,000= is multi sectoral transfer to LLGs Development.

#### (ii) Summary of Past and Planned Workplan Outputs

	2016/17		2017/18	
Function, Indicator	Approved Budget and Planned outputs	Expenditure and Performance by End December	Draft Budget and Planned outputs	
Function: 0781 Pre-Primary and Primary Education				
No. of classrooms constructed in UPE	1	0	1	
No. of latrine stances constructed	2	8	2	
No. of textbooks distributed	100	0		
No. of teachers paid salaries	455	475	439	
No. of qualified primary teachers	332	475	439	
No. of pupils enrolled in UPE	13783	14590	16988	
No. of student drop-outs		163	64	
No. of Students passing in grade one		442	356	
No. of pupils sitting PLE		2262	2350	
Function Cost (UShs '000)	2,090,043	626,199	358,563	

Function: 0782 Secondary Education

## Workplan 6: Education

	20	2017/18	
Function, Indicator	Approved Budget and Planned outputs	Expenditure and Performance by End December	Draft Budget and Planned outputs
No. of students enrolled in USE	30012	30012	40012
No. of teaching and non teaching staff paid	170	170	175
No. of students passing O level		0	1761
No. of students sitting O level		3166	1791
Function Cost (UShs '000)	1,227,156	116,456	214,156
Function: 0783 Skills Development			
No. Of tertiary education Instructors paid salaries	360	39	
No. of students in tertiary education		467	
Function Cost (UShs '000)	484,759	102,698	272,758
Function: 0784 Education & Sports Management and Inspec	ction		
No. of primary schools inspected in quarter	42	42	90
No. of secondary schools inspected in quarter	6	5	36
No. of tertiary institutions inspected in quarter		1	6
No. of inspection reports provided to Council		6	4
Function Cost (UShs '000)	105,671	790,133	3,911,881
Function: 0785 Special Needs Education			
No. of SNE facilities operational	1	1	
No. of children accessing SNE facilities	25	50	
Function Cost (UShs '000)	5,000	0	9,134
Cost of Workplan (UShs '000):	3,912,628	1,635,485	4,766,493

#### Planned Outputs for 2017/18

monitoring and inspection of schools, support to infrastructural development, capacitity building of headteachers among others

# (iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors $\ensuremath{\mathrm{N/A}}$

#### (iv) The three biggest challenges faced by the department in improving local government services

#### 1. Lack of departmental vehicle (s)

There are over 100 primary schools both governemt and private that need intensive monitoring and due to lack of departmental vehicle it becomes hard to carry out monitoring.

#### 2. Insufficient funds

There is generally little funds allocated to UPE and USE schools compared to activities to be done per term. This has therefore returded progress and general performance in education.

### 3. Lack of enough school infrastructure.

A large number of schools lack enough class rooms and furniture to facilitate and enable progress in education.

## Workplan 7a: Roads and Engineering

## Workplan 7a: Roads and Engineering

### (i) Overview of Workplan Revenue and Expenditures

UShs Thousand	2016/17		2017/18
	Approved Budget	Outturn by end Dec	Draft Budget
A: Breakdown of Workplan Revenues:			
Recurrent Revenues	234,512	81,341	268,730
Locally Raised Revenues		0	50,920
Multi-Sectoral Transfers to LLGs		0	11,000
Sector Conditional Grant (Non-Wage)	154,599	51,946	154,599
Unspent balances - Locally Raised Revenues	4,920	7,333	
Urban Unconditional Grant (Non-Wage)	24,681	10,000	24,813
Urban Unconditional Grant (Wage)	50,312	12,062	27,398
Development Revenues	89,748	34,599	50,516
Urban Discretionary Development Equalization Grant	89,748	34,599	50,516
Total Revenues	324,260	115,941	319,246
B: Breakdown of Workplan Expenditures:			
Recurrent Expenditure	234,512	54,056	268,730
Wage	50,312	9,672	27,398
Non Wage	184,200	44,384	241,332
Development Expenditure	89,748	0	50,516
Domestic Development	89,748	0	50,516
Donor Development	0	0	0
Total Expenditure	324,260	54,056	319,246

Department Revenue and Expenditure Allocations Plans for 2017/18

Received revenues total to UGX. 319,246,000/= contributions of the following: Road Fund contributes UGX.154,598,980/=, that is used on road maintenance and rehabilitation, Urban Discretionery Development Equilisation Grant contributes, UGX.50,516,971/= ,urban unconditional grant 27,398,388(wedge) and 24,813,000 urdan unconditional grant -non wedge and local revenue contributes 50,980,631/=that will be used on imrovement on drainage system of road net work and the town.

#### (ii) Summary of Past and Planned Workplan Outputs

	20	2017/18	
Function, Indicator	Approved Budget and Planned outputs		Draft Budget and Planned outputs

Function: 0481 District, Urban and Community Access Roads

## Workplan 7a: Roads and Engineering

	20	2017/18	
Function, Indicator	Approved Budget and Planned outputs	Expenditure and Performance by End December	Draft Budget and Planned outputs
No of bottle necks removed from CARs		0	4
Length in Km. of urban roads upgraded to bitumen standard		0	1
Length in Km of Urban paved roads routinely maintained	5	0	2
Length in Km of urban unpaved roads rehabilitated	42	20	5
Length in Km of Urban unpaved roads routinely maintained	44	0	1
Length in Km of Urban unpaved roads periodically maintained	44	0	0
Length in Km of District roads routinely maintained	44	63	64
Length in Km of District roads periodically maintained		0	72
No. of bridges maintained		0	20
Function Cost (UShs '000)	281,760	47,669	248,730
Function: 0482 District Engineering Services			
Function Cost (UShs '000)	27,500	6,388	70,516
Function: 0483 Municipal Services			
Function Cost (UShs '000)	15,000	0	0
Cost of Workplan (UShs '000):	324,260	54,056	319,246

#### Planned Outputs for 2017/18

64kmof upp paved roads will be manually maintained, 72km of un paved roads will be routinelly (graded), 5vehicles maintained, 2km of paved roads will be maintained(pothole filled). 100 building plans will be approved, developers gauided and new roads demarkated and oppened. 300m of drainage channel will be constructed and finishes done on 400mm existing drainage channel and 400m of Buzaabo road will be up graded to gravel road. 10 solar lights will be maitained.

#### (iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

drainage channel of construction at the park and park and central market surface sealing, sealing of Buzaabo and Katende roads,

#### (iv) The three biggest challenges faced by the department in improving local government services

#### 1. under funding

we have increases our road length from 84km as a town council to 384km when we became a municipal counci;l yet the funding has remanined constant for the town council funds can not provide sufficient services to the increased road net work.

#### 2. floods, soil erosion and land slides.

the topography of this area is very steep and surface water is drained on one side and the areas on the down town suffer flooding, deep and dangerous trences that are increasing due to soil erosion, land slides on the hill slopes.

3.

## Workplan 7b: Water

## Workplan 7b: Water

### (i) Overview of Workplan Revenue and Expenditures

UShs Thousand		2016/17		
	Approved Budget	Outturn by end Dec	Draft Budget	
A: Breakdown of Workplan Revenues:				
Recurrent Revenues		0	2,518	
Urban Unconditional Grant (Wage)		0	2,518	
Total Revenues		0	2,518	
B: Breakdown of Workplan Expenditures:  Recurrent Expenditure	0	0	2,518	
Wage	Ü	0	2,518	
Non Wage	0	0	2,518	
Development Expenditure	0	0	0	
Domestic Development	0	0	0	
Donor Development	0	0	0	
Otal Expenditure	0	0	2,518	

Department Revenue and Expenditure Allocations Plans for 2017/18

#### (ii) Summary of Past and Planned Workplan Outputs

	20	2017/18	
Function, Indicator	Approved Budget and Planned outputs	Expenditure and Performance by End December	Draft Budget and Planned outputs
Function: 0982 Urban Water Supply and Sanitation			
Function Cost (UShs '000)	0	0	2,518
Cost of Workplan (UShs '000):	0	0	2,518

Planned Outputs for 2017/18

- (iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors
- (iv) The three biggest challenges faced by the department in improving local government services

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## Workplan 8: Natural Resources

## Workplan 8: Natural Resources

#### (i) Overview of Workplan Revenue and Expenditures

UShs Thousand	2016/17		2017/18
	Approved Budget	Outturn by end Dec	Draft Budget
A: Breakdown of Workplan Revenues:			
Recurrent Revenues	10,159	27	16,360
Locally Raised Revenues		0	5,000
Multi-Sectoral Transfers to LLGs		0	6,360
Sector Conditional Grant (Non-Wage)	55	27	
Unspent balances - Locally Raised Revenues	4,839	0	
Urban Unconditional Grant (Non-Wage)	5,266	0	5,000
Development Revenues		0	16,872
Multi-Sectoral Transfers to LLGs		0	8,436
Urban Discretionary Development Equalization Grant		0	8,436
Total Revenues	10,159	27	33,232
B: Breakdown of Workplan Expenditures:			
Recurrent Expenditure	10,159	14	16,360
Wage		0	0
Non Wage	10,159	14	16,360
Development Expenditure	0	0	16,872
Domestic Development	0	0	16,872
Donor Development	0	0	0
Total Expenditure	10,159	14	33,232

Department Revenue and Expenditure Allocations Plans for 2017/18

Total revenue allocated totals to 24,796,000 which include revenues of 10,000,000 and multi sectoral of 6,360,000=. The expenditure for both HLG and LLG totals to 24,796,000=

#### (ii) Summary of Past and Planned Workplan Outputs

	20	2017/18	
Function, Indicator	••		Draft Budget and Planned outputs
Function: 0983 Natural Resources Management			
Area (Ha) of trees established (planted and surviving)		0	3000
No. of community women and men trained in ENR monitoring		0	500
No. of monitoring and compliance surveys undertaken	4	0	
No. of new land disputes settled within FY	5	0	
Function Cost (UShs '000)	10,159	14	33,232
Cost of Workplan (UShs '000):	10,159	14	33,232

Planned Outputs for 2017/18

Community sensitation and training in monitoring of environmental management

#### (iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

## Workplan 8: Natural Resources

N/A

#### (iv) The three biggest challenges faced by the department in improving local government services

1. Inadequate funding

Limited funding and lack of sector conditional grant

2. Lack of qualified staff

No qualified staff like environment officer

3. Means of transport

Lack of means of transport to implement activities

## Workplan 9: Community Based Services

#### (i) Overview of Workplan Revenue and Expenditures

UShs Thousand		2016/17	2017/18
	Approved Budget	Outturn by end Dec	Draft Budget
A: Breakdown of Workplan Revenues:			
Recurrent Revenues	60,814	21,030	66,966
Locally Raised Revenues		0	13,389
Multi-Sectoral Transfers to LLGs		0	18,354
Sector Conditional Grant (Non-Wage)	18,583	9,292	20,530
Unspent balances - Locally Raised Revenues	10,389	5,025	
Urban Unconditional Grant (Non-Wage)	2,742	3,565	
Urban Unconditional Grant (Wage)	29,100	3,148	14,693
Development Revenues		0	217,503
Other Transfers from Central Government		0	217,503
Total Revenues	60,814	21,030	284,469
B: Breakdown of Workplan Expenditures:			
Recurrent Expenditure	60,814	18,088	66,966
Wage	29,100	3,132	14,693
Non Wage	31,714	14,956	52,273
Development Expenditure	0	0	217,503
Domestic Development	0	0	217,503
Donor Development	0	0	0
Total Expenditure	60,814	18,088	284,469

Department Revenue and Expenditure Allocations Plans for 2017/18

the revenue to finance the budget will come from sector conditional grant of 20,530,000 and locally raised revenue of 13,389,000=,multi sectoral transfer to LLGs of 18,355,000= and revolving funds of 217,503,000= for YLP and UWEP

#### (ii) Summary of Past and Planned Workplan Outputs

	20	2016/17		
Function, Indicator	Approved Budget and Planned outputs	Expenditure and Performance by End December	Draft Budget and Planned outputs	

## Workplan 9: Community Based Services

Function: 1081 Community Mobilisation and Empowermen	ıt		
No. of children settled	25	7	20
No. of Active Community Development Workers	3	1	2
No. FAL Learners Trained	100	25	50
No. of children cases ( Juveniles) handled and settled	12	6	22
No. of Youth councils supported	04	2	04
No. of assisted aids supplied to disabled and elderly community	10	0	05
No. of women councils supported	04	2	
Function Cost (UShs '000)	60,814	18,088	284,468
Cost of Workplan (UShs '000):	60,814	18,088	284,468

#### Planned Outputs for 2017/18

CBS office would be kept coordinated, probation and labour issues would be handled, councils of youth, women, PWDS eldery kept functional and also providing revolving funds for youth and women groups.

#### (iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

the central government shall provide back up support to the department. The NGO to provide services to OVCS and also looking after children

#### (iv) The three biggest challenges faced by the department in improving local government services

#### 1. overwhelming numbers of women and youth groups

very many youth and women groups have come up to access funds for YLP and UWEP and yet the funds are so limited that not all of them can benefit.

#### 2. limited funds for PWDS

The funds available for PWDS cannot ffund any project for them and the fact that it is released on a quarterly basis

#### 3. transport

lack of transport means to the departments hinders staff from providing support to the different groups, CSOS and CBOs. Their supervision becomes imposible.

## Workplan 10: Planning

#### (i) Overview of Workplan Revenue and Expenditures

UShs Thousand	2016/17		2017/18	
	Approved Budget	Outturn by end Dec	Draft Budget	
A: Breakdown of Workplan Revenues:				
Recurrent Revenues	33,155	14,407	45,783	
Locally Raised Revenues		0	14,603	
Multi-Sectoral Transfers to LLGs		9,906	10,910	
Unspent balances - Locally Raised Revenues	7,759	4,060		
Urban Unconditional Grant (Non-Wage)	8,896	440	5,270	
Urban Unconditional Grant (Wage)	16,500	0	15,000	
Development Revenues	8,650	0	18,259	
Multi-Sectoral Transfers to LLGs		0	2,765	

Workplan 10: Planning				
Urban Discretionary Development Equalization Grant	8,650	0	15,493	
Total Revenues	41,804	14,407	64,042	
B: Breakdown of Workplan Expenditures:				
Recurrent Expenditure	33,155	14,407	45,783	
Wage	16,500	0	15,000	
Non Wage	16,655	14,407	30,783	
Development Expenditure	8,650	0	18,259	
Domestic Development	8,650	0	18,259	
Donor Development	0	0	0	
Total Expenditure	41,804	14,407	64,042	

Department Revenue and Expenditure Allocations Plans for 2017/18

The recuurent revenue totals to 45,778,000= which include retooling and investment servicing costs and monitoring component of 15,493,000=multi sectoral transfer to LLGs development of 2,765,000 and Non wage to LLGs of 10,905,000 and Local revenue of 14,603,000=. The recurrent expenditure totalling 45,778,000=and development expenditure equals to 18,259,000=

## (ii) Summary of Past and Planned Workplan Outputs

Function, Indicator	• •		2017/18 Draft Budget and Planned outputs
Function: 1383 Local Government Planning Services			
No of qualified staff in the Unit	1	0	1
No of Minutes of TPC meetings	12	3	12
Function Cost (UShs '000)	41,805	14,407	64,042
Cost of Workplan (UShs '000):	41,805	14,407	64,042

#### Planned Outputs for 2017/18

Planning activities in LLG and sectors cordinated and supported, central government ministries, departments and agencies cordinated with LLGs. Preparation of 5 year devt plan for Municipal and Divisions. Statistical data collected, project formulation, management of information systems, operation and maintenance of facilities, monitoring and evaluation of municipal plans.

# (iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors N/A

#### (iv) The three biggest challenges faced by the department in improving local government services

#### 1. Underfunding

the unit requires enough funds to coordinate all the activities related to planning

#### 2. Staffing gap

No qualified staff to mange the unit.

## Workplan 10: Planning

3. Transport challenge

Lack of transport means to coordinate activities

## Workplan 11: Internal Audit

### (i) Overview of Workplan Revenue and Expenditures

UShs Thousand	2016/17		2017/18
	Approved Budget	Outturn by end Dec	Draft Budget
A: Breakdown of Workplan Revenues:			
Recurrent Revenues	48,611	17,831	45,795
Locally Raised Revenues		0	17,559
Multi-Sectoral Transfers to LLGs		2,437	
Unspent balances - Locally Raised Revenues	9,559	7,076	
Urban Unconditional Grant (Non-Wage)	11,548	755	13,087
Urban Unconditional Grant (Wage)	27,505	7,563	15,149
Total Revenues	48,611	17,831	45,795
B: Breakdown of Workplan Expenditures:			
Recurrent Expenditure	48,611	17,831	45,795
Wage	27,505	7,574	15,149
Non Wage	21,106	10,257	30,646
Development Expenditure	0	0	0
Domestic Development	0	0	0
Donor Development	0	0	0
Total Expenditure	48,611	17,831	45,795

Department Revenue and Expenditure Allocations Plans for 2017/18

Timely provision of finances to impliment the planned activities will enhance the performance of Internal Audit.

#### (ii) Summary of Past and Planned Workplan Outputs

	20	2017/18	
Function, Indicator	Approved Budget and Planned outputs	Expenditure and Performance by End December	Draft Budget and Planned outputs
Function: 1482 Internal Audit Services			
No. of Internal Department Audits	8	4	8
Date of submitting Quaterly Internal Audit Reports		31-01-2017	31-07-2018
Function Cost (UShs '000)	48,611	17,831	45,795
Cost of Workplan (UShs '000):	48,611	17,831	45,795

#### Planned Outputs for 2017/18

The internal audit quarterly reports will be based on Empirical information obtained from the audit activity carried out on the Municipality sectors and administrative units

#### (iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

## Workplan 11: Internal Audit

#### (iv) The three biggest challenges faced by the department in improving local government services

#### 1. Inadequate funding

The Area coverage of the Municipality and the Various auditable entities in this Municipal Council are quite many thereby necessitationg an improvement in the department allocations to better service delivery.

#### 2. Post audit

The post audit presents a challenge of ensuring that value for money is realised. This is because audit is carried out when activities are already accomplished.

3.