



THE REPUBLIC OF UGANDA

KWANIA DLG

Local Government Performance Improvement Plan

2019/2020


Contents

SIGNATORY PAGE.....	1
CHAPTER ONE: INTRODUCTION.....	2
1.1 BACKGROUND.....	2
S.....	2
1.1 PROCESS FOR DEVELOPMENT OF THE PIP.....	3
1.3 AGREED NEXT STEP.....	4
CHAPTER TWO: ACTIONS TO BE UNDERTAKEN BY KWANIA DISTRICT LOCAL GOVERNMENT.....	5
2.0 ACTION MATRIX FOR KWANIA LOCAL GOVERNMENT.....	5
CHAPTER THREE: GENERAL CHALLENGES AND RECOMMENDATIONS.....	31
3.0 CHALLENGES.....	31
3.1 RECOMMENDATIONS.....	31
CONCLUSION.....	31

SIGNATORY PAGE

I confirm that this plan has been developed jointly in accordance with process described in chapter 1,

I commit to support the implementation of agreed actions

Signature 

Name Awor Albina

Place: Kwania District Local Government

Date: 24/06/2020

Chief Administrative Officer



Signature 

Name Shello Anthony Basil

Place: Kwania District Local Government

Date: 24/06/2020

Kwania District Chairperson



Signature  24/6/2020

Name Peter Obici

SAS/Team Leader of the National Resource Pool / Official GoU Title

Date: 24/06/2020

CHAPTER ONE: INTRODUCTION

1.1 Background

Since 2015 Government has been implementing reforms aimed at improving the adequacy and equity of fiscal transfers and improve fiscal management of resources by Local Governments for improved service delivery. In order to ensure that public resources for service delivery are efficiently used and properly accounted for, Government has designed a system for assessing the performance of Local Governments.

The Office of the Prime Minister coordinated a Country wide Local Government Performance Assessment exercise during 2018/19 focusing on: i) compliance with the accountability requirements and ii) functional processes and systems of importance to LGs for efficiency in service delivery addressing cross-cutting, Education, Health and Water processes. Local Government Specific Reports as well as Synthesis Report detailing the key assessment findings and recommendations for addressing the weak areas at both LG and MDA levels have been compiled and shared with local governments and all the reports are available at <https://budget.go.ug/lgpas>

Whereas our local government have initiated activities to address some of the gaps identified during the Local Government Performance Assessment, it is realized that additional efforts and support are required in order to address all performance gaps.

The Ministry of Local Government (MoLG) has constituted the Local Government Performance Improvement Task Force (LGPITF) composed of representatives from the relevant Ministries, Departments and Agencies (MDAs). The LGPITF has reviewed the Local Government Performance Assessment (LGPA) Synthesis report and identified a list of LGs that have scored below average selected for targeted performance improvement support.

Support teams composed of National Resource Pool (NRP) members with representatives from the crosscutting specialized Ministries that have the professional capacity to offer support to core functions of the LG as well representatives from the Ministries of Health and Ministry of Education and Sports have subsequently been deployed by MOLG to assist identified LGs.

1.1 Process for Development of the PIP

This Performance Improvement plan was developed over the period from 24th to 26th June, 2020 as a collaborative effort between Kwania District Local Government and a Team from the National Resource Pool (NRP). The team comprised of the following NRP members:

Sn	Name	Designation	MDA
1	Peter Adoko Obicci	Senior Assistant Secretary	MoLG
2	Charles Mwijukye	Senior Inspector	MoLG
3	Deborah Twinomujuni	Senior Policy Analyst	MoLG
4	Joyce Angiji	Accounts Assistant	MoLG

The development of this Performance Improvement Plan is based on the following:

- Analysis of the final and complete version of the Local Government Performance Assessment Report for 2018/2019;
- Discussions with staff and political leadership of the local government for identification of underlying causes of underperformance in the Local Government;
- Joint development proposals of actions to undertaken by the Oyam DLG; with support from the NRP team; and by other agencies;
- Review by the TPC and executive of draft proposals; and

- Subsequent amendments and signing of the agreed Performance Improvement Plan.

1.3 Agreed Next Step

Kwania District Local Government commits to implementation of the agreed action points outlined in **section 2**.

The Ministry of Local Government commits to the development of a detailed action plan for follow up on agreed actions as outlined in **section 3** and communicate this in writing to Kwania District local Government.

The Ministry of Local Government commits to table the Local Government request for additional external support (**section 4**) to the Local Government Performance Improvement Task Force and communicate the agreed action to the Local Government.

CHAPTER TWO: ACTIONS TO BE UNDERTAKEN BY KWANIA DISTRICT LOCAL GOVERNMENT

2.0 Action Matrix for Kwania DLG

Issue	Proposed Activity (What)	Modality (How)	Responsible (Who)	When	Output
Planning, Budgeting and Execution					
1. Non-existent Physical Development Plan to guide investment	<ul style="list-style-type: none"> Plan and Budget for Development of the Physical Development Plan Seek support from MoLHUD 	<ul style="list-style-type: none"> Plan and Budget for Development of the Physical Development Plan Seek support from MoLHUD 	CAO, Physical Planner	Immediate	Physical development plan produced
2. No Physical Planner for the District	<ul style="list-style-type: none"> Analysis of the wage bill Seek clearance from MOPS 	Physical planner already recruited	CAO, PHRO	Done	A substantially appointed physical planner is in place

Issue	Proposed Activity (What)	Modality (How)	Responsible (Who)	When	Output
	<ul style="list-style-type: none"> • Submission of the approved vacant positions to the DSC • Advertise for the approved vacant positions • Fill the post of District Physical Planner 				
3. No evidence of Project Profiles for FY 2019/2020	Compilation of Project Profiles to be derived from approved from five year development plan	Meeting by the TPC to approve the compiled Project Profiles	CAO, DE and District planner	Immediate	Compiled Project Profile
4. No evidence of statistical abstract 2017/2018 with gender disaggregated data	<ul style="list-style-type: none"> • Complete data collection • Disaggregate data according to Gender • Data Analysis • Dissemination of disaggregated data 	<ul style="list-style-type: none"> • Approval of statistical abstract by the TPC • Minutes of TPC approving Project profiles 	CAO, District planner	Immediate	Approved statistical Abstract

Issue	Proposed Activity (What)	Modality (How)	Responsible (Who)	When	Output
Human Resource Management					
5. All the Heads of Departments were in acting positions	<ul style="list-style-type: none"> • Analysis of the wage bill • Seek clearance from MOPS • Submission of the approved vacant positions to the DSC • Advertise for the approved vacant positions • Fill vacant positions 	Formal submission seeking guidance and clearance from the MOPS	CAO,PHRO	30 th October, 2020	All vacant HoDs positions substantively filled
6. No evidence the District Commercial Officer was appraised	Undertake performance appraisal of the District Commercial Officer	Conduct a face to face interaction between the CAO and District Commercial Officer	CAO	30 th October, 2020	Filled appraisal Forms

Issue	Proposed Activity (What)	Modality (How)	Responsible (Who)	When	Output
7. Pensioners not accessing the pensioners' payroll within two months after retirement	Update files/records for officers who are about to retire, six months prior to their retirement date	Verification of staff files to ensure that all the mandatory records are on file	CAO, PHRO	31 st June, 2020	Pensioners' payroll accessed within two months
Revenue mobilization					
8. Shortfall in Revenue Mobilization	<ul style="list-style-type: none"> Sensitization on the importance of local revenue Revenue collection Formed a District revenue Collection committee 	Meeting of stakeholders	CAO, HoF, Sub County Chiefs, Parish Chiefs,	31 st December, 2020	Report on Revenue Collection
9. Non adherence to 65% local mandatory local revenue remittance to lower local government	<ul style="list-style-type: none"> Remit 65% local revenue to lower local government as stipulated in section 85 of the LG Act CAP 243. 	<ul style="list-style-type: none"> Analyse District revenue collections Ensure timely remittances to the Lower 	CAO, HoF	done	Remittance of 65% of Local Revenue to lower Local Government

Issue	Proposed Activity (What)	Modality (How)	Responsible (Who)	When	Output
		Local Governments			
Procurement and contract management					
10. Unfilled position of Procurement Officer	<ul style="list-style-type: none"> Wage bill analysis Seek clearance to recruit from the MoPS 	Submission to DSC	CAO,PHRO	Immediate	Recruitment of substantive Procurement Officer
11. Non adherence to prepare 80% of all bid documents for all investments/infra structure by 30 th August, 2019	Full preparation of bid documents for all projects	Analyse the bid documents by technical Officers	CAO, PDU Head	Immediate August 2020	Bid documents for all projects prepared, with their contract registers.
Financial Management					
12. No substantive District Internal Auditor	<ul style="list-style-type: none"> Analysis of the wage bill 	Submission to DSC	CAO,PHRO	April,2019	substantive District Internal

Issue	Proposed Activity (What)	Modality (How)	Responsible (Who)	When	Output
	<ul style="list-style-type: none"> Seek clearance from MOPS 				Auditor recruited
13. No evidence of implementation of Internal Audit Reports	Analysis of the recommendations in the audit reports	Compilation of the implemented recommendation	CAO, District Internal Auditor	Immediate	Reports on the implementation of recommendations of Audit report produced
14. Non-existent LGPAC so no discussion of internal audit report	Seek guidance from the MoLG on LGPAC and Land Board for an interim district council	Delivery of written request to the MoLG for guidance on LGPAC and Land board	CAO, Clerk to Council	Immediate	Guidance from MoLG sought
Governance, oversight, transparency and accountability					
15. No evidence of publicised	<ul style="list-style-type: none"> Management to submit 	<ul style="list-style-type: none"> Conduct sensitisation 	CAO, District Planner	Annually	Performance Assessment

Issue	Proposed Activity (What)	Modality (How)	Responsible (Who)	When	Output
performance assessment results for FY 2017/2018	performance assessment results in a timely manner <ul style="list-style-type: none"> Publish Performance Assessment results 	workshop on the performance results <ul style="list-style-type: none"> Disseminate the performance results to both technical and political heads of the District 			Results published
Social and environmental safeguards					
16. No evidence of proof on land donation	Hold Meetings with stakeholders	<ul style="list-style-type: none"> Meeting donors and surrounding communities Signing consent documents with the 	CAO, District planner, District Physical Planner	Quarterly	Signed agreements on donated land produced and filed

Issue	Proposed Activity (What)	Modality (How)	Responsible (Who)	When	Output
17. No issued environmental and social mitigation certificates	Design a Payment certificate that caters for Environmental Officer and Community Officer	<p>donors and witnessed by those in attendance</p> <ul style="list-style-type: none"> Design a Payment certificate that caters for Environmental Officer and Community Officer Issuance of environmental certificates to cleared projects 	CAO, DNRO, CDO	Quarterly	Copies issued certificates produced and filed
18. No evidence of Environmental and social monitoring of all	Undertaking Environment Management monitoring of	Compilation of all monitored	CAO, DNRO, CDO, DEC	Quarterly	Environmental and social monitoring

Issue	Proposed Activity (What)	Modality (How)	Responsible (Who)	When	Output
infrastructure projects	by DCO and Environmental Officers	infrastructure projects			Reports produced
Human resource planning and management					
Educational performance					
19. Late submission of Quarterly Reports	Preparation of Quarterly reports	Timely submission of report to the District Planner	DEO	Quarterly	Quarterly Report submitted on before the deadline
20. No evidence of response to Audit queries	Preparation of responses to audit queries	Submission of audit responses to the CAO	DEO	Quarterly	Copies of Audit responses kept
21. Late submission of procurement plan by the Education Department	<ul style="list-style-type: none"> Collection of procurement data Preparation of procurement plan 	Submission of procurement plan to PDU	DEO	Immediate	Procurement plan produced

Issue	Proposed Activity (What)	Modality (How)	Responsible (Who)	When	Output
<p>22. No evidence for dissemination of guidelines on how senior women/men teachers should provide guidance to girls and boys to handle hygiene, reproductive health, life skills, etc.</p>	<p>-Acquiring guidelines for Senior women/men's teachers from MoE</p> <ul style="list-style-type: none"> -Files of dissemination of guidelines with acknowledgment of receipt of documents 	<p>Dissemination of guidelines to all the schools</p>	<p>DEO, Inspectors, Head teachers</p>	<p>Quarterly</p>	<p>Reports on dissemination of the guidelines produced</p>
<p>23. No evidence on issued guideline on managing sanitation for girls and PWDs</p>	<ul style="list-style-type: none"> • Acquiring the guideline on managing sanitation for girls and PWDs • File copies of dissemination of guidelines with acknowledgment of receipt of documents 	<p>Girls and PWDs in particular are properly sensitized on the guidelines</p>	<p>DEO, Inspector of School, Senior Women/Men teachers</p>	<p>Quarterly</p>	<p>Reports on sensitization of the guideline on managing sanitation for girls and PWDs produced</p>

Issue	Proposed Activity (What)	Modality (How)	Responsible (Who)	When	Output
<p>24. No dissemination of guideline on issued guidelines on environmental management (tree planting, waste management, formation of environment clubs, and environment education, etc.)</p>	<ul style="list-style-type: none"> Disseminating the guideline File copies of dissemination of guidelines with acknowledgment of receipt of documents 	<ul style="list-style-type: none"> All schools are sensitized on the content of the guidelines Put in place a register of acceptance of receipt of the guidelines by the schools. 	<p>DEO, Inspectors of school and Head teachers</p>	<p>Quarterly</p>	<p>Acknowledgment of receipt of guidelines filed</p>
<p>25. No evidence of screening of school projects before approval</p>	<ul style="list-style-type: none"> Screening of Environmental all school projects before approval Integration of Environmental 	<p>All school projects should be screened before approval</p>	<p>DEO, DNRO</p>	<p>Quarterly</p>	<p>Reports on screened school projects produced</p>

Issue	Proposed Activity (What)	Modality (How)	Responsible (Who)	When	Output
	Issues in School Project Profiles				
26.No evidence of visits by the CDO and environment officer to the school projects	Conduct monitoring visits to the school projects	Interaction with contractors and stakeholders --The DCDO and DNRO should always sign in the visitors books , when they visit school projects	CDO, Environment officer	Quarterly	Monitoring reports produced
27.Asset register not in the recommended format	Record asset register in the recommended format	Update the register regular	CAO, CFO	Done	Asset register recorded in the recommended format
Social environmental safeguards					
28.Environment screening forms did not include	Mainstreaming of Environmental and Social	Compilation of Environmental and social	CAO, DNRO, CDO	Quarterly	Environmental and social management

Issue	Proposed Activity (What)	Modality (How)	Responsible (Who)	When	Output
Environment and Social Management Plans (ESMPs)	Management issues in Environmental Forms	management Reports			Reports produced
29. Non integration of environmental and social management in health and safety plans in the contract bid documents	Mainstreaming of Environmental and Social Management issues in Health and Safety Plans and Contract bid documents	Compilation of Environmental and social management Reports	CAO, DNRO	Quarterly	Environmental and social management Reports produced
30. No evidence of land consent forms were used especially during the construction of boreholes	Obtaining land consent form	Signing land consent form by all the parties	CAO, District Engineer	Quarterly	Filled copies of land consent forms produced
Human Resource Planning and Management					

Issue	Proposed Activity (What)	Modality (How)	Responsible (Who)	When	Output
30. No evidence to support the filling of positions of inspector of schools	<ul style="list-style-type: none"> • Analysis of wage bill • Seek clearance from MoPS • Fill vacant positions 	Formal submission seeking guidance and clearance from the parent ministries	CAO, PHRO	30 th October, 2020	Post of inspector of schools filled
Monitoring and inspection					
31. No evidence of appraisal of inspector of schools	Ensure all inspectors of school are appraised	<ul style="list-style-type: none"> • Face to face discussion on performance management and with all inspectors of schools • Filling of Performance Management Reports for School Inspector 	CAO, PHRO DEO,	30 th October, 2020	All inspectors of school appraised

Issue	Proposed Activity (What)	Modality (How)	Responsible (Who)	When	Output
32. No evidence that Education Department held meetings with Head teachers to explain and sensitize them on the guidelines, policies and circulars issued by the National Level	Ensure that meetings with Head teachers and held to explain and sensitize on any newly released guidelines, policies and circulars	Meetings to be held with Head teachers to sensitize them on the guidelines, policies and circulars issued by the National Level	DEO, Inspectors of School	Quarterly	Minutes of meetings in place Sensitisation Report Produced
33. No evidence of submission of school inspection reports to the DES in the Ministry of Education and Sports (MoEs)	Conduct school inspections	<ul style="list-style-type: none"> • Production of inspection reports • Submission of inspection reports 	DEO, Inspector of schools	Quarterly	School inspection reports produced
34. No file for School Management Committee kept	Collection of SMCs minutes from the different schools	Filing of SMCs Meeting minutes	DEO, Inspector of schools	Done	Filed SMC minutes

Issue	Proposed Activity (What)	Modality (How)	Responsible (Who)	When	Output
in the office by the DEO					
35. Late submission of Annual Performance Report for the Education Department	<ul style="list-style-type: none"> Collection of data on educational annual performance Preparation of Education Annual Performance Report 	Submission of Education Annual Performance Report to responsible recipients	DEO	Quarterly	Education Annual performance report produced
36. No evidence of provision of information to internal audit on the status of the implementation of all audit findings	Preparation of implementation status of all Audit findings	Submission of Audit implementation status report	CAO. DEO, District internal auditor	Quarterly	Audit implementation status report produced
37. No evidence for dissemination of guidelines on how senior	<ul style="list-style-type: none"> Acquiring guidelines to Senior women/men's teachers 	Distribution of copies of the guidelines	DEO, Inspectors, Head teachers	Quarterly	Report produced

Issue	Proposed Activity (What)	Modality (How)	Responsible (Who)	When	Output
<p>women/men teachers should provide guidance to girls and boys to handle hygiene, reproductive health, life skills, etc.</p>	<ul style="list-style-type: none"> Dissemination of guidelines to all the schools 				
<p>38. No evidence for dissemination of guidelines on how senior women/men teachers should provide guidance to girls and boys to handle hygiene, reproductive health, life skills, etc.</p>	<ul style="list-style-type: none"> Acquiring guidelines to Senior women/men's teachers Dissemination and distribution of the guidelines to all the schools 	<p>Distribution of copies of the guidelines</p>	<p>DEO, Inspectors, Head teachers</p>	<p>Quarterly</p>	<p>Report produced</p>

Issue	Proposed Activity (What)	Modality (How)	Responsible (Who)	When	Output
39. No dissemination of guideline on issued guidelines on environmental management (tree planting, waste management, formation of environment clubs, and environment education, etc.)	<ul style="list-style-type: none"> Acquiring guidelines on environmental management Disseminating and distributing the guideline 	Distribution of copies of the guidelines	DEO, Inspectors, Head teachers	Quarterly	Report produced
40. No evidence of visits by the CDO and Environment officer to the school projects	<ul style="list-style-type: none"> Conduct monitoring visits to the school projects Mainstreaming Environmental issues in school projects 	<ul style="list-style-type: none"> Interaction with contractors and stakeholders Production of monitoring reports 	CDO, DEO	Quarterly	Monitoring Reports produced

Issue	Proposed Activity (What)	Modality (How)	Responsible (Who)	When	Output
Monitoring and Evaluation					
41. No evidence for the receipt of DHO copy of Sector Grant and Budget guidelines to Lower Local Governments	Obtaining a copy of Sector Grant and budget guidelines to Lower Local Governments	Dissemination of sector grant and budget guidelines	CAO, DHO	Annually	Sector grant and budget guidelines dissemination reports produced
42. No evidence of meeting with health facility in charges on sector grant and budget guidelines	Conduct of meetings with health in-charges on sector grant and budget guidelines	Meeting with health in-charges conducted	DHO	Quarterly	Minutes of meetings
43. No evidence of supervision of Aduku HCIV by the DHT	<ul style="list-style-type: none"> • Conduct Supervision of HCIV • Documentation and filing of reports 	Conducting supervision visits by the DHT	DHO, DHT	Quarterly	Supervision report produced

Issue	Proposed Activity (What)	Modality (How)	Responsible (Who)	When	Output
	must be undertaken				
44. No evidence of supervision of Lower Level Health facilities in Kwanja HSD	Supervision of all Lower Level Health Facilities in Kwanja HSD	Submission of lower level health facilities supervision reports	DHO, HSD	Quarterly	Supervision report produced
45. Non availability of mandatory quarterly integrated support supervision	Conduct mandatory quarterly integrated support supervision	Submission of quarterly integrated support supervision reports	DHT, HSD	Quarterly	Supervision report produced
46. No evidence on the implementation of results of specific activities	Follow up of recommendations and specific activities undertaken	Support and supervision monitoring of specific activities' visits	DHT, HSD	Quarterly	Supervision report on specific activities produced
47. Fewer mandatory quarterly HUMC	Holding mandatory HUMC meetings Filling of the Minutes	Meetings held to discuss budget and resource issues	DHT, HSD	Quarterly	Minutes of meetings produced

Issue	Proposed Activity (What)	Modality (How)	Responsible (Who)	When	Output
meeting held only 1 out of 5					
48.No submission of procurement plan by the Health department to the PDU	Preparation of procurement plan	Timely submission of procurement plan to PDU	DHO	Annually	Procurement plan produced
49.Late submission of Quarterly work plan after 15 th July	Preparation of quarterly work plan	Timely submission of Quarterly work plan	DHO	Quarterly	Quarterly Work plan produced
50.No evidence the Sector provided information to the internal audit on the status of the implementation of all audit findings	Implementation of the recommendations from the audit findings	Compilation of the statuses on the implementation of audit findings and recommendations	DHO	Quarterly	Audit implementation report produced

	Proposed Activity (What)	Modality (How)	Responsible (Who)	When	Output
vidence on ines on ging lion issued lth facilities	Obtain the guidelines managing sanitation	Compilation of reports on issued guidelines	DHO	Quarterly	Report produced
vidence for reening of lth facility ucture ts nent FY 019	<ul style="list-style-type: none"> Screening of the projects Integrating of the Environmental issues in the health infrastructure is 	Screening report produced	DHO, Environment officer	Immediate	Screening report produced
screening for the g of Aduku and ition of l ward alk way at HCIV	Obtaining and filling screening forms	Screening forms filled	DHO, Environment officer	Immediate	Screening forms filled

Issue	Proposed Activity (What)	Modality (How)	Responsible (Who)	When	Output
54. No evidence of visits by the CDO and environment officer to the health facility projects	<ul style="list-style-type: none"> Conduct monitoring visits to the health facility project Integration of the Environmental 	<ul style="list-style-type: none"> Interaction with contractors and stakeholders Production of monitoring reports 	DHO, CDO, environment officer	Quarterly	Monitoring reports produced
Water and sanitation performance					
55. Low District Safe Water Coverage in Chawente and Nambieso	<ul style="list-style-type: none"> Improve District Water Safe Coverage Prepare a water coverage report 	Drilling boreholes of	CAO, DE	Quarterly	Water coverage report produced
56. No target allocation to sub Counties below District safe water coverage	<ul style="list-style-type: none"> Do needs analysis for possible water points 	Undertake planning and budgeting for water coverage at Sub-County level	CAO, HoF and district planner	Annual	90% percentage of safe water area covered

Issue	Proposed Activity (What)	Modality (How)	Responsible (Who)	When	Output
57. No evidence of submission of accurate/consistent data for the previous year 2018/2019	<ul style="list-style-type: none"> Collection of accurate data Generate valid and reliable data Filling of all Documentation especially acknowledgment of receipt of documents 	-Timely submission of accurate and consistent data	CAO, DE, DWO	Quarterly	Accurate and consistent data produced
58. Late submission of approved water sector annual work plan and budget	-Collection of data for compilation of water sector annual work plan and budget	Timely submission of water sector annual work plan and budget	CAO, DWO	Annually	water sector annual work plan and budget produced
59. No designs for constructed water and sanitation facilities	Preparation of the water and sanitation facilities designs	Submission of the water and sanitation facilities designs	CAO, DWO	Annually	Designs for the constructed water and sanitation facilities produced

Issue	Proposed Activity (What)	Modality (How)	Responsible (Who)	When	Output
60. No proof of handover of WSS facilities to the District	<ul style="list-style-type: none"> Filing of all documents relating to the project Preparation of handover report 	Preparation of handover ceremonies	CAO, DWO	Immediate	Handover Report produced
61. Late submission of quarterly report after 31 st July	<ul style="list-style-type: none"> Collection of data for reports Preparation of quarterly reports 	Timely Submission of quarterly reports	DWO	Quarterly	Quarterly reports produced
62. No labelling on the 4 stance drainable latrine at Atuma landing site	Labelling of drainable latrine	Labelling of drainable latrines	DE, Contractor	Immediate	Labelled drainable Latrines
63. No evidence of information to show the communities applied for water as per critical requirements	Obtain the required information for water application	Records water of applications by the communities	DE	Immediate	Filed water application forms produced and kept

Issue	Proposed Activity (What)	Modality (How)	Responsible (Who)	When	Output
64.No evidence of follow up on unacceptable environmental concerns	<ul style="list-style-type: none"> • Conduct follow ups on the implementation of the report on unacceptable environmental concerns • Visits to areas of environmental concerns • Interfacing and interaction with stakeholders 	Submission of environmental concerns report(s)	DE	Immediate	Environmental concerns Report(s) produced

CHAPTER THREE: GENERAL CHALLENGES AND RECOMMENDATIONS

3.0 Challenges

As a newly created District Local Government, Kwanja has faced the following challenges;

- Attraction and retention of Heads of Department
- The District is not yet enrolled on IFMS and IPPS which negatively affects the District Performance
- Inadequate funds for the District to undertake the exercise for developing a physical a Plan
- Legal gaps in handling audit and issues since the district does not have LGPAC and the District Land Board respectively as a result of the interim nature of the district council that does not have authority to appoint the stated statutory boards.

3.1 Recommendations

We recommend the following to improve the performance of the district;

- Enroll the District on the IFMs and IPPs for better performance and Management
- Provide for options to petition the national assessment results
- Guidance by the MoLG to new local governments with interim council on functions of the LGPAC and Land Board
- Provide clearer gaps on rationale for awarding low marks by the National
- Share the assessment results with Local Governments prior publishing of the final results

Conclusion

Kwanja has since the last assessment improved in many areas especially the area of Human Resource were they started the recruitment process. The District Political and Technical leadership is committed to implementation of this action plan for better assessment results when the next assessment is conducted

TELEPHONE GENERAL LINE	0144233613/4343224
MINISTER	0414341279
PERMANENT SECRETARY	0414342368
DIRECTOR LOCAL GOVT ADMIN	0414258513
DIRECTOR LOCAL GOVT INSP	0414258501
UNDER SECRETARY FINANCE & ADMIN	0414258799
COMMISSIONER MEDICAL COUNCILS DEV	0414258120
COMMISSIONER URBAN ADMIN	0414258100
COMMISSIONER URBAN INSP	0414258785
COMMISSIONER DIST INSP/PCY	0414341313
COMMISSIONER DIST ADMIN	0414258101
COORDINATOR LEGAL	0414341224
PROJECT COORDINATOR DLSP	0414232741
NAT FACILITATOR-CALIP & MATIP	0414347133
ASSISTANT COMMISSIONER POLICY&PLANNG	0414347338
FAX ROOM MINISTER	0414347339
PERMANENT SECRETARY	0414258127



MINISTRY OF LOCAL GOVERNMENT

P. O. BOX 7037

KAMPALA

UGANDA

E-mail: ps@mog.go.ug
 Website: <http://www.mog.go.ug>
 IN CASE OF ANY CORRESPONDENCE ON
 THIS SUBJECT PLEASE QUOTE: ADM/158/21

18th June, 2020

CAO
 KWANIA



Signature

SUPPORT TO PERFORMANCE IMPROVEMENT PLAN (PIP) UNDER THE UGANDA INTER-GOVERNMENT FISCAL TRANSFERS PROGRAMME (UGIFT)

As you are aware, under the Performance Improvement Plan (PIP) Programme, the Ministry provides support to the Local Governments (LGs) that performed poorly in the Local Government Performance Assessment (LGGPA) and those which scored low in Thematic areas.

Your Local Government is one of those under that category arising from the results of the National Assessment Programme for FY 2019/20.

In line with the above, this is to inform you that Members of the National Resource Pool will be in your District between 22nd to 29th June 2020 to support you in developing the District Performance Improvement Plans.

The purpose of this communication is to request you to make the necessary arrangements for the above activity accordingly.




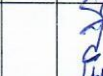
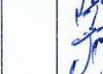


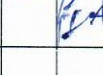







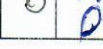

Signature
 Ben Kumumanya
 PERMANENT SECRETARY

- Cc: The Permanent Secretary/Secretary to Treasury, Ministry of Finance Planning and Economic Development, Kampala
- Cc: The Commissioner Budget, Ministry of Finance Planning and Economic Development, Kampala

**REGISTRATION FORMS FOR THE PERFORMANCE IMPROVEMENT PLAN ACTIVITY FOR
POORLY PERFORMING LOCAL GOVERNMENTS**

DISTRICT: KORANJA

DATE: 24/04/2020

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**REGISTRATION FORMS FOR THE PERFORMANCE IMPROVEMENT PLAN ACTIVITY FOR
POORLY PERFORMING LOCAL GOVERNMENTS**

DISTRICT: KINANIA
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