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Ministry of Finance, Planning & Economic

Plot 2-12, Apollo Kaggwa Road

Development

P.O.Box8147

Kampala

Uganda

THE REPUBLIC OF UGANDA

3rd April 2017

All Local Government Accounting Officers

## WARRANTING AND INVOICING OF FOURTH QUARTER EXPENDITURE LIMITS FOR FY 2016/17

As you are aware, Government in July 2016, made a decision to have all releases done under the IFMS, All votes under Legacy system had to shift to IFMS (Ref. BPD 86/268/01 circular on 21st July 2016). This implied that the Accounting Officers were included in the processes for the release of funds to Local Governments.

In January 2017, this Ministry held a training to orient Local Governments on how to prepare warrants and invoices in order to allow your cost centres access the third quarter releases. After the exercise, a number of you raised concerns over the adequacy of the one day training to enable you fully take over these tasks in the subsequent quarters. In order to address your concerns, this Ministry will continue supporting you quarterly at the IFMS centres, starting with Fourth Quarter FY 2016/17

The purpose of this letter therefore, is to inform you that IFMS support Teams will be at the IFMS regional Centres between the 10th and 21st April 2017 starting at 8:00am to provide technical assistance during this exercise to enable you warrant and prepare invoices for the Fourth Quarter Expenditure Limits. Attached is a schedule showing date and venue for each Local Government.

You are requested to facilitate yourselves for this exercise.

NENT SECRETARY / SECRETARY TO THE TREASURY.

Copy to:

The Rt. Hon Speaker of Parliament

The Hon. Prime Minister

The Hon. Minister of Finance, Planning and Economic Development

The Permanent Secretary, Ministry of Education and Sports

The Permanent Secretary, Ministry of Health

The Permanent Secretary, Ministry of Local Government The Permanent Secretary, Ministry of Works and Transport

Mission

<sup>&</sup>quot;To formulate sound economic policies, maximize revenue mobilization, ensure efficient allocation and accountability for public resources so as to achieve the most rapid and sustainable economic growth and development"

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|-----------|---------------------------|--|--------------------|------------------------|--|
|           | Officers                  |  |                    | Dates                  | Local Governments                                  |
|           | Ms. Jeniffer Muhurizi     | Accountant General   | Arua               |                        | MARACHA  |
|           | Mr. Joseph Oloo Majanga   | BPED   |                    | 10th-11th              | AMULATAR   |
| 3         | Mr. Emmanuel Kiwanuka     | Accountant General   |                    | 2001 2201              | KOBOKO DLG   |
| 4         | Mr. Francis Azabo         | Accountant General   |                    |                        | ковоко мс  |
| 5         | Mr. Arnold Bigabwa        | BPED   |                    |                        | ARUA MC  |
|           | Mr. Lambert Olidio        | ISSD   |                    |                        | ARUA DLG   |
| <u> </u>  | m, campe r olidio         | 1000   |                    |                        | NEBBI  |
| -         |                           |  |                    | 12th-13th              | NEBBI MC   |
|           |                           |  |                    |                        |  |
| -         |                           |  |                    |                        | LIRA DLG   |
| ļ         |                           |  |                    |                        | _ 20МВО  |
|           |                           |  |                    |                        | MOYO   |
|           |                           |  |                    | 18th-19th              | YUMBE  |
| 1         |                           |  |                    | 1011-15()              | APAC   |
|           |                           |  |                    |                        | APAC MC  |
|           |                           |  |                    |                        |  |
|           | •                         |  |                    | 20th-21st              | APPEALS  |
| 7         | Mr. Alden Rujumba .       | Accountant General   | Bushenyi           |                        | RIHWELL  |
|           | Mr. Emmanuel Ogwang       | BPED   | Dusticity          |                        | BUNDIBUGYO   |
|           | Mr. Anthony Okello        | BPED   |                    | 10th-11th              | NTOROKO  |
|           | Mr. Laban Mbulamuko       | ISSD   |                    | 1001-1101              | KANUNGU  |
|           |                           |  |                    |                        |  |
|           | Mr. Ronald Jabo           | BPED   |                    |                        | KYENJOJO   |
| 11        | Mr. Michael Kiwanuka Okot | ISSD   |                    |                        | KASESE DLG   |
|           |                           |  |                    |                        | KASESE MC  |
|           |                           |  |                    | 12th-13th              | MITOMA   |
|           |                           |  |                    |                        | RUBIRIZI   |
|           |                           |  |                    |                        | FORTPORTAL MC                                      |
|           |                           |  |                    |                        | KABAROLE   |
|           |                           |  |                    |                        | BUSHENY! DLG                                       |
| -         |                           |  | 1                  | 18th-19th              | BUSHENYI- ISHAKA MC                                |
|           |                           |  |                    | 7081-7301              |  |
| -         |                           | -  |                    |                        | RUKUNGIRI  |
|           |                           | -  |                    |                        | RUKUNGIRI MC                                       |
|           |                           |  |                    |                        | 1  |
| L         | L                         |  |                    | 20th-21st              | 1  |
| 1         |                           |  |                    |                        | APPEALS  |
| 12        | Mr. William Ndolereire    | ISSD   | GULU               |                        | enn  |
| 13        | Mr. Nobert H. Okello      | Accountant General   |                    |                        | GULU MC  |
| 14        | Ms. Esther Ayebare        | BPED   |                    |                        | LIRA MC  |
|           | Mr. Stuart Katungi        | BPED   | 1                  | 10th-11th              | KITGUM   |
|           | Ms. Eve Todozio           | Accountant General   | 1                  |                        | KITGUM MC  |
| 1         | THIS EVE TOUGETO          | Account Gone II  | 1                  |                        | LAMWO  |
|           |                           |  |                    |                        | PADER  |
| $\vdash$  |                           |  | -                  |                        |  |
| <u> </u>  |                           |  | ļ                  |                        | KIRYANDONGO  |
|           |                           |  |                    |                        | AGAGO  |
|           |                           |  |                    |                        | OYAM   |
|           |                           |  |                    | 12th-13th              | NWOYA  |
|           |                           |  | 1                  |                        | NAPAK  |
|           | 1                         |  | 1                  |                        | KABONG   |
|           |                           |  | 1                  | ł                      | KOTIDO   |
|           |                           | <del>                                     </del>   |                    |                        | KOTIDO MC  |
|           |                           |  | -                  |                        |  |
|           |                           |  |                    |                        | OMORO  |
|           |                           |  | Į                  |                        | ADJUMANI   |
|           |                           |  | 1                  |                        | ALEBTONG   |
|           |                           |  | 1                  | 18th-19th              | DOKOLO   |
|           | ţ                         |  |                    |                        | AGAGO  |
| $\Box$    |                           |  | 1                  |                        | GULU   |
|           |                           |  | 1                  |                        | AMURU  |
|           |                           |  | 1                  |                        |  |
| -         |                           |  |                    | 7046 7444              | AODEALS  |
| 12        | Mr. Ishmael Magona        | PAD  |                    | 20th-21st              | APPEALS<br>BUGIRI                                  |
|           | Mr. Yakub Lubega          | Accountant General   | Jin <del>j</del> a |                        | BUGIRI MC  |
|           |                           |  | 1                  |                        |  |
|           | Mr. Robert Ssekate        | BPED   | 1                  |                        | BUVUMA   |
|           | Ms. Nakalembe Annet       | Accountant General   | 1                  |                        | BUYENDE  |
|           | Mr. Tito Okello           | PAD  | -                  |                        | ENTEBBE MC   |
| 26        | Ms. Justine Ayebare       | BPED   | 1                  | 10th-11th              | KIRA MC  |
|           |                           |  | J                  |                        | MAKINDYE-SSABAGABO MC                              |
|           |                           |  |                    |                        | NANSANA MC   |
|           |                           | 1  | 1                  |                        | IGANGA   |
|           | <u> </u>                  | †  | 1                  |                        | IGANGA MC  |
|           | <del> </del>              |  | 1                  | 1                      | KALIRO   |
| H         | <del> </del>              |  | 1                  | 1                      | KAMULI   |
| <b>—</b>  |                           |  | 1                  |                        | KAMULI MC  |
| <b></b>   | <del> </del>              |  | 1                  | 1                      | KAYUNGA  |
| H-        | <del> </del>              |  | 1                  |                        | NJERU MC   |
| <b></b>   | <del></del>               | <del> </del>   | 1                  |                        | 1  |
| <u></u>   |                           | <b>↓</b>   | -                  |                        | LUUKA  |
| <u></u>   | ļ                         |  | 4                  |                        | MAYUGE   |
|           |                           | <u> </u>   | 1                  | 12th-13th              | BUIKWE   |
| L         |                           |  | ]                  |                        | LUGAZI MC  |
|           |                           |  |                    |                        | NAMUTUMBA  |
|           |                           |  | 1                  | 1                      | LUWERO   |
|           |                           | 1  | 1                  |                        | JINJA MC   |
|           | 1                         | 1  | j                  |                        | Jinja  |
|           | 1                         |  | 1                  | <b>———</b>             |  |
|           |                           |  | _1                 | 1                      | MUKONO   |
|           |                           |  | 7                  |                        | NACHYONIO NAC                                      |
|           |                           |  | ]                  |                        | MUKONO MC  |
|           |                           |  |                    |                        | KYANKWANZI   |
|           |                           |  |                    |                        | KYANKWANZI<br>NAMAYINGO                            |
|           |                           |  |                    |                        | KYANKWANZI   |
|           |                           |  |                    |                        | KYANKWANZI<br>NAMAYINGO                            |
|           |                           |  |                    | 18th-20th              | KYANKWANZI<br>NAMAYINGO<br>NAKASEKE<br>NAKASONGOLA |
|           |                           |  |                    | 18th-20th              | KYANKWANZI<br>NAMAYINGO<br>NAKASEKE                |
|           |                           |  | Land American      | 18th-20th<br>20th-21st | KYANKWANZI<br>NAMAYINGO<br>NAKASEKE<br>NAKASONGOLA |

|                   | Mr. Godfrey Semugoma                    | Accountant General | Masaka  |             | MASAKA MC           |
|-------------------|---|--------------------|---------|-------------|---------------------|
|                   | Mr. Godwin Kakama                       | BPED               |         |             | Masaka              |
|                   | Ms. Beth Asiimire                       | BPED               |         |             | BULIISA             |
|                   | Mr. Job Mabuya                          | Accountant General |         | 10th-11th   | BUTAMBALA           |
|                   | Mr. Brian Kanzira                       | BPED               |         |             | GOMBA               |
|                   | Mr. lan Mugizi                          | ISSD               |         |             | HOIMA<br>HOIMA MC   |
| 291               | Ms, Doreen Sakwa                        | BPED               |         |             | KAGADI              |
| -                 |   |                    |         |             | KAKUMIRO            |
|                   |   |                    |         |             | KALANGALA           |
|                   |   |                    |         |             | KALUNGU             |
|                   |   |                    |         | and and     | KIBAALE             |
|                   | 1                                       |                    |         | 12th-13th   | KIBOGA              |
| $\Box$            |   |                    |         |             | LWENGO              |
|                   |   |                    |         |             | BUKOMANSIMBI        |
|                   |   |                    |         |             | MASINDI             |
|                   |   |                    |         |             | MASINDI MC          |
|                   |   |                    |         |             | MITYANA MC          |
| $\longrightarrow$ |   |                    |         |             | MITYANA DLG         |
|                   |   |                    |         |             | MUBENDE             |
| $\sqcup$          |   |                    |         |             | MUBENDE MC          |
| $\vdash$          |   |                    |         | and and     | SEMBABULE           |
| $\vdash$          |   |                    |         | 18th-19th   | RAKAI               |
| $\vdash$          |   | +                  |         | 20th-21st   | APPEALS             |
| $\vdash$          |   | +                  |         |             |                     |
| 31                | Mr. Moses Zziwa                         | PAD                | Mbale   |             | KUMI                |
|                   | , 110000 EE   170                       |                    | 111-016 |             | KUMI MC             |
| 32                | Mr. Sam Omaido                          | BPED               |         |             | MBALE MC            |
| 33                | Mr. Shamim Nateza                       | Accountant General |         |             | Mbale               |
|                   | Mr. Pedson Twesigomwe                   | Accountant General |         |             | SERERE              |
|                   | Mr. Ivan Kasozi                         | BPED               |         | 10th-11th   | SIRONKO             |
|                   | Ms. Lydia Kobusingye                    | BPED               |         |             | NGORA               |
| 37                | Ms. Carol A. Awachango                  | BPED               |         |             | KAPCHORWA           |
|                   |   |                    |         |             | KAPCHORWA MC        |
|                   |   |                    |         |             | MOROTO              |
| $\vdash$          | *************************************** |                    |         |             | MOROTO MC           |
| $\vdash$          |   |                    |         |             | NAKAPIRIPIRIT       |
|                   |   |                    |         |             | KWEEN               |
|                   | ,                                       |                    |         |             | BUKWO<br>AMUDAT     |
|                   |   |                    |         |             | BULAMBULI           |
|                   |   |                    |         | !           | BUSIA               |
| $\vdash$          |   |                    |         | 12th-13th   | BUSIA MC            |
|                   |   |                    |         |             | KATAKWI             |
|                   | ****                                    |                    | i       |             | PALLISA             |
|                   |   |                    |         |             | TORORO MC           |
|                   |   |                    |         |             | TORORO              |
|                   |   |                    |         | Ĭ           | MANAFWA             |
|                   |   |                    |         |             | KIBUKU              |
|                   |   |                    |         |             | BUDAKA              |
| _                 |   |                    |         |             | BUDUDA              |
| _                 |   |                    |         |             | SOROTI              |
| -                 |   |                    |         |             | SOROTI MC           |
| -                 |   |                    |         | 1           | Kaberamaido         |
| -                 |   |                    |         | 1           | Amuria<br>Butaleja  |
| $\vdash$          |   |                    |         | 1           | ABIM                |
| <b> </b>          |   |                    |         | 18th-19th   | BUKEDEA             |
| <b> </b>          | <b></b>                                 |                    |         | 2011-2301   |                     |
| h                 |   |                    |         |             |                     |
|                   |   |                    |         | 20th-21st   | APPEALS             |
| 38                | Mr. John Muheirwoha                     | BPED               | Mbarara |             | MBARARA MC          |
|                   | Mr. Peter Ainomugisha                   | Accountant General | )       |             | MBARARA             |
| 40                | Mr. Rodney Gatare                       | Accountant General |         | 10th-11th   | NTUNGAMO            |
|                   | Mr. Rogers Baguma                       | Accountant General |         | 1001-1101   | IBANDA MC           |
|                   | Mr. Samuel Opio                         | BPED               |         |             | IBANDA              |
|                   | Mr. Henry Karoro                        | BPED               |         |             | KAMWENGE            |
| 44                | Mr. Mark Amanya                         | ISSD               |         |             | KABALE MC           |
| -                 |   | +                  | 1       |             | KABALE              |
|                   |   | +                  |         | 12th-13th   | RUBANDA             |
|                   |   |                    | ł       | 12(17-13)(1 | KISORO<br>KISORO MC |
| $\vdash$          |   |                    | 1       | 1           | SHEEMA              |
| <u> </u>          |   |                    | 1       |             | SHEEMA MC           |
| <b></b>           |   |                    | 1       |             | LYANTONDE           |
| <u> </u>          |   |                    | 1       |             | KIRUHURA            |
| h                 |   |                    | 1       | 18th-19th   | KYEGEGWA            |
|                   |   |                    | 1       |             | ISINGIRO            |
|                   |   |                    | 1       |             | NTUNGAMO MC         |
|                   |   |                    |         |             |                     |