

Vote: 790 Kapchorwa Municipal Council

Structure of Budget Framework Paper

- Foreword
- Executive Summary
- A: Revenue Performance and Plans
- B: Summary of Performance by Department

Vote: 790 Kapchorwa Municipal Council

Foreword

FORWARD AND EXECUTIVE SUMMARY

Section 5(1) of the Budget Act 2001 requires all spending agencies in Government to prepare and submit preliminary budget estimates to H.E the President by 15th February of each year. This is meant to facilitate analysis and consideration of the National Budget Framework Paper by H.E the President for consolidation and submission to Parliament by 1st April of every year. In order to fulfill the conditions under the Constitution and the Budget Act 2001, Kapchorwa Municipal Council has prepared Budget Framework Paper to feed into overall National Budget for financial year 2016/17 .

The Local Government Budget Framework Paper (LGBFP) is the key decision making tool for a local government in its budget process. It helps the sector committees supported by Heads of departments to prioritize sector expenditures and programmes within the available resource envelop.

Apart from acting as a paper for lobbying for funds, the LGBFP also enhances monitoring and evaluation of departments as the annually planned activities are clearly stipulated and spread out over the medium framework. It should be noted that the theme for budget is efficiency in service delivery, an important vehicle for policy coherence. This has been manifested through the wide consultative process that has involved many stakeholders including, development partners and civil society organization.

It is my sincere hope that, the document would translate into more meaningful outputs and outcomes in addressing the Development challenges and improve the quality of life of all the people of Kapchorwa Municipal Council. My appreciation to all who worked tirelessly to produce this document, particularly the the Budget Desk, HoDs and the District Planning Unit.

I therefore, call for full co-operation and commitment of all the civil servants, politicians, NGOs, Donors, private sector and individuals in the implementation of the activities so that, we can make Kapchorwa Municipal Council to achieve its vision of a sport city by 2040.

.....
Otimong Moses

KAPCHORWA MUNICIPAL COUNCIL

TOWNCLERK

OTIMONG MOSES-TOWN CLERK, KAPCHORWA

Vote: 790 Kapchorwa Municipal Council

Executive Summary

Revenue Performance and Plans

UShs 000's	2016/17		2017/18
	Approved Budget	Receipts by End September	Proposed Budget
1. Locally Raised Revenues	137,000	21,322	95,000
2a. Discretionary Government Transfers	904,914	226,229	1,125,192
2b. Conditional Government Transfers	3,523,775	899,988	3,308,119
2c. Other Government Transfers	435,314	165,769	1,772,114
4. Donor Funding	24,936	24,936	0
Total Revenues	5,025,939	1,338,244	6,300,425

Revenue Performance in the first quarter of 2016/17

In first quarter total revenue realised was shs:1.3bn, with local revenue being 21M representing 16% of the quarter approved budget. government grants at performing at 84% with shs:1.2 B hence representing 84% and 16% level of performance. This low performance was attributed to low performance of some of division to remite the 50% share to the municipal headquarters, revenues generated under some of the items like Cess on produce, Trading licence, Local brew, ground rents, sale of none produc

Planned Revenues for 2017/18

The total revenue expected in FY 2017/18 is 6.3 B /=. The total locally generated revenue is expected to be Shs 95 Million, The main source is the 50% remittances from the lower local governments amounting to 90 Million. Central Government transfers amounts to Shs. 5.2 B = with development being 1.8 B, of wich the development equalisation is 312 M , and education development 70 M. Whereas wages are expected to be 2.9 B, with education taking 2.8 B and production taking the least with 25 M

Expenditure Performance and Plans

UShs 000's	2016/17		2017/18
	Approved Budget	Actual Expenditure by end Sept	Proposed Budget
1a Administration	676,169	35,168	585,189
2 Finance	97,516	15,811	118,784
3 Statutory Bodies	211,693	27,011	335,006
4 Production and Marketing	42,564	4,183	41,388
5 Health	351,049	67,502	349,055
6 Education	2,891,912	563,041	2,826,659
7a Roads and Engineering	280,499	2,375	1,608,688
7b Water	18,600	465	21,887
8 Natural Resources	37,158	20,903	9,605
9 Community Based Services	350,364	16,849	347,289
10 Planning	29,840	300	24,216
11 Internal Audit	38,575	5,380	32,661
Grand Total	5,025,939	758,987	6,300,426
Wage Rec't:	2,919,750	595,203	2,927,600
Non Wage Rec't:	1,444,707	144,132	1,489,805
Domestic Dev't	636,546	0	1,883,021
Donor Dev't	24,936	19,653	0

Expenditure Performance in the first quarter of 2016/17

By the end of Quarter 1 on September 31, Cumulative receipts of revenue by the Council had reached 1.2 B (26%) of the approved budget. However, there was poor performance of locally generated revenue at only 16% of the approved budget, and "other Government Transfers performed at 84% of the approved budget and Local Development Grant at

Vote: 790 Kapchorwa Municipal Council

Executive Summary

43%. Otherwise, other funding sources did very well at over 50% of the approved budget. Donor funding performed at 100% cumulatively, The 100% performance of Don

Planned Expenditures for 2017/18

The council has planned to Complete the current renovation works, Construct Main gate in the Municipal Headquarters, Construct Flush toilet at the Municipal Headquarters, Resealing of Chebrot 0.42 KM , Rehabilitation of existing Street Lights, Beautify project, Retooling of Council hall, Construction Stance Toilets in Primary Schools, Fencing of Municipal Head quarters, develop roads infrastructure, Development of master Physical Plan, Build staff capacity among others.

Medium Term Expenditure Plans

The medium plans will include Construction of Kiprotich Stadium, Construction of Kapchorwa Municipal Council Modern Market, Increase the stock of road Network, Development of eco-tourism given the huge tourism potential in the Municipality, Development of Comprehensive Physical Plan, Revitalization and revamping of Sebei Elgon Cooperative Union for job creation and value addition given the fact that it is the only industry in region ,Development of Partnership in Management of House hold

Challenges in Implementation

The major constraints includes, inadequate staffing levels as a new municipality, totally some sectors do have staff currently sharing with the district ie (education at headquarter, Planning Community based services at head quarter , Health, Production and marketing and Natural Resources) while under Administration available staff is less most than 50%, low retention and attraction of Key staff especially under Health lack of construction materials within easy reach-Murram , bricks and sa

Vote: 790 Kapchorwa Municipal Council

A. Revenue Performance and Plans

US\$ 000's	2016/17		2017/18
	Approved Budget	Receipts by End September	Proposed Budget
1. Locally Raised Revenues	137,000	21,322	95,000
Property related Duties/Fees	5,000	0	
Other Fees and Charges	132,000	21,322	
Locally Raised Revenues		0	95,000
2a. Discretionary Government Transfers	904,914	226,229	1,125,192
Urban Unconditional Grant (Wage)	390,417	97,604	390,417
Urban Unconditional Grant (Non-Wage)	262,211	65,553	421,779
Urban Discretionary Development Equalization Grant	252,286	63,071	312,996
2b. Conditional Government Transfers	3,523,775	899,988	3,308,119
Transitional Development Grant	150,000	35,176	
Sector Conditional Grant (Wage)	2,543,753	635,938	2,543,753
Sector Conditional Grant (Non-Wage)	758,962	211,109	694,341
Development Grant	71,060	17,765	70,024
2c. Other Government Transfers	435,314	165,769	1,772,114
Other Transfers from Central Government	272,114	2,569	272,114
Other Transfers from Central Government	163,200	163,200	1,500,000
4. Donor Funding	24,936	24,936	
Unspent balances - donor	24,936	24,936	
Total Revenues	5,025,939	1,338,244	6,300,425

Revenue Performance in the first Quarter of 2016/17

(i) Locally Raised Revenues

Locally raised revenues did poorly during the quarter one at 21 million reflecting 16% compared to a budget of 34.25M expected for the quarter. This low performance was attributed to low performance of some of division to remit the 50% share to the municipal headquarters revenues generated under some of the items like Cess on produce, Trading licence, Local brew, ground rents, sale of non produced goods and other licenses was low.

(ii) Central Government Transfers

Total realised was 1.2 billion with domestic development being 43%, of which the development equalisation is 25%, transitional administration is 23% and education development 25%. Whereas salaries are taking the lion share at 66% of the total budget with education taking 58% and production taking the least with 1%. However, the non wage component is represented by 21% of the total basket and still the highest share goes to education at 12%

(iii) Donor Funding

There was no donor funds received during Q1. the 100% were funds rolled over from FY 2015/2016, meant for greening and beautification of Central division under NEMA project

Planned Revenues for 2017/18

(i) Locally Raised Revenues

Locally raised revenue is estimated from 137 Million in FY 2016/17 to about 95 Million in the FY 2017/18, the estimate was derived, based on the actual performance of the revenue in the previous F/Y.

(ii) Central Government Transfers

Transfers from Central Government is projected as; Discretionary Government Transfers 1,125,192,000, Conditional Government Transfers 3,308,119,000 Other Government Transfers 1,772,114,000 which comprises of Funds ment resealing of chebrot road from URF 1.5 Billion, YLP 189 Million, UWEP 76 Million.

(iii) Donor Funding

Donor Funding is projected at zero in the next F/Y

Vote: 790 Kapchorwa Municipal Council

Summary of Performance and Plans by Department

Workplan 1a: Administration

(i) Overview of Workplan Revenue and Expenditures

US\$ Thousand	2016/17 Approved Budget	2016/17 Outturn by end Sept	2017/18 Proposed Budget
A: Breakdown of Workplan Revenues:			
Recurrent Revenues	305,734	56,240	272,192
Locally Raised Revenues		0	28,500
Multi-Sectoral Transfers to LLGs	78,663	19,666	57,983
Unspent balances – Locally Raised Revenues	65,090	5,929	
Urban Unconditional Grant (Non-Wage)	20,000	2,358	33,729
Urban Unconditional Grant (Wage)	141,981	28,288	151,981
Development Revenues	370,435	86,859	312,997
Multi-Sectoral Transfers to LLGs	102,044	22,085	158,611
Transitional Development Grant	150,000	35,176	
Urban Discretionary Development Equalization Grant	118,391	29,598	154,385
Total Revenues	676,169	143,099	585,189
B: Overall Workplan Expenditures:			
Recurrent Expenditure	305,734	35,168	272,192
Wage	141,981	28,288	151,981
Non Wage	163,753	6,880	120,211
Development Expenditure	370,435	0	312,997
Domestic Development	370,435	0	312,997
Donor Development	0	0	0
Total Expenditure	676,169	35,168	585,189

Revenue and Expenditure Performance in the first quarter of 2016/17

The total planned revenues to the department for the quarter was 169 million against actual outturn of 143 million standing at 85% performance, with recurrent revenue of 56 million standing at 74%. The high turnover was a result of releases towards transfers to the Division of 19.9 million. The development funds to the sector was 29 million and 35 million UDDEG and Transitional grant respectively stood at 25% which is 100% of the quarter planned revenues. The expenditures of the sector were

Department Revenue and Expenditure Allocations Plans for 2017/18

The main sources of revenue include Municipal, Local Revenue, Non wage, The main Expenditures of the department will be Renovation of Administration building routine supervision, support to Division, office operation, information dissemination, Travel inland and abroad, appraisal of staff, recruitment, Public accountability forum, Purchase of office computers and equipments, monitoring and facilitating other Municipal programs.

(ii) Summary of Past and Planned Workplan Outputs

Physical Performance in the first quarter of 2016/17

The main activities undertaken were routine supervision, monitoring, provision of staff welfare, airtime, fuels and oils and office operation costs. Capacity needs assessment and training/sensitization was carried out, including submission of reports to relevant government ministries and agencies Payroll management was undertaken to ensure staff receive their salaries during the period.

Plans for 2017/18 by Vote Function

The main output for the next FY is the office renovation, Purchase of office Computers and other equipments, monitoring and supervision of government programs, facilitating other departments, recruitment of new staff and Public accountability, coordinating LG activities, IPPs coordination of capacity development, records management, public relation and human resources management.

Vote: 790 Kapchorwa Municipal Council

Workplan 1a: Administration

Medium Term Plans and Links to the Development Plan

Renovation of administration block, Construction of Administration Complex, Develop a Comprehensive Physical plan for Municipal and division, Greening and beautification of Municipality, Proper solid waste management plan, Development of the drainage master plan, Develop potential Eco- Tourism sites, Construction of Modern market and Bus terminal, Provision of wider street light coverage both solar installed and electricity, Development of Municipal web site, Development of Municipality fly over, Promote

(iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

None

(iv) The three biggest challenges faced by the department in improving local government services

1. Maintenance

The population are reluctant to maintain investments put in place, whether road, building or maintaining the hygiene and sanitation of the town.

2. Staffing gaps

Staff gaps cut across the department and other sectors with others below 20% staffing levels.

3. Lack of Transport equipments

The sector has no transport facilities and relies on facilities of other departments-Work department

Workplan 2: Finance

(i) Overview of Workplan Revenue and Expenditures

US\$ Thousand	2016/17 Approved Budget	2016/17 Outturn by end Sept	2017/18 Proposed Budget
A: Breakdown of Workplan Revenues:			
<i>Recurrent Revenues</i>	91,807	16,746	118,784
Locally Raised Revenues		0	19,000
Unspent balances – Locally Raised Revenues	13,080	2,660	
Urban Unconditional Grant (Non-Wage)	6,000	0	34,059
Urban Unconditional Grant (Wage)	72,727	14,086	65,725
<i>Development Revenues</i>	5,709	1,427	0
Urban Discretionary Development Equalization Grant	5,709	1,427	
Total Revenues	97,516	18,173	118,784
B: Overall Workplan Expenditures:			
<i>Recurrent Expenditure</i>	91,807	15,811	118,784
Wage	72,727	14,086	65,725
Non Wage	19,080	1,725	53,059
<i>Development Expenditure</i>	5,709	0	0
Domestic Development	5,709	0	0
Donor Development	0	0	0
Total Expenditure	97,516	15,811	118,784

Revenue and Expenditure Performance in the first quarter of 2016/17

where as the department expected shillings 24m for quarter (local revenue of 3.2, NWR of 1.5m, wage of 18.1m and development of 1.4m but realised was 18m which is 75% of the expected quarter outturn, this comprises of local revenue of 2.6m being 81% contribution, wage of 14m being 77% and development of 1.4m being 77%, Inadequate local revenue out-turn is due to none -remittance by the 2 division west and east, and central remitting 33% of its target.

The department spent 15.8 m which is 16% of o

Vote: 790 Kapchorwa Municipal Council

Workplan 2: Finance

Department Revenue and Expenditure Allocations Plans for 2017/18

The department mainly receives funding from Local revenue and Unconditional grants

(ii) Summary of Past and Planned Workplan Outputs

Physical Performance in the first quarter of 2016/17

Submission of final accounts for FY 2015/16, funds acknowledgement, request for authority for bank operation, follow up on funds release, payment of salaries, filling returns, support supervision to division, production, maintenance of accounting records.

Plans for 2017/18 by Vote Function

Financial management and accountability revenue mobilisation (,revenues enumeration and assesment) filling returns, work plans and budget preparation, office retooling, Preparation of salary templates and report preparation and submission, LG Financial Management services improved
Revenue Management and Collection Services improved, LG Expenditure management Services improved, Staff Capacity Building in Financial Management (UMI)
Mentoring Support To LLG, in record keeping, financial manage

Medium Term Plans and Links to the Development Plan

Revenue assesment and collection ,report preparation and submission, upto date maintenance of books of accounts, budget formulation and implementation, staff trainings , workshops and seminars, development of bussines foruma and partnerships, consultation with key stake holders(URA, OAG, Solicitor General Line ministries) and stakeholder sensitization meetings, setting up revenue data bank,

(iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

None

(iv) The three biggest challenges faced by the department in improving local government services

1. Low revenue base

The establishment of the new municipality with poorly developed infrastructure, rural economy based on agriculture and no industry, to provide value addition, limited revenue sources, and incomplete revenue data bank and Poor attitude of the tax payers

2. Poor record management

Inaccurate enumeration leading to inaccurate assessment, Unwillingness by employers especially in the private sector/business proprietors to avail correct data for planning and revenue assessment purposes

3. Low staffing level

Hinder effective service delivery (Mobilisation of revenue, Segregation of duties, enumeration and assesment and reporting)

Workplan 3: Statutory Bodies

(i) Overview of Workplan Revenue and Expenditures

US\$ Thousand	2016/17		2017/18
	Approved Budget	Outturn by end Sept	Proposed Budget
A: Breakdown of Workplan Revenues:			
Recurrent Revenues	211,693	36,228	335,006
Locally Raised Revenues		0	19,000
Unspent balances – Locally Raised Revenues	20,550	1,588	
Urban Unconditional Grant (Non-Wage)	152,205	29,648	277,068
Urban Unconditional Grant (Wage)	38,938	4,992	38,938

Vote: 790 Kapchorwa Municipal Council

Workplan 3: Statutory Bodies

UShs Thousand	2016/17		2017/18
	Approved Budget	Outturn by end Sept	Proposed Budget
Total Revenues	211,693	36,228	335,006
B: Overall Workplan Expenditures:			
Recurrent Expenditure	211,693	27,011	335,006
Wage	38,938	4,992	38,938
Non Wage	172,755	22,019	296,068
Development Expenditure	0	0	0
Domestic Development	0	0	0
Donor Development	0	0	0
Total Expenditure	211,693	27,011	335,006

Revenue and Expenditure Performance in the first quarter of 2016/17

The statutory bodies received a total of shs 36 Million compared to a budget of 52 Million of the planned budget giving it a 68% performance. The expenses of the sector were mainly on recurrent expenses meetings of committee, council and boards and commissions. Advertisement of works was also made in the quarter One executive monitoring of council activities.

Department Revenue and Expenditure Allocations Plans for 2017/18

The revenues to the department are received mainly from Locally raised revenue , and Non wage component .The main activities of the department will be salary and gratuity payment to the elected and appointed staff , monitoring of government programs, meetings of council committees and executive, including making of policies.

(ii) Summary of Past and Planned Workplan Outputs

Physical Performance in the first quarter of 2016/17

The council committees sat once, council twice, Executive meetings was conducted twice during the quarter, payments of exgratia, allowances and salaries for the political leaders, and facilitation of municipal mayor for association meetings.

Plans for 2017/18 by Vote Function

The planned outputs includes holding of at least Six committee,six council and 12 executive committee meetings, Monitoring of administration,policy formulation and direction,Monitoring program once quarterly. Regular meetings of the boards and commissions, accountability and oversight of administration revenue and expenditure,Staff recruitment discipline and promotion , land administration issues, procurement and disposal of goods and services.Gratiuity and Ex-gratia paid.

Staff and political lea

Medium Term Plans and Links to the Development Plan

Budgeting and planning meetings for the Municipality, committee , committee and executive meetings held regularly. Regular boards and commissions meetings, facilitate award of contracts and handling of staff matters, increased land issues handled by the land board, improve the place for council meetings and retooling of council Hall and offices.

(iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

No off budget activities under the sector

(iv) The three biggest challenges faced by the department in improving local government services

1. Lack of transport facilities

No vehicle, motorcycle to facilitate official communication of Chairperson and other politicians given the municipal status. This affect monitoring of government programs

2. Inadquate staffing levels

Vote: 790 Kapchorwa Municipal Council

Workplan 3: Statutory Bodies

with the elevation of the town council to municipal council , there is no staff yet under the sector

3. Limited office space and equipments

Most of the office equipment are lacking or inadequate-computers, furniture nor office space.

Workplan 4: Production and Marketing

(i) Overview of Workplan Revenue and Expenditures

UShs Thousand	2016/17		2017/18
	Approved Budget	Outturn by end Sept	Proposed Budget
A: Breakdown of Workplan Revenues:			
<i>Recurrent Revenues</i>	38,057	9,228	41,388
Locally Raised Revenues		0	1,900
Sector Conditional Grant (Non-Wage)	11,737	2,934	11,782
Sector Conditional Grant (Wage)	25,000	6,250	25,000
Unspent balances – Locally Raised Revenues	1,320	44	
Urban Unconditional Grant (Non-Wage)		0	2,706
<i>Development Revenues</i>	4,507	1,127	0
Urban Discretionary Development Equalization Grant	4,507	1,127	
Total Revenues	42,564	10,355	41,388
B: Overall Workplan Expenditures:			
<i>Recurrent Expenditure</i>	38,057	4,183	41,388
Wage	25,000	2,393	25,000
Non Wage	13,057	1,790	16,388
<i>Development Expenditure</i>	4,507	0	0
Domestic Development	4,507	0	0
Donor Development	0	0	0
Total Expenditure	42,564	4,183	41,388

Revenue and Expenditure Performance in the first quarter of 2016/17

Out of the planned 106 million , the quarter outturn was shillings 103 million which stands at 97% , Wage 62.5 million which is 100% outturn, Conditional grant NW 2.9 million which is 100% outturn, locally raised revenue 44 thousand which is 13% of the quarter outturn, the low outturn was due to low collection of LR realised during the quarter.

Department Revenue and Expenditure Allocations Plans for 2017/18

The department receives funds from central government conditional wage, and None wage and Local generated revenue.

(ii) Summary of Past and Planned Workplan Outputs

Physical Performance in the first quarter of 2016/17

Grading of business areas order and preparing licensing schedule, Forming licensing committees and appeal tribunals/ authorities, data collection and update of cooperatives SACCOs, Submission of report to the line ministry, Regular inspection conducted, collection meat inspection Ink and Dog poison from MAAIF and Disease surveillance, Certification seeds under wealth creation advisory services to the farmer in the rural division.

Plans for 2017/18 by Vote Function

Vaccinate 5000 heads of cattle against contagious diseases, Veterinary control, Disease Surveillance in the municipal, Formation of farmer groups, Mobilisation and sensitization of farmers towards good farming practices, and routine office operation.

Medium Term Plans and Links to the Development Plan

Promotion of new and better production technologies, Promotion of income generation among households, and

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Workplan 4: Production and Marketing

Provision of agricultural extension services to the population.

(iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

Supply of improved technologies by Operation wealth creation, Supply of Vaccine by central government MAAIF.

(iv) The three biggest challenges faced by the department in improving local government services

1. Disease Outbreaks both livestock and crop

Out break of food and mouth diseases in cattle and BBW for crop (Bannanas)

2. Office Space and Equipments

Office accomodation with the elevation Kapchorwa Town council to municipal status, lack of Transport facilities to carry out field activities.

3. Low staffing level

lack of Technical staff at division level which affect provision of extention services.

Workplan 5: Health

(i) Overview of Workplan Revenue and Expenditures

UShs Thousand	2016/17 Approved Budget	2016/17 Outturn by end Sept	2017/18 Proposed Budget
A: Breakdown of Workplan Revenues:			
Recurrent Revenues	351,049	86,112	349,055
Locally Raised Revenues		0	1,900
Sector Conditional Grant (Non-Wage)	31,263	7,816	31,263
Sector Conditional Grant (Wage)	313,186	78,297	313,186
Unspent balances – Locally Raised Revenues	6,600	0	
Urban Unconditional Grant (Non-Wage)		0	2,706
Total Revenues	351,049	86,112	349,055
B: Overall Workplan Expenditures:			
Recurrent Expenditure	351,049	67,502	349,055
Wage	313,186	59,734	313,186
Non Wage	37,863	7,768	35,869
Development Expenditure	0	0	0
Domestic Development	0	0	0
Donor Development	0	0	0
Total Expenditure	351,049	67,502	349,055

Revenue and Expenditure Performance in the first quarter of 2016/17

The health sector received a total of shs 86million compared to the quarter planned revenues of 87 million, hence the quarter outturn stands at 98% of planned expected revenue, and 0% of the development funds. The low development funding was because the continueing development projects were still managed under by the district, and also none release local revenue as planned due to pressure to pay councilors exgratia . The expenditure pattern of the department was mainly of recurrent expenditur

Department Revenue and Expenditure Allocations Plans for 2017/18

The revenues to the department are mainly from Central government transfers PHC None wage component. Expenses will be on, transfers to Health units and routine treatment and preventive activities.

(ii) Summary of Past and Planned Workplan Outputs

Physical Performance in the first quarter of 2016/17

Vote: 790 Kapchorwa Municipal Council

Workplan 5: Health

Staff salaries for 3 months paid, support supervision undertaken, submission of reports and work plans to MOH and office small equipments.

Plans for 2017/18 by Vote Function

The main activities for the 2017/18, quarterly transfers to Health units, routine treatment and preventive measures across the Municipality,

Medium Term Plans and Links to the Development Plan

Routine immunization of children under 5 years and pregnant mothers, women of child bearing age, Infrastructural developments-staff house, maternity and children's ward, OPD construction and renovation of Health units within the Municipality, Construction of Sewage line to areas which do not have in collaboration with NWSC, Water quality surveillance and testing in collaboration with NWSC, Management of anti malarial drains, Management of solid waste in institution/ commercial premises; schools

(iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

None

(iv) The three biggest challenges faced by the department in improving local government services

1. Poor Management of Solid waste

There is poor management of medical waste (no incinerator services)
There is constant break down of garbage tractor and limited dumping site

2. Lack of transport equipments

No transport facilities for both Municipal health office and Health units

3. Inadequate office space

Recent elevation of the town council, calls the need to construct Municipal Health offices

Workplan 6: Education

(i) Overview of Workplan Revenue and Expenditures

US\$ Thousand	2016/17 Approved Budget	2016/17 Outturn by end Sept	2017/18 Proposed Budget
A: Breakdown of Workplan Revenues:			
Recurrent Revenues	2,820,852	728,295	2,756,635
Locally Raised Revenues		0	1,900
Sector Conditional Grant (Non-Wage)	598,225	176,903	534,198
Sector Conditional Grant (Wage)	2,205,567	551,392	2,205,567
Unspent balances – Locally Raised Revenues	2,640	0	
Urban Unconditional Grant (Wage)	14,420	0	14,970
Development Revenues	71,060	17,765	70,024
Development Grant	71,060	17,765	70,024
Total Revenues	2,891,912	746,060	2,826,659
B: Overall Workplan Expenditures:			
Recurrent Expenditure	2,820,852	563,041	2,756,635
Wage	2,205,567	462,815	2,205,567
Non Wage	615,285	100,226	551,068
Development Expenditure	71,060	0	70,024
Domestic Development	71,060	0	70,024
Donor Development	0	0	0
Total Expenditure	2,891,912	563,041	2,826,659

Vote: 790 Kapchorwa Municipal Council

Workplan 6: Education

Revenue and Expenditure Performance in the first quarter of 2016/17

The department realized an overall revenue 722 million which is 103% for the quarter, this was due to the fact that other funds i.e UPE and Tertiary were released through the district and captured under the municipal at implementation level/ reporting. local revenue released to the department was 0%, The none performance of locally raised revenue was because of general low collection registered during the quarter and hence not remitted to the department, as planned and low None wage released

Department Revenue and Expenditure Allocations Plans for 2017/18

This financial year the departments funding is mainly from central government i.e wage, recurrent, and capital development grants with very little local revenue and no donor funding to the department.

(ii) Summary of Past and Planned Workplan Outputs

Physical Performance in the first quarter of 2016/17

Salary payments, monitoring and supervision of learning at schools, procurement process transfer of funds to primary, Tertiary and Secondary schools.

Plans for 2017/18 by Vote Function

construction of 2 lined VIP latrines each 5 stance, supply of desk to primary school, school inspection, report submission, payment of staff salaries, appraisals and meetings

Medium Term Plans and Links to the Development Plan

1. Construction of 5 stances pit latrines in 3 schools 2. Payment of staff salaries 3. School Inspection and Support Supervision, Classroom construction and Supply of desk to primary schools, The mid term plans seeks to implement activities picked from the DDP such as provision of school facilities, holding sector working group meetings so as to deliver quality education services to the people

(iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

None

(iv) The three biggest challenges faced by the department in improving local government services

1. Inadequate staff in department.

Many teachers abscond after recruitment to look for jobs which are more paying especially with NGO and many accumulated loans..

2. Lack of a comprehensive data capturing tool or soft ware.

Inspectors lack transport to facilitate them to conduct regular and routine inspection.

3. Poor attitude of the community in promoting quality of education.

Communities are negative in voluntarism to support Government effort in enhancing quality education.

Workplan 7a: Roads and Engineering

(i) Overview of Workplan Revenue and Expenditures

US\$ Thousand	2016/17		2017/18
	Approved Budget	Outturn by end Sept	Proposed Budget
A: Breakdown of Workplan Revenues:			
Recurrent Revenues	117,299	22,856	108,688
Locally Raised Revenues		0	2,850
Sector Conditional Grant (Non-Wage)	105,838	20,481	105,838
Unspent balances – Locally Raised Revenues	3,960	500	
Urban Unconditional Grant (Wage)	7,501	1,875	

Vote: 790 Kapchorwa Municipal Council

Workplan 7a: Roads and Engineering

<i>US\$ Thousand</i>	2016/17		2017/18
	Approved Budget	Outturn by end Sept	Proposed Budget
<i>Development Revenues</i>	489,600	489,600	1,500,000
Other Transfers from Central Government		0	1,500,000
Unspent balances – Conditional Grants	163,200	163,200	
Unspent balances – Other Government Transfers	163,200	163,200	
Unspent balances – UnConditional Grants	163,200	163,200	
Total Revenues	606,899	512,456	1,608,688
B: Overall Workplan Expenditures:			
<i>Recurrent Expenditure</i>	117,299	2,375	108,688
Wage	7,501	1,875	8,399
Non Wage	109,798	500	100,289
<i>Development Expenditure</i>	163,200	0	1,500,000
Domestic Development	163,200	0	1,500,000
Donor Development	0	0	0
Total Expenditure	280,499	2,375	1,608,688

Revenue and Expenditure Performance in the first quarter of 2016/17

The department expected quarter one revenues was shillings 70,124,000 which is 100% , mainly to be spend on development activities and wages for staff, The quarter outturn was 186,056,000 (20,481,000 URF, 500,000 LR, 1,875,000 salarie for staff, and 163,200,000 second seal of Moi road.) which is 265 % , were as the department had planned to receive 40,800,000 under JICA Project the actual quarter outturn was 163,200,000. The planned expenditures for the quarter were not under taken due to delay

Department Revenue and Expenditure Allocations Plans for 2017/18

The roads /works department expects a same budget line from URF , with recurrent and development fund. The main source is transfers from the centre towards salary and road funds. The main expenses will be towards road maintainance, under routine, periodic and rehabilitation .

(ii) Summary of Past and Planned Workplan Outputs

Physical Performance in the first quarter of 2016/17

Procurement process initiated department activities and all service providers listed, submission of reports and annual work plans to URF, MOLG,MOFPED and MoWT.

Plans for 2017/18 by Vote Function

The main outputs of 2017/18 will include road Rehabilitation of Chebukat road in Central Division ,Masaba road,ngokit road,Toskin road, Musiwa Road , Cheshari road,Cheborion road, Smotwo road,Bararwa Road, Cavelane , Kwenwa road and Kaplonton -Kapsinda Road.Periodic Maintenance of Kokwomurya Chebukat Road,The activities for the medium term will be routine maintenance of roads, road rehabiolitation , monitoring construction works at various sites, preparation of BOQs for several works at Municip

Medium Term Plans and Links to the Development Plan

Provision of good road infrastructure and network that promotes economic development,Promotion of alternative sources of power,Promotion of good housing among the population,To Influence the provision of electricity in particular (Health Units, Administrative Units, the Lower Government, Institutions like schools) Trading ares by the year in accordance with environmental guidelines,To make roads accessible throughout the year,To preserve the investments which have been put on the road works an

(iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

None

(iv) The three biggest challenges faced by the department in improving local government services

Vote: 790 Kapchorwa Municipal Council

Workplan 7a: Roads and Engineering

1. Inadquate resources amid road network coverage

Resources that do not meet the needs (e.g road maintenance funds can not maintain every kilometer of roads in Municipality as required for example no IPF for roads in the division of East and West

2. Understaffing levels

The sector is grossly understaffed with staff structural gaps.

3. Lack of Equipments and construction materials

The municipal council does not have own road Equipments and in most cases relies from the the district and UNRA which in most cases occupied with work load, and that Most construction materials are lacking in the district-Murram, Sand and Bricks

Workplan 7b: Water

(i) Overview of Workplan Revenue and Expenditures

<i>UShs Thousand</i>	2016/17		2017/18
	Approved Budget	Outturn by end Sept	Proposed Budget
A: Breakdown of Workplan Revenues:			
<i>Recurrent Revenues</i>	18,600	4,650	21,887
Urban Unconditional Grant (Wage)	18,600	4,650	21,887
Total Revenues	18,600	4,650	21,887
B: Overall Workplan Expenditures:			
<i>Recurrent Expenditure</i>	18,600	465	21,887
Wage	18,600	465	21,887
Non Wage	0	0	0
<i>Development Expenditure</i>	0	0	0
Domestic Development	0	0	0
Donor Development	0	0	0
Total Expenditure	18,600	465	21,887

Revenue and Expenditure Performance in the first quarter of 2016/17

The sector planned revenues was basically salaries for the staff formerly under sector before take over of departmental activities by national Water and sewerage cooperation, and the expenditures were mainly done along payment of salaries only during the quarter.

Department Revenue and Expenditure Allocations Plans for 2017/18

workplan revenues are basically expected from Government conditional grants.expenditure will be on extension and distribution of piped water, metering, sensitization, quarterly report preparation and submission.

(ii) Summary of Past and Planned Workplan Outputs

Physical Performance in the first quarter of 2016/17

Payment of salaries to staff for the last 3 month

Plans for 2017/18 by Vote Function

FY 2017/2018 planned outputs shall be water extension to upper barawa,kapsinda and the greater Kokwomurya and quarterly radio talk programmes and stakeholder meetings.The physical performance shall be;- increased metered connections and revenue. Under NWSC

Medium Term Plans and Links to the Development Plan

Construction of Sewerage line under NWSC,medium term shall contain the construction of a water reservoir to boost water supply efficieny,extension ,metering and distribution as per the DPP

Vote: 790 Kapchorwa Municipal Council

Workplan 7b: Water

(iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

None

(iv) The three biggest challenges faced by the department in improving local government services

1. poor community attitude towards water fees payments

This affects the revenue inflows as a result of illegal connections and non compliance

2.

3.

Workplan 8: Natural Resources

(i) Overview of Workplan Revenue and Expenditures

US\$ Thousand	2016/17 Approved Budget	2016/17 Outturn by end Sept	2017/18 Proposed Budget
A: Breakdown of Workplan Revenues:			
Recurrent Revenues	7,715	1,269	9,605
Locally Raised Revenues		0	1,900
Sector Conditional Grant (Non-Wage)	76	19	
Unspent balances – Locally Raised Revenues	2,640	0	
Urban Unconditional Grant (Non-Wage)		0	2,706
Urban Unconditional Grant (Wage)	4,999	1,250	4,999
Development Revenues	29,443	26,062	0
Unspent balances - donor	24,936	24,936	
Urban Discretionary Development Equalization Grant	4,507	1,126	
Total Revenues	37,158	27,331	9,605
B: Overall Workplan Expenditures:			
Recurrent Expenditure	7,715	1,250	9,605
Wage	4,999	1,250	4,999
Non Wage	2,716	0	4,606
Development Expenditure	29,443	19,653	0
Domestic Development	4,507	0	0
Donor Development	24,936	19,653	0
Total Expenditure	37,158	20,903	9,605

Revenue and Expenditure Performance in the first quarter of 2016/17

The department planned expected revenues during the quarter was shillings 29,971,000, but the quarter outturn were shillings 27,331,000, of which the Unspent balance of shillings 24,936,000, which were rolled f/y 2015/2016 from NEMA meant for greening and beautification of central division, 1250,000, were wages for staff salaries, and shillings 1,126,000 is the Urban discretionary grant meant for retooling the department. The quarter expenditures were mainly directly on Greening and beautification

Department Revenue and Expenditure Allocations Plans for 2017/18

The revenues to the sector are mainly salary transfers from the center, some local revenue and recurrent expenditures for salaries ,

(ii) Summary of Past and Planned Workplan Outputs

Physical Performance in the first quarter of 2016/17

Vote: 790 Kapchorwa Municipal Council

Workplan 8: Natural Resources

Payment of staff salaries for 3 month, Greening and beautification (conducted stakeholders meetings, Purchase of Mannuer, Purchase of Tools, tree seedling, Protective gear and materials, preparation and submission of reports to NEMA, and Kickstarting the procurement processes.

Plans for 2017/18 by Vote Function

The main output of the sector will include:- environmental protection programs, environmental screening of projects to identify and plan for the mitigation plans and activities and ensuring they are implemented. Physical planning especially (Designing and beautification of the Municipality) and supporting Acquisition Municipal development plans. Other activities include establishment of offices, routine office support activities- statutory and furniture acquisition and maintenance. Nursery be

Medium Term Plans and Links to the Development Plan

Medium term plans are generally geared towards sustainable use of the environment, tree planting and ensuring all the projects are screened. Designing and Beautification of the Municipal council, Designing Physical infrastural plan for the Municipality and community land registration.

(iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

None

(iv) The three biggest challenges faced by the department in improving local government services

1. Inadquate staffing levels

Currently the department has only one staff (land supervisor) there is need as the municipality kick starts to recruit staff for the department

2. Poor attitude

Poor attitude and behaviour of people/communities towards physical planning and Environmental issues

3. Inadquate Knowledge on Land and enviroment Laws

Rapid urbanization coupled with shooting up of development activities which have overtaken planning.

Nature of land ownership in the municipality. Compensation on land cases.

Political interventions and interference

Workplan 9: Community Based Services

(i) Overview of Workplan Revenue and Expenditures

UShs Thousand	2016/17		2017/18
	Approved Budget	Outturn by end Sept	Proposed Budget
A: Breakdown of Workplan Revenues:			
Recurrent Revenues	616,469	22,409	347,289
Locally Raised Revenues		0	4,750
Other Transfers from Central Government		0	272,114
Sector Conditional Grant (Non-Wage)	11,823	2,956	11,260
Unspent balances – Locally Raised Revenues	3,960	200	
Unspent balances – Other Government Transfers	272,114	2,569	
Unspent balances – UnConditional Grants	272,114	2,569	
Urban Unconditional Grant (Non-Wage)		0	2,706
Urban Unconditional Grant (Wage)	56,459	14,115	56,459
Development Revenues	6,009	1,502	0
Urban Discretionary Development Equalization Grant	6,009	1,502	

Vote: 790 Kapchorwa Municipal Council

Workplan 9: Community Based Services

UShs Thousand	2016/17	2017/18
	Approved Budget	Proposed Budget
	Outturn by end Sept	
Total Revenues	622,478	347,289
B: Overall Workplan Expenditures:		
Recurrent Expenditure	344,355	347,289
Wage	56,459	56,459
Non Wage	287,897	290,830
Development Expenditure	6,009	0
Domestic Development	6,009	0
Donor Development	0	0
Total Expenditure	350,364	347,289

Revenue and Expenditure Performance in the first quarter of 2016/17

The department planned expected revenues were shillings 87 million during the quarter, but received 21 million which is 24% of the planned revenues. The poor performance of LR at 20% was due to the generally low performance of the revenue source during the quarter. Other transfers from central government which include (woment and Youth grant) received 2.5 million which is 4% this is meant to facilitated sensitisation of the communities on the YLP program, the operation fund of woment during the qua

Department Revenue and Expenditure Allocations Plans for 2017/18

The department expects revenues mostly from GOU conditional grant and unconditional for wages, YLP, UWEP funds and social development.

(ii) Summary of Past and Planned Workplan Outputs

Physical Performance in the first quarter of 2016/17

Paid salaries for 3 month to staff, Sensitization of communities under YLP grant was done, office operation, Procurement process kick started for development activities and service provider listed. Resettlement of abandoned children, Sensitised Public against domestic violence.

Plans for 2017/18 by Vote Function

wareness raising/training of workers, children, women and PWDs on rights together with partners,

- Arbitration, reconciliation and negotiating complaints and welfare cases for children

- Consolidating of the Functional Adult Literacy Programmes at the Division levels

Promoting and facilitating programmes for the disadvantaged communities/ groups, Dissemination of National Strategy to end Child Marriage and teenage pregnancy.

Training Stakeholders in gender responsive planning, budgeting and

Medium Term Plans and Links to the Development Plan

Procurement of Motor Cycles for Community Development officers at municipal headquarters and the Divisions, Revitalisation of the cultural practices in the Municipality, Media campaigns and sensitisation on community development programmes, mainstreaming cross cutting (Gender HIV, Environment, Population issues, Poverty issues) Supporting the youth YLP program, Community sensitization, lobby support for marginalised groups.

(iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

None

(iv) The three biggest challenges faced by the department in improving local government services

1. Insufficient funding

Insufficient funding to the department both by the central and local government

2. Limited office space & equipments

Vote: 790 Kapchorwa Municipal Council

Workplan 9: Community Based Services

the recent elevation of Kapchorwa Town council in to Municipal status means creation of new structures at the division and Municipal headquarters underscores the needs for office space and equipment s to facilitate the operation s of the department

3. Expensive legal services

Expensive legal services and legal representation for clients when it comes to court sessions

Workplan 10: Planning

(i) Overview of Workplan Revenue and Expenditures

<i>UShs Thousand</i>	2016/17		2017/18
	Approved Budget	Outturn by end Sept	Proposed Budget
A: Breakdown of Workplan Revenues:			
<i>Recurrent Revenues</i>	24,131	300	24,216
Locally Raised Revenues		0	7,600
Unspent balances – Locally Raised Revenues	9,240	300	
Urban Unconditional Grant (Non-Wage)	3,000	0	4,059
Urban Unconditional Grant (Wage)	11,890	0	12,557
<i>Development Revenues</i>	5,709	1,427	0
Urban Discretionary Development Equalization Grant	5,709	1,427	
Total Revenues	29,840	1,727	24,216
B: Overall Workplan Expenditures:			
<i>Recurrent Expenditure</i>	24,131	300	24,216
Wage	11,890	0	12,557
Non Wage	12,240	300	11,659
<i>Development Expenditure</i>	5,709	0	0
Domestic Development	5,709	0	0
Donor Development	0	0	0
Total Expenditure	29,840	300	24,216

Revenue and Expenditure Performance in the first quarter of 2016/17

The unit expected planned revenues were mainly from Local revenues and the unconditional grant (wage) and non-wage recurrent, amounting to shillings 7, million. During the quarter the unit released revenues as LR of 3 million, Wage 2.9 million which was not spent during the quarter as the staff under the unit is being paid by the district. NWR was not released due to the constrain to pay councilors allowances and Ex-gratia for quarter one, the development grant meant for retooling the unit was rec

Department Revenue and Expenditure Allocations Plans for 2017/18

The main sources of revenue to the sector is mainly from Locally raised revenue, and None wages, The main activities of the next FY will be routine on planning and budgeting activities, support to the planning activities in the LLGS and sectors, Integration of population issues in to the development planning, report and workplan preparation and submissions, procurement of office furniture ,office computers ,small office equipment and maintenance of office equipment among others.

(ii) Summary of Past and Planned Workplan Outputs

Physical Performance in the first quarter of 2016/17

Conducted and recorded 3 MTPC meetings, Mentoring and supervision of division done and routine planning processes conducted. Kick started procurement processes.

Plans for 2017/18 by Vote Function

The planned outputs for the FY includes, Coordinating planning activities, Data mangement ,M&E and 4 quarterly reports, production of BFP and Workplans, including the Five year plan annual work plan 2017/18, coordinating

Vote: 790 Kapchorwa Municipal Council

Workplan 10: Planning

development planning activities in the department.

Medium Term Plans and Links to the Development Plan

Implementation of DDP for the next five (5years) coordinated Projects Monitoring, Supervision and Staff Mentoring Conducted ,Quarterly reports compiled and submitted, TPC minutes compiled ,Collection, analysis and dissemination of reports conducted ,Staff Capacity Building in Planning and Management built Mapping(GIS) of LMC Projects and revenue sources conducted, Transport Equipment motorcycle procured,The medium term plans includes, support to planning at all levels, ensuring intergrat

(iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

None

(iv) The three biggest challenges faced by the department in improving local government services

1. low staffing levels

Currently the department has one staff currently .

2. Low funding to the sector

Inadquate funding to the Unit

3. Inadequate transport and office space

Inadequate Office space to cater for the services.

Lack of transport means to enable data monitoring and evaluation of the projects

Workplan 11: Internal Audit

(i) Overview of Workplan Revenue and Expenditures

UShs Thousand	2016/17		2017/18
	Approved Budget	Outturn by end Sept	Proposed Budget
A: Breakdown of Workplan Revenues:			
<i>Recurrent Revenues</i>	33,164	7,211	32,661
Locally Raised Revenues		0	5,700
Unspent balances – Locally Raised Revenues	7,920	900	
Urban Unconditional Grant (Non-Wage)	2,342	586	4,059
Urban Unconditional Grant (Wage)	22,902	5,726	22,902
<i>Development Revenues</i>	5,410	1,352	0
Urban Discretionary Development Equalization Grant	5,410	1,352	
Total Revenues	38,575	8,563	32,661
B: Overall Workplan Expenditures:			
<i>Recurrent Expenditure</i>	33,164	5,380	32,661
Wage	22,902	5,190	22,902
Non Wage	10,262	190	9,759
<i>Development Expenditure</i>	5,410	0	0
Domestic Development	5,410	0	0
Donor Development	0	0	0
Total Expenditure	38,575	5,380	32,661

Revenue and Expenditure Performance in the first quarter of 2016/17

The department planned expected revenues was shillings 9.6 million , but the quarter outturn was shilling 8.5 million which is 89% of the expected revenues, The department expenditures during the quarter was directed to , wages for staff during the 3 month, quarter auditing and travel inland. The development expenditures were not spend during the quarter due to procurement processs under way.

Vote: 790 Kapchorwa Municipal Council

Workplan 11: Internal Audit

Department Revenue and Expenditure Allocations Plans for 2017/18

The sector receives fund ing from Localy raised revenues ,urban discretionary development eqlisation grant and None wage component

(ii) Summary of Past and Planned Workplan Outputs

Physical Performance in the first quarter of 2016/17

Payment of staff salaries for 3 month, quarter audit of all quarter one activities, submission of audit reports and work plan to MOFPED and MOLG.

Plans for 2017/18 by Vote Function

Auditingof activities to ensure value for money and verification of stores,The main expenditure activities will be on routine activities of Auditing, staff salaries, office equipment and retooling, servicing of office and equipment and verification of stores in order to innprove on value for moneynnual and Quarterly Internal Audit workplans prepared and approved,Internal Audit budget prepared and approved,Subscription to Association of Internal Auditors, IIA, and ICPAU paid.

Statutory Quarter

Medium Term Plans and Links to the Development Plan

Ensured development of an audit program for every engagement, Conducted value for money audit reviews,Assessed and reviewed performance plans, (sample for Heads of Sectors),Conducted periodic Internal Audits ,Monitored the implementation of suggested corrective actions ,Abyl guided PAC during its meetings while discussing quarterly audit reports,Ensured timely reporting i.e. issue reports within the stipulated periods

(iii) Details of Off-Budget Activities carried out by NGOs, Central Government, the Private Sector and Donors

None

(iv) The three biggest challenges faced by the department in improving local government services

1. Limited office space and equipments

Currently the elevetion of town council to municipal status entails more staff to the sector with no office space this compromises audit independence.

2. Low Staffing

The sector currentl has 2 staff out 5 provided in the structure , this affect performance of the departments

3. Some of the staff of the council dont understand audit functions

Some of the staff of the council dont understand audit functions