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In any correspondence on
this subject please quote No. **HRM 132/01**

THE REPUBLIC OF UGANDA

February 3, 2015

All Accounting Officers (Central and Local Governments)

VERIFICATION OF OUTSTANDING PENSION AND GRATUITY ARREARS

Please refer to my Circular dated 11th December, 2015 requesting you to verify the authenticity and accuracy of Pension and Gratuity Arrears as submitted by the Ministry of Public Service.

The purpose of this letter is to forward additional schedules for your verification. You are however urged to avoid duplication where a submission has been made earlier and submit fully endorsed schedules to my Office not later than **Wednesday, 11th February, 2015**, to facilitate timely payment of beneficiaries and avoid accumulation of further arrears.

Also note that the schedules have been forwarded to your office by email and can also be accessed from the Ministry Budget Information Website www.budget.go.ug. You may also wish to consult the Permanent Secretary, Ministry of Public Service for further clarification. The reporting format is summarized in the table below:

S/N	Names	Title (at time of Retirement)	Bank Name	Account Number	Category (e.g Military, Traditional, Teacher)	Amount
1.						
2.						
3.						
4.						

Keith Muhakanizi

PERMANENT SECRETARY/SECRETARY TO THE TREASURY

Copy to: Permanent Secretary, Ministry of Public Service