## **QUARTER 4: Highlights of Vote Performance**

### V1: Summary of Issues in Budget Execution

This section provides an overview of Vote expenditure

(i) Snapshot of Vote Releases and Expenditures

Table V1.1 below summarises cumulative releases and expenditures by the end of the quarter:

#### Table V1.1: Overview of Vote Expenditures (UShs Billion)

(i) Excluding	g Arrears, Taxes	Approved Budget	Cashlimits by End	Released by End	Spent by End Jun	% Budget Released	% Budget Spent	% Releases Spent
	Wage	3.677	3.677	3.677	3.737	100.0%	101.6%	101.6%
Recurrent	Non Wage	4.788	4.082	3.939	4.087	82.3%	85.4%	103.8%
Developmen	GoU	2.220	2.257	2.066	0.355	93.0%	16.0%	17.2%
	nt Donor*	0.000	N/A	0.000	0.000	N/A	N/A	N/A
	GoU Total	10.685	10.017	9.682	8.179	90.6%	76.5%	84.5%
Total GoU+E	Oonor (MTEF)	10.685	N/A	9.682	8.179	90.6%	76.5%	84.5%
(ii) Arrears	Arrears	0.000	N/A	0.000	0.000	N/A	N/A	N/A
and Taxes	Taxes**	0.038	N/A	0.075	0.038	200.0%	100.0%	50.0%
	Total Budget	10.723	10.017	9.757	8.216	91.0%	76.6%	84.2%
(iii) Non Tax	Revenue	0.000	N/A	0.000	0.000	N/A	N/A	N/A
	Grand Total	10.723	10.017	9.757	8.216	91.0%	76.6%	84.2%
Excluding Taxes, Arrears		10.685	10.017	9.682	8.179	90.6%	76.5%	84.5%

\* Donor expenditure information available

\*\* Non VAT taxes on capital expenditure

The table below shows cumulative releases and expenditures to the Vote by Vote Function :

### Table V1.2: Releases and Expenditure by Vote Function\*

Billion Uganda Shillings	Approved Budget	Released	Spent	% Budget Released	% Budget Spent	% Releases Spent
VF:1456 Regulation of the Procurement and Disposal System	10.69	9.68	8.18	90.6%	76.5%	<u>84.5%</u>
Total For Vote	10.69	9.68	8.18	90.6%	76.5%	<mark>84.5%</mark>

\* Excluding Taxes and Arrears

#### (ii) Matters to note in budget execution

i) Delays in amendments to the Local Government PPDA Regulations: The amended PPDA Act and the Central Government PPDA Regulations came into force in March 2014. The amended Act applies to the Local Governments. However, the Local Government Regulations have not yet been amended to bring them in line with the amended Act. This has resulted in the Local Government Entities applying the Central Government Regulations which raises a lot of questions and concerns from partners. To mitigate this challenge, the Authority in consultation with the Ministry of Local Government has constituted a multi-agency taskforce to expedite the amendment process of the Local Government regulations. Through this partnership arrangement, the Ministry of Local Government has mobilized funds to finance the review process.

ii) Delays issuance of guidelines: Delays in the Issue of guidelines on the implementation of preference and reservation schemes which has slowed down their implementation in various Entities. The Authority has drafted a circular on preference and reservation schemes which is awaiting the input of key stakeholders like the Uganda Registration Services Bureau on the classification and authenticity of the local companies. Delays have

## **QUARTER 4: Highlights of Vote Performance**

also been identified in the issuance of a guideline on market assessment which has resulted into failure to conduct market assessment by Entities and hence poor estimation of procurement requirements.

iii) Delay in the opening of the Mbarara Regional Office. The Authority delayed to open up the Mbarara Regional Office due to delays in rennovations to the building. The Office was finally openned in Q4 and now the Authority now plans to officially launch the regional office in Q1 of FY 2016/17.

iv) Low Absorption of funds by the PPDA/URF Office Project: The extension of the design consultancy period have had a cumulative effect in low funds absorption. The Project Management Team will need to ensure that all the other activities are implemented as scheduled to avoid further delays.

## Table V1.3: High Unspent Balances and Over-Expenditure in the Domestic Budget (Ushs Bn) (i) Major unpsent balances

., .	Projects and Items
0 ,	Bn Shs Programme/Project: 1225 Support to PPDA
F	Reason: Delays in the consultancy for the design of the proposed Office block.
Items	
0.971	Bn Shs Item: 312101 Non-Residential Buildings
F	Reason: Delays in the consultancy for the design of the proposed Office block.
(ii) Expend	ditures in excess of the original approved budget
* Excludin;	g Taxes and Arrears

## V2: Performance Highlights

This section provides highlights of output performance, focusing on key outputs and actions impelemented to improve section performance.

#### Table V2.1: Key Vote Output Indicators and Expenditures\*

Vote, Vote Function Key Output	Approved Budget and Planned outputs	Cumulative Expenditure and Performance	Status and Reasons for any Variation from Plans		
Vote Function: 1456 Regula	tion of the Procurement and Disp	posal System			
Output: 145601 I	Performance Monitoring Directo	orate			
Description of Performance:         An increase in the num audits and followup act conducted due to recruitment of more sta Authority, conducting a GoU funded audits inh opening up of regional		Table114 procurement and disposal audits conducted in various ministries, departments, Agencies and LocalOver performance in audits is due to the recruitment of additional 15 Procurement Auditors.Agencies and Local Governments in all regions of Uganda.Auditors.Follow up activities conducted in 109 Procuring and Disposing Entities on the implementation of PPDA recommendations in Ministries, Departments, Agencies and LocalImage: Construct of auditional 15 Procurement Auditors.			
Performance Indicators:					
Proportion of procurement 82 audits and investigation recommendations implemented		72			
Percentage of contracts by value rated satisfactory	50	92			

### **QUARTER 4: Highlights of Vote Performance**

Vote, Vote Function Key Output	Approved Budget and Planned outputs	Cumulative Expenditure and Performance	Status and Reasons f any Variation from H	
Number of procurement investigations conducted	60	62		
Number of procurement audits conducted	102	114		
Number of follow-ups undertaken on procurement audits and investigations recommendations	120	109		
Output Cost:	UShs Bn: 1.6	11 UShs Bn:	1.509 % Budget Spent:	93.7%
Output: 145603 L	egal and Investigations Direct	orate		
Description of Ferformance.	Increase in the inspections due to more staff recruited by the Authority and a combined tean of compliance checks and PPMS verifications and the opening up of regional offices	Procurement performance measurement system (PPM verifications and Governm Procurement Portal monito conducted in 151 Entities.	ent	
Performance Indicators:				
Number of entities rated satisfactory	40	73		
Level of adherence to service standards (Number of MDAs inspected)	120	151		
Output Cost:	UShs Bn: 1.1.	57 UShs Bn:	0.866 % Budget Spent:	74.8%
Vote Function Cost		85 UShs Bn:	8.179 % Budget Spent:	76.5%
Cost of Vote Services:	UShs Bn: 10.6	85 UShs Bn:	8.179 % Budget Spent:	76.5%

\* Excluding Taxes and Arrears

i) Strengthening Transparency and Accountability in Public Procurement

Procurement Audit Findings: The findings from the 2 procurement and disposal audits revealed the following: Entities were not implementing preference and reservation schemes, Entities donot conduct procurements within the timelines provided in the procurement plan, procurements were conducted outside the estimated cost indicating failure to conduct market research; there was also delayed initiation of procurements while many Entities failed to conduct disposal of assets. Failure by Entities to comprehensively report all the procurements in the Government Procurement Portal was another finding as well as delayed payments to providers. The Authority issued corrective recommendations to these Entities.

Investigations: The Authority conducted 19 investigations and issued the report during the Quarter. The investigations conducted revealed the use of restrictive specifications in bidding documents, existence of irregularities during the evaluation of bids such as changing specifications during the bidding process, misleading specification of requirements, conflict of interest, failure to display the Best Evaluated Bidder Notice for the stipulated time and irregularities in the management of revenue collection centres.

Handling Applications for Administrative Review. The Authority handled six applications for administrative review during the period under review. Five (5) applications were rejected and one (1) application was upheld. Most of the administrative reviews handled were due to bidders' dissatisfaction with the evaluation process, and customization of bidding documents without authorization from the Authority.

Suspension of Providers: From the 103 recommendations for suspension handled by the Authority, it was observed that the recommendations for suspensions were mainly as a result of substandard works and forgery of documents (i.e. completion certificates, income tax clearance, bid guarantee, bid security and RoP certificate). The Authority suspended 34 providers, whereas 13 investigations are before the Board, 40 applications awaits responses from banks and other Entities like URSB and URA while 16 applications will be handled in Q1 of FY

### **QUARTER 4: Highlights of Vote Performance**

2016/17.

PPDA Appeals Tribunal: During this period, the Authority handled two (2) applications that were before the PPDA Appeals Tribunal. These applications arose from the administrative review decisions from the Authority. The tribunal set aside the decisions of the Authority in both cases.

ii) Increasing Competition and Hence Contributing to Domestic Industry Development Government Procurement Portal: The Authority monitored the use of Government Procurement Portal by the providers and general public. The Government procurement Portal has eased access of bidders to bid opportunities as it will create a 'one stop centre' where bid opportunities can be accessed. The portal also provides an avenue for the bidders to track the status of their bids through the display of best evaluated bidder notices and awarded contracts. The portal also captures information on procurement that the Entities can use for their timely reporting requirements to the Authority. For the Financial Year 2015/16 the portal had 12,178 invitations to bid, 107,489 Best Evaluated Bidder Notices and 9280 notices of contract award woth UGX 1,431,770,055,414.

Promoting Local Content: The Authority, through the Inter Institutional Local Content taskforce, prepared a draft implementation strategy with proposed interventions for the Government of Uganda to adopt in promoting local content in Uganda. This will form the basis of discussions with the Ministry of Finance, Planning and Economic Development before it is submitted to Cabinet for consideration. The Local Content implementation strategy has been developed within the framework of the National Development Plan II's objectives. The focus of the strategy is to promote the use of national material, services and human resources in the Country's economic activities thereby enhancing value addition in Uganda's products and exports, human capital development and creation of employment to foster local economic development and wealth creation for Ugandan Nationals.

Findings on Competition: The findings from the audits conducted during the quarter revealed that the average number of bids received per procurement is 3.4 bids. Most Entities also experienced low bidder participation with contracts under open bidding attracting 1 or 2 providers. Findings from the PPMS also revealed that 90% of contracts by value were awarded to local providers.

#### iii) Enhancing the Efficiency of the Public Procurement Process

Review of Procurement Plans and Reports: From the review of 193 procurement plans and reports, it was observed that many of the PDEs were still not reporting on the disposals carried out. There was also the tendency by some PDEs to delay submission of reports leading to omnibus submissions. The Authority has also noted that a number of procurement plans reviewed were not in the right format. Most of the procurement plans published for the public do not reveal estimated prices and the Entities were not strictly following their plans, for example, in regards to time for requisition which affects all the other timelines.

Common User Items and Average Prices Survey

The Authority conducted a survey to update the common user items list and their prices in the Central, Eastern, Western and Northern Regions. The common user items list acts as an indicative price guide for Entities during procurement planning.

iv) Strengthening Contract Management and Performance

Implementation of PPDA Recommendations: The Authority followed up on 271 audit recommendations issued to 21 Entities in which 187 recommendations (69%) were implemented while 84 recommendations (31%) were not implemented. The majority of unimplemented recommendations were in respect to disposal of assets,

## **QUARTER 4: Highlights of Vote Performance**

effective contract management and preparation of contract management documents. There was an improvement in record keeping in most of the Entities, adherence to the procurement plan, and appointment of contract managers. The Authority will continue to enforce the implementation of its recommendations through targeted and timely monitoring of Entities and by using synergies with other competent Authorities.

#### v) Leveraging Technology to Improve Procurement Outcomes

Training Entities on the use of the Government Procurement Portal: The Authority monitored the use of the Government Procurement Portal in 98 Entities. The GPP has improved on the timeliness of submission of procurement plans to the Authority and on the transparency of the procurement process where Entities provide real time information on the current tender openings, the Best Evaluated bidders and the awarded contracts.

#### Enhancing PPDAs Technology Infrastructure

To enhance the ICT infrastructure of the Authority, the Authority updated its IT Strategy and realigned it with the current strategic plan bearing in mind current systems like the GPP and the planned systems like the e-procurement system. The authority procured new storage devices and servers for the GPP system and also procured the electronic document management system.

Progress of E-Procurement under RCIP: The bidding document developed by the e-GP task force was approved by the WorldBank and a letter of no objection was issued. The standard invitation to bid for the design, supply, installation, commissioning and installation of the e-GP system was issued in June 2016. The e-GP Technical Committee also developed the roadmap for the acquisition of the system where the e-procurement system is expected to be piloted beginning July 2017.

#### vii) Enhancing the Performance of Public Procurement beyond Compliance

Issuance of Advice to Entities: The Authority continued to offer advisory services and guidance to Entities on application of the Law. During the period under review, the Authority responded to 37 requests for advice mainly from the Entities and providers in the following areas: Public Private Partnerships; disposal process; bidding documents; procurement of fuel and legal services; engagement of third party providers; technical guidance concerning procedures to be followed in investing public funds for fixed deposit accounts in Commercial Banks by Public bodies; change of bid price after evaluation; and the application of preference schemes among others. The guidance given to the Entities is replicated into frequently asked questions, updated to the PPDA website for future reference by other Entities and used as case studies in capacity building activities.

vii) Enhancing the Effectiveness of Capacity Building, Research and Knowledge Management The Authority conducted training under supply and demand driven arrangements targeting different stakeholders bringing the total number of participants trained during the quarter to 528 participants from 38 Entities. During the training, a number of issues were raised by participants and responses given on the following issues: conducting post qualification and due diligence; handling low bidder responses in Entities; how to conduct market research for unique products like specialised systems and software; and how to effectively manage and undertake procurements under force account mechanism. The knowledge gap in these areas was competently addressed by the facilitators; improved performance of these stakeholders is expected at their work places which will result in overall improved performance of the procurement and disposal function in their Entities.

#### viii) Strengthening the Internal PPDA Capacity

Financial Budget Performance: By the end Q4 of FY 2015/16, the Government of Uganda had approved and released UGX 9.682 Billion to fund the activities of the Authority. UGX 8.179 Billion representing 84% of the releases was utilized by the end of the quarter. The unutilized funds amounting to 0.97 Billion were under the development budget for the PPDA/URF Office project.

### **QUARTER 4: Highlights of Vote Performance**

Addressing Human Resource Staffing Gaps: The Authority initiated the process to fill the vacant positions of Manager Planning, monitoring and Evaluation, 5 Procurement Audit Officers, Administrative Assistant, Research Officer and 2 Senior Investigations Officers. The recruitment process is expected to be completed in Q1 of FY 2016/17.

ix) Leveraging and Enhancing PPDA's Partnerships and Collaborations

Leveraging Partnerships: During the period under review, the Authority maintained all the existing strategic relationships with various stakeholders. Key among these are the Transparency International Uganda, National Partnership Dialogue under OPM, Accountability Sector Working Group, National Implementation Committee under Ministry of East African Affairs and with Development Partners such as the World Bank, DFID through the SUGAR Programme, GAPP, and the GIZ. Through these partnerships, the Authority will be able to raise additional support to contribute to the achievement of more outputs.

Planned Actions:	Actual Actions:	Reasons for Variation
Vote: 153 PPDA		
Vote Function: 1456 Regulation of the Pro	curement and Disposal System	
Capacity building activities will be undertaken for stakeholders especially on the Amended Act and contract management.	Capacity building activities will be undertaken for stakeholders especially on the Amended Act and contract management.	No variations.
Continued engagement of accounting officers on emphasis to equip PDUs	Continued engagement of accounting officers on emphasis to provide adequate facilitation to procurement and disposal units to enable them operate efficiently.	No variations.
Increase staff numbers and open regional offices	Recruitment of 15 additional staff to undertake procurement and disposal audits. Regional Office in Mbarara opened.	No variations.

## V3: Details of Releases and Expenditure

This section provides a comprehensive summary of the outputs delivered by the Vote and further details of Vote expenditures by Vote Function and Expenditure Item.

#### Table V3.1: GoU Releases and Expenditure by Output\*

Billion Uganda Shillings	Approved	Released	Spent	%  GoU	%  GoU	% GoU
	Budget			Budget	Budget	Releases
				Released	Spent	Spent
VF:1456 Regulation of the Procurement and Disposal System	10.69	9.68	8.18	90.6%	76.5%	<mark>84.5%</mark>
Class: Outputs Provided	8.47	7.62	7.82	90.0%	92.4%	<u>102.7%</u>
145601 Procurement Audits and Investigations	1.61	1.45	1.51	90.3%	93.7%	<u>103.8%</u>
145602 Stakeholder sensitisation in Proc. & Disp systems	0.71	0.29	0.34	40.6%	47.9%	<u>118.0%</u>
145603 Monitoring Compliance with the PPDA Law	1.16	0.80	0.87	68.9%	74.8%	<u>108.5%</u>
145604 PPDA Support services	3.25	3.82	3.83	117.5%	117.9%	<u>100.3%</u>
145605 PPDA strategic partnerships and Corporate relations	1.74	1.26	1.28	72.3%	73.5%	<u>101.6%</u>
Class: Capital Purchases	2.22	2.07	0.35	93.0%	16.0%	17.2%
145672 Government Buildings and Administrative Infrastructure	1.90	1.05	0.07	55.0%	3.8%	7.0%
145675 Purchase of Motor Vehicles and Other Transport Equipment	0.00	0.42	0.20	N/A	N/A	47.1%
145676 Purchase of Office and ICT Equipment, including Software	0.32	0.57	0.08	180.0%	25.1%	13.9%
145678 Purchase of Office and Residential Furniture and Fittings	0.00	0.03	0.00	600.0%	77.5%	12.9%
Total For Vote	10.69	9.68	8.18	90.6%	76.5%	<mark>84.5%</mark>

\* Excluding Taxes and Arrears

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#### Table V3.2: 2015/16 GoU Expenditure by Item

Billion Uganda Shillings	Approved Budget	Releases	Expend- iture	% Budged Released	% Budget Spent	%Releases Spent
Dutput Class: Outputs Provided	8.47	7.62	7.82	90.0%	92.4%	<u>102.7%</u>
211102 Contract Staff Salaries (Incl. Casuals, Temporary)	3.68	3.68	3.74	100.0%	101.6%	101.6%
11103 Allowances	0.20	0.26	0.27	129.2%	131.8%	102.0%
212101 Social Security Contributions	0.47	0.37	0.38	79.1%	81.7%	103.3%
13001 Medical expenses (To employees)	0.13	0.15	0.13	116.4%	99.6%	85.6%
13002 Incapacity, death benefits and funeral expenses	0.01	0.00	0.00	76.8%	52.3%	68.1%
213004 Gratuity Expenses	0.94	0.66	0.69	69.8%	73.0%	104.7%
21001 Advertising and Public Relations	0.11	0.06	0.05	54.3%	50.2%	92.5%
21002 Workshops and Seminars	0.19	0.20	0.23	105.7%	120.3%	113.8%
21003 Staff Training	0.08	0.05	0.04	62.2%	46.2%	74.3%
21004 Recruitment Expenses	0.04	0.04	0.04	77.9%	98.7%	126.7%
21006 Commissions and related charges	0.05	0.03	0.03	69.1%	68.2%	<u>98.7%</u>
21007 Books, Periodicals & Newspapers	0.03	0.02	0.03	88.3%	102.2%	115.6%
21009 Welfare and Entertainment	0.24	0.24	0.24	99.6%	102.9%	103.3%
21011 Printing, Stationery, Photocopying and Binding	0.14	0.14	0.12	102.6%	87.8%	85.6%
21012 Small Office Equipment	0.01	0.00	0.00	0.0%	40.0%	N/A
21016 IFMS Recurrent costs	0.01	0.00	0.01	40.0%	83.3%	208.3%
21017 Subscriptions	0.04	0.03	0.03	64.6%	59.2%	91.6%
22002 Postage and Courier	0.04	0.01	0.01	15.0%	14.6%	97.1%
22003 Information and communications technology (ICT)	0.15	0.13	0.17	91.0%	112.0%	123.1%
23002 Rates	0.00	0.01	0.01	173.3%	172.7%	99.7%
23003 Rent – (Produced Assets) to private entities	0.50	0.58	0.59	116.4%	117.0%	100.5%
23004 Guard and Security services	0.04	0.03	0.04	60.9%	86.6%	142.2%
23005 Electricity	0.07	0.06	0.06	90.3%	88.0%	97.4%
23006 Water	0.01	0.01	0.01	105.6%	103.0%	97.6%
24004 Cleaning and Sanitation	0.04	0.04	0.04	93.6%	112.5%	120.2%
24005 Uniforms, Beddings and Protective Gear	0.00	0.00	0.00	63.1%	63.1%	100.0%
25001 Consultancy Services- Short term	0.01	0.00	0.00	11.1%	11.1%	100.0%
25002 Consultancy Services- Long-term	0.17	0.11	0.17	64.9%	98.5%	151.7%
26001 Insurances	0.09	0.08	0.08	94.6%	94.6%	100.1%
26002 Licenses	0.03	0.02	0.03	50.3%	90.0%	178.9%
27001 Travel inland	0.40	0.25	0.24	63.1%	59.1%	93.7%
27002 Travel abroad	0.27	0.19	0.19	69.4%	69.1%	99.6%
27004 Fuel, Lubricants and Oils	0.12	0.08	0.08	67.1%	65.9%	98.2%
28001 Maintenance - Civil	0.00	0.00	0.00	78.7%	32.0%	40.7%
28002 Maintenance - Vehicles	0.13	0.09	0.10	70.8%	76.6%	108.3%
28003 Maintenance – Machinery, Equipment & Furniture	0.06	0.01	0.01	21.6%	26.4%	121.8%
utput Class: Capital Purchases	2.26	2.14	0.39	94.8%	17.4%	18.3%
12101 Non-Residential Buildings	1.90	1.05	0.07	55.0%	3.8%	7.0%
12201 Transport Equipment	0.00	0.42	0.07	N/A	5.8% N/A	47.1%
12202 Machinery and Equipment	0.32	0.42	0.20	180.0%	25.1%	13.9%
12203 Furniture & Fixtures	0.32	0.37	0.08	600.0%	23.1% 77.5%	12.9%
12203 Furniture & Fixtures 12204 Taxes on Machinery, Furniture & Vehicles	0.00	0.03	0.00	200.0%	100.0%	50.0%
Grand Total:	10.72	9.76		91.0%	<b>76.6%</b>	
Yanu Total.	10.72	9.76 9.68	8.22 8.18	91.0% 90.6%	76.5%	84.2% 84.5%

### Table V3.3: GoU Releases and Expenditure by Project and Programme\*

Billion Uganda Shillings	Approved Budget	Released	Spent	% GoU Budget	% GoU Budget	% GoU Releases
				Released	Spent	Spent
VF:1456 Regulation of the Procurement and Disposal System	10.69	9.68	8.18	90.6%	76.5%	<mark>84.5%</mark>
Recurrent Programmes						
01 Headquarters	8.47	7.62	7.82	90.0%	92.4%	102.7%

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Billion Uganda Shillings	Approved Budget	Released	Spent	% GoU Budget Released	% GoU Budget Spent	% GoU Releases Spent
Development Projects						
1225 Support to PPDA	2.22	2.07	0.35	93.0%	16.0%	17.2%
Total For Vote	10.69	9.68	8.18	90.6%	76.5%	<mark>84.5%</mark>

\* Excluding Taxes and Arrears

Table V3.4: Donor Releases and Expenditure by Project and Programme\*