

Vote:128 Uganda National Examinations Board

V1: Vote Overview

I. Vote Mission Statement

The Board's Mission is: Conduct valid, reliable, equitable, and quality assessment of learners' achievement in a professional and innovative manner and award internationally recognised certificates

II. Strategic Objective

- a. To provide high quality examinations and certification systems that focus on quality assurance and performance excellence
- b. To intensify Financial Resource mobilization and identification of alternative sources of funding for Board operations
- c. To build the Board capacity for Excellence in service delivery
- d. Strengthen ICT innovations and Infrastructure that support Assessment and certification

III. Major Achievements in 2020/21

- Registered 749,807 PLE candidates o/w UPE was 513,091 representing (68%), while Non UPE 236,716 (32%); female 395,862 (53%) and males 353,945 (47%).
- Registered 1,599 Special Needs Education candidates o/w female were 752(47%) compared 847(53%) male: The blind were 37, low vision 439, the deaf 200, severe physical handicap 46, dyslexic 438 and others like asthmatic etc. 439
- 12 sets of test papers developed
- Moderated 12 test papers for PLE
- 60,000 officers hired for field conduct of PLE and deployment to be effected in Q3 in line with SOPs
- Procured 159,000 packing envelopes, o/w 2,000 are for SNE
- 723,624 Result slips materials procured
- Registered 333,766 UCE candidates o/w USE was 148,056 (44%) and Non-USE 185,710 (56%); UACE 98,367 o/w UPOLET 17,629 (18%) and Non-UPOLET 80,738 (82%); female 41,234 (42%) and male 57,133 (58%)
- Registered 499 SNE candidates for UCE o/w female 258 and males 241 while UACE had 176 SNE candidates o/w female 84 against 92 males.
- Hired 31,000 officers for field conduct of examinations. Deployment to be effected in Q3
- Hired 400 SNE supervisors for field conduct of examinations
- Procured 600 SNE braille materials and services
- Printed 10.1million answer booklets for UCE and 2.2 million for UACE while graph papers were 6.5 million for UCE and 2million for UACE
- 246 examinations papers set
- Moderated 246 test papers for UCE and UACE
- Procured 398,000 packing envelopes for UCE and 246,500 for UACE
- 454,415 result slips materials procured
- 431,695 certificate materials procured
- Built capacity of 32 staff members in setting, moderation and item analysis ? Initiated process for development of systems for data capture at school level for CA
- Started process of developing UNEB examinations regulations
- Procured 40 venues for marking examinations o/w PLE 12, UCE 20 and UACE 08
- Paid 252 staff salaries
- Two (2) research reports produced
- 6 top management meetings held
- 2 Board meetings and 26 Board committee meetings held

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- Final accounts report produced
- 01 BFP 2021/22 developed
- UNEB Strategic Plan 2020/21-2024/25 approved by the Board
- Monitored school readiness for assessment
- Construction of Kyambogo storage Facility at super structure. Works at level 5 out of 6 levels
- 6 vehicles procured
- 02 photocopiers procured
- 100 Laptops and 32 desk top computers procured
- 01 Pentana dedicated server procured
- 01 counting, wrapping and packing machine under procurement process
- 01 CCTV Camera and Access System
- 6 sets of office furniture
- 400 boxes for transportation of examinations procured
- 300 green bags for delivery of examinations procured
- 5 containers for examination storage procured
- 1,500 padlocks for boxes and containers Procurement

IV. Medium Term Plans

- Development of biometric data capture of candidates information
- Personalization of candidates Certificates and Result slips
- Digitization of examination papers in preparation for e-assessment
- Continuous monitoring and supervision of assessment process
- Construction of offices and a digital centre
- Continuous Professionalization of staff in Assessment and Certification
- Continuous awareness and sensitisation of staffs and stakeholders on prevention of CoVID-19 pandemic and ensuring following of Ministry of Health SOPs

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V. Snapshot Of Medium Term Budget Allocations

Table 5.1: Overview of Vote Expenditures (UShs Billion)

		2019/20 Outturn	2020/21		2021/22	MTEF Budget Projections			
			Approved Budget	Expenditure by End Dec		2022/23	2023/24	2024/25	2025/26
Recurrent	Wage	12.324	12.360	6.180	12.360	12.978	12.978	12.978	12.978
	Non Wage	95.402	97.685	21.971	97.685	97.685	97.685	97.685	97.685
Devt.	GoU	10.491	30.100	15.050	15.000	15.000	15.000	15.000	15.000
	Ext. Fin.	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
GoU Total		118.217	140.145	43.201	125.045	125.663	125.663	125.663	125.663
Total GoU+Ext Fin (MTEF)		118.217	140.145	43.201	125.045	125.663	125.663	125.663	125.663
Arrears		0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Total Budget		118.217	140.145	43.201	125.045	125.663	125.663	125.663	125.663
A.I.A Total		0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Grand Total		118.217	140.145	43.201	125.045	125.663	125.663	125.663	125.663
Total Vote Budget Excluding Arrears		118.217	140.145	43.201	125.045	125.663	125.663	125.663	125.663

Table 5.2: Budget Allocation by Programme (UShs Billion)

<i>Billion Uganda Shillings</i>	2021/22 Draft Estimates		
	GoU	Ext. Fin	Total
Human Capital Development	125.045	0.000	125.045
Grand Total :	125.045	0.000	125.045
Total excluding Arrears	125.045	0.000	125.045

VI. Budget By Economic Classification

Table V6.1 2020/21 and 2021/22 Budget Allocations by Item

<i>Billion Uganda Shillings</i>	2020/21 Approved Budget				2021/22 Draft Estimates		
	GoU	Ext. Fin	AIA	Total	GoU	Ext. Fin	Total
Output Class : Outputs Provided	110.045	0.000	0.000	110.045	110.045	0.000	110.045
211 Wages and Salaries	14.778	0.000	0.000	14.778	14.610	0.000	14.610
212 Social Contributions	2.545	0.000	0.000	2.545	2.545	0.000	2.545
213 Other Employee Costs	1.737	0.000	0.000	1.737	1.737	0.000	1.737
221 General Expenses	38.536	0.000	0.000	38.536	40.096	0.000	40.096
222 Communications	0.186	0.000	0.000	0.186	0.171	0.000	0.171
223 Utility and Property Expenses	1.132	0.000	0.000	1.132	1.000	0.000	1.000
224 Supplies and Services	0.774	0.000	0.000	0.774	0.774	0.000	0.774

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225 Professional Services	17.926	0.000	0.000	17.926	18.675	0.000	18.675
226 Insurances and Licenses	0.517	0.000	0.000	0.517	0.517	0.000	0.517
227 Travel and Transport	29.077	0.000	0.000	29.077	27.402	0.000	27.402
228 Maintenance	2.838	0.000	0.000	2.838	2.520	0.000	2.520
Output Class : Capital Purchases	30.100	0.000	0.000	30.100	15.000	0.000	15.000
312 FIXED ASSETS	30.100	0.000	0.000	30.100	15.000	0.000	15.000
Grand Total :	140.145	0.000	0.000	140.145	125.045	0.000	125.045
Total excluding Arrears	140.145	0.000	0.000	140.145	125.045	0.000	125.045

VII. Budget By Sub-Subprogramme , Department And Project

Table V7.1: Past Expenditure Outturns and Medium Term Projections by Sub-SubProgramme,Department and Project

Billion Uganda shillings	FY 2019/20 Outturn	FY 2020/21		2021-22 Proposed Budget	Medium Term Projections			
		Approved Budget	Spent By End Dec		2022-23	2023-24	2024-25	2025-26
09 National Examinations Assessment and Certification	118.217	140.145	43.201	125.045	125.663	125.663	125.663	125.663
01 Headquarters	107.726	110.045	28.151	110.045	110.663	110.663	110.663	110.663
1356 Uganda National Examination Board (UNEB) Infrastructure Development Project	9.060	11.229	7.777	11.500	11.500	11.500	11.500	11.500
1460 Institutional Support to UNEB - Retooling	1.431	0.000	0.000	0.000	0.000	0.000	0.000	0.000
1649 Retooling of Uganda National Examinations Board	0.000	18.871	7.273	3.500	3.500	3.500	3.500	3.500
Total for the Vote	118.217	140.145	43.201	125.045	125.663	125.663	125.663	125.663
Total Excluding Arrears	118.217	140.145	43.201	125.045	125.663	125.663	125.663	125.663

VIII. Sub-SubProgramme Performance and Medium Term Plans

Table V8.1: Sub-SubProgramme Outcome and Outcome Indicators

Sub-SubProgramme : 09 National Examinations Assessment and Certification	
Objective :	<ul style="list-style-type: none"> • Prepare and conduct all inclusive primary, secondary and such other examinations within Uganda as may be considered desirable in the public interest; • Award certificates or diplomas to successful candidates in such examinations; • Determine equivalencies at school level on request; • Invite any-body or bodies outside Uganda, as it may think fit to jointly conduct academic, technical and other examinations; • Award certificates or diplomas to successful candidates jointly with the invited bodies; • Advise any- body or bodies so invited upon the adoption of examinations necessary for the requirements of Uganda and assist any such body or bodies to conduct such examinations; • Facilitate research in all forms of assessment including Aptitude Testing, Continuous Assessment and National Assessment; • Make equitable rules regulating the conduct of examinations and for all purposes incidental thereto
Responsible Officer:	Dan. N. Odongo
Outcome:	Regulations for setting and conduct of examinations adhered to

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1. Improved proficiency and basic life skills					
Outcome Indicators	Performance Targets				
			2021/22	2022/23	2023/24
	Baseline	Base year	Target	Projection	Projection
• % of regulations for setting and conduct of examinations adhered to	98%	2020	98%	100%	100%
Outcome: Examinations question papers aligned to the national curriculum					
1. Improved proficiency and basic life skills					
Outcome Indicators	Performance Targets				
			2021/22	2022/23	2023/24
	Baseline	Base year	Target	Projection	Projection
• % of question papers aligned to the national curriculum	98%	2020	98%	100%	100%
Department: 01 Headquarters					
Budget Output: 01 Primary Leaving Examinations					
Number of Candidates registered for PLE			730,582	767,111	805,466
Number of Candidates Sitting PLE			730,582	767,111	805,466
Number of Candidates Passing PLE			694,052	728,755	765,192
Budget Output: 02 Secondary Education					
Number of Candidates registered for UCE & UACE			457,549	480,426	504,447
Number of Candidates sitting UCE & UACE			457,549	480,426	504,447
Number of Candidates Passing UCE & UACE			420,945	441,991	464,091

IX. Major Capital Investments And Changes In Resource Allocation

Table 9.1: Major Capital Investment (Capital Purchases outputs over 0.5Billion)

FY 2020/21		FY 2021/22
Appr. Budget and Planned Outputs	Expenditures and Achievements by end Dec	Proposed Budget and Planned Outputs
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Sub-SubProgramme : 07 09 National Examinations Assessment and Certification		
Development Project : 1356 Uganda National Examination Board (UNEB) Infrastructure Development Project		
Budget Output: 07 09 72 Government Buildings and Administrative Infrastructure		
<ul style="list-style-type: none"> • 2nd phase Expansion and construction of two (2) additional floors on existing Kyambogo office Block • 2nd phase construction of Kyambogo warehouse/ storage structure 	<ul style="list-style-type: none"> • Construction of Kyambogo storage facility at super structure. Works at level 5 out of 6 levels 	<ul style="list-style-type: none"> • Kyambogo warehouse/ storage structure completed • Shelving , furnishing and installation of the surveillance system procured • Consultancy of digital center done • Extension of Ntinda Annex Office Block completed • Containers roofed
Total Output Cost(Ushs Thousand)	11,229,000	7,777,448
		11,500,000

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Gou Dev't:	11,229,000	7,777,448	11,500,000
Ext Fin:	0	0	0
A.I.A:	0	0	0
Development Project : 1649 Retooling of Uganda National Examinations Board			
Budget Output: 07 09 75 Purchase of Motor Vehicles and Other Transport Equipment			
• Procurement of 5 vehicles		• 6 vehicles procured	• 6 vehicles procured
Total Output Cost(Ushs Thousand)	1,250,000	1,250,000	1,200,000
Gou Dev't:	1,250,000	1,250,000	1,200,000
Ext Fin:	0	0	0
A.I.A:	0	0	0
Budget Output: 07 09 76 Purchase of Office and ICT Equipment, including Software			
• Procurement of 100 laptops and 32 desk top computers.		• 100 laptops and 32 desk top computers procured	• 01 surveillance and security locking system for Ntinda office block procured • 100 laptops procured • UPS & power stabilizing system procured
Total Output Cost(Ushs Thousand)	394,500	394,000	1,800,000
Gou Dev't:	394,500	394,000	1,800,000
Ext Fin:	0	0	0
A.I.A:	0	0	0

X. Vote Challenges and Plans To Improve Performance

Vote Challenges

(i) Examination malpractice continues to be a major threat to validity and reliability of examinations conducted by UNEB. : As a control measure the Board will continue to liaise with security agencies and carry out sensitization of the public to ensure smooth running of examinations. As a physical barrier, the Board procured and installed containers and strengthened monitoring of the examination process. The Board has worked through the education sector for the repeal of the current law so that an effective law is in place. The Bill is was passed by Parliament in February 2021 and awaits the process of assent by His Excellency the President for implementation.

(ii) Obsolete printery machines. Most of the Board printery equipment was procured in the year 2000 and is outdated thus increased maintenance and operational cost. The spares of these machines are now hard to get. There is need to procure new printery machines and consumables to improve Board examinations efficiency. Given the current environment, it may not be feasible to increase the examinations fees to cover the cost. The Board requires additional 5.9bn for this area.

(iii) Increased operational cost due to CoVID - 19 pandemic. The Board requires additional 15.7bn to cater for extra invigilators, scouts and supervisors arising out of the need to maintain the Ministry of Health SoPs of 2.0 metres between candidates instead of current 1.2 metres. and to offset the effect of increased transport costs

(iv) The increased ICT Board risks arising out of cyber crime , misuse of social media platforms and natural disasters during exams. The Board plans to utilize cloud hosting services servers and offsite business and deserter recovery centers to enhance ICT infrastructure and business continuity. The Initial cost is projected at 3.5bn.

(v) Increasing numbers of candidates with various forms of disabilities that demand increased funding. The Board requires to support the disabled candidates with braille equipment, aiding personnel and interpreters The Board continues to engage MoFPED and lobby development partners to support these challenged candidates.

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(vi) No funding for NAPE Secondary.

The Board for the fifth year running is unable to conduct NAPE Secondary despite the fact that it is among the top priorities of the sector. This is due to inability to fund the activity. Failure to undertake NAPE secondary implies that policy and decision making will not be informed by evidence. The Board will require shillings 6.6bn to carry out the NAPE Primary & Secondary activity in the FY 2021/22.

(vii) Inability to operationalize CA; The current education and curriculum reforms situate Continuous Assessment as the methodology to enable schools assess candidates in areas that can't be assessed through summative assessment. Unfortunately no budget is provided for this noble reform. The Board requires 5bn to operationalize CA.

(viii) Deteriorating UNEB results and certificates and records due to continuous manual process. The Board requires digitalization of Records such as the old examinations Results (1950-1990), Scripts and other Board Records. This necessitates procurement of hardware such as High Speed digital scanners and development/procurement of software which will cost the Board 10.5Bn

Plans to improve Vote Performance

- Implementation of the Board Human Resource restructuring report
- Systems improvement through adherence to set Board Standards and revision of the Client Service Charter to guarantee service excellence to clients
- Strengthen use of ICT in assessment processes.
- Support research to inform best practices in assessment and examinations
- Address and support equity, and fairness within the examination system in order to enable all candidates to demonstrate their competences
- Identify, diversify and explore mechanisms to increase resource mobilization for Board operations

XI Off Budget Support

Table 11.1 Off-Budget Support by Project

N/A

XII. Vote Cross Cutting Policy And Other Budgetary Issues

Table 12.1: Cross- Cutting Policy Issues

Issue Type: HIV/AIDS

Objective :	<ul style="list-style-type: none"> • To strengthen the role of the HIV/AIDS committee • To provide psychosocial support for staff living with HIV/AIDS
Issue of Concern :	<ul style="list-style-type: none"> • While the HIV/AIDS committee is in place, it needs to be supported to implement its roles • Staff living with HIV/AIDS need to be supported in order to deliver their duties
Planned Interventions :	• Strengthen HIV/AIDS management and coordination mechanisms, treatment, care and support
Budget Allocation (Billion) :	0.100
Performance Indicators:	<ul style="list-style-type: none"> • HIV/AIDS Committee in Place • Number of Staffs Living with HIV/AIDS supported

Issue Type: Gender

Objective :	<ul style="list-style-type: none"> • To promote a gender, equity and inclusive work environment at UNEB • To protect and support the expectant girl child during the conduct of examinations
Issue of Concern :	<ul style="list-style-type: none"> • A quick study conducted by UNEB revealed that there was limited integration of gender and equity at UNEB workplace and in examination assessment at Primary and secondary levels. • According to 2018 PLE report, 10 girls delivered during examination

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Planned Interventions :	<ul style="list-style-type: none"> • Develop Gender and Equity responsive policies, procedures and practices. Strengthen programmes and services intended to promote gender and equity at UNEB
Budget Allocation (Billion) :	1.000
Performance Indicators:	<ul style="list-style-type: none"> • Gender and Equity responsive policies in place
Issue Type:	Enviroment
Objective :	<ul style="list-style-type: none"> • To mainstream and implement UNEB environmental issues in the Strategic plan
Issue of Concern :	<ul style="list-style-type: none"> • Limited capacity in mainstreaming environmental issues in examination assessment at PLE and UCE:
Planned Interventions :	<ul style="list-style-type: none"> • Train examiners and item writers in mainstreaming environmental issues in examinations and assessment • Mainstream and implement the environmental action plan
Budget Allocation (Billion) :	0.050
Performance Indicators:	<ul style="list-style-type: none"> • Number of Examiners and item writers trained • Environmental action plan implementation schedule in place.

XIII. Personnel Information

Table 13.1 Staff Establishment Analysis

Title	Salary Scale	Number Of Approved Positions	Number Of Filled Positions
Principal Research Officer	EB 3	1	0
Data Warehousing Officer	EB 4	2	1
Principal System Analyst	EB3	2	1
Senior Economist (Budget)	EB3	1	0
MANAGER	EB3U	11	5
Senior Examinations Officer	EB4	6	3
Senior Internal Auditor	EB4	1	0
Senior Library Officer	EB4	2	1
Senior Research Officer	EB4	12	5
Accountant	EB5	2	1
Examinations Officer	EB5	20	13
Research Officer	EB5	7	2
Inventory Officer	EB6	1	0
Machine Operator	EB6	30	24
Procurement Officer	EB6	3	0
Research Assistant I	EB6	2	1
Technician	EB6	2	1

Table 13.2 Staff Recruitment Plan

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Post Title	Salary Scale	No. Of Approved Posts	No Of Filled Posts	Vacant Posts	No. of Posts Cleared for Filling FY2021/22	Gross Salary Per Month (UGX)	Total Annual Salary (UGX)
Accountant	EB5	2	1	1	1	2,798,639	33,583,668
Data Warehousing Officer	EB 4	2	1	1	1	0	0
Examinations Officer	EB5	20	13	7	7	19,590,473	235,085,676
Inventory Officer	EB6	1	0	1	1	1,935,648	23,227,776
Machine Operator	EB6	30	24	6	6	13,852,800	166,233,600
MANAGER	EB3U	11	5	6	3	25,200,000	302,400,000
Principal Research Officer	EB 3	1	0	1	1	0	0
Principal System Analyst	EB3	2	1	1	1	5,202,600	62,431,200
Procurement Officer	EB6	3	0	3	3	6,308,640	75,703,680
Research Assistant I	EB6	2	1	1	1	2,102,880	25,234,560
Research Officer	EB5	7	2	5	5	14,736,800	176,841,600
Senior Economist (Budget)	EB3	1	0	1	1	3,669,122	44,029,464
Senior Examinations Officer	EB4	6	3	3	2	7,789,600	93,475,200
Senior Internal Auditor	EB4	1	0	1	1	3,669,122	44,029,464
Senior Library Officer	EB4	2	1	1	1	3,669,122	44,029,464
Senior Research Officer	EB4	12	5	7	4	14,297,920	171,575,040
Technician	EB6	2	1	1	1	2,308,800	27,705,600
Total		105	58	47	40	127,132,166	1,525,585,992