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THE REPUBLIC OF UGANDA

Ministry of Finance, Planning &  
Economic Development  
Plot 2-12, Apollo Kaggwa Road  
P.O. Box 8147  
Kampala  
Uganda

In any correspondence on  
this subject please quote No. BPD 86/268/03

19<sup>th</sup> October 2017

All Local Government Accounting Officers

## **WARRANTING AND INVOICING OF SECOND QUARTER EXPENDITURE LIMITS FY 2017/18**

Reference is made to our letter Ref: BPD 103/268/01 dated 5<sup>th</sup> October 2017 communicating the detailed allocation of quarter two expenditure limits for FY 2017/18 for Wage, Pension, Gratuity, Non-wage and Development grant transfers in which you were requested to prepare your Accounting warrants and enter invoices on the IFMS in order to access the funds.

In order to ensure timely processing of payments, you should by now have embarked on the warranting process on the IFMS by preparing Accounting Warrants as well as entering the invoices on the system. In undertaking this process you should ensure that accounting warrants for all categories of expenditures (Wage, Non-Wage, Pension, Gratuity, and Development) are requested for at the same time to avoid delays. **Meanwhile, any Local Government Accounting Officer who requires support during the warranting process on the IFMS should write requesting for it in any case not later than Monday 23<sup>rd</sup> October 2017.**

On receipt of your request, I will dispatch officers to help you with the process. Please note that this will be on a needs basis, otherwise you will remain accountable for any delay in processing payment.

  
Keith Muhakanizi

**PERMANENT SECRETARY/SECRETARY TO THE TREASURY**

Copy to: The Hon. Minister of Finance, Planning and Economic Development  
All Hon. Ministers of State, Ministry of Finance, Planning and Economic Development  
The Permanent Secretary, Ministry of Local Government  
The Secretary, Local Government Finance Commission  
Accountant General  
All District Chairpersons and Mayors for Municipalities  
All Resident District Commissions

### *Mission*

*"To formulate sound economic policies, maximize revenue mobilization, ensure efficient allocation and accountability for public resources so as to achieve the most rapid and sustainable economic growth and development"*