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Ministry of Finance, Planning &  
Economic Development,  
P.O. Box 8147  
Kampala, Uganda

**BPD/86/103/03**

10<sup>th</sup> August, 2022

*Accounting Officers (Local Government)*  
*See Distribution List*

**USER ACCEPTANCE TESTING ON THE ENHANCED  
PROGRAMME BUDGETING SYSTEM FOR RELEASE FOUR  
BUDGET OPERATION TABLE (BOT) AND QUARTERLY  
REPORTING MODULES SCHEDULED FROM 31<sup>ST</sup> AUGUST  
– 1<sup>ST</sup> SEPTEMBER 2022.**

The Enhanced Programme Budgeting System (PBS) has been operational for all Central and Local Government votes since its deployment in October 2021. It has successfully been used to finalize all Budget documents for FY 2022/23.

The last module which includes the Budget Operations Table (BOT) processes, Quarterly reporting module as well as Monthly Cash Flow module has been finalized and is ready for deployment. In-line with the PBS contract requirements, A User Acceptance Testing (UAT) session has been scheduled for **31<sup>st</sup> August to 1<sup>st</sup> September 2022.**

**Objectives of the User-Acceptance Testing (UAT)**

The objectives for the User Acceptance Testing are as follows:

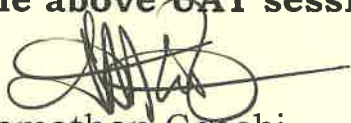
- i) To review and test the Budget Operations Table (BOT) Components for Central and Local Government.
- ii) To review and test Quarterly Reporting Components for Central and Local Government.
- iii) To address inconsistencies that may arise during the UAT and those already communicated to the Consultants before deployment of the solution for the preparation of Virement and supplementary for FY2022/23.

Mission

*"To formulate sound economic policies, maximize revenue mobilization, ensure efficient allocation and accountability for public resources so as to achieve the most rapid and sustainable economic growth and development"*

Therefore, to ascertain that the above features are functional, a User Acceptance Testing (UAT) session has been organized to review these functionalities; scheduled for **31<sup>st</sup> August to 1<sup>st</sup> September 2022 at LAKE VICTORIA SERENA HOTEL, KIGO**. Check-in is on 30<sup>th</sup> August 2022. **The participants are expected to come with laptops to use during the hands on session.**

The purpose of this letter therefore, is to request you to allow **the Planner, Chief Finance Officer, and Head of Department to attend the above UAT session as per distribution list.**



Ramathan Ggoobi

**PERMANENT SECRETARY/ SECRETARY TO THE TREASURY**

***Distribution List:***

**Accounting officers**

1. Lira City
2. Kotido Municipal Council
3. Tororo District
4. Iganga District
5. Terego District

**District Planners**

1. Lugazi Municipal Council
2. Butambala District
3. Rukungiri District
4. Kumi District
5. Kibaale District
6. Kween District
7. Nakapiripiriti District
8. Otuke District
9. Tororo District
10. Lira District
11. Manafwa District
12. Bududa District
13. Ntoroko District
14. Bunyangabo District
15. Bushenyi District
16. Isingiro District
17. Mayuge District

18. Omoro District
19. Masaka District
20. Zombo District

**Chief Finance Officers**

1. Butambala District
2. Kabale District
3. Rakai District
4. Obongi District
5. Kapelebyong District

**Heads of Departments**

1. DHO – Mbarara District
2. Works – Karenga District
3. Administration - Ibanda MC
4. DHO - Kalaki District
5. Audit - Lyantonde District

