

# **VOTE: 119 Uganda Registration Services Bureau (URSB)**

---

## **I. VOTE MISSION STATEMENT**

To provide seamless and reliable registration services

## **II. STRATEGIC OBJECTIVE**

Uganda Registration Services Bureau (URSB) Strategic Objectives Include;

1. Strengthen legal and Institutional framework to promote competitiveness
2. Simplify processes to Ease Registration
3. Enhance Communication and awareness about URSB services
4. Strengthen Research and advisory services

URSB is anchored on 5 National development programs which include ;

Private sector Development that promotes reduction in the cost of doing business and interlocking Investment potential

Governance and Security program that facilitates access to justice, strengthen institutional coordination and facilitate legal reforms of commercial laws to promote private sector growth.

Community Mobilization and Mindset change program promotes awareness creation of registration services to key stakeholders .

Innovation and Technology Development and Transfer program- strengthen innovation and creativity in promoting the uptake of intellectual property rights against infringement and manufacturing

## **III. MAJOR ACHIEVEMENTS IN 2023/24**

Performance in the Private Sector Development Programme

URSB registered 13,010 new companies, 12,108 business names, 58,953 legal documents, 308 debentures, 4702 security interest notices, 5124 marriage returns, 704 customary marriages, 115 church licensed, 696 local trademarks, 969 foreign trademarks, 970 foreign trademark renewal, 270 local trademark renewals, 28 copyrights and 05 industrial design

Arising from the registrations, URSB collected a total of UGX 35.51 Bn Non Tax Revenue by end of quarter 2

Launched the mass business registration initiative aimed at increasing the formalization of the economy through business registration and the promotion of awareness of registration The target is to register at least 873,546 unregistered businesses by FY 2026 2027

Trained the business community in Gulu on September 28th, 2023, as part of URSB wider vision of contributing to the private sector development through strengthening the corporate rescue framework with over 180 participants

Launched and rolled out the business rescue and after care training program for business owners

The Works Transport Ministry and URSB on 1st December 2023 rolled out the online registration system for motor vehicle caveats to streamline the process of registering caveats for efficiency transparency when using motor vehicle as security and trained different stakeholders and women entrepreneurs on the SIMPO system upgrade

Conducted data cleaning up exercise aimed at making the data user friendly, reliable and available for financial institutions, government, researchers and the public, a total of 48,870 business names and companies were successfully cleaned and migrated onto the Online Business Registration System

Performance in the Governance and Security Programme

URSB conducted stakeholder consultations on the principles to amend the Copyright and Neighboring Rights Act 2006 Views were collected from writers, musicians, filmmakers, and visual artists among other stakeholders

The report and principles to amend the Copyright and Neighboring Rights Act 2006 were prepared, validated and submitted to the Ministry of Justice and Constitutional Affairs

Draft principles for the Traditional Knowledge legislation were completed and validated by stakeholders in 2022 2023 The Regulatory Impact Assessment was revised and resubmitted to the Ministry of Justice and Constitutional Affairs

Regulations passed include The Companies Regulations 2023, Companies, Fees, No2 Regulations 2023, and Insolvency regulations amendment, Insolvency, Fees Regulations 2023 Amendment

URSB shared and defended Uganda progress in addressing the outstanding issues regarding compliance with the Financial Action Point Task Force standards The Financial Action Point Task Force team held an onsite visit in December 2023. the report will be presented at the plenary in February 2024

## **VOTE: 119 Uganda Registration Services Bureau (URSB)**

---

Conducted over 64 engagements with duty bearers and trained them how to file marriage returns Over 610 National Marriage Registration System Accounts are on the system

Performance in the Innovation and Technology Transfer Programme

URSB launched the 33rd Technology and Innovation Support Centre at Kampala University These centres help to improve the quality of research in universities and other research institutions by providing access to up to date patent and non patent databases

Engaged the Acholi Shea Butter Cooperative Society and coffee producers in the Bugisu sub region with a view of registering Geographical Indications

Conducted trainings for coffee producers in the Bugisu sub region with a view of registering Geographical Indications in respect of coffee from and around Mount Elgon

Performance in Community Mobilization and Mind set Change Programme

URSB conducted media campaigns aimed at creating awareness about the Bureau services 165 stories were run on digital sites on URSB services, 58

URSB activity stories were run on Television, and 18 radio talk shows were conducted across the country 16 Newspaper supplements and 4 compliance notices were published

URSB was recognized by the Presidential CEO Forum for its invaluable contribution and dedication to the Presidential CEO Forums mandate and activities towards complementing the social economic transformation agenda of Uganda

Performance in Manufacturing Programme

Over 696 Ugandan brands were registered

URSB received 24 complaints and generated 45 case files involving IP infringements which resulted into 48 enforcement operations and suspected counterfeit goods valued at UGX 2.269bn were seized from the market Seized items included lubricants, agricultural chemicals, stationaries, cosmetics, computer consumables and foodstuffs, many of which exposed the consumers to health and safety risks because of their poor quality

# VOTE: 119 Uganda Registration Services Bureau (URSB)

## IV. MEDIUM TERM BUDGET ALLOCATIONS

Table 4.1: Overview of Vote Expenditure (Ushs Billion)

	2023/24		2024/25	MTEF Budget Projections				
	Approved Budget	Spent by End Dec	Budget Estimates	2025/26	2026/27	2027/28	2028/29	
<b>Recurrent</b>	Wage	13.393	6.591	19.096	20.051	21.053	22.106	23.823
	Non-Wage	26.689	10.726	31.127	31.750	37.147	42.719	51.263
<b>Devt.</b>	GoU	4.756	0.000	1.467	1.540	1.771	1.949	2.338
	Ext Fin.	0.000	0.000	0.000	0.000	0.000	0.000	0.000
<b>GoU Total</b>		<b>44.837</b>	<b>17.317</b>	<b>51.690</b>	<b>53.341</b>	<b>59.972</b>	<b>66.774</b>	<b>77.424</b>
<b>Total GoU+Ext Fin (MTEF)</b>		<b>44.837</b>	<b>17.317</b>	<b>51.690</b>	<b>53.341</b>	<b>59.972</b>	<b>66.774</b>	<b>77.424</b>
Arrears		0.000	0.000	0.159	0.000	0.000	0.000	0.000
<b>Total Budget</b>		<b>44.837</b>	<b>17.317</b>	<b>51.849</b>	<b>53.341</b>	<b>59.972</b>	<b>66.774</b>	<b>77.424</b>
<b>Total Vote Budget Excluding Arrears</b>		<b>44.837</b>	<b>17.317</b>	<b>51.690</b>	<b>53.341</b>	<b>59.972</b>	<b>66.774</b>	<b>77.424</b>

# VOTE: 119 Uganda Registration Services Bureau (URSB)

Table 4.2: Budget Allocation by Department for Recurrent and Development (Ushs Billion)

<i>Billion Uganda Shillings</i>	Draft Budget Estimates FY 2024/25	
	Recurrent	Development
<b>Programme:04 Manufacturing</b>	<b>0.200</b>	<b>0.000</b>
<b>SubProgramme:03 Enabling Environment</b>	<b>0.200</b>	<b>0.000</b>
<b>Sub SubProgramme:02 Lawful Registration Services</b>	<b>0.200</b>	<b>0.000</b>
006 Intellectual Property Rights	0.200	0.000
<b>Programme:07 Private Sector Development</b>	<b>9.718</b>	<b>0.267</b>
<b>SubProgramme:01 Enabling Environment</b>	<b>0.657</b>	<b>0.267</b>
<b>Sub SubProgramme:02 Lawful Registration Services</b>	<b>0.657</b>	<b>0.267</b>
004 SIMPO / Chattels	0.657	0.267
<b>SubProgramme:02 Strengthening Private Sector Institutional and Organizational Capacity</b>	<b>9.062</b>	<b>0.000</b>
<b>Sub SubProgramme:01 General administration, planning, policy and support services</b>	<b>1.726</b>	<b>0.000</b>
001 Regional Offices	1.726	0.000
<b>Sub SubProgramme:02 Lawful Registration Services</b>	<b>7.336</b>	<b>0.000</b>
001 Business Registration Services	6.560	0.000
003 Insolvency / Official Receiver	0.776	0.000
<b>Programme:13 Innovation, Technology Development And Transfer</b>	<b>2.380</b>	<b>0.000</b>
<b>SubProgramme:03 STI Ecosystem Development</b>	<b>2.380</b>	<b>0.000</b>
<b>Sub SubProgramme:02 Lawful Registration Services</b>	<b>2.380</b>	<b>0.000</b>
006 Intellectual Property Rights	2.380	0.000
<b>Programme:15 Community Mobilization And Mindset Change</b>	<b>6.044</b>	<b>0.000</b>
<b>SubProgramme:01 Community sensitization and empowerment</b>	<b>6.044</b>	<b>0.000</b>
<b>Sub SubProgramme:01 General administration, planning, policy and support services</b>	<b>6.044</b>	<b>0.000</b>
005 Public Relations and Corporate Affairs	6.044	0.000
<b>Programme:16 Governance And Security</b>	<b>31.881</b>	<b>1.200</b>
<b>SubProgramme:01 Institutional Coordination</b>	<b>30.185</b>	<b>1.200</b>
<b>Sub SubProgramme:01 General administration, planning, policy and support services</b>	<b>30.185</b>	<b>1.200</b>
002 Finance and Administration	30.185	1.200

**VOTE: 119 Uganda Registration Services Bureau (URSB)**

<i>Billion Uganda Shillings</i>	Draft Budget Estimates FY 2024/25	
	Recurrent	Development
<b>Programme:16 Governance And Security</b>	<b>31.881</b>	<b>1.200</b>
<b>SubProgramme:04 Access to Justice</b>	<b>1.695</b>	<b>0.000</b>
<b>Sub SubProgramme:01 General administration, planning, policy and support services</b>	<b>0.678</b>	<b>0.000</b>
003 Legal and Advisory Unit	0.678	0.000
<b>Sub SubProgramme:02 Lawful Registration Services</b>	<b>1.017</b>	<b>0.000</b>
002 Civil Registration Services	1.017	0.000
<b>Total for the Vote</b>	<b>50.223</b>	<b>1.467</b>

# VOTE: 119 Uganda Registration Services Bureau (URSB)

## V. PERFORMANCE INDICATORS AND PLANNED OUTPUTS

**Table 5.1: Performance Indicators**

**Programme: 04 Manufacturing**

**SubProgramme: 03 Enabling Environment**

**Sub SubProgramme: 02 Lawful Registration Services**

**Department: 006 Intellectual Property Rights**

**Budget Output: 000075 Registration Services**

**PIAP Output: Anti-counterfeits and quality product laws enforced**

**Programme Intervention: 040403 Enforce the laws on counterfeits and poor-quality products**

Indicator Name	Indicator Measure	Base Year	Base Level	2023/24		Performance Targets
				Target	Q2 Performance	2024/25
Number of inspections undertaken	Number					30
Number of laws and regulations on Intellectual property rights reviewed	Number					1

**Programme: 07 Private Sector Development**

**SubProgramme: 01 Enabling Environment**

**Sub SubProgramme: 02 Lawful Registration Services**

**Department: 004 SIMPO / Chattels**

**Budget Output: 460030 Registration services**

**PIAP Output: Security Interest in Movable Property Registry System fully functional and accepted by the industry**

**Programme Intervention: 070502 Increase access to affordable credit largely targeting MSMEs**

Indicator Name	Indicator Measure	Base Year	Base Level	2023/24		Performance Targets
				Target	Q2 Performance	2024/25
No. of MSMEs sensitized and trained on usage of Security Interest in Movable Property Registry System (SIMPRS)	Number	2019/2020	0	10	41	50
No. of women and youths sensitized and trained on usage of Security Interest in Movable Property Registry System (SIMPRS)	Number	2019/2020	200	300	586	200

**VOTE: 119 Uganda Registration Services Bureau (URSB)****Sub SubProgramme: 02 Lawful Registration Services****Department: 004 SIMPO / Chattels****Budget Output: 460030 Registration services****PIAP Output: Security Interest in Movable Property Registry System fully functional and accepted by the industry**

Indicator Name	Indicator Measure	Base Year	Base Level	2023/24		Performance Targets
				Target	Q2 Performance	2024/25
Number of security interests registered at the movable property registry	Number	2019/2020	3353	6640	4702	6500

**Project: 1648 Retooling of Uganda Registration Services Bureau****Budget Output: 000003 Facilities and Equipment Management****PIAP Output: Security Interest in Movable Property Registry System fully functional and accepted by the industry****Programme Intervention: 070502 Increase access to affordable credit largely targeting MSMEs**

Indicator Name	Indicator Measure	Base Year	Base Level	2023/24		Performance Targets
				Target	Q2 Performance	2024/25
No. of MSMEs sensitized and trained on usage of Security Interest in Movable Property Registry System (SIMPRS)	Number					15
No. of women and youths sensitized and trained on usage of Security Interest in Movable Property Registry System (SIMPRS)	Number					30
Number of security interests registered at the movable property registry	Number	2019-2020		6640	4702	6500

**SubProgramme: 02 Strengthening Private Sector Institutional and Organizational Capacity****Sub SubProgramme: 01 General administration, planning, policy and support services****Department: 001 Regional Offices****Budget Output: 460030 Registration Services****PIAP Output: One stop centres for business registration and licensing established****Programme Intervention: 070302 Strengthening system capacities to enable and harness benefits of coordinated private sector activities**

**VOTE: 119 Uganda Registration Services Bureau (URSB)****Sub SubProgramme: 01 General administration, planning, policy and support services****Department: 001 Regional Offices****Budget Output: 460030 Registration Services****PIAP Output: One stop centres for business registration and licensing established**

Indicator Name	Indicator Measure	Base Year	Base Level	2023/24		Performance Targets
				Target	Q2 Performance	2024/25
Number of one stop centres established in (Fort Portal, Masaka, Hoima, Lira, Soroti, Gulu, Jinja & Entebe)	Number	2017-2018	43	1	0	1

**Programme: 16 Governance And Security****SubProgramme: 01 Institutional Coordination****Sub SubProgramme: 01 General administration, planning, policy and support services****Department: 002 Finance and Administration****Budget Output: 000019 ICT Services****PIAP Output: ICT services enhanced****Programme Intervention: 160605 Undertake financing and administration of programme services**

Indicator Name	Indicator Measure	Base Year	Base Level	2023/24		Performance Targets
				Target	Q2 Performance	2024/25
Percentage of staff provided with end user ICT support	Percentage					100%

**Project: 1648 Retooling of Uganda Registration Services Bureau****Budget Output: 000003 Facilities and Equipment Management****PIAP Output: Retooling of URSB (Acquisition of ICT equipment, office furniture and purchase of motor vehicles) and systems maintenance done****Programme Intervention: 160605 Undertake financing and administration of programme services**

Indicator Name	Indicator Measure	Base Year	Base Level	2023/24		Performance Targets
				Target	Q2 Performance	2024/25
Number of directorates and units retooled	Number	2017/2018	2	4	2	4



# **VOTE: 119 Uganda Registration Services Bureau (URSB)**

---

## **VI. VOTE NARRATIVE**

### **Vote Challenges**

URSB is faced with the following challenges;  
Skills development training of URSB staff to enhance staff capacity.  
Creation of awareness of URSB services to the public to improve publicity and uptake of URSB services.  
Strengthening compliance and carrying out enforcement activities especially in the area of IP infringement.  
Development of the data recovery off site centre to enhance data protection and storage.  
Construction of an archive centre to enhance proper storage of documents especially historical data and records

### **Plans to improve Vote Performance**

In the bid to enhance performance, URSB intends to implement the following  
Implement a harmonized Staff Establishment structure as approved by Public service.  
Continue the implementation of the all digital all online strategy  
Formulate the legal framework for the protection of traditional knowledge  
Domestication of international conventions, agreements, and treaties on STEI  
Strengthen the research and development capacities  
Promote stakeholder awareness and participation  
Strengthen the corporate social responsibility  
Strengthen client service feedback mechanism  
Strengthen business process and innovation function to spear head simplification of registration services  
Strengthen SIMPO  
Strengthen compliance and enforcement, legal Advisory function, Internal Audit, monitoring and evaluation functions  
Equip duty bearers for enhanced accomplishment of their roles  
Continually review and enhance Service quality standards

## **VII. Off Budget Support and NTR Projections**

### **Table 7.1: Off Budget Support by Project and Department**

N/A

**VOTE: 119 Uganda Registration Services Bureau (URSB)****Table 7.2: NTR Projections(Uganda Shillings Billions)**

<b>Revenue Code</b>	<b>Revenue Name</b>	<b>FY2023/24</b>	<b>Projection FY2024/25</b>
142211	Registration fees for Documents and Businesses	0.000	0.000
<b>Total</b>		<b>0.000</b>	<b>0.000</b>

# VOTE: 119 Uganda Registration Services Bureau (URSB)

## VIII. VOTE CROSS CUTTING POLICY AND OTHER BUDGETARY ISSUES

Table 8.1: Cross- Cutting Policy Issues

### i) Gender and Equity

<b>OBJECTIVE</b>	URSB workforce represents 56% females and 44 males, Gender mainstreaming at URSB is anchored on Uganda gender policy (2007) and its activities both internally and external initiatives are gender inclusive. Reporting formats and stakeholder workshops report on gender representation, working environment at UBFC incorporates of gender representation. future plans are to provide safe space for nursing mothers at the new premises to improve working conditions for breast feeding mothers.
<b>Issue of Concern</b>	Integration of equal treatment in steering processes
<b>Planned Interventions</b>	Gender budgeting capacity enhancement and promotion of gender sensitization at work place
<b>Budget Allocation (Billion)</b>	0.002
<b>Performance Indicators</b>	ratio of male to female staff recruited

### ii) HIV/AIDS

<b>OBJECTIVE</b>	The Bureau prioritizes awareness and sensitization on HIV/AIDS spread and prevention measures at workplace. Demystifying stigma through a functional HIV/AIDS committee. The committee celebrates world AIDs day annually, provides periodic reminders on the pandemic and protection Kits available at URSB workplace places of convenience.
<b>Issue of Concern</b>	protection of employees with HIV/AIDS against discrimination, victimization and harassment
<b>Planned Interventions</b>	sensitization of staff on HIV/AIDS
<b>Budget Allocation (Billion)</b>	0.001
<b>Performance Indicators</b>	Number of HIV /AIDS trainings conducted

### iii) Environment

<b>OBJECTIVE</b>	URSB focus on preserving the environment through optimum use of resource , limited use of paper through adopting automation in all registration systems, use of managed print solution for centralized printing to reduce on paper usage. undertake CSR activities in tree planting by staff to promote environmental awareness.
<b>Issue of Concern</b>	To promote environmental conservation practices at workplace
<b>Planned Interventions</b>	Automation of services conduct community social responsibility events sensitization of staff on environmental protection
<b>Budget Allocation (Billion)</b>	0.050
<b>Performance Indicators</b>	whether community social responsibility event conducted

**VOTE:** 119 Uganda Registration Services Bureau (URSB)

---

iv) Covid

N/A

---

**VOTE: 119 Uganda Registration Services Bureau (URSB)**

---

**IX. PERSONNEL INFORMATION****Table 9.1: Staff Establishment Analysis**

<b>Title</b>	<b>Salary Scale</b>	<b>Number of Approved Positions</b>	<b>Number of filled Positions</b>
Compliance & Enforcement Officer	RB 5	4	3
Driver	RB 7	21	14
Procurement Officer	RB 5	3	2
Registrar Business	RB 5	21	9
Senior Compliance & Enforcement	RB 4	2	1

# VOTE: 119 Uganda Registration Services Bureau (URSB)

**Table 9.2: Staff Recruitment Plan**

Post Title	Salary Scale	No. Of Approved Posts	No. Of Filled Posts	No. Of Vacant Posts	No. Of Posts Cleared for Filling FY2024/25	Gross Salary Per Month (UGX)	Total Annual Salary (UGX)
Compliance & Enforcement Officer	RB 5	4	3	1	1	4,256,000	51,072,000
Driver	RB 7	21	14	7	7	993,000	83,412,000
Procurement Officer	RB 5	3	2	1	1	4,256,000	51,072,000
Registrar Business	RB 5	21	9	12	12	4,256,000	612,864,000
Senior Compliance & Enforcement	RB 4	2	1	1	1	5,240,000	62,880,000
<b>Total</b>					<b>22</b>	<b>19,001,000</b>	<b>861,300,000</b>