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Ministry of Finance, Planning
& Economic Development,
P.O Box 8147
Kampala, Uganda

30th December, 2021

All Local Government Accounting Officers

PREPARATION FOR THE 5TH JOINT MONITORING OF CONSTRUCTION PROJECTS AND SUPPORT VISITS TO LOCAL GOVERNMENTS IMPLEMENTING PROJECTS UNDER THE UGANDA INTER-GOVERNMENTAL FISCAL TRANSFERS (UGIFT) PROGRAM

In line with the Program Operation Manual (POM) of the UGIFT Programme, this Ministry will undertake the 5th Joint Monitoring support visits to Local Governments construction projects being implemented under the UGIFT Program between **9th – 29th January 2022**.

The main objectives of this exercise are:

- (i) To establish the level of construction progress of Phase I Seed Secondary Schools (117), and Phase I&II Upgrade of Health Centre IIs-IIIs (186);
- (ii) To establish the level of construction progress for Water Projects under the UgIFT program covering all Piped Water Systems and Boreholes/production wells constructed in FY2020/21;
- (iii) To confirm implementation of Environment & Social safeguard requirements including post construction activities such as restoration of borrow pits, storm water management, waste management and grievance redress; and
- (iv) To establish the status of land ownership for all the construction projects under UGIFT.

During this exercise, multi-sectoral monitoring teams from Central Government accompanied by your LG Project Management Staff shall visit the project sites and thereafter give feedback in a meeting of both the selected Local Government Political leaders and Heads of

Mission

"To formulate sound economic policies, maximize revenue mobilization, ensure efficient allocation and accountability for public resources so as to achieve the most rapid and sustainable economic growth and development"

Departments not exceeding **twenty (20)** people for Districts and **Sixteen (16)** for Cities/Municipalities while observing Standard Operating Procedures (SoPs) for Covid 19 mitigation.

The purpose of this letter therefore, is to:

- (i) Inform you of the above exercise; and
- (ii) Request you to facilitate your LG Project Management Staff with transport to the field where the UgIFT projects are being implemented.

The Monitoring Team Leaders will contact you to confirm the dates when they will be visiting your respective Local Government(s).

Attached is a List of the Items you are required to prepare beforehand.



Ramathan Ggoobi

PERMANENT SECRETARY/SECRETARY TO THE TREASURY

Copy to: The Permanent Secretary, Office of the Prime Minister
The Permanent Secretary, Ministry of Education and Sports
The Permanent Secretary, Ministry of Health
The Permanent Secretary, Ministry of Public Service
The Permanent Secretary, Ministry of Local Government
The Permanent Secretary, Ministry of Works and Transport
The Permanent Secretary, Ministry of Water and Environment
The Permanent Secretary, Ministry of Gender and Social Development
The Permanent Secretary, Ministry of Agriculture, Animal Industry and Fisheries
The Permanent Secretary, Ministry of Lands Housing and Urban Development
The Executive Director, NEMA
The Executive Director, PPDA
The Secretary, Local Government Finance Commission

LIST OF ITEMS TO BE PREPARED BY THE LOCAL GOVERNMENTS BEFORE THE MONITORING MISSION

1. Progress report on projects for FY2018/19-FY2019/20 (Health and Education) and Water for FY2020/21;
2. Project Contract and Management Files;
3. Evidence of Land Ownership (Titles/MoUs);
4. Evidence of recruitment & deployment of staff for completed facilities;
5. Monitoring reports for the Project Management Team (PMT); and
6. Log of grievances from each project if any (*see Annex 2 of the Social Safety and Health Safeguards Implementation Guidelines for Local Governments*)



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