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Ministry of Finance, Planning & Economic  
Development  
Plot 2-12, Apollo Kaggwa Road  
P.O. Box 8147  
Kampala  
Uganda

In any correspondence on  
this subject please quote No. BPD 86/268/05

**1<sup>st</sup> September, 2021**

**See Distribution List**

**LOCAL GOVERNMENTS THAT HAVE NOT SENT WARRANTS FOR  
FIRST QUARTER EXPENDITURE LIMITS FY 2021/22**

Reference is made to Circulars dated 2<sup>nd</sup> July, 2021 and 6<sup>th</sup> July, 2021 issuing First Quarter expenditure limits for FY 2021/22.

**Paragraph 42** of the Budget execution circular for FY 2021/22 dated 30<sup>th</sup> June, 2021 requires you to ensure that invoicing to the lower-level facilities is done not later than the **20<sup>th</sup> day of the first month of a quarter**. However, I note with concern that to date, eight (8) Local Government Accounting Officers have not submitted warrants **as per the table below**.

**A table showing Local Governments that have not submitted their Accounting warrants as of 31<sup>st</sup> August, 2021.**

No.	Vote	Local Government	Budget Category	Status
1	559	Kaabong District	Salary Arrears	Rejected
2	624	Bugweri District	Development	Rejected
3	634	Karenga District	Gratuity	Rejected
4	632	Kitagwenda District	Gratuity	Not submitted
5	567	Bukwo District	COVID-19	Not submitted,
6	780	Makindye-Ssabagabo Municipal Council	COVID-19	Not submitted
7	785	Koboko Municipal Council	COVID-19	Not submitted
8	787	Kumi Municipal Council	COVID-19	Not submitted.

The purpose of this letter, therefore, is to request you to urgently provide explanations to this Ministry by **7<sup>th</sup> September, 2021** for the continued failure to submit the above stated categories of warrants as of 31<sup>st</sup> August, 2021.

**By copy of this letter, the Permanent Secretary, Office of the Prime Minister is requested to adjust the criteria used for annual assessment of Local**

Government performance by assigning more weights to timely submission of Accounting warrants with effect from FY 2021/22.



Ramathan Ggoobi

**PERMANENT SECRETARY/SECRETARY TO THE TREASURY**

Copy to: Permanent Secretary, Ministry of Local Government  
All Hon Members of Parliament  
Secretary, Local Government Finance Commission  
The Accountant General  
All Resident District Commissioners  
All LCV Chairpersons and Mayors

**Distribution List**

The Chief Administrative Officer, Kaabong District  
The Chief Administrative Officer, Bugweri District  
The Chief Administrative Officer, Karenga District  
The Chief Administrative Officer, Kitagwenda District  
The Chief Administrative Officer, Bukwo District  
The Town Clerk, Makindye-Ssabagabo Municipal Council  
The Town Clerk, Koboko Municipal Council  
The Town Clerk, Kumi Municipal Council