## **Structure of Submission**

**QUARTER 3 Performance Report** 

**Summary of Vote Performance** 

**Cumulative Progress Report for Projects and Programme** 

**Quarterly Progress Report for Projects and Programmes** 

**QUARTER 4: Workplans for Projects and Programmes** 

**Submission Checklist** 

### **QUARTER 3: Highlights of Vote Performance**

### V1: Summary of Issues in Budget Execution

This section provides an overview of Vote expenditure

(i) Snapshot of Vote Releases and Expenditures

Table V1.1 below summarises cumulative releases and expenditures by the end of the quarter:

**Table V1.1: Overview of Vote Expenditures (UShs Billion)** 

(i) Excluding	Arrears, Taxes	Approved Budget	Cashlimits by End	Released by End	Spent by End Mar	% Budget Released	% Budget Spent	% Releases Spent
	Wage	6.042	4.627	4.366	4.435	72.3%	73.4%	101.6%
Recurrent	Non Wage	14.570	10.965	10.885	9.908	74.7%	68.0%	91.0%
	GoU	6.975	6.023	5.063	1.022	72.6%	14.7%	20.2%
Developmer	Ext Fin.	0.000	N/A	0.000	0.000	N/A	N/A	N/A
	GoU Total	27.587	21.615	20.314	15.365	73.6%	55.7%	75.6%
Total GoU+Ext	Fin. (MTEF)	27.587	N/A	20.314	15.365	73.6%	55.7%	75.6%
(ii) Arrears	Arrears	0.000	N/A	0.000	0.000	N/A	N/A	N/A
and Taxes	Taxes**	0.955	N/A	0.955	0.082	100.0%	8.6%	8.6%
	<b>Total Budget</b>	28.542	21.615	21.269	15.447	74.5%	54.1%	72.6%

<sup>\*</sup> Donor expenditure information available

The table below shows cumulative releases and expenditures to the Vote by Vote Function:

Table V1.2: Releases and Expenditure by Vote Function\*

Billion Uganda Shillings	Approved Budget	Released	Spent	% Budget Released	% Budget Spent	% Releases Spent
VF: 1255 Public Prosecutions	27.59	20.31	15.36	73.6%	55.7%	75.6%
Total For Vote	27.59	20.31	15.36	73.6%	55.7%	75.6%

<sup>\*</sup> Excluding Taxes and Arrears

### (ii) Matters to note in budget execution

No variance in budget execution

### Table V1.3: High Unspent Balances and Over-Expenditure in the Domestic Budget (Ushs Bn)

		-	 <u> </u>
(i) Major unpsent balance	o s		
(i) mayor unpsem baance	<b>DB</b>		
(**) E 1:4	6.1 1 11 1 .		
(u) Expenditures in excess	s of the original approved budget		
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* Excluding Taxes and Arre	ars		
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## V2: Performance Highlights

This section provides highlights of output performance, focusing on key outputs and actions impelemented to improve section performance.

### Table V2.1: Key Vote Output Indicators and Expenditures\*

Vote, Vote Function Key Output	Approved Budget and Planned outputs	Cumulative Expenditure and Performance	Status and Reasons for any Variation from Plans

<sup>\*\*</sup> Non VAT on capital expenditure

## **QUARTER 3: Highlights of Vote Performance**

	Approved Budget and Planned outputs	Cumulative Expenditure and Performance	Status and Reasons for any Variation from Plans
Vote Function: 1255 Public I	Prosecutions		
Output: 125501 C	riminal Prosecutions		
	Case files sanctioned within 2 days. Case files for a decision to prosecute or not, perused within 30 days. Prosecution-led investigations concluded within 120 days.	Prosecution-led-investigations concluded in an average time of 128 working days. Cases file for a decision to prosecute or not perused in an average time of 30 working days. Case file sanctioned in an average time of 2 working days.	Inadequate personnel, logistical and financial resources negatively affected performance. Some cases need the consent of the DPP and take abit of time due to their complexity.
Performance Indicators:			
Average time (days) taken to sanction a case to file	2	2	
Average time (days) taken to peruse a case file for a decision to prosecute or not	30	30	
Average time (days) taken to conclude prosecution-led-nvestigations	120	128	
Output Cost:	UShs Bn: 5.037	UShs Bn: 3.754	We Budget Spent: 74.5%
Output: 125503 Ir	nternational Affairs & Field Op	perations	
	10 new DPP offices opened and operationalized. 70% of reported cross-border cases prosecuted. Incoming Mutual Legal Assistance requests responded to in an average of 20 days.	65% of cross-border cases prosecuted Incoming Mutual Legal Assistance requests responded to in an average time of 30 days Nil offices opened	Logistical, staffing and funding iadequacy negatively impacted on performance.
Performance Indicators:			
Number of new DPP offices opened	10	5	
% of cross border cases prosecuted	30	65	
Fime (days) taken to respond to incoming Mutual Legal Assistance requests	5	30	
Output Cost:	UShs Bn: 6.152	UShs Bn: 4.546	6 % Budget Spent: 73.9%
	nspection and Quality Assuranc	e	
	90% of the Directorate's offices meet minimum performance standards (quality of legal opinions). 90% of public complaints against criminal justice processes addressed. 80% of complaints against staff performance and conduct addressed.	90% of DPP offices met minimum performance standards (quality of legal opinion) 92% of Public Complaints against criminal justice processes addressed 75% of Public Complaints against staff performance and conduct addressed	Some cases are still being handlled in Courts, Inspectorate of Government & Public Service Commission. Constraints arising from insufficient resources. Better performance in handling complaints against criminal justice processes was a result of the creation of Regional Offices. Much as 90% of DPP offices met minimum performance standards (quality of legal

## **QUARTER 3: Highlights of Vote Performance**

Vote, Vote Function Key Output	Approved Budget and Planned outputs	Cumulative Expo		Status and Reasons for any Variation from Pla	
				representation of half of sampled stations. Not al targeted offices could be inspected due to inadeque funding.	1
Performance Indicators:					
% of districts with a functional DPP station	79		90		
% (%) of public complaints against staff performance and conduct addressed	60		75		
% (%) of public complaints against criminal justice processes addressed	95		92		
Output Cost.	UShs Bn:	1.066 UShs Bn:	0.699	9 % Budget Spent:	65.6%
Vote Function Cost	UShs Bn:	27.587 UShs Bn:	15.36	5 % Budget Spent:	55.7%
Cost of Vote Services:	UShs Bn:	<b>27.587</b> UShs Bn:	15.36	5 % Budget Spent:	55.7%

<sup>\*</sup> Excluding Taxes and Arrears

The Directorate experienced an up-surge in salary budget caused by recruitment of new state attorneys. This led to a budget shortfall for wages. This will present challenges during quarter 4. A supplimentary budget of UGX 450m shall be required to address the shortfalls. The changes in reporting timelines brought about by the Public Management Act 2015. The Directorate is spread across 124 field offices and poses a challenge of receiving, collating, analysing and report on performance within the set timelines.

**Table V2.2: Implementing Actions to Improve Vote Performance** 

Planned Actions:	Actual Actions:	Reasons for Variation
Vote: 133 Directorate of Public Prosecution	ons	
Vote Function: 1255 Public Prosecutions		
3 Pickup vehicles, 4 station wagons, 1 mini-bus, 3 saloon cars & 2 Motorcycles procured.	Nil	Awaiting delivery
Vote: 133 Directorate of Public Prosecution	ons	
Vote Function: 1255 Public Prosecutions		
40 SAs, 30 Secretaries, 7 Drivers & 1Data Entry Clerk's recruitment initiated.	Nil	Inadequate wage for recruitment
Open & operationalise10 new field offices	5 offices opened in Buhweju, Bukwo, Bududa, Mubende and Kyegegwa	Logistical, staffing and funding iadequacy negatively impacted on performance.

## V3: Details of Releases and Expenditure

This section provides a comprehensive summary of the outputs delivered by the Vote and further details of Vote expenditures by Vote Function and Expenditure Item.

Table V3.1: GoU Releases and Expenditure by Output\*

Billion Uganda Shillings	Approved Budget	Released	Spent	% GoU Budget Released	% GoU Budget Spent	% GoU Releases Spent
VF:1255 Public Prosecutions	27.59	20.31	15.36	73.6%	55.7%	<i>75.6%</i>
Class: Outputs Provided	20.61	15.25	14.34	74.0%	69.6%	94.0%
125501 Criminal Prosecutions	5.04	3.69	3.75	73.3%	74.5%	101.6%

## **QUARTER 3: Highlights of Vote Performance**

125502 Information Management and Communication	1.09	0.82	0.67	75.2%	61.3%	81.5%
125503 International Affairs & Field Operations	6.15	4.74	4.55	77.1%	73.9%	95.8%
125504 Human Resource and Admnistration support	6.36	4.51	4.02	71.0%	63.3%	89.2%
125505 Inspection and Quality Assurance	1.07	0.80	0.70	75.2%	65.6%	87.2%
125506 Internal Audit	0.06	0.05	0.03	75.8%	55.7%	73.5%
125507 Prosecution led Investigation	0.85	0.64	0.62	75.0%	72.9%	97.1%
Class: Capital Purchases	6.98	5.06	1.02	72.6%	14.7%	20.2%
125572 Government Buildings and Administrative Infrastructure	0.52	0.52	0.03	100.0%	5.9%	5.9%
125575 Purchase of Motor Vehicles and Other Transport Equipment	1.31	1.31	0.01	100.0%	0.8%	0.8%
125576 Purchase of Office and ICT Equipment, including Software	4.45	2.54	0.64	57.1%	14.4%	25.2%
125578 Purchase of Office and Residential Furniture and Fittings	0.71	0.70	0.34	99.3%	48.6%	48.9%
Total For Vote	27.59	20.31	15.36	73.6%	55.7%	75.6%

<sup>\*</sup> Excluding Taxes and Arrears

Billion Uganda Shillings	Approved Budget	Releases	Expend- iture	% Budged Released	% Budget Spent	%Releases Spent
Output Class: Outputs Provided	20.61	15.25	14.34	74.0%	69.6%	94.0%
211101 General Staff Salaries	5.93	4.28	4.35	72.2%	73.4%	101.6%
211103 Allowances	2.06	1.59	1.59	77.3%	77.3%	100.0%
211104 Statutory salaries	0.11	0.08	0.08	75.0%	75.0%	100.0%
212102 Pension for General Civil Service	0.11	0.05	0.05	45.3%	40.7%	89.8%
213001 Medical expenses (To employees)	0.16	0.12	0.03	75.0%	17.8%	23.7%
213002 Incapacity, death benefits and funeral expenses	0.20	0.15	0.03	75.0%	16.0%	21.4%
213004 Gratuity Expenses	0.49	0.09	0.20	18.0%	41.0%	227.6%
221001 Advertising and Public Relations	0.14	0.20	0.06	144.0%	43.4%	30.1%
221002 Workshops and Seminars	0.30	0.22	0.18	75.0%	60.0%	80.1%
221003 Staff Training	0.63	0.46	0.43	73.4%	68.3%	93.0%
221004 Recruitment Expenses	0.06	0.05	0.05	75.0%	73.3%	97.8%
221006 Commissions and related charges	1.84	1.47	1.46	79.9%	79.5%	99.5%
221007 Books, Periodicals & Newspapers	0.03	0.02	0.01	75.0%	52.3%	69.7%
221008 Computer supplies and Information Technology (IT	0.11	0.08	0.08	75.0%	75.0%	100.0%
221009 Welfare and Entertainment	0.27	0.20	0.20	75.0%	75.0%	100.0%
221011 Printing, Stationery, Photocopying and Binding	1.07	0.86	0.71	79.7%	66.0%	82.8%
221012 Small Office Equipment	0.15	0.11	0.10	75.0%	65.7%	87.6%
221016 IFMS Recurrent costs	0.05	0.04	0.04	75.0%	67.8%	90.4%
221017 Subscriptions	0.06	0.05	0.02	75.0%	39.1%	52.1%
222001 Telecommunications	0.50	0.37	0.35	75.0%	71.4%	95.3%
222002 Postage and Courier	0.04	0.03	0.03	75.0%	75.0%	100.0%
222003 Information and communications technology (ICT)	0.07	0.05	0.04	75.0%	50.6%	67.4%
223001 Property Expenses	0.05	0.03	0.03	75.0%	69.6%	92.8%
223003 Rent – (Produced Assets) to private entities	1.48	1.11	0.89	75.0%	60.1%	80.2%
223004 Guard and Security services	0.05	0.04	0.04	75.0%	75.0%	100.0%
223005 Electricity	0.15	0.11	0.08	75.0%	51.6%	68.7%
223006 Water	0.08	0.04	0.02	50.0%	20.7%	41.5%
224004 Cleaning and Sanitation	0.03	0.02	0.01	75.0%	58.5%	78.1%
224005 Uniforms, Beddings and Protective Gear	0.05	0.04	0.00	75.0%	1.8%	2.4%
227001 Travel inland	2.16	1.66	1.66	77.0%	77.0%	100.0%
227002 Travel abroad	0.44	0.37	0.34	83.7%	77.2%	92.2%
227004 Fuel, Lubricants and Oils	0.86	0.65	0.65	75.0%	75.0%	100.0%
228002 Maintenance - Vehicles	0.75	0.51	0.46	68.1%	61.4%	90.2%
228003 Maintenance – Machinery, Equipment & Furniture	0.13	0.09	0.07	68.3%	49.2%	71.9%
Output Class: Capital Purchases	7.93	6.02	1.10	75.9%	13.9%	18.3%

## **QUARTER 3: Highlights of Vote Performance**

Billion Uganda Shillings	Approved Budget	Releases	Expend- iture	% Budged Released	% Budget Spent	%Releases Spent
312101 Non-Residential Buildings	0.52	0.52	0.03	100.0%	5.9%	5.9%
312201 Transport Equipment	1.31	1.31	0.01	100.0%	0.8%	0.8%
312202 Machinery and Equipment	4.45	2.54	0.64	57.1%	14.4%	25.2%
312203 Furniture & Fixtures	0.71	0.70	0.34	99.3%	48.6%	48.9%
312204 Taxes on Machinery, Furniture & Vehicles	0.95	0.95	0.08	100.0%	8.6%	8.6%
Grand Total:	28.54	21.27	15.45	74.5%	54.1%	72.6%
Total Excluding Taxes and Arrears:	27.59	20.31	15.36	73.6%	55.7%	75.6%

Table V3.3: GoU Releases and Expenditure by Project and Programme\*

Billion Uganda Shillings	Approved Budget	Released	Spent	% GoU Budget Released	% GoU Budget Spent	% GoU Releases Spent
VF:1255 Public Prosecutions	27.59	20.31	15.36	73.6%	55.7%	75.6%
Recurrent Programmes						
01 Headquarters	6.36	4.51	4.02	71.0%	63.3%	89.2%
02 Prosecutions	5.88	4.33	4.37	73.6%	74.3%	101.0%
03 Inspection and Quality Assurance	1.07	0.80	0.70	75.2%	65.6%	87.2%
O4 International Affairs and Field Operations	6.15	4.74	4.55	77.1%	73.9%	95.8%
05 Records,Information and Computer Service	1.09	0.82	0.67	75.2%	61.3%	81.5%
06 Internal Audit	0.06	0.05	0.03	75.8%	55.7%	73.5%
Development Projects						
0364 Assistance to Prosecution	6.98	5.06	1.02	72.6%	14.7%	20.2%
Total For Vote	27.59	20.31	15.36	73.6%	55.7%	75.6%

<sup>\*</sup> Excluding Taxes and Arrears

Table V3.4: External Financing Releases and Expenditure by Project and Programme\*

### QUARTER 3: Cumulative Outputs and Expenditure by End of Quarter

<b>Annual Planned Outputs</b>	<b>Cumulative Outputs Achieved by End</b>	Cumulative Expenditures made by the End of the Qua	rter to
	of Quarter	<b>Deliver Cumulative Outputs</b> UShs	Thousand

Vote Function: 1255 Public Prosecutions

Recurrent Programmes

#### Programme 01 Headquarters

Outputs Provided

Output: 12 55 04 Human Resource and Admnistration support

40 SAs, 30 Secretaries, 7 Drivers and 1 Data Entry Clerk's recruitment initiated. 755 Staff salaries processed and paid. 119 field offices monitored and evaluated on management performance 10 staff equipped with performance improvement skills (financial management and customer care. administrative skills, procurement related courses, computer skills, public policy management, project planning, M & E, statistical analysis and data collection and analysis skills). Office accommodation provided to 119 DPP offices. 10 policy and planning documents, statistical and performance reports produced. 4 financial reports produced. 16 procurement & disposal of goods and services reports produced and

submitted to PPDA.

Electronic media talk shows carried out: 12 radio talk shows Print media publications carried out; Brochures, Inserts, Posters, Press releases and articles.

DPP magazine published 4 Open-day events and Institutional branding carried out Security of DPP staff and assets

provided. DPP-Stakeholder interfacing reports.

503 Staff salaries processed and paid. 33 field offices monitored and evaluated on management performance. 8 staff trained in financial management and customer care, administrative skills, procurement related courses, computer skills, public policy analysis, project planning, statistical analysis and data collection and analysis skills.

Office accommodation provided to 123 DPP offices.

7 policy and planning documents, statistical and performance reports produced.

3 financial report produced. 12 procurement & disposal of goods and services reports produced and submitted to PPDA. 8 radio talk shows held in Soroti,

Kampala, Fortpoatal and Gulu region Print media publications carried out; 1,200 Brochures, Inserts, 1,200 Posters, 2 Press releases and Advert on 1 newspaper issue, DPP magazine

3 Open-day event supported at Wakiso, Entebbe and Arua, and Institutional branding carried out Security of DPP staff and assets provided.

published.

Nil DPP-stakeholder interfacing report produced.

### Reasons for Variation in performance

Stakeholder interface activities spilled over to the next quarter

Item	Spent
211101 General Staff Salaries	174,973
211103 Allowances	463,129
211104 Statutory salaries	81,675
212102 Pension for General Civil Service	46,142
213001 Medical expenses (To employees)	10,727
213002 Incapacity, death benefits and funeral expenses	18,635
213004 Gratuity Expenses	203,057
221001 Advertising and Public Relations	42,906
221002 Workshops and Seminars	114,341
221003 Staff Training	198,124
221004 Recruitment Expenses	46,555
221007 Books, Periodicals & Newspapers	3,457
221009 Welfare and Entertainment	43,479
221011 Printing, Stationery, Photocopying and	236,696
Binding	
221012 Small Office Equipment	49,524
221016 IFMS Recurrent costs	35,720
221017 Subscriptions	3,637
222001 Telecommunications	112,505
223001 Property Expenses	31,308
223003 Rent – (Produced Assets) to private entities	888,663
223004 Guard and Security services	19,125
223005 Electricity	77,460
223006 Water	15,739
224004 Cleaning and Sanitation	11,190
224005 Uniforms, Beddings and Protective Gear	850
227001 Travel inland	770,403
227002 Travel abroad	37,467
227004 Fuel, Lubricants and Oils	133,985
228002 Maintenance - Vehicles	130,198
228003 Maintenance – Machinery, Equipment & Furniture	20,829
* WAAAAWA W	

Total 4,022,500 Wage Recurrent 256.648 Non Wage Recurrent 3,765,853

Programme 02 Prosecutions

Outputs Provided

Output: 12 5501 Criminal Prosecutions

## **QUARTER 3: Cumulative Outputs and Expenditure by End of Quarter**

Annual Planned Outputs	<b>Cumulative Outputs Achieved by End</b>	Cumulative Expenditures made by the End of th	e Quarter to
	of Quarter	<b>Deliver Cumulative Outputs</b>	UShs Thousand

#### Vote Function: 1255 Public Prosecutions

Recurrent Programmes

### Programme 02 Prosecutions

Prosecution-led-investigations concluded in an average time of 120 working days.

Cases file for a decision to prosecute or not perused in an average time of 30 working days.

Case file sanctioned in an average time of 2 working days.

Prosecution-led-investigations concluded in an average time of 128 working days.

Cases file for a decision to prosecute or not perused in an average time of 30 working days.

Case file sanctioned in an average time of 2 working days.

#### Reasons for Variation in performance

Inadequate personnel, logistical and financial resources negatively affected performance. Some cases need the consent of the DPP and take abit of time due to their complexity.

Item	Spent
211101 General Staff Salaries	
211103 Allowances	726,777
213001 Medical expenses (To employees) 10,	
213002 Incapacity, death benefits and funeral	9,875
expenses	
221001 Advertising and Public Relations	5,123
221002 Workshops and Seminars	33,600
221003 Staff Training	112,009
221006 Commissions and related charges	1,264,378
221009 Welfare and Entertainment	7,875
221011 Printing, Stationery, Photocopying and 3	
Binding	
221012 Small Office Equipment	1,775
221017 Subscriptions 8,7	
222001 Telecommunications	18,740
223004 Guard and Security services	17,756
227001 Travel inland	148,284
227002 Travel abroad	48,743
227004 Fuel, Lubricants and Oils	158,133
228002 Maintenance - Vehicles	118,921
Total	3,753,524
Wage Recurrent	750,690
Non Wage Recurrent	3,002,834

### Output: 12 55 07 Prosecution led Investigation

Prosecution-led-investigations concluded in an average time of 120 working days.

Cases file for a decision to prosecute or not perused in an average time of 30 working days.

Case file sanctioned in an average time of 2 working days.

Prosecution-led-investigations concluded in an average time of 128 working days.

Cases file for a decision to prosecute or not perused in an average time of 30 working days.

Case file sanctioned in an average time of 2 working days.

### Reasons for Variation in performance

Inadequate personnel, logistical and financial resources negatively affected performance. Some cases need the consent of the DPP and take abit of time due to their complexity.

Item	Spent
211103 Allowances	112,500
221006 Commissions and related charges	187,500
221011 Printing, Stationery, Photocopying and Binding	59,805
221012 Small Office Equipment	7,450
222001 Telecommunications	11,700
227001 Travel inland	75,000
227004 Fuel, Lubricants and Oils	112,184
228002 Maintenance - Vehicles	36,699

NTR

0

Total	617,838
Wage Recurrent	0
Non Wage Recurrent	617,838
NTR	0

### Programme 03 Inspection and Quality Assurance

Outputs Provided

Output: 12 55 05 Inspection and Quality Assurance

## **QUARTER 3: Cumulative Outputs and Expenditure by End of Quarter**

<b>Annual Planned Outputs</b>	<b>Cumulative Outputs Achieved by End</b>	Cumulative Expenditures made by the End of the	e Quarter to
	of Quarter	<b>Deliver Cumulative Outputs</b>	UShs Thousand

### Vote Function: 1255 Public Prosecutions

Recurrent Programmes

### Programme 03 Inspection and Quality Assurance

staff performance and conduct addressed 90% of Public Complaints against criminal justice processes addressed 90% of DPP offices met minimum performance standards (quality of legal)

80% of Public Complaints against

75% of Public Complaints against staff performance and conduct addressed 92% of Public Complaints against criminal justice processes addressed 90% of DPP offices met minimum performance standards (quality of legal)

Reasons for Variation in performance

Some cases are still being handlled in Courts, Inspectorate of Government & Public Service Commission. Constraints arising from insufficient resources. Better performance in handling complaints against criminal justice processes was a result of the creation of Regional Offices.

Much as 90% of DPP offices met minimum performance standards (quality of legal opinion), This is a representation of half of the sampled stations.

Not all targeted offices could be inspected due to inadequate funding.

Item	Spent
211103 Allowances	75,000
213001 Medical expenses (To employees)	2,026
213002 Incapacity, death benefits and funeral	1,000
expenses	,
221001 Advertising and Public Relations	5,103
221002 Workshops and Seminars	9,400
221003 Staff Training	21,320
221006 Commissions and related charges	6,020
221009 Welfare and Entertainment	31,875
221011 Printing, Stationery, Photocopying and	11,019
Binding	
221012 Small Office Equipment	
221017 Subscriptions	1,827
222001 Telecommunications	27,520
222003 Information and communications technology	
(ICT)	
227001 Travel inland	156,559
227002 Travel abroad	87,987
227004 Fuel, Lubricants and Oils	94,026
228002 Maintenance - Vehicles 78,	
Total	699,083
Wage Recurrent	80,978
Non Wage Recurrent	618,105
NTR	0

#### Programme 04 International Affairs and Field Operations

Outputs Provided

### Output: 12 55 03 International Affairs & Field Operations

70% of registered cross-border cases prosecuted Incoming Mutual Legal Assistance requests responded to in an average time of 20 working days 10 new offices established.

65% of cross-border cases were prosecuted Incoming Mutual Legal Assistance requests were responded to in an average time of 30days 5 offices were opened.

#### Reasons for Variation in performance

Logistical, staffing and funding inadequacy negatively impacted on performance.

Item	Spent
211101 General Staff Salaries 3,26	
211103 Allowances 175	
221002 Workshops and Seminars	12,580
221003 Staff Training	67,983
221006 Commissions and related charges	3,750
221009 Welfare and Entertainment	70,862
221011 Printing, Stationery, Photocopying and	77,767
Binding	
221017 Subscriptions 2	
227001 Travel inland 475	
227002 Travel abroad 147	
227004 Fuel, Lubricants and Oils	
228002 Maintenance - Vehicles 82	
Total	4,546,239
Wage Recurrent	3,262,999
Non Wage Recurrent	1,283,240
NTR	0

Programme 05 Records, Information and Computer Service

## **QUARTER 3: Cumulative Outputs and Expenditure by End of Quarter**

<b>Annual Planned Outputs</b>	<b>Cumulative Outputs Achieved by End</b>	<b>Cumulative Expenditures made by the End of the</b>	e Quarter to
	of Quarter	<b>Deliver Cumulative Outputs</b>	UShs Thousand

### **Vote Function: 1255 Public Prosecutions**

Recurrent Programmes

### Programme 05 Records, Information and Computer Service

Outputs Provided

Output: 12 55 02 Information Management and Communication

Offices and ICT equipment in 119 DPP stations scrutinised for maintenance and usage. Registry case records identified, classified and weeded in 119 DPP offices. Telecommunication services provided and maintained in 119 offices. Staff trained: 6 in Databases and Internetworking operating systems, 2 in Library management, 7 in Records Management. Subscription to Online Libraries (LexisNexus, Africa Online, Kampala Law Report, England Law reports) made. PROCAMIS end-users in 60 offices trained.

Office and ICT equipment in 72 DPP stations scrutinised for maintenance Documentation and Registry services were provided in 119 DPP offices. Telecommunication services provided to 124 offices.

Staff training preparations in progress

Staff training preparations in progress Registry records identified and classified in 28 stations. Item Spent 68,437 211101 General Staff Salaries 211103 Allowances 35,270 221001 Advertising and Public Relations 5,565 221002 Workshops and Seminars 9.400 30,221 221003 Staff Training 11 526 221007 Books, Periodicals & Newspapers 81.830 221008 Computer supplies and Information Technology (IT) 49,406 221009 Welfare and Entertainment 221011 Printing, Stationery, Photocopying and 14,859 Binding 31.987 221012 Small Office Equipment 221017 Subscriptions 7,567 222001 Telecommunications 156,872 222002 Postage and Courier 31,688 28,831 227001 Travel inland 13,500 227004 Fuel, Lubricants and Oils 228002 Maintenance - Vehicles 13,675

228003 Maintenance - Machinery, Equipment &

Furniture

#### Reasons for Variation in performance

The increase in offices with telecommunication was a result of new offices opened

Performance under this programme were affected by under staffing.

Total	670,420
Wage Recurrent	68,437
Non Wage Recurrent	601,983
NTR	0

45,431

### Programme 06 Internal Audit

Outputs Provided

Output: 12 5506 Internal Audit

Quarterly accountability reports

produced.
1 Risk profile report made.
Annual compliance to procedures/
regulations reports produced.
4 field inspection reports produced.
4 Payroll verification reports produced
4 special assignment/special audit
reports produced.
2 Fixed Assets review reports
produced.
2 officers trained in risk-based
auditing, performance auditing, fraud
and IT security.
2 officers participated in professional
conferences (in Miami, London, and
within the country).

3 field inspection report was produced.
3 Payroll verification report was produced.
3 special assignment/special audit reports was produced.
3 Procurement audit report was produced.
Nil officers participated in professional conferences (in Miami, London, and

3 accountability report produced.

within the country).

Item	Spent
211101 General Staff Salaries	15,001
211103 Allowances	1,860
221009 Welfare and Entertainment	1,350
227001 Travel inland	9,435

## **QUARTER 3: Cumulative Outputs and Expenditure by End of Quarter**

<b>Annual Planned Outputs</b>	<b>Cumulative Outputs Achieved by End</b>	Cumulative Expenditures made by the End of the Quarter to	
	of Quarter	<b>Deliver Cumulative Outputs</b>	UShs Thousand

### **Vote Function: 1255 Public Prosecutions**

Recurrent Programmes

### Programme 06 Internal Audit

4 Procurement audit reports produced.

#### Reasons for Variation in performance

Non participation in professional conferences (in Miami, London, and within the country) was as a result of change of policy by Ministry of Finance that the officer to attend should be at the level of Commissioner.

Total	33,101
Wage Recurrent	15,001
Non Wage Recurrent	18,101
NTR	0

Development Projects

### Project 0364 Assistance to Prosecution

Capital Purchases

Output: 12 5572 Government Buildings and Administrative Infrastructure

Nil

3 office buildings of Soroti, Kabale and Masindi stations renovated. 4 office buildings gets minor renovations.

312101 Non-Residential Buildings

**Spent** 30,595

Reasons for Variation in performance

Procurement process is ongoing.

Total	30,595
GoU Development	30,595
External Financing	0
NTR	0

### Output: 12 5575 Purchase of Motor Vehicles and Other Transport Equipment

3 pick-ups, 4 station wagons, 1 minibus, 3 salon cars and 2 motor cycles procured. Nil

*Item* 312201 Transport Equipment

**Spent** 10,037

#### Reasons for Variation in performance

Vehicles awaiting delivery

Total	10,037
GoU Development	10,037
External Financing	0
NTR	0

Output: 12 5576 Purchase of Office and ICT Equipment, including Software

External Financing

NTR

0

0

# Vote: 133 Directorate of Public Prosecutions

Annual Planned Outputs	Cumulative Outputs Achieved by End of Quarter	Cumulative Expenditures made by the End of Deliver Cumulative Outputs	the Quarter to  UShs Thousand
Vote Function: 1255 Public Pr	osecutions		
Development Projects			
Project 0364 Assistance to Pro	secution		
PROCAMIS and its rollout. 13 laptops, for regional offices, 25 work stations, 15 ipads fo Top management 10 phocopiers and short consultancy	Nil	Item 312202 Machinery and Equipment	<b>Spen</b> . 639,32
Reasons for Variation in performance			
Procurement process is ongoing			
		Total	639,325
		GoU Development	639,325
		External Financing	0
Output: 12 5578 Purchase of Office  10 new stations furnished and working furniture for 140 States Attorneys procured. Furniture for 13 regional offices Bookshelves for the Documentation	and Residential Furniture and Fittings Nil	Item 312203 Furniture & Fixtures	<b>Speni</b> 342,324
Centre procured.			
Reasons for Variation in performance			
Process is ongoing			
		Total	342,324
		GoU Development	342,324
		External Financing	0
		NTR	0
		GRAND TOTAL	15,364,985
		Wage Recurrent	4,434,751 9,907,953
		Non Wage Recurrent GoU Development	1,022,281
		Soc 20. ctopment	1,022,201

### **QUARTER 3: Outputs and Expenditure in Quarter**

Outputs Planned in Quarter	Actual Outputs Achieved in Quarter	Expenditures incurred in the Quarter to deliver outputs
		UShs Thousand

#### **Vote Function: 1255 Public Prosecutions**

Recurrent Programmes

### Programme 01 Headquarters

Outputs Provided

Output: 12 55 04 Human Resource and Admnistration support

755 Staff salaries processed and paid.
30 field offices monitored and
evaluated on management performance.
5 staff trained in financial
management and customer care,
administrative skills, procurement
related courses, computer skills, public
policy analysis, project planning,
statistical analysis and data collection
and analysis skills.

Office accommodation provided to 119 DPP offices.

- 2 policy and planning documents, statistical and performance reports produced.
- 1 financial report produced.
- 4 procurement & disposal of goods and services reports produced and submitted to PPDA.
- Print media publications carried out; Brochures, Inserts, Posters, Press releases and articles, DPP magazine published.
- 1 Open-day events and Institutional branding carried out Security of DPP staff and assets

provided.
DPP-stakeholder interfacing report produced.

503 Staff salaries processed and paid.
33 field offices monitored and
evaluated on management performance.
4 staff trained in financial
management and customer care,
administrative skills, procurement
related courses, computer skills, public
policy analysis, project planning,
statistical analysis and data collection
and analysis skills.

Office accommodation provided to 123 DPP offices.

- 2 policy and planning documents, statistical and performance reports produced.
- 1 financial report produced. 4 procurement & disposal of goods and services reports produced and submitted to PPDA.
- 4 radio talk shows held in Soroti, Kampala, Fortpoatal and Gulu region Print media publications carried out; 1,200 Brochures, Inserts, 1,200 Posters, 2 Press releases and Advert on 1 newspaper issue, DPP magazine
- published.
  1 Open-day event supported at Wakiso and Institutional branding carried out Security of DPP staff and assets provided.

Nil DPP-stakeholder interfacing report produced.

### Reasons for Variation in performance

Stakeholder interface activities spilled over to the next quarter

Item	Spent
211101 General Staff Salaries	979
211103 Allowances	152,250
211104 Statutory salaries	27,225
212102 Pension for General Civil Service	15,991
213001 Medical expenses (To employees)	2,849
213002 Incapacity, death benefits and funeral	2,330
expenses	
213004 Gratuity Expenses	176,612
221001 Advertising and Public Relations	10,140
221002 Workshops and Seminars	9,434
221003 Staff Training	29,172
221004 Recruitment Expenses	24,791
221007 Books, Periodicals & Newspapers	403
221009 Welfare and Entertainment	14,500
221011 Printing, Stationery, Photocopying and	59,579
Binding	
221012 Small Office Equipment	16,500
221016 IFMS Recurrent costs	9,900
221017 Subscriptions	900
222001 Telecommunications	37,501
223001 Property Expenses	15,458
223003 Rent – (Produced Assets) to private entities	297,423
223004 Guard and Security services	6,375
223005 Electricity	28,969
223006 Water	5,500
224004 Cleaning and Sanitation	2,852
224005 Uniforms, Beddings and Protective Gear	850
227001 Travel inland	250,134
227002 Travel abroad	11,592
227004 Fuel, Lubricants and Oils	44,662
228002 Maintenance - Vehicles	61,356
228003 Maintenance - Machinery, Equipment &	10,695
Furniture	

Total	1,326,921
Wage Recurrent	28,204
Non Wage Recurrent	1,298,717
NTR	0

### Programme 02 Prosecutions

Outputs Provided

Output: 12 5501 Criminal Prosecutions

<b>Outputs Planned in Quarter</b>	Actual Outputs Achieved in Quarter	Expenditures incurred in the Quarter to deliver outputs
		UShs Thousand

### Vote Function: 1255 Public Prosecutions

Recurrent Programmes

### Programme 02 Prosecutions

Prosecution-led-investigations concluded in an average time of 120 working days.

Cases file for a decision to prosecute or not perused in an average time of 30 working days.

Case file sanctioned in an average time of 2 working days.

Prosecution-led-investigations concluded in an average time of 120 working days.

Case files for a decision to prosecute or not perused in an average time of 30 working days.

Case file sanctioned in an average time of 2 working days.

### Reasons for Variation in performance

Inadequate personnel, logistical and financial resources negatively affected performance. Some cases need the consent of the DPP and take abit of time due to their complexity.

Item	Spent
211101 General Staff Salaries	261,129
211103 Allowances	218,926
213001 Medical expenses (To employees)	1,500
213002 Incapacity, death benefits and funeral	3,560
expenses	
221001 Advertising and Public Relations	1,373
221002 Workshops and Seminars	88
221003 Staff Training	54,314
221006 Commissions and related charges	426,378
221009 Welfare and Entertainment	2,633
221011 Printing, Stationery, Photocopying and	43,808
Binding	
221012 Small Office Equipment	265
221017 Subscriptions	4,801
222001 Telecommunications	6,240
223004 Guard and Security services	6,378
227001 Travel inland	49,316
227002 Travel abroad	15,927
227004 Fuel, Lubricants and Oils	52,711
228002 Maintenance - Vehicles	38,851
Total	1,188,195
Wage Recurrent	261,129
Non Wage Recurrent	927,067

### Output: 12 5507 Prosecution led Investigation

Prosecution-led-investigations concluded in an average time of 120 working days.

Cases file for a decision to prosecute or not perused in an average time of 30 working days.

Case file sanctioned in an average time of 2 working days.

Prosecution-led-investigations concluded in an average time of 120 working days.

Case files for a decision to prosecute or not perused in an average time of 30 working days.

Case file sanctioned in an average time of 2 working days.

## Reasons for Variation in performance

Inadequate personnel, logistical and financial resources negatively affected performance. Some cases need the consent of the DPP and take abit of time due to their complexity.

Item	Spent
211103 Allowances	37,500
221006 Commissions and related charges	62,500
221011 Printing, Stationery, Photocopying and	20,000
Binding	
221012 Small Office Equipment	3,160
222001 Telecommunications	1,700
227001 Travel inland	25,000
227004 Fuel, Lubricants and Oils	37,395
228002 Maintenance - Vehicles	19,278

NTR

0

Total	206,533
Wage Recurrent	0
Non Wage Recurrent	206,533
NTR	0

### Programme 03 Inspection and Quality Assurance

Outputs Provided

Outputs Planned in Quarter	Actual Outputs Achieved in Quarter	Expenditures incurred in the Quarter to deliver outputs
		UShs Thousand

### **Vote Function: 1255 Public Prosecutions**

Recurrent Programmes

### Programme 03 Inspection and Quality Assurance

Output: 12 55 05 Inspection and Quality Assurance

80% of Public Complaints against
staff performance and conduct
addressed
90% of Public Complaints against
criminal justice processes addressed
90% of DPP offices met minimum
performance standards (quality of
legal)

70% of Public Complaints against staff performance and conduct were addressed 92% of Public Complaints against criminal justice processes were addressed 90% of DPP offices met minimum performance standards (quality of legal opinion)

#### Reasons for Variation in performance

Some cases are still being handlled in Courts, Inspectorate of Government & Public Service Commission. Constraints arising from insufficient resources. Better performance in handling complaints against criminal justice processes was a result of the creation of Regional Offices. Much as 90% of DPP offices met minimum performance standards (quality of legal opinion), This is a representation of half of the sampled stations. Not all targeted offices could be inspected due to inadequate funding.

Item	Spent
211103 Allowances	25,000
213001 Medical expenses (To employees)	1,900
213002 Incapacity, death benefits and funeral	1,000
expenses	
221001 Advertising and Public Relations	1,400
221002 Workshops and Seminars	190
221003 Staff Training	10,070
221006 Commissions and related charges	2,054
221009 Welfare and Entertainment	10,635
221011 Printing, Stationery, Photocopying and	5,739
Binding	
221012 Small Office Equipment	340
221017 Subscriptions	327
222001 Telecommunications	8,770
222003 Information and communications technology	400
(ICT)	
227001 Travel inland	52,185
227002 Travel abroad	28,504
227004 Fuel, Lubricants and Oils	31,342
228002 Maintenance - Vehicles	30,100
Total	209,955
Wage Recurrent	0
Non Wage Recurrent	209,955
NTR	0

### Programme 04 International Affairs and Field Operations

Outputs Provided

Output: 12 5503 International Affairs & Field Operations

70% of cross-border cases prosecuted
Incoming Mutual Legal Assistance
requests responded to in an average
time of 20days
5 new offices opened

60% of cross-border cases were prosecuted 30% of Incoming Mutual Legal Assistance requests were responded to in an average time of 20days No offices were opened Item

### Reasons for Variation in performance

Logistical, staffing and funding inadequacy negatively impacted on performance.

nem	Speni
211101 General Staff Salaries	1,113,004
211103 Allowances	58,425
221002 Workshops and Seminars	181
221003 Staff Training	23,151
221006 Commissions and related charges	1,341
221009 Welfare and Entertainment	23,621
221011 Printing, Stationery, Photocopying and	343
Binding	
221017 Subscriptions	51
227001 Travel inland	152,192
227002 Travel abroad	43,033
227004 Fuel, Lubricants and Oils	45,535
228002 Maintenance - Vehicles	41,116
Total	1,501,994
Wage Recurrent	1,113,004
Non Wage Recurrent	388,989

NTR

Spent

0

## **QUARTER 3: Outputs and Expenditure in Quarter**

<b>Outputs Planned in Quarter</b>	Actual Outputs Achieved in Quarter	Expenditures incurred in the Quarter to deliver outputs
		UShs Thousand

### Vote Function: 1255 Public Prosecutions

Recurrent Programmes

### Programme 04 International Affairs and Field Operations

### Programme 05 Records, Information and Computer Service

Outputs Provided

Output: 12 55 02 Information Management and Communication

Office and ICT equipment in 30 DPP stations scrutinised for maintenance. Documentation and Registry services provided in 119 DPP offices. Telecommunication services provided to 119 officers. Staff trained; 6 in Databases and Internetworking systems, 2 in Library management, 7 in Records Management. Registry records identified and classified in 30 stations.

Office and ICT equipment in 16 DPP stations scrutinised for maintenance Documentation and Registry services were provided in 119 DPP offices. Telecommunication services provided to 124 offices.

Staff training preparations in progress

Registry records identified and classified in 16 stations.

### Reasons for Variation in performance

The increase in offices with telecommunication was a result of new offices opened.

Performance under this programme were affected by under staffing.

Item	Spent
211101 General Staff Salaries	16,199
211103 Allowances	11,757
221001 Advertising and Public Relations	1,875
221002 Workshops and Seminars	50
221003 Staff Training	10,536
221007 Books, Periodicals & Newspapers	3,030
221008 Computer supplies and Information	27,300
Technology (IT)	
221009 Welfare and Entertainment	16,644
221011 Printing, Stationery, Photocopying and	4,308
Binding	
221012 Small Office Equipment	5,787
221017 Subscriptions	450
222001 Telecommunications	51,937
222002 Postage and Courier	12,875
227001 Travel inland	9,610
227004 Fuel, Lubricants and Oils	4,500
228002 Maintenance - Vehicles	10,342
228003 Maintenance - Machinery, Equipment &	6,034
Furniture	
Total	193,235
Wage Recurrent	16,199
Non Wage Recurrent	177,035

### Programme 06 Internal Audit

Outputs Provided

reports produced.

Output: 12 55 06 Internal Audit

1 accountability report produced.
1 field inspection report produced.
1 Payroll verification report produced.
1 special assignment/special audit

1 Procurement audit report produced. 1 officers participated in professional conferences (in Miami, London, and within the country). accountability report produced.
 field inspection report was produced.
 Payroll verification report was produced.
 special assignment/special audit

reports was produced.

1 Procurement audit report was produced.

1 officers participated in professional conferences (in Miami, London, and within the country).

Item	Spent
211101 General Staff Salaries	210
211103 Allowances	620
221009 Welfare and Entertainment	450
227001 Travel inland	3,145

NTR

0

#### Reasons for Variation in performance

Non participation in professional conferences (in Miami, London, and within the country) was as a result of change of policy by Ministry of Finance that the officer to attend should be at the level of Commissioner.

Procurement process is ongoing

# Vote: 133 Directorate of Public Prosecutions

Vote Function: 1255 Public Prosecutions   Recurrent Programmes   Programme   06 Internal Audit	<b>QUARTER 3: Output</b>	s and Expenditure in Q	uarter	
Programme 06 Internal Audit  Total 4,425 Wage Recurrent Non Wage Recurrent Projects  Project 0364 Assistance to Prosecution Capital Purchases Output: 12 5572 Government Buildings and Administrative Infrastructure  4 office buildings get minor Nil Rem Spe renovations.  Reasons for Variation in performance Procurement process is ongoing.  Total 30,598 GoU Development External Financing Output: 12 5575 Purchase of Motor Vehicles and Other Transport Equipment  1 mini-bus, 3 salon cars and 2 motor Nil Rem Spe cycles procured.  312201 Transport Equipment 4,247 GoU Development 4,	Outputs Planned in Quarter	Actual Outputs Achieved in Quarter	Expenditures incurred in the Quarter to deliv	er outputs UShs Thousand
Programme 06 Internal Audit  Total 4,425 Wage Recurrent 210 Non Wage Recurrent 4.215 Non Wage Recurrent 4.215 NTR 0  Development Projects  Project 0364 Assistance to Prosecution Compial Purchases Output: 12 5572 Government Buildings and Administrative Infrastructure  4 office buildings get minor Nil Item Sperenovations. 312101 Non-Residential Buildings 30.58 Reasons for Variation in performance Procurement process is ongoing.  Total 30,595 GoU Development 50,595 NTR 0  Output: 12 5575 Purchase of Motor Vehicles and Other Transport Equipment  1 mini-bus, 3 salon cars and 2 motor Nil Item Sperenovation in performance Vehicles awaiting delivery  Total 4,247 GoU Development 4.22 Reasons for Variation in performance Vehicles awaiting delivery  Output: 12 5576 Purchase of Office and ICT Equipment, including Software PROCAMIS rollout. Nil Item Spe	Vote Function: 1255 Public Pr	osecutions		
Total Wage Recurrent 2.216 Non Wage Recurrent 4.215 Non Wage Recurrent 4.216 Non Wage Recurrent 4.216 Non Wage Recurrent 4.216 Non Wage Recurrent 4.216 NTR 6.6  Development Projects  Project 0364 Assistance to Prosecution Capital Purchases Untput: 12 5572 Government Buildings and Administrative Infrastructure  4 office buildings get minor Nil Item Special	Recurrent Programmes			
Wage Recurrent Non Wage Recurrent 4.215 Non Wage Recurrent 4.215 NTR 6.00 NTR 8.00 N	Programme 06 Internal Audit			
Wage Recurrent Non Wage Recurrent 4.215 Non Wage Recurrent 4.215 NTR 6.00 NTR 8.00 N			Tradal	4 425
Development Projects  Project 0364 Assistance to Prosecution Capital Purchases Output: 12 5572 Government Buildings and Administrative Infrastructure  4 office buildings get minor Nil Hem Sperenovations.  Reasons for Variation in performance Procurement process is ongoing.  Total 30,598 GoU Development 50,593 GoU Development 50,593 External Financing 60 NTR 60  Output: 12 5575 Purchase of Motor Vehicles and Other Transport Equipment  I mini-bus, 3 salon cars and 2 motor Nil Rem 312201 Transport Equipment 4.24 Reasons for Variation in performance Vehicles awaiting delivery  Total 4,247 GoU Development 4,247				· · · · · · · · · · · · · · · · · · ·
Development Projects  Project 0364 Assistance to Prosecution Capital Purchases Output: 12 5572 Government Buildings and Administrative Infrastructure  4 office buildings get minor Nil Rem 312101 Non-Residential Buildings 30.598 Reasons for Variation in performance Procurement process is ongoing.  Total 30.598 GOU Development 30.598 GOU Development External Financing 0.698 NTR 0.600 Output: 12 5575 Purchase of Motor Vehicles and Other Transport Equipment  I mini-bus, 3 salon cars and 2 motor Nil Rem 312201 Transport Equipment 4.2 Reasons for Variation in performance Vehicles awaiting delivery  Total 4,247 GOU Development 4,247 GOU Development 4,247 GOU Development 4,247 GOU Development 4,247 External Financing 0.698 NTR 0.600 Output: 12 5576 Purchase of Office and ICT Equipment, including Software				
Project 0364 Assistance to Prosecution Capital Purchases Output: 12 5572 Government Buildings and Administrative Infrastructure  4 office buildings get minor Nil Hem Sperenovations.  4 office buildings get minor Nil Hem Sperenovations.  Reasons for Variation in performance Procurement process is ongoing.  Total 30,598 GoU Development 30,598 GoU Development 30,598 External Financing 6 NTR 6 Output: 12 5575 Purchase of Motor Vehicles and Other Transport Equipment  1 mini-bus, 3 salon cars and 2 motor Nil Hem Spereycles procured.  Reasons for Variation in performance Vehicles awaiting delivery  Total 4,247 GoU Development 4,247 External Financing 6 NTR 6 Output: 12 5576 Purchase of Office and ICT Equipment, including Software				0
Output: 12 5572 Government Buildings and Administrative Infrastructure  4 office buildings get minor Nil Item Sperenovations.  8 312101 Non-Residential Buildings 30,508 Reasons for Variation in performance  Procurement process is ongoing.  Total 30,598 GoU Development 30,598 External Financing NTR 6  Output: 12 5575 Purchase of Motor Vehicles and Other Transport Equipment  1 mini-bus, 3 salon cars and 2 motor Nil Item Spereyeles procured.  Reasons for Variation in performance  Vehicles awaiting delivery  Total 4,247 GoU Development 4,247 GoU Development 4,247 External Financing 6 GoU Development 4,247 GoU Dev	Development Projects			
Output: 12 5572 Government Buildings and Administrative Infrastructure  4 office buildings get minor Nil Hem 312101 Non-Residential Buildings 30,5  Reasons for Variation in performance  Procurement process is ongoing.  Total 30,595  GoU Development 30,395  External Financing 60  NTR 6  Output: 12 5575 Purchase of Motor Vehicles and Other Transport Equipment  1 mini-bus, 3 salon cars and 2 motor Nil Hem Specycles procured. 312201 Transport Equipment 4,2  Reasons for Variation in performance  Vehicles awaiting delivery  Total 4,247  GoU Development 4,247  GoU Development 4,247  External Financing 60  Output: 12 5576 Purchase of Office and ICT Equipment, including Software  PROCAMIS rollout. Nil Hem Spec	•	secution		
4 office buildings get minor nor normance renovations.  Reasons for Variation in performance Procurement process is ongoing.  Total 30.595 GoU Development 30.595 External Financing 0.0 NTR 0.0  Output: 12 5575 Purchase of Motor Vehicles and Other Transport Equipment  I mini-bus, 3 salon cars and 2 motor vehicles and Other Transport Equipment 312201 Transport Equipment 4.2  Reasons for Variation in performance  Vehicles awaiting delivery  Total 4.247 GoU Development 4.247 GoU Development 4.247 External Financing 0.0 NTR 0.0  Output: 12 5576 Purchase of Office and ICT Equipment, including Software  PROCAMIS rollout. Nil lem Spec	_			
Total 30,595  Reasons for Variation in performance Procurement process is ongoing.  Total 30,595  GoU Development 30,595  External Financing 6 NTR 6  Output: 12,5575 Purchase of Motor Vehicles and Other Transport Equipment  I mini-bus, 3 salon cars and 2 motor Nil Hem Specycles procured. 312201 Transport Equipment 4,247  Reasons for Variation in performance  Vehicles awaiting delivery  Total 4,247  GoU Development 4,247  GoU Development 4,247  External Financing 6 Output: 12,5576 Purchase of Office and ICT Equipment, including Software  PROCAMIS rollout. Nil Item Spec	Output: 12 5572 Government Buildi	ngs and Administrative Infrastructure		
Total 30,595  GoU Development 30,595  External Financing NTR 6  Output: 12 5575 Purchase of Motor Vehicles and Other Transport Equipment  I mini-bus, 3 salon cars and 2 motor Nil Rem Specycles procured. 312201 Transport Equipment 4.2  Reasons for Variation in performance  Vehicles awaiting delivery  Total 4,247  GoU Development 4,247  GoU Development 4,247  External Financing 6  NTR 6  Output: 12 5576 Purchase of Office and ICT Equipment, including Software		Nil		<b>Spen</b> 30,59
Procurement process is ongoing.  Total 30,595 GoU Development 30,595 External Financing 6 NTR 6 Output: 12 5575 Purchase of Motor Vehicles and Other Transport Equipment  I mini-bus, 3 salon cars and 2 motor Nil 16m Specycles procured. 312201 Transport Equipment 4.2 Reasons for Variation in performance Vehicles awaiting delivery  Total 4,247 GoU Development 4,247 External Financing 6 NTR 6 Output: 12 5576 Purchase of Office and ICT Equipment, including Software  PROCAMIS rollout. Nil 16m Spec	Reasons for Variation in performance			
Total 30,595  GoU Development 30,595  External Financing NTR 6  Output: 12 5575 Purchase of Motor Vehicles and Other Transport Equipment  I mini-bus, 3 salon cars and 2 motor Nil Rem Specycles procured. 312201 Transport Equipment 4.2  Reasons for Variation in performance  Vehicles awaiting delivery  Total 4,247  GoU Development 4,247  External Financing 6  NTR 6  Output: 12 5576 Purchase of Office and ICT Equipment, including Software  PROCAMIS rollout. Nil Rem Special Spec				
GoU Development 30,595 External Financing NTR 0  Output: 12 5575 Purchase of Motor Vehicles and Other Transport Equipment  I mini-bus, 3 salon cars and 2 motor Nil Item Specycles procured. 312201 Transport Equipment 4,247  Reasons for Variation in performance  Vehicles awaiting delivery  Total 4,247  GoU Development 4,247  External Financing 0  NTR 0  Output: 12 5576 Purchase of Office and ICT Equipment, including Software				
GoU Development 30,595 External Financing NTR 0  Output: 12 5575 Purchase of Motor Vehicles and Other Transport Equipment  I mini-bus, 3 salon cars and 2 motor Nil Rem 312201 Transport Equipment 4,227 External Financing GoU Development 4,247 GoU Development 4,247 External Financing NTR 0  Output: 12 5576 Purchase of Office and ICT Equipment, including Software			Total	30 505
Coutput: 12 5575 Purchase of Motor Vehicles and Other Transport Equipment  1 mini-bus, 3 salon cars and 2 motor Nil Item Specycles procured. 312201 Transport Equipment 4,2  Reasons for Variation in performance  Vehicles awaiting delivery  Total 4,247  GoU Development 4,247  External Financing 0  NTR 0  Output: 12 5576 Purchase of Office and ICT Equipment, including Software				*
Output: 12 5575 Purchase of Motor Vehicles and Other Transport Equipment  1 mini-bus, 3 salon cars and 2 motor Nil Rem Specycles procured.  Reasons for Variation in performance  Vehicles awaiting delivery  Total 4,247  GoU Development 4,247  External Financing 0  NTR 0  Output: 12 5576 Purchase of Office and ICT Equipment, including Software			_	0
1 mini-bus, 3 salon cars and 2 motor vil and 2 motor cycles procured.  Reasons for Variation in performance Vehicles awaiting delivery  Total 4,247  GoU Development 4,247  External Financing NTR 0  Output: 12 5576 Purchase of Office and ICT Equipment, including Software  PROCAMIS rollout. Nil Item Spec			~	0
cycles procured.  Reasons for Variation in performance  Vehicles awaiting delivery  Total 4,247  GoU Development 4,247  External Financing NTR 0  Output: 12 5576 Purchase of Office and ICT Equipment, including Software  PROCAMIS rollout. Nil Item Special	Output: 12 5575 Purchase of Motor	Vehicles and Other Transport Equipme	nt	
Reasons for Variation in performance  Vehicles awaiting delivery  Total 4,247  GoU Development 4,247  External Financing NTR 0  Output: 12 5576 Purchase of Office and ICT Equipment, including Software  PROCAMIS rollout. Nil Item Special Section 1. Special Sect	1 mini-bus, 3 salon cars and 2 motor	Nil	Item	Spen
Vehicles awaiting delivery  Total 4,247  GoU Development 4,247  External Financing NTR 0  Output: 12 5576 Purchase of Office and ICT Equipment, including Software  PROCAMIS rollout. Nil Item Special	cycles procured.		312201 Transport Equipment	4,24
Total 4,247  GoU Development 4,247  External Financing 0  NTR 0  Output: 12 5576 Purchase of Office and ICT Equipment, including Software  PROCAMIS rollout. Nil Item Special Software	Reasons for Variation in performance			
GoU Development 4,247 External Financing 0 NTR 0  Output: 12 5576 Purchase of Office and ICT Equipment, including Software  PROCAMIS rollout. Nil Item Special Software	Vehicles awaiting delivery			
GoU Development 4,247 External Financing 0 NTR 0  Output: 12 5576 Purchase of Office and ICT Equipment, including Software  PROCAMIS rollout. Nil Item Special Software				
External Financing NTR 0  Output: 12 5576 Purchase of Office and ICT Equipment, including Software  PROCAMIS rollout. Nil Item Special			Total	4,247
Output: 12 5576 Purchase of Office and ICT Equipment, including Software  PROCAMIS rollout. Nil Item Special S			GoU Development	4,247
Output: 12 5576 Purchase of Office and ICT Equipment, including Software  PROCAMIS rollout. Nil Item Special S			External Financing	0
PROCAMIS rollout. Nil Item Spec			NTR	0
THOUGHT TO TO TO THE TOTAL THE TAIL	Output: 12 5576 Purchase of Office	and ICT Equipment, including Software	2	
10 phocopiers procured. 312202 Machinery and Equipment 637,3		Nil		Spen
	10 phocopiers procured.		312202 Machinery and Equipment	637,37

Outputs Planned in Quarter Actual	Actual Outputs Achieved in Quarter   Expenditures incurred in the Quarter to del		er outputs
	output money ou m Quin ter		UShs Thousand
Vote Function: 1255 Public Prosecution	ons		
Development Projects			
Project 0364 Assistance to Prosecution	l.		
		Total	637,370
		GoU Development	637,370
		External Financing	0
		NTR	0
Output: 12 5578 Purchase of Office and Resid	lential Furniture and Fittings		
Bookshelves for the Documentation Nil Centre procured.		<i>Item</i> 312203 Furniture & Fixtures	<b>Speni</b> 340,430
Reasons for Variation in performance			
Process is ongoing			
		Total	340,436
		GoU Development	340,436
		External Financing	0
		NTR	0
		GRAND TOTAL	5,643,905
		Wage Recurrent	1,418,746
		Non Wage Recurrent	3,212,512
		GoU Development	1,012,648
		External Financing	0

## **QUARTER 4: Revised Workplan**

<b>Planned Outputs for the Quarter</b>	Estimated Funds Available in Quarter	UShs Thousand
(Quantity and Location)	(from balance brought forward and actual/expected releaes)	

**Vote Function: 1255 Public Prosecutions** 

Recurrent Programmes

### Programme 01 Headquarters

Outputs Provided

Output: 12 5504 Human Resource and Admnistration support

755 Staff salaries processed and paid. 30 field offices monitored and evaluated on management performance.

Office accommodation provided to 119 DPP offices.

- 3 policy and planning documents, statistical and performance reports produced.
- 1 financial report produced.
- 4 procurement & disposal of goods and services reports produced and submitted to PPDA.
- 4 radio talk shows held.
- 1 Open-day events and Institutional branding carried out.

Security of DPP staff and assets provided. DPP-stakeholder interfacing report produced.

ion support			
Item	Balance b/f	New Funds	Total
211101 General Staff Salaries	96,707	126,417	223,124
211103 Allowances	0	145,871	145,871
211104 Statutory salaries	0	27,225	27,225
212102 Pension for General Civil Service	5,235	62,118	67,353
213001 Medical expenses (To employees)	11,456	7,395	18,851
213002 Incapacity, death benefits and funeral expenses	13,269	10,635	23,904
213004 Gratuity Expenses	-113,821	309,256	195,435
221001 Advertising and Public Relations	135,566	27,385	162,951
221002 Workshops and Seminars	12,170	42,170	54,341
221003 Staff Training	17,263	85,129	102,392
221004 Recruitment Expenses	1,070	15,875	16,945
221007 Books, Periodicals & Newspapers	1,124	1,527	2,651
221009 Welfare and Entertainment	20	14,500	14,520
221011 Printing, Stationery, Photocopying and Binding	34,945	63,880	98,825
221012 Small Office Equipment	66	16,530	16,596
221016 IFMS Recurrent costs	3,779	13,166	16,945
221017 Subscriptions	1,989	1,875	3,864
222001 Telecommunications	1	37,502	37,503
223001 Property Expenses	2,442	11,250	13,692
223003 Rent - (Produced Assets) to private entities	219,818	369,494	589,312
223004 Guard and Security services	0	6,375	6,375
223005 Electricity	35,219	37,560	72,779
223006 Water	22,211	18,975	41,186
224004 Cleaning and Sanitation	1,449	4,213	5,663
224005 Uniforms, Beddings and Protective Gear	12,760	4,537	17,297
227001 Travel inland	1	230,135	230,135
227002 Travel abroad	1,345	12,938	14,283
227004 Fuel, Lubricants and Oils	0	44,662	44,662
228003 Maintenance – Machinery, Equipment & Furniture	-2,829	9,000	6,171
Total	486,805	1,809,468	2,296,273
Wage Recurrent	96,707	153,642	250,349
Non Wage Recurrent	390,098	1,655,826	2,045,924
NTR	0	0	0

### Programme 02 Prosecutions

Outputs Provided

Output: 12 55 01 Criminal Prosecutions

Prosecution-led-investigations concluded in an average time of 120 working days.

Cases file for a decision to prosecute or not perused in an average time of 30 working days.

Case file sanctioned in an average time of 2 working days.

Item	Balance b/f	New Funds	Total
211103 Allowances	0	188,926	188,926
213001 Medical expenses (To employees)	15,060	8,517	23,577
213002 Incapacity, death benefits and funeral expenses	35,125	15,000	50,125
221001 Advertising and Public Relations	502	1,875	2,378
221002 Workshops and Seminars	16,800	16,800	33,600
221003 Staff Training	491	37,500	37,990
221006 Commissions and related charges	7,622	304,000	311,622
221009 Welfare and Entertainment	0	2,625	2,625

<b>QUARTER</b> 4	<b>4:</b> ]	Revised	Work	cplan
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Planned Outputs for the Quarter	Estimated Funds Available in Quarter	UShs Thousand
(Quantity and Location)	(from balance brought forward and actual/expected releaes)	

**Vote Function: 1255 Public Prosecutions** 

Recurrent Programmes

81,925	90,000	171,925
499	758	1,257
2,549	3,750	6,299
10	6,250	6,260
0	5,919	5,919
2,704	2,095	4,798
206	49,497	49,703
757	16,500	17,257
0	52,711	52,711
35,529	51,484	87,013
-60,901	1,083,464	1,022,564
-260,679	229,260	-31,419
199,779	854,204	1,053,983
0	0	0
	499 2,549 10 0 2,704 206 757 0 35,529 -60,901 -260,679 199,779	499     758       2,549     3,750       10     6,250       0     5,919       2,704     2,095       206     49,497       757     16,500       0     52,711       35,529     51,484       -60,901     1,083,464       -260,679     229,260       199,779     854,204

#### Output: 12 5507 Prosecution led Investigation

Prosecution-led-investigations concluded in an average time of 120 working days.

Cases file for a decision to prosecute or not perused in an average time of 30 working days.

Case file sanctioned in an average time of 2 working days.

Item	Balance b/f	New Funds	Total
211103 Allowances	0	37,500	37,500
221006 Commissions and related charges	0	62,500	62,500
221011 Printing, Stationery, Photocopying and Binding	195	20,000	20,195
221012 Small Office Equipment	1,550	3,000	4,550
222001 Telecommunications	3,300	5,000	8,300
222003 Information and communications technology (ICT)	7,500	7,500	15,000
227001 Travel inland	0	25,000	25,000
227004 Fuel, Lubricants and Oils	0	37,395	37,395
228002 Maintenance - Vehicles	5,617	14,105	19,722
Total	18,162	212,000	230,162
Wage Recurrent	0	0	0
Non Wage Recurrent	18,162	212,000	230,162
NTR	0	0	0

### Programme 03 Inspection and Quality Assurance

 $Outputs\ Provided$ 

Output: 12 55 05 Inspection and Quality Assurance

80% of Public Complaints against staff performance and conduct addressed 90% of Public Complaints against criminal justice processes addressed 90% of DPP offices met minimum performance standards (quality of legal)

Item	Balance b/f	New Funds	Total
211101 General Staff Salaries	44,196	38,225	82,421
211103 Allowances	0	25,000	25,000
213001 Medical expenses (To employees)	5,474	2,500	7,974
213002 Incapacity, death benefits and funeral expenses	12,105	4,368	16,473
221001 Advertising and Public Relations	522	1,875	2,397
221002 Workshops and Seminars	4,700	4,700	9,400
221003 Staff Training	12,430	11,250	23,680
221006 Commissions and related charges	0	2,007	2,007
221009 Welfare and Entertainment	0	10,625	10,625
221011 Printing, Stationery, Photocopying and Binding	4,844	5,288	10,132
221012 Small Office Equipment	2,925	3,125	6,050
221017 Subscriptions	2,674	1,500	4,174
222001 Telecommunications	605	9,375	9,980
222003 Information and communications technology (ICT)	850	1,250	2,100

<b>QUARTER</b>	4:	Revised	Workplan
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Planned Outputs for the Quarter	Estimated Funds Available in Quarter	UShs Thousand
(Quantity and Location)	(from balance brought forward and actual/expected releaes)	

**Vote Function: 1255 Public Prosecutions** 

Recurrent Programme

2	52,187	52,189
1,239	29,742	30,981
0	31,342	31,342
10,451	29,507	39,958
103,016	263,866	366,882
44,196	38,225	82,421
58,820	225,641	284,461
0	0	0
	1,239 0 10,451 103,016 44,196 58,820	1,239 29,742 0 31,342 10,451 29,507 103,016 263,866 44,196 38,225 58,820 225,641

### Programme 04 International Affairs and Field Operations

Outputs Provided

Output: 12 5503 International Affairs & Field Operations

70% of cross-border cases prosecuted Incoming Mutual Legal Assistance requests responded to in an average time of 20days

rauons			
Item	Balance b/f	New Funds	Total
211101 General Staff Salaries	31,094	1,005,921	1,037,015
211103 Allowances	0	58,425	58,425
213001 Medical expenses (To employees)	31,030	10,343	41,373
213002 Incapacity, death benefits and funeral expenses	44,296	15,622	59,918
221001 Advertising and Public Relations	3,785	1,875	5,660
221002 Workshops and Seminars	6,290	6,290	12,580
221003 Staff Training	2,131	23,371	25,503
221006 Commissions and related charges	0	1,250	1,250
221009 Welfare and Entertainment	0	23,621	23,621
221011 Printing, Stationery, Photocopying and Binding	23,369	33,712	57,081
221012 Small Office Equipment	1,413	749	2,162
221017 Subscriptions	1,599	1,500	3,099
222001 Telecommunications	12,592	12,592	25,184
227001 Travel inland	1	128,464	128,465
227002 Travel abroad	17,430	4,396	21,827
227004 Fuel, Lubricants and Oils	0	45,535	45,535
228002 Maintenance - Vehicles	22,521	34,850	57,371
Total	197,551	1,408,517	1,606,068
Wage Recurrent	31,094	1,005,921	1,037,015
Non Wage Recurrent	166,457	402,596	569,053
NTR	0	0	0

Balance b/f New Funds

**Total** 

### Programme 05 Records, Information and Computer Service

Outputs Provided

Output: 12 55 02 Information Management and Communication

Office and ICT equipment in 30 DPP stations	211101 General Staff Salaries	11,847	24,517	36,364
scrutinised for maintenance.	211103 Allowances	0	11,757	11,757
Documentation and Registry services provided	213001 Medical expenses (To employees)	26,423	10,343	36,766
in 119 DPP offices.	213002 Incapacity, death benefits and funeral expenses	13,125	4,375	17,500
Telecommunication services provided to 119 officers.	221001 Advertising and Public Relations	60	1,875	1,935
Registry records identified and classified in 30	221002 Workshops and Seminars	4,700	4,700	9,400
stations.	221003 Staff Training	154	10,125	10,279
	221007 Books, Periodicals & Newspapers	5,394	5,640	11,034
	221008 Computer supplies and Information Technology (IT)	17	27,282	27,299
	221009 Welfare and Entertainment	0	16,469	16,469

<b>QUARTER 4:</b>	Revised	Workplan

Planned Outputs for the Quarter	Estimated Funds Available in Quarter	UShs Thousand
(Quantity and Location)	(from balance brought forward and actual/expected releaes)	

**Vote Function: 1255 Public Prosecutions** 

Recurrent Programmes

•		
1,003	5,288	6,291
7,388	13,125	20,513
13,809	7,125	20,934
530	52,467	52,997
0	10,563	10,563
9,250	9,250	18,500
21,655	7,218	28,873
0	9,610	9,610
5,624	5,624	11,248
0	4,500	4,500
2,450	5,375	7,825
28,669	24,700	53,369
152,096	271,928	424,024
11,847	24,517	36,364
140,249	247,411	387,660
	7,388 13,809 530 0 9,250 21,655 0 5,624 0 2,450 28,669 152,096	7,388 13,125 13,809 7,125 530 52,467 0 10,563 9,250 9,250 21,655 7,218 0 9,610 5,624 5,624 0 4,500 2,450 5,375 28,669 24,700 152,096 271,928 11,847 24,517

NTR

Programme 06 Internal Audit

Outputs Provided

Output: 12 5506 Internal Audit

	Item	Balance b/f	New Funds	Total
1 accountability report produced.	211101 General Staff Salaries	8,475	7,169	15,644
Annual compliance to procedures/ regulations	211103 Allowances	0	620	620
reports produced.	221009 Welfare and Entertainment	0	450	450
1 field inspection report produced.	221011 Printing, Stationery, Photocopying and Binding	902	410	1,312
Payroll verification report produced.     special assignment/special audit reports	222001 Telecommunications	565	564	1,128
produced.	227001 Travel inland	0	3,145	3,145
1 Fixed Assets review report produced.	227002 Travel abroad	2,000	2,001	4,001
1 officers trained in risk-based auditing, performance auditing, fraud and IT security.	Total	11,941	14,358	26,299
1 Procurement audit report produced.	Wage Recurrent	8,475	7,169	15,644
	Non Wage Recurrent	3,467	7,189	10,655
	NTR	0	0	0

Development Projects

Project 0364 Assistance to Prosecution

Capital Purchases

Output: 12 5572 Government Buildings and Administrative Infrastructure

	Item	Balance b/f	New Funds	Total
3 office buildings of Soroti, Kabale and Masindi stations renovated.	312101 Non-Residential Buildings	489,405	0	489,405
4 office buildings gets minor renovations.	Total	489,405	0	489,405
	GoU Development	489,405	0	489,405
	External Financing	0	0	0
	NTR	0	0	0

# Vote: 133 Directorate of Public Prosecutions

<b>QUARTER 4:</b>	Revised	Workplan
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Planned Outputs for the Quarter	Estimated Funds Available in Quarter	UShs Thousand
(Quantity and Location)	(from balance brought forward and actual/expected releaes)	

### **Vote Function: 1255 Public Prosecutions**

Development Projects

### Output: 12 5575 Purchase of Motor Vehicles and Other Transport Equipment

	Item	Balance b/f	New Funds	Total	
3 pick-ups, 4 station wagons, 1 mini-bus, 3	312201 Transport Equipment	1,294,963	0	1,294,963	
salon cars and 2 motor cycles procured.	312204 Taxes on Machinery, Furniture & Vehicles	0	0	0	
	Total	1,294,963	0	1,294,963	
	GoU Development	1,294,963	0	1,294,963	
	External Financing	0	0	0	
	NTD	0	0	0	

### Output: 12 5576 Purchase of Office and ICT Equipment, including Software

	Item	Balance b/f	New Funds	Total
PROCAMIS rolled-out.	312202 Machinery and Equipment	1,898,379	1,907,612	3,805,991
	312204 Taxes on Machinery, Furniture & Vehicles	0	0	0
	Total	1,898,379	1,907,612	3,805,991
	GoU Development	1,898,379	1,907,612	3,805,991
	External Financing	0	0	0
	NTR	0	0	0

#### Output: 12 5578 Purchase of Office and Residential Furniture and Fittings

Bookshelves for the Documentation Centre procured.

	Total	357,641	0	357,641
Gol	J <b>Development</b>	357,641	0	357,641
Exter	nal Financing	0	0	0
	NTR	0	0	0
GR	AND TOTAL	4,949,059	6,971,212	11,944,543
W	age Recurrent	-68,361	1,458,734	1,390,373
Non W	age Recurrent	977,032	3,604,866	4,581,899
GoU	Development	4,040,388	1,907,612	1,390,373
Exter	nal Financing	0	0	4,581,899
		0	0	0

### **Checklist for OBT Submissions made during QUARTER 4**

This is an automated checklist which shows whether data has been entered into the areas which are required for a complete quarterly submission. It does not verify the quality of the data that has been entered. A complete checklist is therefore a necessary, but not sufficient condition for a satisfactory submission to MoFPED.

### Project and Programme Quarterly Performance Reports and Workplans (Step 2)

The table below shows whether output information, and where relevant donor and ntr data has been entered into the required areas for the quarterly performance reports and quarterly workplans under step 2.

### **Output Information**

Vote Functi	ion, Project and Program	Q3 Q4 Report Workplan
1255 Publi	c Prosecutions	^
o Recurrent	Programmes	
- 05	Records, Information and Computer Service	Data In Data In
- 02	Prosecutions	Data In Data In
- 04	International Affairs and Field Operations	Data In Data In
- 06	Internal Audit	Data In Data In
- 03	Inspection and Quality Assurance	Data In Data In
- 01	Headquarters	Data In Data In
o Developm	ent Projects	
- 0364	Assistance to Prosecution	Data In Data In

### **Donor Releases and Expenditure**

### NTR Releases and Expenditure

The table below shows whether data has been entered in the fields for key variances in budget execution under step 2.2 and 2.3:

step 2.2 and 2.3.	
Type of variance	<b>Unspent</b> Over
	Balances expenditure vs
1255 Public Prosecutions	
○ Development Projects	
- 0364 Assistance to Prosecution	Data In Data In
Recurrent Programmes	
- 01 Headquarters	Data In Data In

### Vote Performance Summary (Step 3)

The table below shows whether information has been entered into the required fields in the vote performance summary tables for each vote functions under step 3.1:

Vote Function	Perf. Indicators	Output Summary	Actions
1255 Public Prosecutions	Data In	Data In	Data In

## **Checklist for OBT Submissions made during QUARTER 4**

The table below shows whether data has been entered into the vote narrative fields under step 3.2:

	Narrative
Narrative	Data In