

Telephone : 256 41 4707 000
: 256 41 4232 095
Fax : 256 41 4230 163
: 256 41 4343 023
: 256 41 4341 286
Email : finance@finance.go.ug
Website : www.finance.go.ug



Ministry of Finance, Planning &
Economic Development
Plot 2-12, Apollo Kaggwa Road
P.O. Box 8147
Kampala
Uganda

In any correspondence on
this subject please quote No. BPD/86/427/03

THE REPUBLIC OF UGANDA

9th February 2015

To All Accounting Officers

RESPONDING TO PUBLIC FEEDBACK ON THE BUDGET WEBSITE

A. Introduction

1. In December 2014 the Rt. Hon. Prime Minister launched the toll-free budget hotline **0800 229 229** at the National Budget Conference. The budget hotline and the budget website (www.budget.go.ug) are part of the Budget Transparency Initiatives (BTI) which aim to enable all citizens access budget information for central and local government agencies. Both the budget website and the hotline also provide a platform for citizens to provide feedback on budgets, workplans implementation and quality of service delivery.
2. For these initiatives to be useful to all stakeholders, budgetary information must be available on time and Government **MUST** respond to all the feedback it receives and take action. However, accounting officers have failed to report timely and over 200 posts of feedback have been made on the budget website and hotline, but none have been responded to, by respective officers.

B. Responsibilities of Accounting officers

3. In order to ensure efficient provision of information, Accounting Officers should:
 - **Ensure your organizations provide to feedback about your budgets and performance within two weeks of comments being posted on the website.** A list of

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comments relevant to your institution can be accessed from the budget website.

- Submit budget performance reports and budget submissions to MOFPED on time using the OBT in both soft and hard copy
4. In order for you to comply with the above request, this necessitates staff to be assigned responsibilities:
- Ensure that at least two technical staff from each department/project and project are registered on the site and given responsibility to respond to feedback.
 - Nominate two administrators for your agency that will moderate feedback and comments. The nominated administrator(s) will have to register as an "administrator" on the system. **Attached** are guidelines for site users and administrators.

C. Failure to Comply

5. My Ministry will monitor compliance with reporting and with responses to feedback and the degree of compliance will be published on the website.
6. Your compliance with the reporting and follow up requirements set out in this circular will affect your performance as an Accounting Officer.

Finally, I would like to emphasize the need for you to use the new budget transparency tools within and outside your institutions.


Keith Muhakanizi

Permanent Secretary/Secretary to the Treasury

Copy: Rt. Hon. Prime Minister

Hon. Minister of Finance, Planning and Economic Development

Mission

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CC: The Executive Director, Mulago Hospital
CC: The Director, Butabika Hospital
CC: The Directors, UCI, UHI and UBTS
CC: The Secretary, Health Service Commission
CC: All Directors, Regional Referral Hospitals

Mission

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