

# VOTE: 007 Ministry of Justice and Constitutional Affairs

## I. VOTE MISSION STATEMENT

To promote an effective and efficient machinery capable of providing a legal framework for good governance and delivery of legal advice and services to the Government, its allied institutions and the general public.

## II. STRATEGIC OBJECTIVE

- 1 Strengthen policy, legal, regulatory and institutional frameworks.
- 2 Enhance access to MoJCA services.
- 3 Strengthen MoJCA business processes to facilitate private sector development.
- 4 Strengthen transparency and accountability;
- 5 Promote Constitutionalism and Compliance with Uganda Bill of Rights and
- 6 Strengthen institutional capacity of MoJCA to effectively and efficiently execute its mandate.

## III. MAJOR ACHIEVEMENTS IN 2021/22

In the First half of FY 2021-22, the Ministry made a total of 1,123 appearances were made in National Courts, Tribunals, EACJ, Regional and other International Bodies. Of the ongoing cases, 79 were won saving Government UGX 63.824Bn, while 25 cases were lost, worth UGX 5.684Bn. Comparing this to the whole of FY 2020-21, the Ministry appeared and defended Government in 1,135 cases in National and International Courts and Tribunals; and Commissions. A total of 94 cases were won, worth UGX 228.6Bn while 32 cases were lost, worth UGX 70.6Bn. In terms of winning cases, in both periods, for every 3 cases won, 1 was lost. In terms of money, for every UGX 1 lost, UGX 11 was won while in FY 2020-21, for every UGX 1 lost, UGX 3 were won. This implies that there is a great improvement in Government representation in Courts of law. Also in 6 months of FY 2021-22 almost the same number of court appearances were made as in the case of 12 months of FY 2020-21 although this could be attributed to the lockdown resulting from COVID19 PANDEMIC.

In FY 2021-22, the Ministry drafted and Parliament passed the Succession Amendment Act that brings in new provisions and alignment the law with recent court judgments that challenged the constitutionality of some sections. The Act by way of repeal, removes the distinctions between children, who were classified as those born in and out of wedlock for intestate estates. Intestate refers to an estate where the deceased left no will. it also eliminates discrimination against women when it comes to inheritance and guarantees access to property by the children of the deceased or orphans.

During the half year of FY 2021-22, the Ministry opened 2,335 new files for clients against the, a performance that is higher than the 12 months of FY 2020-21 of 2,112 new files. Similarly, in FY 2021-22 1463 Certificates of No Objection to eligible beneficiaries were issued compared to 1,408 of FY 2020-21. However, when it comes to family mediations, this is almost same performance with FY 2021-22 having 135 for six months while FY 2020-21 has 310 for 12 months. In both cases the COVID 19 Pandemic affected the performance.

During the first six months of FY 2021-22, all the 13 Bills requested to be drafted, were drafted and returned to MDAs for scrutiny and approval and 29 Statutory Instruments were drafted out of the 36 requests received.

On Regulation of the Legal Profession, the Ministry registered 98percent of inspected firms complying with the set standard while in FY 2021-22, the rate is currently at 70percent. However, this is because inspection of firms is usually undertaken in the third Quarter i.e. January- March. And the 70percent was for the newly registered firms that in some cases have challenges meeting all the set criteria before they are registered. The Law Council was able to hold 15 sittings of the Disciplinary Committee and disposed 46 disciplinary cases against lawyers. Alternative Dispute Resolution has also been adopted to try and address the issue of backlog cases in the Law Council which is over 900 cases. In FY 2020-21, Fourty five cases were mediated and out of these, 36 were concluded or reached an agreement. The other 9 cases were scheduled for disciplinary committee hearing. Given the success rate, we plan to have 200 cases on ADR in FY 2022-23.

The number of requests for review of contracts and legal opinions has continued growing with 1,507 out of 1600 contracts requests so far reviewed in FY 2021-22 compared to 1,477 requests and 1,295 contract reviews of FY 2020-21. There is also an improvement in the performance of review with FY 2020-21 having 88% while FY 2021-22 posting 94 percent performance. This performance can also be attributed to the slight staff improvement. However there is need for more staff to be recruited.

As a Ministry, we completed the construction of the Fortportal Regional Office and ensured that its handed over. The Regional Office has a provision

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of a ramp for use by PWDs. The Office is extends services of MoJCA to Tooro Region and beyond.

MoJCA undertook a due diligent exercise in Acholi, Lango and Teso Sub-regions and a total of 92,652.

The Ministry budgeted for UGX 50Bn in FY 2021-22 and payments will start after the Launch by H.E. The President on 26th March, 2022.

Overall as a Ministry of Justice and Constitutional Affairs we have:

Registered an improvement in public trust in JLOS from 49 percent in 2016 to 62 percent in 2021 and public satisfaction with JLOS services now stands at 69 percent.

Over 78percent of the population can now access a frontline JLOS service point within a 5km.

In line with the Sector strategy to promote justice for children, there is emphasis on use of non-custodial sentences and diversion of child cases.

A diversion rate of 72 percent, which is 88 percent performance against the 2021 target, while the number of service points offering child friendly services increased to 72 percent.

**VOTE: 007 Ministry of Justice and Constitutional Affairs****IV. MEDIUM TERM BUDGET ALLOCATIONS****Table 4.1: Overview of Vote Expenditure (Ushs Billion)**

		<b>MTEF Budget Projections</b>				
		<b>2022/23 Proposed Budget</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>	<b>2026/27</b>
<b>Recurrent</b>	Wage	8.945	8.945	8.945	8.945	8.945
	Non-Wage	284.125	284.125	284.125	284.125	284.125
<b>Devt.</b>	GoU	21.740	21.740	21.740	21.740	21.740
	Ext Fin.	0.000	0.000	0.000	0.000	0.000
<b>GoU Total</b>		<b>314.810</b>	<b>314.810</b>	<b>314.810</b>	<b>314.810</b>	<b>314.810</b>
<b>Total GoU+Ext Fin (MTEF)</b>		<b>314.810</b>	<b>314.810</b>	<b>314.810</b>	<b>314.810</b>	<b>314.810</b>
<b>Arrears</b>		10.515	0.000	0.000	0.000	0.000
<b>Total Budget</b>		<b>325.325</b>	<b>314.810</b>	<b>314.810</b>	<b>314.810</b>	<b>314.810</b>
<b>Total Vote Budget Excluding</b>		<b>314.810</b>	<b>314.810</b>	<b>314.810</b>	<b>314.810</b>	<b>314.810</b>

**VOTE: 007 Ministry of Justice and Constitutional Affairs****Table 4.2: Budget Allocation by Department for Recurrent and Development (Ushs Billion)**

<i>Billion Uganda Shillings</i>	Draft Budget Estimates FY 2022/23	
	Recurrent	Development
<b>Programme:16 GOVERNANCE AND SECURITY</b>	<b>293.070</b>	<b>21.740</b>
<b>SubProgramme:01 Institutional Coordination</b>	<b>28.662</b>	<b>0.000</b>
<b>Sub SubProgramme:05 Policy, Planning and Support Services</b>	<b>28.662</b>	<b>0.000</b>
14 Finance and Administration	28.662	0.000
<b>SubProgramme:03 Policy and Legislation Processes</b>	<b>3.184</b>	<b>0.000</b>
<b>Sub SubProgramme:04 First Parliamentary Counsel</b>	<b>3.184</b>	<b>0.000</b>
001 Local Government Legislation	0.431	0.000
002 Principal Legislation	2.216	0.000
003 Subsidiary Legislation	0.537	0.000
<b>SubProgramme:04 Access to Justice</b>	<b>260.903</b>	<b>21.740</b>
<b>Sub SubProgramme:01 Administration of Estates/Property of the Deceased</b>	<b>2.140</b>	<b>0.000</b>
001 Administrator General	2.140	0.000
<b>Sub SubProgramme:02 Civil Litigation</b>	<b>2.795</b>	<b>0.000</b>
001 Public Agencies and Institutions	0.864	0.000
002 Line Ministries - Litigation	1.000	0.000
003 Local Government	0.931	0.000
<b>Sub SubProgramme:03 Legal Advisory and Consultancy Services</b>	<b>1.701</b>	<b>0.000</b>
001 Line Ministries and Public Agencies	0.474	0.000
002 Contracts and Negotiations	0.662	0.000
003 Legal Advisory Consultative Services	0.566	0.000
<b>Sub SubProgramme:05 Policy, Planning and Support Services</b>	<b>252.983</b>	<b>21.740</b>
001 Finance and Administration	252.983	21.740
<b>Sub SubProgramme:06 Regulation of the Legal Profession</b>	<b>1.284</b>	<b>0.000</b>
001 Law Council	1.284	0.000
<b>SubProgramme:05 Anti-Corruption and Accountability</b>	<b>0.321</b>	<b>0.000</b>
<b>Sub SubProgramme:05 Policy, Planning and Support Services</b>	<b>0.321</b>	<b>0.000</b>
001 Finance and Administration	0.321	0.000
<b>Total for the Vote</b>	<b>293.070</b>	<b>21.740</b>

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### V. PERFORMANCE INDICATORS AND PLANNED OUTPUTS

Table 5.1: Performance Indicators

<b>Programme: 16 GOVERNANCE AND SECURITY</b>				
<b>SubProgramme: 01 Institutional Coordination</b>				
<b>Sub SubProgramme: 05 Policy, Planning and Support Services</b>				
<b>Department: 14 Finance and Administration</b>				
<b>Budget Output: 000005 Human Resource Management</b>				
<b>PIAP Output: Human Resources Management Services provided</b>				
Indicator Name	Indicator Measure	Base Year	Base Level	Performance Targets
				2022/23
No of months that salary, pension and gratuity are paid by 28th day of the month	Number	2019/2020		12
<b>Budget Output: 000006 Planning and Budgeting services</b>				
<b>PIAP Output: Planning and budgeting reporting undertaken</b>				
Indicator Name	Indicator Measure	Base Year	Base Level	Performance Targets
				2022/23
BFP prepared by 15th November	Text	2019/2020	1	1
BFP prepared by 15th of November	Text	2019/2020	1	1
Client satisfaction survey report produced	Text			1
Ministry's BFP produced	Text	2019/2020	1	1
Ministry's MPS produced	Text	2019/2020	1	1
MPS prepared and submitted by 15th of March	Text	2019/2020	1	1
MPS prepared by 15th of March	Yes/No	2019/2020	1	1
MPS prepared by 15th of March	Text	2019/2020	1	1
No. of Finance Committee meetings organized	Number	2019/2020	4	4
No. of quarterly Performance reports produced.	Number	2019/2020	4	4

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<b>Sub SubProgramme: 05 Policy, Planning and Support Services</b>				
<b>Department: 14 Finance and Administration</b>				
<b>Budget Output: 000006 Planning and Budgeting services</b>				
<b>Indicator Name</b>	<b>Indicator Measure</b>	<b>Base Year</b>	<b>Base Level</b>	<b>Performance Targets</b>
				<b>2022/23</b>
Number of budget consultative meetings undertaken	Number	2019/2020	4	4
Number of M&E reports produced	Number	2019/2020	4	4
Number of Monitoring and Evaluation activities undertaken	Number	2019/2020	4	4
Number of performance reports developed and submitted	Number	2019/2020	4	4
Number of performance reports prepared	Number	2019/2020	4	4
Number of planning and budgeting reports prepared	Number	2019/2020	4	4
Number of Planning staff trained	Number	2019/2020	0	2
Percentage achievement of performance targets	Percentage	2019/2020		70%
Percentage of issues raised by Parliament on BFP and MPS prepared.	Percentage	2019/2020		80%
Quarterly Performance reports	Text	2019/2020	4	4
Strategic Plan FY 2025/26-2029/30 Prepared and aligned to NDP IV	Yes/No	2019/2020	0	0
Vote BFP	Text	2019/2020	1	1
Vote Ministerial Policy Statement (MPS)	Text	2019/2020	1	1
Vote Strategic Plan, FY 2025/26 to FY 2029/30	Yes/No	2019/2020	1	1
<b>Budget Output: 000007 Procurement and Disposal Services</b>				
<b>PIAP Output: Procurement and Disposal services provided</b>				

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<b>Sub SubProgramme: 05 Policy, Planning and Support Services</b>				
<b>Department: 14 Finance and Administration</b>				
<b>Budget Output: 000007 Procurement and Disposal Services</b>				
<b>Indicator Name</b>	<b>Indicator Measure</b>	<b>Base Year</b>	<b>Base Level</b>	<b>Performance Targets</b>
				<b>2022/23</b>
Number of procurement and disposal reports produced	Number	2019/2020	4	4
<b>Budget Output: 000008 Records Management</b>				
<b>PIAP Output: Records management</b>				
<b>Indicator Name</b>	<b>Indicator Measure</b>	<b>Base Year</b>	<b>Base Level</b>	<b>Performance Targets</b>
				<b>2022/23</b>
Number of records managed	Number	2019/2020	40900	40900
Number of records managed	Number	2019/2020	40900	40900
Proportion of election document converted to digital format (Millions)	Percentage	2019/2020	0	10%
Proportion of MoJCA's Records Management Systems Automated	Percentage	2019/2020	10% in DCL and Admin G	50%
Proportion of MoJCA's Records Management Sytems Automated	Percentage	2019/2020	10% in DCL and Admin G	50%
<b>Budget Output: 000014 Administrative and Support Services</b>				
<b>PIAP Output: General Administration (utilities, legal services, top management)</b>				
<b>Indicator Name</b>	<b>Indicator Measure</b>	<b>Base Year</b>	<b>Base Level</b>	<b>Performance Targets</b>
				<b>2022/23</b>
No. of Senior management meetings held	Number	2021	6	12
No. of Top management meetings held	Number	2021-22	6	12
Proportion of utilities and subscriptions fully paid	Percentage	2020-21	100%	%
Timely payment of staff salaries	Number	2021-22	12	12
<b>PIAP Output: Procurement and Disposal services provided</b>				

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<b>Sub SubProgramme: 05 Policy, Planning and Support Services</b>				
<b>Department: 14 Finance and Administration</b>				
<b>Budget Output: 000014 Administrative and Support Services</b>				
Indicator Name	Indicator Measure	Base Year	Base Level	Performance Targets
				2022/23
Number of procurement and disposal reports produced	Number	2019/2020	4	4
<b>SubProgramme: 04 Access to Justice</b>				
<b>Sub SubProgramme: 01 Administration of Estates/Property of the Deceased</b>				
<b>Department: 001 Administrator General</b>				
<b>Budget Output: 460084 Public Trust and Children Affairs</b>				
<b>PIAP Output: Family arbitrations and mediations conducted</b>				
Indicator Name	Indicator Measure	Base Year	Base Level	Performance Targets
				2022/23
Number of family disputes resolved through mediations and arbitration	Number	2017-2018	400	733
<b>Budget Output: 460085 Land Matters</b>				
<b>PIAP Output: Letters of Administration issued and land transfers made</b>				
Indicator Name	Indicator Measure	Base Year	Base Level	Performance Targets
				2022/23
Percentage of legal aid service providers meeting service standards	Percentage	2018-2019	65	86%
<b>Sub SubProgramme: 02 Civil Litigation</b>				
<b>Department: 001 Public Agencies and Institutions</b>				
<b>Budget Output: 460086 Legal Representation of Public Agencies</b>				
<b>PIAP Output: Government and Allied Institutions effectively represented in Courts of Law, Tribunals and Commissions</b>				
Indicator Name	Indicator Measure	Base Year	Base Level	Performance Targets
				2022/23
Percentage of scheduled Court proceedings attended by State Attorneys	Percentage	2021-2022	64	84%
<b>Department: 002 Line Ministries - Litigation</b>				
<b>Budget Output: 460087 Legal Representation of line Ministries</b>				
<b>PIAP Output: Government and Allied Institutions effectively represented in Courts of Law, Tribunals and Commissions</b>				



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<b>Sub SubProgramme: 02 Civil Litigation</b>				
<b>Department: 002 Line Ministries - Litigation</b>				
<b>Budget Output: 460087 Legal Representation of line Ministries</b>				
Indicator Name	Indicator Measure	Base Year	Base Level	Performance Targets
				2022/23
Percentage of scheduled Court proceedings attended by State Attorneys	Percentage	2021-2022	62	84%
<b>Department: 003 Local Government</b>				
<b>Budget Output: 460088 Legal Representation of Local Governments</b>				
<b>PIAP Output: Government and Allied Institutions effectively represented in Courts of Law, Tribunals and Commissions</b>				
Indicator Name	Indicator Measure	Base Year	Base Level	Performance Targets
				2022/23
Percentage of scheduled Court proceedings attended by State Attorneys	Percentage	2018-2019	62	84%
<b>Sub SubProgramme: 03 Legal Advisory and Consultancy Services</b>				
<b>Department: 001 Line Ministries and Public Agencies</b>				
<b>Budget Output: 460089 Legal and Advisory Services for Central Government</b>				
<b>PIAP Output: Compliance to Rules and Regulations enforced</b>				
Indicator Name	Indicator Measure	Base Year	Base Level	Performance Targets
				2022/23
Domesticated law	Text	2021-2022	4	9
No of contracts cleared within 14 days	Number	2021-2022	3500	3600
<b>Department: 002 Contracts and Negotiations</b>				
<b>Budget Output: 460090 Consultative Services</b>				
<b>PIAP Output: Compliance to Rules and Regulations enforced</b>				
Indicator Name	Indicator Measure	Base Year	Base Level	Performance Targets
				2022/23
Domesticated law	Text	2021-2022	4	9
No of contracts cleared within 14 days	Number	2021-2022	3500	3600
No. of Law Chambers and Universities teaching Law inspected	Number	2018 - 2019	6	16

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<b>Sub SubProgramme: 03 Legal Advisory and Consultancy Services</b>				
<b>Department: 003 Legal Advisory Consultative Services</b>				
<b>Budget Output: 460091 Legal and Advisory Services for Local Government</b>				
<b>PIAP Output: Compliance to Rules and Regulations enforced</b>				
Indicator Name	Indicator Measure	Base Year	Base Level	Performance Targets
				2022/23
Domesticated law	Text	2021-2022	4	9
No of contracts cleared within 14 days	Number	2021-2022	3500	3600
<b>Sub SubProgramme: 05 Policy, Planning and Support Services</b>				
<b>Department: 001 Finance and Administration</b>				
<b>Budget Output: 460095 Management of Court Awards and Compensations</b>				
<b>PIAP Output: Outstanding court awards, mandamus orders and compensation arrears settled</b>				
Indicator Name	Indicator Measure	Base Year	Base Level	Performance Targets
				2022/23
Percentage of Outstanding Court Award Arrears paid	Percentage	2021	225.7	4.5%
Percentage of verified compensations paid	Percentage	2021		5.3%
<b>Budget Output: 460100 Support to Access to Justice Secretariat</b>				
<b>PIAP Output: Justice Law and Order Services delivery Deconcentrated and strengthened</b>				
Indicator Name	Indicator Measure	Base Year	Base Level	Performance Targets
				2022/23
No. of Regional MoJCA Offices Constructed	Number	2019/2020	1	1
<b>Project: 1647 Retooling of Ministry of Justice and Constitutional Affairs</b>				
<b>Budget Output: 000003 Facilities and Equipment Management</b>				
<b>PIAP Output: ICT services enhanced</b>				
Indicator Name	Indicator Measure	Base Year	Base Level	Performance Targets
				2022/23
% of staff provided with End user ICT support	Percentage	2017/18		80%

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<b>Sub SubProgramme: 05 Policy, Planning and Support Services</b>				
<b>Project: 1647 Retooling of Ministry of Justice and Constitutional Affairs</b>				
<b>Budget Output: 000003 Facilities and Equipment Management</b>				
Indicator Name	Indicator Measure	Base Year	Base Level	Performance Targets
				2022/23
No. of Websites redeveloped, deployed and maintained	Number	2017/18		3
Proportion of required ICT equipment procured	Percentage	2017/18		60%
<b>PIAP Output: Transport equipment procured</b>				
Indicator Name	Indicator Measure	Base Year	Base Level	Performance Targets
				2022/23
No of vehicles acquired	Number	2017/18		3
<b>PIAP Output: Working environment improved</b>				
Indicator Name	Indicator Measure	Base Year	Base Level	Performance Targets
				2022/23
Percentage of required assorted furniture and fixture procured	Percentage	2017/18		50%
<b>Sub SubProgramme: 06 Regulation of the Legal Profession</b>				
<b>Department: 001 Law Council</b>				
<b>Budget Output: 460097 Inspectorate Services</b>				
<b>PIAP Output: Compliance to Rules and Regulations enforced</b>				
Indicator Name	Indicator Measure	Base Year	Base Level	Performance Targets
				2022/23
No. of Law Chambers and Universities teaching Law inspected	Number	2020-2021	1293	1100
<b>SubProgramme: 05 Anti-Corruption and Accountability</b>				
<b>Sub SubProgramme: 05 Policy, Planning and Support Services</b>				
<b>Department: 001 Finance and Administration</b>				
<b>Budget Output: 000001 Audit and Risk Management</b>				
<b>PIAP Output: Internal audit undertaken</b>				

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<b>Sub SubProgramme: 05 Policy, Planning and Support Services</b>				
<b>Department: 001 Finance and Administration</b>				
<b>Budget Output: 000001 Audit and Risk Management</b>				
<b>Indicator Name</b>	<b>Indicator Measure</b>	<b>Base Year</b>	<b>Base Level</b>	<b>Performance Targets</b>
				<b>2022/23</b>
No of Internal Audit reports	Number	2020/21	4	4
No. of audit reports produced	Number	2019/2020	4	4
No. of Internal Audit Reports on status of compliance, Governance arrangements and risk mitigation for Missions abroad prepared	Number	2019/2020		4
No. of Internal Audit Reports prepared	Number	2019-2020	4	4
Number of audits conducted in the areas of; procurement; Asset management report; Reports on cash advances and allowances and Payroll report.	Number	2019/2020	4	4
Number of audit reports produced	Number	2019-2020	4	4
Number of Internal Audit reports prepared	Number	2017/18	4	4
Number of quarterly internal audit progress reports per annum prepared	Number	2017/18	4	4

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## **VI. VOTE NARRATIVE**

### **Vote Challenges**

Ban on travel abroad affects our ability to attend to International Courts and Tribunals and meetings that require physical presence like the recent East African Council of Ministers and meetings on the International Boundary. Some meetings had to be called off because of our absence.  
Low staffing levels 69.5 percent i.e. 307 staff in post out of an establishment 442 as a result of partial implementation of the MOJCA structure.  
Increasing number of cases filed against MDAs and Local Governments and yet the staffing and funding have largely remained constant.  
Outstanding Court award arrears of over UGX 225.7Bn. The Auditor General reports of Interest rates ranging from 4 percent to 24 percent per annum had accumulated over UGX 110Bn by June 2021.

Incomplete submissions of documents for contract review by some MDAs and LGs leading to delays in clearance of such contracts and MoUs.

Delay by the MDAs and Local Governments to review and return the drafted pieces of legislation which in most cases makes the legislation process appear very long.

Increasing number of cases against lawyers leading to case backlog.

Increasing requests for compensation which require heavy funding for verification especially those arising from the war in the Northern region  
Delayed response to Bill queries by MDAs and Local Governments, therefore leading to a longer time within which a Bill is drafted and enacted.

Limited funding for Ministry activities that involve family mediation, drafting meeting, court attendance, contract review and representation of Government in meeting within and outside the country- which activities are viewed as consumptive and always subject to budget cuts.

Inadquate transport facilities. Currently we the Judiciary is planning to have every district as A chief Magisterial Area and there are over over 127 Districts. Implying that if there was a case against Government in all these courts, we would not be able to attend to them.

### **Plans to improve Vote Performance**

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In FY 2022-23 the Ministry is set to receive UGX 325.125Bn. Of this, 8.945Bn is for Wage, UGX 284.125Bn is for Non Wage and 21.74Bn is Development. We also have Arrears of UGX 10.515Bn.

These funds are to be applied to the following areas:

Commence construction of the JLOS House to reduce on congestion at the current offices while at the same time save the over UGX 6Bn spent on rent. The accruing savings can then be applied to other areas of service delivery. The Ministry will therefore set aside UGX 20Bn in FY 2022-23 for the construction of the JLOS House.

Recruitment of more 52 State Attorneys to fill up the structure and ensure improved service delivery.

Review of the current staff structure in line with the restructuring and or alignment of Government Agencies and ensure that all critical staff are included in the new structure.

Construction of Soroti Regional Office and 4 other Regional Offices in Masaka, Rukungiri, Lira and Jinja. This would take the Attorney General Services nearer to the people especially the vulnerable ones like orphans and widows.

Increase on automation of the business processes by linking the Administrator General System to the Electronic Case Management System and connecting Regional Offices as well.

Appealed for review on travel ban so as to enable representation of the Country in cases filed against it in foreign countries.

Plan to prioritise high interest rate Court award Arrears so as to reduce on further accumulation of arrears.

The Ministry will in the FY 2022-23 sensitise the population on the new Succession law to make them aware of their rights and obligations. This in turn is expected to ease the administration of the property of deceased persons, persons of unsound mind and missing persons.

Following the launch of the Electronic Court Management System, the Ministry intends to install the Administrator General system in all the 7 Regional Offices and link it to the Electronic Court Management System for ease of issuance of certificates.

Training of Local Government Officials on drafting of Ordinances and Bye laws, so as to improve on the pieces of draft legislation from Local Governments.

The Ministry in the medium term is planning to reduce further the time within which a contract is reviewed from 2 weeks to four days. we will also ensure that 90 percent of requests for contract reviews or legal opinions are rendered within 10 days.

In FY 2022-23 we plan to hold Law Council Disciplinary Committee meetings at Regional level. This is expected to increase participation of the complainants since the service will have been brought nearer to them and therefore reduced costs.

we will continue inspecting over the 1,200 the Law Council chambers, 14 Universities teaching Law, 90 Legal Aid Service providers to ensure compliance with set standards.

The Registries are congested and we plan to decongest them by digitising some records and at the same time organise the registries through use of furniture for storage of the records in an organised manner.

Organise medical camps at the Ministry Headquarters to provide an opportunity for staff to be sensitised on especially non-communicable diseases and testing for probable infections.

Ensure that atleast 70 percent of requests to draft legislation are are drafted. In addition ensure that 100 percent of assented or signed to pieces of legislation are authorised for publication.

### **VII. Off Budget Support**

#### **Table 7.1: Off Budget Support by Project and Department**

N / A

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## VIII. VOTE CROSS CUTTING POLICY AND OTHER BUDGETARY ISSUES

Table 8.1: Cross- Cutting Policy Issues

### i) Gender and Equity

<b>OBJECTIVE</b>	improved access to legal services by the vulnerable including PWDs, children, women, youth and the elderly.
<b>Issue of Concern</b>	Services provided to all including the vulnerable groups like the Persons with disabilities, women, children, youth, orphans and the elderly.
<b>Planned Interventions</b>	Open 4500 files for clients seeking services of Administrator General. Draft 20 Bills that conform to the Bill of Rights. Ensure timely payment of pension. Hold 400 family arbitrations and mediations. Apply to court to grant 10 letters of administration.
<b>Budget Allocation (Billion)</b>	0.415
<b>Performance Indicators</b>	Number of files opened in connection estates of deceased persons, PWD and persons of unsound mind. No. of applications made to Court to grant letters of administration. No. of Bills drafted in conformity with the Bill of Rights.

### ii) HIV/AIDS

<b>OBJECTIVE</b>	creating a conducive work environment for all.
<b>Issue of Concern</b>	ensuring a conducive HIV/AIDS working environment.
<b>Planned Interventions</b>	Complete the domestication of the HIV/AIDS Policy, print and distribute to staff.
<b>Budget Allocation (Billion)</b>	0.047
<b>Performance Indicators</b>	HIV/AIDS Policy domesticated. No. of World HIV/AIDS days commemorated. No. of Quarterly HIV/AIDS meetings held. no. of HIV/AIDS medical camps held.

### iii) Environment

<b>OBJECTIVE</b>	To ensure a healthy and clean environment for effective MOJCA operations.
<b>Issue of Concern</b>	Implementation of planned interventions in consideration of issues affecting the environment.
<b>Planned Interventions</b>	Implement all environment mitigation measures identified during the Environmental Impact assessment of the JLOS House and Soroti Regional Office Construction.
<b>Budget Allocation (Billion)</b>	0.100
<b>Performance Indicators</b>	Percentage of environment mitigation measures implemented in relation to the JLOS House Construction. Percentage of environment mitigation measures implemented in relation to the Soroti Regional Construction.

### iv) Covid

<b>OBJECTIVE</b>	prevent the contraction and spread of COVID-19 within the Ministry of Justice and Constitutional Affairs.
<b>Issue of Concern</b>	Adherence to Standard Operating Procedures.



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<b>Planned Interventions</b>	Procure and install equipment and machines that dispense sanitizers at all MoJCA offices. Regularly test staff for Covid-19 Promote virtual meetings and workshops. Implement EDRMS to prevent spread of Covid-19 through paper contact.
<b>Budget Allocation (Billion)</b>	0.259
<b>Performance Indicators</b>	No. of Regional Offices with installed with Virtual/Teleconferencing equipment. Number of Departments using EDRMS

**VOTE: 007 Ministry of Justice and Constitutional Affairs****IX. PERSONNEL INFORMATION****Table 9.1: Staff Establishment Analysis**

<b>Title</b>	<b>Salary Scale</b>	<b>Number of Approved Positions</b>	<b>Number of filled Positions</b>
Accountant	U4 Up	1	1
Accounts Assistant	U6 Up	6	2
Ass Records Officer	U5 L	3	3
Assistant Commissioner	U1E	13	5
Assistant Commissioner, HRM	U1SE	1	1
Assistant Librarian	U6 L	2	2
Assistant Records Officer	U5 Up	5	2
Assistant Secretary	U4 L	1	1
Commissioner	U1SE	12	5
Deputy Solicitor General	U1SE	1	1
Director	U1SE	3	3
Director - Administrator General	U1SE	1	1
Driver	U8 Up	58	25
Estates Officer	U4L	2	1
Human Resource Officer	U4 L	1	1
Information Scientist	U4 L	1	1
Information Technologist	U4L	1	1
Internal Auditor	U4UP	1	1
Librarian	U4 L	1	1
Library Assistant	U7 Up	1	1
Office Attendant	U8 Up	49	39
Office Supervisor	U6 Up	1	0
Office Typist	U7 L	14	4
Personal Secretary	U4L	10	6
Policy Analyst	U4 L	1	1
Pool Stenographer	U7 L	16	7
Principal Accountant	U2 UP	1	1
Principal Assistant Secretary	U2L	1	1
Principal Economist	U2UP	1	1
Principal Internal Auditor	U2 Up	1	1
Principal Personal Secretary	U2L	4	1

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<b>Title</b>	<b>Salary Scale</b>	<b>Number of Approved Positions</b>	<b>Number of filled Positions</b>
Principal Procurement Officer	U2 UP	1	0
Principal State Attorney	U2	33	17
Process Server/Library Assistant	U7UP	8	0
Procurement Officer	U4 Up	2	1
Public Relations Officer	U4L	1	1
Records Assistant	U7 Up	25	13
Records Assistant	U7 Up	1	0
Records Officer	U4 L	7	5
Secretary Law Council	U1SE	2	0
Senior Accountant	U3 Up	1	1
Senior Accounts Assistant	U5 Up	8	8
Senior Assistant Secretary	U3 LOWER	4	3
Senior Economist/ Statistician	U3 Up	1	0
Senior Human Resource Officer	U3L	1	1
Senior Office Supervisor	U5UP	2	1
Senior Personal Secretary	U3 LOWER	4	3
Senior Procurement Officer	U3 Up	1	1
Senior Records Officer	U3L	1	1
Senior State Attorney	U3	66	38
Solicitor General	U1SE	1	1
State Attorney	U4	82	48
Telephone Operator	U7 Up	2	1
Under Secretary	U1SE	1	1

**VOTE: 007 Ministry of Justice and Constitutional Affairs****Table 9.2: Staff Recruitment Plan**

Post Title	Salary Scale	No. Of Approved Posts	No. Of Filled Posts	No. Of Vacant Posts	No. Of Posts Cleared for Filling FY2022/23	Gross Salary Per Month (UGX)	Total Annual Salary (UGX)
Assistant Commissioner	U1E	3	0	3	3	8,700,000	104,400,000
Assistant Records Officer	U5 Up	3	1	2	2	625,319	15,007,656
Commissioner	U1SE	6	0	6	4	10,358,400	124,300,800
Driver	U8 Up	21	7	14	4	251,133	12,054,384
Office Typist	U7 L	7	1	6	4	613,054	14,713,296
Principal Personal Secretary	U2L	4	1	3	1	1,350,602	16,207,224
Principal Procurement Officer	U2 UP	1	0	1	1	1,596,661	19,159,932
Principal State Attorney	U2	29	13	16	12	23,306,400	372,902,400
Process Server/Library Assistant	U7UP	7	0	7	4	377,781	18,133,488
Procurement Officer	U4 Up	2	1	1	1	957,010	11,484,120
Records Officer	U4 L	3	1	2	2	812,668	19,504,032
Secretary Law Council	U1SE	2	0	2	2	5,697,120	68,365,440
Senior Personal Secretary	U3 LOWER	2	1	1	1	1,035,616	12,427,392
Senior State Attorney	U3	55	27	28	28	11,481,600	482,227,200
State Attorney	U4	53	25	28	13	6,292,000	196,310,400
<b>Total</b>					<b>82</b>	<b>73,455,364</b>	<b>1,487,197,764</b>

