



Local Government Performance Assessment

Kaliro District

(Vote Code: 561)

Assessment	Scores
Accountability Requirements	33%
Crosscutting Performance Measures	56%
Educational Performance Measures	59%
Health Performance Measures	80%
Water Performance Measures	91%

Summary of requirements	Definition of compliance	Compliance justification	Compliant?
Annual performance contract			
<p>LG has submitted an annual performance contract of the forthcoming year by June 30 on the basis of the PFMAA and LG Budget guidelines for the coming financial year.</p>	<ul style="list-style-type: none"> • From MoFPED's inventory/schedule of LG submissions of performance contracts, check dates of submission and issuance of receipts and: <ul style="list-style-type: none"> o If LG submitted before or by due date, then state 'compliant' o If LG had not submitted or submitted later than the due date, state 'non-compliant' • From the Uganda budget website: www.budget.go.ug, check and compare recorded date therein with date of LG submission to confirm. 	<p>The LG submitted the PC to MoFPED through PBS system on August 5, 2018 (ref. budget.go.ug)</p> <p>Late submission despite the waiver from June 30th to August 1st by MoFPED</p>	No
Supporting Documents for the Budget required as per the PFMA are submitted and available			
<p>LG has submitted a Budget that includes a Procurement Plan for the forthcoming FY by 30th June (LG PPDA Regulations, 2006).</p>	<ul style="list-style-type: none"> • From MoFPED's inventory of LG budget submissions, check whether: <ul style="list-style-type: none"> o The LG budget is accompanied by a Procurement Plan or not. If a LG submission includes a Procurement Plan, the LG is compliant; otherwise it is not compliant. 	<p>The LG submitted a budget to the MoFPED on August 5, 2018 included a procurement plan. (ref. www.budget.go.ug), pasted the extended deadline of August 1st, 2018 by the MoFPED</p>	No
Reporting: submission of annual and quarterly budget performance reports			

<p>LG has submitted the annual performance report for the previous FY on or before 31st July (as per LG Budget Preparation Guidelines for coming FY; PFMA Act, 2015)</p>	<p>From MoFPED's official record/inventory of LG submission of annual performance report submitted to MoFPED, check the date MoFPED received the annual performance report:</p> <ul style="list-style-type: none"> • If LG submitted report to MoFPED in time, then it is compliant • If LG submitted late or did not submit, then it is not compliant 	<p>Kaliro District submitted the Annual Performance Report for the previous FY on August 24, 2018.</p> <p>(submission was not as per LG Budget Preparation Guidelines for coming FY; PFMA Act, 2015).</p>	<p>No</p>
<p>LG has submitted the quarterly budget performance report for all the four quarters of the previous FY by end of the FY; PFMA Act, 2015).</p>	<p>From MoFPED's official record/ inventory of LG submission of quarterly reports submitted to MoFPED, check the date MoFPED received the quarterly performance reports:</p> <ul style="list-style-type: none"> • If LG submitted all four reports to MoFPED of the previous FY by July 31, then it is compliant (timely submission of each quarterly report, is not an accountability requirement, but by end of the FY, all quarterly reports should be available). • If LG submitted late or did not submit at all, then it is not compliant. 	<p>Kaliro LG submitted the quarterly budget performance report for all the four quarters. Through the PBS system of all quarters are as below:</p> <p>Q1 report submitted on 06th /2/2018</p> <p>Q2 report submitted on 16th/03/2018</p> <p>Q3 report submitted on 08th /06/2018</p> <p>Q4 report submitted on 24th /08/2018</p> <p>The LG did not submit all quarters as per PFMA Act, 2015</p>	<p>No</p>
<p>Audit</p>			

<p>The LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and the Auditor General's findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes actions against all findings where the Internal Auditor and the Auditor General recommended the Accounting Officer to take action in lines with applicable laws.</p>	<p>From MoFPED's Inventory/record of LG submissions of statements entitled "Actions to Address Internal Auditor General's findings",</p> <p>Check:</p> <ul style="list-style-type: none"> • If LG submitted a 'Response' (and provide details), then it is compliant • If LG did not submit a 'response', then it is non-compliant • If there is a response for all –LG is compliant • If there are partial or not all issues responded to – LG is not compliant. 	<p>The LG submitted a Status of implementation of Internal Auditor General and Auditor General's findings to the PS/ST by 30 April as evidenced below;</p> <p><i>Auditor General's Report</i></p> <p>The Auditor General's Report dated 12 December 2017 Ref: DLA 46/284/01/17 raised 6 issues and all were responded to in a report Ref: CR 115/1 dated 20 April 2018.</p> <p><i>Internal Auditor General's report</i></p> <p>In a correspondence dated 17 April 2018 addressed to the PS/ST received by the MoFPED on 19 April 2018. The LG provided information of the status of implementation of Internal Auditor General's findings stated in Ref: IIA 50/260/01</p>	<p>Yes</p>
<p>The audit opinion of LG Financial Statement (issued in January) is not adverse or disclaimer.</p>		<p>The LG had an unqualified audit opinion as per AG's Report.</p> <p><i>(Source: Report of the Auditor General to Parliament for FY ended 30 June 2018; Annexure IV; 4.2)</i></p>	<p>Yes</p>

Summary of requirements	Definition of compliance	Compliance justification	Score
Planning, budgeting and execution			
<p>All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<p>Evidence that a district/ municipality has:</p> <ul style="list-style-type: none"> • A functional Physical Planning Committee in place that considers new investments on time: score 1. 	<p>The district has a functional Physical Planning Committee (PPC) which considers new investments. The Committee consists of 13 members excluding the physical planner in private practice. Letters of appointment of members were available on file eg a letter dated October 6th, 2014, Ref. Min 07/KDLC/2014/2015; signed by Mr. UMA Charles, the Chief Administrative Officer (under PPA part III sections 9-10 of the Physical Planning Act 2010</p> <p>PPC has a plan registration book to register new investments opened on FY 2014/2015. The PPC sit to consider/approve plans submitted on time as shown below;</p> <p>Minutes of the PPC reviewed revealed business as below;</p> <p>PPC sitting on 27th/09/2017 Min.7/KDPPC/2017-18; Approval of development application for Namukooge Preparatory school</p> <p>Application submission date 14/09/2017</p> <p>Application Approval date 27th/09/2017</p> <p>PPC sitting on August 23rd, 2017</p> <p>Approval of development application for Pastor Mukasa Micheal: Min. 13/KDPPC/2017-18</p> <p>Application submission date 11th / 08/2017</p> <p>Application approval date 23rd/ 08/2017</p> <p>Approval of land application files for 7 applicants (on file) Ngobi, Nafamba, Waisana, Zadimina tec</p> <p>Applications submission date 10th / 08/2017</p> <p>Applications approval date 23rd/ 08/2017</p> <p>Min. 12/KDPPC/2017-18</p> <p>PPC sitting on October 5th, 2017: approval of Land application files (10) submitted on 22nd /09/2017 under Min. 20/KDPPC/2017-18</p> <p>Approval date October 5th, 2017</p> <p>PPC sitting November 16th, 2017 under Min. 24/KDPPC/2017-18- Consideration of Land Application from Uganda Land Commission</p> <p>Application submission date Nov. 2nd/ 2017</p> <p>Application approval date Nov. 16th, 2017</p> <p>In a PPC sitting on January 15th, 2018: Min. 30/KDPPC/2017-</p>	1

		<p>18; Land application for Bosco Bamutezi.</p> <p>Application submission date 28th/12/2017</p> <p>Application approval date 15th /01/2018</p> <p>In a PPC sitting on May 24th, 2018; Min 36/KDPPC/2017: Approval of Area Physical Action Plans for Nawaikoke Town Board, and Buyuge Trading Centre</p> <p>Applications submission date May 22nd ,2018</p> <p>Application approval date May 24th/2018</p> <p>All new applications were approved on time, within 30 days.</p>	
<p>All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that district/ MLG has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD score 1. 	<p>The District did not submit the 4 sets of minutes to the MoLHUD last FY 2017/18, only one set was submitted on 7th December 2017. Submission letter signed by the CAO was acknowledged and bears a stamp by MoLHUD on 11th/ 12/2017</p>	0
<p>All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<ul style="list-style-type: none"> • All infrastructure investments are consistent with the approved Physical Development Plan: score 1 or else 0 	<p>Kaliro district has no Physical Plan, thus no infrastructure investments can be consistent with physical development which is not in place. Thus no plans have been approved following the Physical Plan developed by the district. The committee approves and controls physical developments in the sub counties as per Part V, section 40 of the Physical Planning Act 2010 sub section (1, 2, 3).</p>	0

<p>All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<ul style="list-style-type: none"> Action area plan prepared for the previous FY: score 1 or else 0 	<p>Kaliro district LG prepared Action Area Plan for the previous FY. Action Area Plans on file included: Nawaikoke Town Board in Nawaikoke S/C and Buyuge Trading Centre in Gadumire S/C. Approval was done by Council under Min.137/KDLC/May/2018.</p>	<p>1</p>
<p>The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles</p> <p>Maximum 5 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that priorities in AWP for the current FY are based on the outcomes of budget conferences: score 2. 	<p>There was evidence that priorities in the AWP for the current FY are based on the outcomes of Budget Conferences (BCR). A budget Conference for FY 2018/19 was held on December 19th, 2017 at district GQs. A report was on file. Priorities for FY 2018/19 were as follows;</p> <p>Production : BCR page 4, AWP FY 2018/19 page 83-93</p> <ul style="list-style-type: none"> Installation of solar power at the production office Fencing of production department premises Vegetable oil development project Procurement of motorcycles for extension staff <p>Natural Resources Department BCR page 5 , AWP FY 2018/19 page 64-68</p> <ul style="list-style-type: none"> Renovation of Natural resources offices Procure GPS equipment for land unit Preparation of a Physical Development plan for Namukooge trading Centre Demarcating roads in Buyuge and Namukooge trading Centres that were physically planned <p>Education BCR page 5-6, AWP FY 2018/19 page 77-83</p> <ul style="list-style-type: none"> Construction of a seed secondary school at Bukamba S/C Construction of a 3 stance pit latrine at Namawa P/S in Nawaikoke S/C Construction of a 2 classroom block with office and store at Bugoda P/S in Namugongo S/C Procurement of 2 laptops and projector Provision of furniture in selected P/S <p>Works BCR page 6, AWP FY 2018/19 page 74-76</p>	<p>2</p>

		<ul style="list-style-type: none"> • Mechanized road maintenance of prioritized roads • Manual routine road maintenance of selected roads • Maintenance of road equipment and machinery <p>Water BCR page 7, AWP FY 2018/19 page 60-63</p> <ul style="list-style-type: none"> • Public Latrine construction at Bupyana RGC • Borehole siting • Bore drilling • Borehole rehabilitation <p>Health BCR page 7, AWP FY 2018/19 page 69-74</p> <ul style="list-style-type: none"> • Procurement and installation of solar batteries at Gadumire HC3 • Upgrading of Nawampiti and Budomero HCII to HCIII • Provision of O&M for equipment and machinery • Construction of a 5 stance pit latrine at Namugongo HCII • Titling of institutional land (HCs: Namwiwa, Kyani, Nabikooli and Nawampiti HCs <p>Community Development BCR page 8-9, AWP FY 2018/19 page 38-55</p> <ul style="list-style-type: none"> • Electricity connection at the dept offices • Appraisal and selection of Youth and Women Interest Groups • Disbursement of YLP and UWEP program funds • YLP & UWEP activities monitored by stakeholders • Enforcement of recovery of YLP&UWEP funds 	
<p>The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles</p>	<ul style="list-style-type: none"> • Evidence that the capital investments in the approved Annual work plan for the current FY are derived from the approved five-year development plan. If differences appear, a justification has to be provided and evidence provided that it was approved by the Council. Score 1. 	<p>The LG has a 5 Year Development Plan running 2015/16 -2019/2020 approved on 02nd/04/2015 under Min.59/KDLC/April 2014/15. There was evidence that capital investments in the approved Annual work plan for the current FY are derived from the approved Five-Year Development plan as shown below;</p> <p>Production Department: DDP page xii & 194, AWP FY 2018/19 page 83-93</p> <ul style="list-style-type: none"> • Installation of solar power at the production office • Fencing of production department premises • Vegetable oil development project • Procurement of motorcycles for extension staff <p>Natural Resources Department DDP page xii & 182-183, AWP FY 2018/19 page 64-68</p>	<p>1</p>

Maximum 5 points on this performance measure.

- Renovation of Natural resources offices
- Procure GPS equipment for land unit
- Preparation of a Physical Development plan for Namukooge trading Centre

- Demarcating roads in Buyuge and Namukooge trading Centres that were physically planned

Education DDP page 15 , AWP FY 2018/19 page 77-83

- Construction of a seed secondary school at Bukamba S/C
- Construction of a 3 stance pit latrine at Namawa P/S in Nawaikoke S/C
- Construction of a 2 classroom block with office and store at Bugoda P/S in Namugongo S/C
- Procurement of 2 laptops and projector
- Provision of furniture in selected P/S

Works DDPpage 198-201, AWP FY 2018/19 page 74-76

- Mechanized road maintenance of prioritized roads
- Manual routine road maintenance of selected roads
- Maintenance of road equipment and machinery

Water DDPpage 202, AWP FY 2018/19 page 60-63

- Public Latrine construction at Bupyana RGC
- Borehole siting
- Bore drilling
- Borehole rehabilitation

Health DDP page 179-181 , AWP FY 2018/19 page 69-74

- Procurement and installation of solsr batteries at Gadumire HCIII
- Upgrading of Nawampiti and Budomero HCII to HCIIIs
- Provision of O&M for equipment and machinery
- Construction of a 5 stance pit latrine at Namugongo HCII
- Titling of institutional land (HCs: Namwiwa, Kyani, Nabikooli and Nawampiti HCs

Community Development DDP page 184-193 , AWP FY 2018/19 page 38-55

- Electricity connection at the dept offices
- Appraisal and selection of Youth and Women Interest Groups
- Disbursement of YLP and UWEP program funds
- YLP & UWEP activities monitored by stakeholders

Enforcement of recovery of YLP&UWEP funds

<p>The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles</p> <p>Maximum 5 points on this performance measure.</p>	<ul style="list-style-type: none"> Project profiles have been developed and discussed by TPC for all investments in the AWP as per LG Planning guideline: score 2. 	<p>Kaliro District developed project profiles for FY 2017/18 dated January 2018. The profiles were presented to TPC and discussed in a meeting held on January 31st, 2018, under Min.8/DTPC/Jan 2018: Presentation and discussion of project profiles for FY 2018/19. Presentation was done by the district planner. The profiles seen on file are elaborate for all projects and follow the format; they include work plan, M&E strategy, M&E plan, and EIA and mitigation plan.</p>	<p>2</p>
<p>Annual statistical abstract developed and applied</p> <p>Maximum 1 point on this performance measure</p>	<ul style="list-style-type: none"> Annual statistical abstract, with gender- disaggregated data has been compiled and presented to the TPC to support budget allocation and decision-making- maximum score 1. 	<p>Kaliro District with support from Uganda Bureau of Statistics compiled a Statistical Abstract 2017/18 dated February 2018. It included gender disaggregated data: male and female, rural and urban population, disaggregated gender data by Council, district departments and other population segments. The Abstract was presented to TPC meeting on 26th /02/2018 under Min 7/EDTPC/Feb 2018.</p>	<p>1</p>

<p>Investment activities in the previous FY were implemented as per AWP.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that all infrastructure projects implemented by the LG in the previous FY were derived from the annual work plan and budget approved by the LG Council: score 2 	<p>From the Annual Budget Performance Report for FY2017/18, all infrastructure projects implemented by Kaliro district were derived from the AWP and budget approved; examples are captured below:</p> <p>Education (APR FY 2017/18 page 103)</p> <ul style="list-style-type: none"> 2 Classroom block construction and office at Kanabugo, Budehe, and Nawaikoke Mixed P/S at shs 151,200,000 AWB FY 2017/18 page 40, APR page 70 Construction of 5 stance pit latrine at Kanankamba P/S, Bupeeni P/S, Kanambatiko at shs 52,000,00 AWB page 40, APR page 71 <p>P/S</p> <p>Health (APR FY 2017/18 page 65)</p> <ul style="list-style-type: none"> Construction of a 2 stance pit latrine at Nawampiti HCII, shs 6, 486, 000 AWB page39, APR gage 65 <p>Water (Page 104 APR)</p> <ul style="list-style-type: none"> Drilling of 16 boreholes at shs 308,636,261 AWB page 46, APR page 104 -127 Construction of a chain-link fence around production office block and auxiliary structures with concrete poles at shs 23,000,000 AWB page 33, APR page 55 	
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<p>Investment activities in the previous FY were implemented as per AWP.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the investment projects implemented in the previous FY were completed as per work plan by end for FY. <ul style="list-style-type: none"> o 100%: score 4 o 80-99%: score 2 o Below 80%: 0 	<p>From the Annual Budget Performance Report, the investment projects implemented by Kaliro LG were completed as per work plan by end of FY 2017/18.</p> <p>Education (APR FY 2017/18 page 103)</p> <ul style="list-style-type: none"> • 2 Classroom block construction and office at Kanabugo, Budehe, and Nawaikoke Mixed P/S at shs 151,200,000 AWB FY 2017/18 page 40, APR page 70. Completed as per work plan 100% • Construction of 5 stance pit latrine at Kanankamba P/S, Bupeeni P/S, Kanambatiko at shs 52,000,00 AWB page 40, APR page 71 <p>P/S. Completed as per work plan 100%</p> <p>Health (APR FY 2017/18 page 65)</p> <ul style="list-style-type: none"> • Construction of a 2 stance pit latrine at Nawampiti HCII, shs 6, 486, 000 AWB page39, APR page 65. Completed as per work plan 100% <p>Water (Page 104 APR)</p> <ul style="list-style-type: none"> • Drilling of 16 boreholes at shs 308,636,261 AWB page 46, APR page 104 -127. Completed as per work plan 100% <p>Production (APR page 55)</p> <ul style="list-style-type: none"> • Construction of a chain-link fence around production office block and auxiliary structures with concrete poles at shs 23,000,000 AWB page 33, APR page 55 <p>Completed as per work plan 90%</p>	
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<p>The LG has executed the budget for construction of investment projects and O&M for all major infrastructure projects during the previous FY</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> Evidence that all investment projects in the previous FY were completed within approved budget – Max. 15% plus or minus of original budget: score 2 	<p>From the Annual Budget Performance Report, the investment projects implemented by Kaliro LG were completed as per work plan by end of FY 2017/18.</p> <p>Education (APR FY 2017/18 page 103)</p> <ul style="list-style-type: none"> 2 Classroom block construction and office at Kanabugo, Budehe, and Nawaikoke Mixed P/S Budget 151,200,000. <p>Actual 184,792,000 – 18,000,000 retention</p> <p>Completed with the approved budget with 10% increase.</p> <ul style="list-style-type: none"> Construction of 5 stance pit latrine at Kanankamba P/S, Bupeeni P/S, Kanambatiko P/S budget shs 43,400,000 <p>Actual shs 38,853,000 90%</p> <p>completed within approved budget</p> <p>Health (APR FY 2017/18 page 65)</p> <ul style="list-style-type: none"> Construction of a 2 stance pit latrine at Nawampiti HCII, <p>Budget shs 6, 486, 000</p> <p>Actual Shs 7, 662, 000 - retention 731,000</p> <p>6, 931,000</p> <p>Completed within the approved budget with 6% increase</p> <p>Production (APR page 55)</p> <ul style="list-style-type: none"> Construction of a chain-link fence around production office block and auxiliary structures with concrete poles Phase project for 2 years <p>Budget 23,000,000</p> <p>Actual 13,500,000</p> <p>Completed phase 1 (13,000,00) with approved budget 100%</p>	0
<p>The LG has executed the budget for construction of investment projects and O&M for all major infrastructure projects during the previous FY</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> Evidence that the LG has budgeted and spent at least 80% of the O&M budget for infrastructure in the previous FY: score 2 	<p>LG budgeted for expenditure on O&M for infrastructure was not provided</p>	0

<p>LG has substantively recruited and appraised all Heads of Departments</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> Evidence that the LG has filled all HoDs positions substantively: score 3 	<p>The LG has 9 HoDs in its approved structure</p> <p>Of these 4 are substantively filled</p> <p>While 5 are not substantively filled, these positions are;</p> <ol style="list-style-type: none"> Ms. Atiibwa Harriet acting District Community Development Officer was appointed as Senior Community Development Officer under min. no. KLR/DSC-June (ii)/2017 dated 19th July 2017. Mr. Mutome Godfrey acting CFO was appointed on acting position under min. no. KLR/DSC/99(X)/2016 dated 8th Dec 2016 Mr. Diogo Paul acting District Natural Resources Officer was appointed as Senior Environmental Officer under min. no. KLR/DSC/92/2016(x) dated 8th June 2016. Mr. Sajja Samuel acting District Production and Marketing Officer was appointed on acting position under min. no. KLR/DSC/910(III)/2010 dated 9th Dec 2010 Mr. Nyonyo Paul acting District Engineer was appointed on acting position under min. no. KLR/DSC/95(IX)/2016 dated 11th August 2016 <p>The details of substantive HoDs are indicated below:</p> <ol style="list-style-type: none"> Dr. Kasewa Dhikusoka Sarah is the DHO and was appointed under min. no. KLR/DSC/39(III)/2008 dated 15th Sept 2008 Mr. Wankya Tom Francis is the District Planner appointed under min. no. KLR/DSC/190(IV)/2007 dated 30th Oct 2007 Mr. Basalirwa John is the DEO appointed under Min. No KLR/DSC/59(d)/2007 dated 5th June 2007 Ms. Namayega Edith is the DCAO in charge administration and was transferred on instruction of public service ref. LG/P.10559. <p>This represents 44% of the positions filled substantively .</p>	0
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<p>LG has substantively recruited and appraised all Heads of Departments</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> Evidence that HoDs have been appraised as per guidelines issued by MoPS during the previous FY: score 2 	<p>Evidence from personnel files and performance agreements and reports reveal the following;</p> <ol style="list-style-type: none"> Ms. Atiibwa Harriett was appraised shown by signing performance agreement on 26th June 2017 and performance report on 2nd July 2018. Mr. Mutone Godfrey was appraised shown by signing performance agreement on 02nd July 2017 and performance report on 27th July 2018. Mr. Diogo Paul was appraised shown by signing performance agreement on 4th August 2017 and performance report on 3rd July 2018. Mr. Wankya Tom Francis was appraised shown by signing performance agreement on 2nd July 2017 and performance report on 30th May 2018. Mr. Sajja Samuel was appraised shown by signing the performance agreement on 12th July 2017 and performance report on 15th July 2018. Dr. Kasewa Sarah was appraised shown by signing performance agreement on 3rd July 2017 and performance report on 30th August 2018. Mr. Basalirwa John Peterson was appraised shown by signing performance agreement on 3rd July 2017 and performance report on 6th July 2018. Mr. Nyonyi Paul was appraised shown by signing performance report on 2nd July 2018 Ms. Namayega Edith is the DCAO and not appraised here. <p>Appraisals for HoDs was 100%</p>	<p>2</p>
<p>The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> Evidence that 100 % of staff submitted for recruitment have been considered: score 2 	<p>There were no submissions for recruitment for FY 2017/18. The recruitment that was done during FY2017/18 was from the submissions of 2016/17 year ending. The other recruitment in Health was from the advert run directly by Ministry of Health and personnel interviewed by district service commissions in the whole country</p>	<p>2</p>

<p>The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.</p> <p>Maximum 4 points on this Performance Measure.</p>	<p>• Evidence that 100 % of positions submitted for confirmation have been considered: score 1</p>	<p>Consideration for submissions of confirmation</p> <ol style="list-style-type: none"> 1. Submissions with ref. CR/159/1 dated 7th March 2018, 28th March 2018, 20th March 2018 for Makubo Godfrey, Muwereza Bernard, Wadambisya Wilson and others was considered under minute no. 5/KLR/DSC-April(ii)/2018 2. Submissions with ref.CR/156/2 dated 21st Sept 2017, 22nd August 2017, 12th Oct 2017, 9th Nov 2017, 8th August 2017, 4th August 2017, 30th Oct 2017 and 14th Nov 2017 were considered under minute no. 6/KLR/DSC-Nov(i)/2017 3. Submissions with ref. CR/159/1 dated 14th Dec 2017 was considered under minute no. 6/KLR/DSC-Dec (v)/2017. <p>All submissions received by office of DSC were considered 100%</p>	<p>1</p>
<p>The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.</p> <p>Maximum 4 points on this Performance Measure.</p>	<p>• Evidence that 100 % of positions submitted for disciplinary actions have been considered: score 1</p>	<p>Consideration of submissions for disciplinary actions.</p> <p>Submission with ref. CR/163/3 dated 7th Nov 2017 for the dismissal of Ms. Kawanguzi Rachel, Ms. Naikazi Marion and Ms. Mirembe Rachel because of forged academic papers was considered under minute no. 6/KLR/DSC-Nov(i)/2017 and signed by Ms. Mpanga Lydia Sec. DSC on 29th Nov 2017.</p> <p>It was 100% consideration</p>	<p>1</p>
<p>Staff recruited and retiring access the salary and pension payroll respectively within two months</p> <p>Maximum 5 points on this Performance Measure.</p>	<p>• Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment: score 3</p>	<p>Evidence from recruited staff lists, Salary Payroll and Minutes of DSC, it was revealed that 32 people were recruited and not all accessed payroll in two months, some examples that never accessed in two months are;</p> <ol style="list-style-type: none"> 1. Ms. Okwakwol Sebio a nurse was appointed on 22nd March 2018 and accessed salary payroll of July 2018 2. Ms. Nabirye Alaziya a midwife was appointed on 22nd March 2018 and accessed salary payroll of July 2018. 3. Mr. Muhoya Charles a driver was appointed on 22nd March 2018 and accessed salary payroll of July 2018 4. Mr. Eiiiru Bernard was appointed 5th July 2017 and accessed salary payroll in Dec 2017 5. Mr. Mutebi Herbet was appointed on 28th Jan 2018 and accessed salary payroll of April 2018 	<p>0</p>

<p>Staff recruited and retiring access the salary and pension payroll respectively within two months</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> Evidence that 100% of the staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement: score 2 	<p>Evidence from pensioners lists it was established that 15 staffs were retired in 2017/18 FY. None of these people accessed pensioners' payroll in two months. Examples are;</p> <ol style="list-style-type: none"> Mr. Musango Stephen Martin was retired on 23rd March 2018 and has not accessed payroll. Mr. Bwoya Fred was retired on 4th Nov 2017 and he has not accessed payroll. Ms. Balidawa Justine was retired on 6th April 2018 and has not accessed payroll. Mr. Kirya Enock was retired on 28th Feb 2018 and has not accessed payroll. Mr. Awor George was retired on 19th Nov 2017 and has not accessed payroll. <p>0% of retired staff accessed pensioner payroll in two months</p>	0
Revenue Mobilization			
<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> If increase in OSR (excluding one/off, e.g. sale of assets) from previous FY but one to previous FY is more than 10 %: score 4. If the increase is from 5% -10 %: score 2. If the increase is less than 5 %: score 0. 	<p>The LG registered local revenue (OSR) shs 154,734,063 in FY 2017/18 compared to Shs 284,392,088 in FY 2016/17. This indicated a decrease in revenue of 45% (Shs 129,658,025).</p> <p><i>Source (Audited Final Accounts 2016/17 Ref: DLA46/284/01/17 & draft Final Accounts 2017/18 submitted to OAG on 29 Aug 2018)</i></p>	0
<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realisation) is within +/- 10 %: then score 2. If more than +/- 10 %: Score 0. 	<p>Budgeted local revenue for FY 2017/18 was Shs 316,587,000 and the actual revenue collected was Shs 154,734,063. Shs 161,852,937 was not realised. Budget realisation ratio was - 51% which did not fall within the range of +/- 10%.</p> <p><i>Source(Original Budget 2017/18 & Draft Final Accounts 2017/18)</i></p>	0

<p>Local revenue administration, allocation and transparency</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the District/Municipality has remitted the mandatory LLG share of local revenues: score 2 	<p>Out of Shs 137,493,250 revenue of (LST) that was collected by the LG, only 23% of the collection was remitted to the LLGs (i.e. shs 31,698,895). This was below the threshold of 65%.</p> <p>The LG Principal Accounted attributed this to LLGs that do not remit the 35% to the District. Defaulting Sub counties' revenue and unclaimed revenue were both retained.</p> <p><i>Source: (Draft Final Accounts 2017/18; Statement of Revenues collected & Payment vouchers)</i></p>	0
<p>Local revenue administration, allocation and transparency</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the total Council expenditures on allowances and emoluments- (including from all sources) is not higher than 20% of the OSR collected in the previous FY: score 2 	<p>Revenue collected in the FY 2016/17 was Shs 284,392,088 and Council expenses for FY 2017/18 amounted to Shs 43,950,000.</p> <p>Council expenditure compared to Revenue collection was 15.4% which was within the limit of 20%.</p> <p><i>(Source Trial Balance & Audited Final Accounts 2016/17)</i></p>	2
<p>Procurement and contract management</p>			
<p>The LG has in place the capacity to manage the procurement function</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the District has the position of a Senior Procurement Officer and Procurement Officer (if Municipal: Procurement Officer and Assistant Procurement Officer) substantively filled: score 2 	<p>Senior Procurement Officer (SPO) position was substantially filled as per the District Service Commission (DSC) Min. No. KLR/DSC/90/2016(i) as indicated in the appointment letter dated 24th March 2016 signed by the CAO.</p> <p>Procurement Officer (SPO) position was substantially filled as per the DSC Min. No.7/KLR/DSC-May (iii) 2017 as indicated in the appointment letter dated 26th June 2017 signed by the CAO.</p>	2

<p>The LG has in place the capacity to manage the procurement function</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that the TEC produced and submitted reports to the Contracts Committee for the previous FY: score 1 	<p>Technical Evaluation Committee (TEC) produced and submitted reports to the Contracts Committee (CC). For example;</p> <p>i. TEC report dated 12th June 2017 recommended M/S MAA Technologies Ltd for the Drilling, Pump Testing & Installation of 8 Boreholes in the district Lot 1 (Proc Ref: KALI 561/WRKS/17-18/00001) at 153,253,000. Open Bidding used.</p> <p>ii. TEC report dated 12th June 2017 recommended M/S East Africa Boreholes Ltd for the Drilling, Pump Testing & Installation of 8 Boreholes in the district Lot 2 (Proc Ref: KALI 561/WRKS/17-18/00002) at 148,022,590. Open Bidding used.</p> <p>iii. TEC report dated 12th June 2017 recommended M/S Anesha Technical Investments Ltd for the Construction of a 2 classroom Block with Office and Store at Nabitende P/S in Nabitende S/C (Proc Ref: KALI 561/WRKS/17-18/00005) estimated at UGX 54,005,300 inclusive of 6% WHT and 18% VAT under SFG. Open Domestic bidding.</p> <p>iv. TEC report dated 12th June 2017 recommended M/S Blossom Enterprises Ltd for the Construction of a 2 classroom Block with Office and Store at Nawaikoke Mixed P/S (Proc Ref: KALI 561/WRKS/17-18/00006) estimated at UGX 53,995,000 inclusive of 6% WHT and 18% VAT under SFG. Open Domestic bidding.</p> <p>v. TEC report dated 12th June 2017 recommended M/S Masubo General Enterprises Ltd for the Construction of a 2 classroom Block with Office and Store at Kanabugo P/S (Proc Ref: KALI 561/WRKS/17-18/00007) estimated at UGX 53,950,000 inclusive of 6% WHT and 18% VAT under SFG. Open Domestic bidding.</p>	
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<p>The LG has in place the capacity to manage the procurement function</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the Contracts Committee considered recommendations of the TEC and provide justifications for any deviations from those recommendations: score 1 	<p>Contracts Committee (CC) considered recommendations of the TEC. For example,</p> <ul style="list-style-type: none"> • Under Min.05(a)/PC/2017-2018 of the 1st Contracts Committee meeting on 15th June 2017 the CC approved the recommendations of TEC and awarded the contract to M/S MAA Technologies Ltd for the Drilling, Pump Testing & Installation of 8 Boreholes in the district Lot 1 (Proc Ref: KALI 561/WRKS/17-18/00001) at 153,253,000. Open Bidding used. • Under Min.05(a)/PC/2017-2018 of the 1st Contracts Committee meeting on 15th June 2017 the CC approved the recommendations of TEC and awarded the contract to M/S East Africa Boreholes Ltd for the Drilling, Pump Testing & Installation of 8 Boreholes in the district Lot 2 (Proc Ref: KALI 561/WRKS/17-18/00002) at 148,022,590 inclusive of 6% WHT. Open Bidding used. <p>Note that 2nd Contracts Committee sitting on 3rd Aug 2017 under Min 10/PC/2017-2018 approved the variations (12.5%) less than 15% and increased the boreholes from 8 to 9 using the funds saved from procurement of boreholes.</p> <ul style="list-style-type: none"> • Under Min.05(a)/PC/2017-2018 of the 1st Contracts Committee meeting on 15th June 2017 the CC approved the recommendations of TEC and awarded the contract to M/S Anesha Technical Investments Ltd for the Construction of a 2 classroom Block with Office and Store at Nabitende P/S in Nabitende S/C (Proc Ref: KALI 561/WRKS/17-18/00005) estimated at UGX 54,005,300 inclusive of 6% WHT and 18% VAT under SFG. Open Domestic bidding. • Under Min.05(a)/PC/2017-2018 of the 1st Contracts Committee meeting on 15th June 2017 the CC approved the recommendations of TEC and awarded the contract to M/S Blossom Enterprises Ltd for the Construction of a 2 classroom Block with Office and Store at Nawaikoke Mixed P/S 1 (Proc Ref: KALI 561/WRKS/17-18/00006) estimated at UGX 53,995,000 inclusive of 6% WHT and 18% VAT under SFG. Open Domestic bidding. • Under Min.05(a)/PC/2017-2018 of the 1st Contracts Committee meeting on 15th June 2017 the CC approved the recommendations of TEC and awarded the contract to M/S Masubo General Enterprises Ltd for the Construction of a 2 classroom Block with Office and Store at Kanabugo P/S (Proc Ref: KALI 561/WRKS/17-18/00007) estimated at UGX 53,950,000 inclusive of 6% WHT and 18% VAT under SFG. Open Domestic bidding. 	
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<p>The LG has a comprehensive Procurement and Disposal Plan covering infrastructure activities in the approved AWP and is followed.</p> <p>Maximum 2 points on this performance measure.</p>	<ul style="list-style-type: none"> • a) Evidence that the procurement and Disposal Plan for the current year covers all infrastructure projects in the approved annual work plan and budget and b) evidence that the LG has made procurements in previous FY as per plan (adherence to the procurement plan) for <p>the previous FY: score 2</p>	<p>The current AWP/B 2018/19 and the current approved Procurement plan for FY 2018/19 covered cover all major investments/ infrastructure projects for FY 2018/19. Example of projects included the following:</p> <ul style="list-style-type: none"> i. Drilling boreholes was on page 1 of Procurement Plan 2018/19 and also seen on page 63-64 of the AWP 2018/19. ii. Mechanised maintenance of roads was on page 3 of procurement plan and also in the AWP 2018/19 iii. Upgrading of HCIIIs (Budomero HCII & Nawampititi HCII) to HCIIIs estimated at UGX 500,000,000 each was seen on page 6 of the procurement plan2018/19 and also AWP 2018/19. iv. Titling of institutional land four (4) HCs of Namwiwa, Kyani, Nabikooli, & Nawampiti. v. Construction of 3 stance pit latrine at Namwiwa P/S in Bukamba S/C under DDEG funding. <p>The Procurement plan 2017/18 was submitted to PPDA in a letter dated 31st Oct 2017 signed and stamped by the CAO. It has a receipt stamps of PPDA (3rd Non 2017), MFPED (3rd Nov 2017) and MoLG (3rd Nov 2018). The Projects found in Procurement Plan FY 2017/18 and AWP FY 2017/18 are:</p> <ul style="list-style-type: none"> • S/N 1: Drilling, Pump Testing & Installation of 9 Boreholes in the district Lot 1 (Proc Ref: KALI 561/WRKS/17-18/00001) estimated at UGX 173, 649,000 was in Procurement plan 2017/18 and also seen in the AWP 2017/18. • S/N 2: Drilling, Pump Testing & Installation of 8 Boreholes in the district Lot 2 (Proc Ref: KALI 561/WRKS/17-18/00002) at UGX 173, 649,000 was in Procurement plan 2017/18 and also seen in the AWP 2017/18. • S/N 5: Construction of a 2 classroom Block with Office and Store at Nabitende P/S in Nabitende S/C estimated at UGX 54,000,000 under SFG. Open Domestic bidding. • S/N 6: Construction of a 2 classroom Block with Office and Store at Nawaikoke Mixed P/S estimated at UGX 54,000,000 under SFG. Open Domestic bidding. • S/N 7: Construction of a 2 classroom Block with Office and Store at Kanabugo P/S estimated at UGX 54,000,000 under SFG. Open Domestic bidding. 	
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<p>The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> • For current FY, evidence that the LG has prepared 80% of the bid documents for all investment/ infrastructure by August 30: score 2 	<p>The Revised consolidated Annual Procurement Plan for FY 2018/19 for Kaliro District LG was approved by the District Council meeting which sat on 30th August 2018 under Min.157/KDLG/August/2018(iv). However, by the time of LGPA 11th Sept 2018, it had not been submitted to PPDA, MFEPD & MoLG.</p> <p>The contracts committee meeting held on 9th April 2018 under Min:30/PC/33(a)/PC/2017-2018 approved the procurement method, Bidding documents, Bid notice and EC for FY 2018/19 for a total of 26 out of the 30 infrastructure projects in the Procurement Plan 2018/19. Therefore, this was 86.7% bid documents approved by 30th August 2018.</p>	2
<p>The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> • For Previous FY, evidence that the LG has an updated contract register and has complete procurement activity files for all procurements: score 2 	<p>The current contract register was updated as at 14th January 2018 with all complete procurement projects for all procurements made in FY 2017/18.</p> <p>It had columns indicating the S/N, Procurement Reference number, Subject of Procurement, Contract Location, Contractor/Supplier, Contract amount, Date of award, and remark.</p> <p>For example, from a sample of 5 projects below included in the contracts register;</p> <ol style="list-style-type: none"> Drilling, Pump Testing & Installation of 8 Boreholes in the district Lot 1 (Proc Ref: KALI 561/WRKS/17-18/00001) at 153,253,000. Work done. Drilling, Pump Testing & Installation of 8 Boreholes in the district Lot 2 (Proc Ref: KALI 561/WRKS/17-18/00002) at 148,022,590 inclusive of 6% WHT. Work done. Construction of a 2 classroom Block with Office and Store at Nabitende P/S in Nabitende S/C (Proc Ref: KALI 561/WRKS/17-18/00005) estimated at UGX 54,005,300 inclusive of 6% WHT and 18% VAT under SFG. Work done. Construction of a 2 classroom Block with Office and Store at Nawaikoke Mixed P/S 1 (Proc Ref: KALI 561/WRKS/17-18/00006) estimated at UGX 53,995,000 inclusive of 6% WHT and 18% VAT under SFG. Work done. Construction of a 2 classroom Block with Office and Store at Kanabugo P/S (Proc Ref: KALI 561/WRKS/17-18/00007) estimated at UGX 53,950,000 inclusive of 6% WHT and 18% VAT under SFG. Work done. 	2

<p>The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> • For previous FY, evidence that the LG has adhered with procurement thresholds (sample 5 projects): score 2. 	<p>Kaliro District LG adhered to the procurement thresholds. For example, from the sampled projects below, indicated compliance with the procurement thresholds & method of procurement. For example,</p> <p>Open Domestic/National bidding use for the following projects;</p> <ul style="list-style-type: none"> • Drilling, Pump Testing & Installation of 8 Boreholes in the district Lot 1 (Proc Ref: KALI 561/WRKS/17-18/00001) at 153,253,000. • Drilling, Pump Testing & Installation of 8 Boreholes in the district Lot 2 (Proc Ref: KALI 561/WRKS/17-18/00002) at 148,022,590. • Construction of a 2 classroom Block with Office and Store at Nabitende P/S in Nabitende S/C (Proc Ref: KALI 561/WRKS/17-18/00005) estimated at UGX 54,005,300 inclusive of 6% WHT and 18% VAT under SFG. Open domestic bidding used. • Construction of a 2 classroom Block with Office and Store at Nawaikoke Mixed P/S 1 (Proc Ref: KALI 561/WRKS/17-18/00006) estimated at UGX 53,995,000 inclusive of 6% WHT and 18% VAT under SFG. Open domestic bidding used. • Construction of a 2 classroom Block with Office and Store at Kanabugo P/S (Proc Ref: KALI 561/WRKS/17-18/00007) estimated at UGX 53,950,000 inclusive of 6% WHT and 18% VAT under SFG. Open domestic bidding used. 	<p>2</p>
<p>The LG has certified and provided detailed project information on all investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that all works projects implemented in the previous FY were appropriately certified – interim and completion certificates <p>for all projects based on technical supervision: score 2</p>	<p>Not all works projects implemented in the previous FY 2017/18 were appropriately certified. There was no any interim and or completion certificates on file for completed projects and those under the mandatory Defects Liability Period of 6 months for the following projects.</p> <ul style="list-style-type: none"> • Drilling, Pump Testing & Installation of 8 Boreholes in the district Lot 1 (Proc Ref: KALI 561/WRKS/17-18/00001) at 153,253,000. • Drilling, Pump Testing & Installation of 8 Boreholes in the district Lot 2 (Proc Ref: KALI 561/WRKS/17-18/00002) at 148,022,590. • Construction of a 2 classroom Block with Office and Store at Nabitende P/S in Nabitende S/C (Proc Ref: KALI 561/WRKS/17-18/00005) estimated at UGX 54,005,300 inclusive of 6% WHT and 18% VAT under SFG. • Construction of a 2 classroom Block with Office and Store at Nawaikoke Mixed P/S (Proc Ref: KALI 561/WRKS/17-18/00006) estimated at UGX 53,995,000 inclusive of 6% WHT and 18% VAT under SFG. • Construction of a 2 classroom Block with Office and Store at Kanabugo P/S (Proc Ref: KALI 561/WRKS/17-18/00007) estimated at UGX 53,950,000 inclusive of 6% WHT and 18% VAT under SFG. 	<p>0</p>

However, the following payment certificates and technical monitoring and supervision reports were on file and attached to the payment vouchers in the finance and user departments.

Report on Environment Screening of proposed water projects FY 2017/18 dated 10th Sept 2017 for the 18 Borehole sites (Source Number DWD 61442-DWD 66308) signed and stamped by the EO only.

- Payment certificate No.1 dated 29th Jan 2018 signed by The District Engineer and the Assistant engineering officer in charge of water was on file. The was a supervision report of Drilling, pump testing and installation of 9 Boreholes (Lot 1) dated 4th December 2017 showing recovery percentage and functionality of boreholes.

- Supervision report dated 20th Sept 2017 for sitting & Drilling Supervision of the 9 Boreholes signed by the Assistant Engineering Officer (Water). Payment Certificate No.2 issued on 5th Dec 2017.

- Status report for water sector Quarter four dated 14th May 2018, Quarter 2 dated 1st March 2018 and Quarter 3 dated 17th May 2018 was on file.

- Activity report on DDEG Technical Monitoring Report (Quarter 1-4) with pictures documenting project status was in the final financial statements as at 30th June 2018.

- Monitoring report dated 30th Oct 2017 for the Construction of a 2 classroom Block with Office and Store at Nabitende P/S (Proc Ref: KALI 561/WRKS/17-18/00005), at Nawaikoke Mixed P/S (Proc Ref: KALI 561/WRKS/17-18/00006) and Kanabugo P/S (Proc Ref: KALI 561/WRKS/17-18/00007) signed and stamped by the District Education Officer.

- Report dated 22nd Sept 2017 on the Monitoring & Supervision of the project on Demarcation of roads in 3 physical planning towns signed by the Physical Planner (Takuwa Janet).

<p>The LG has certified and provided detailed project information on all investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that all works projects for the current FY are clearly labelled (site boards) indicating: the name of the project, contract value, the contractor; source of funding and expected duration: score 2 	<p>Site Boards specifications for all infrastructure projects in FY 2018/19 did not indicate contract values. For example, the BoQs did not indicate specifications for site boards to include actual contract values. Examples of project whose site boards never indicated actual contract values were the following:</p> <p>i. Drilling, Pump Testing & Installation of 8 Boreholes in the district Lot 1 (Proc Ref: KALI 561/WRKS/17-18/00001) at 153,253,000.</p> <p>ii. Drilling, Pump Testing & Installation of 8 Boreholes in the district Lot 2 (Proc Ref: KALI 561/WRKS/17-18/00002) at 148,022,590.</p> <p>iii. Construction of a 2 classroom Block with Office and Store at Nabitende P/S in Nabitende S/C (Proc Ref: KALI 561/WRKS/17-18/00005) estimated at UGX 54,005,300 inclusive of 6% WHT and 18% VAT under SFG.</p> <p>iv. Construction of a 2 classroom Block with Office and Store at Nawaikoke Mixed P/S (Proc Ref: KALI 561/WRKS/17-18/00006) estimated at UGX 53,995,000 inclusive of 6% WHT and 18% VAT under SFG.</p> <p>v. Construction of a 2 classroom Block with Office and Store at Kanabugo P/S (Proc Ref: KALI 561/WRKS/17-18/00007) estimated at UGX 53,950,000 inclusive of 6% WHT and 18% VAT under SFG.</p> <p>vi. Construction of Administration Block at Kaliro Town Council (Proc Ref: KALI 561/WRKS/17-18/00048) estimated at UGX 195,869,793 inclusive of 6% WHT and 18% VAT by NIYO Construction Company Ltd.</p> <p>vii. Fencing of Production House at Kaliro district H/Qs (Proc Ref: KALI 561/WRKS/17-18/00038) estimated at UGX 14,310,000 inclusive of 6% WHT and 18% VAT by Waiswa Consults (U) Ltd.</p> <p>Therefore, the actual contract value was not displayed on the site boards.</p>	<p>0</p>
<p>Financial management</p>			
<p>The LG makes monthly and up to-date bank reconciliations</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that the LG makes monthly bank reconciliations and are up to-date at the time of the assessment: score 4 	<p>The LG maintained a total of 12 Accounts. BRS were done on time as stipulated in the LG Financial and Accounting Regulations ,2007 Sec 73 as evidenced by the samples taken however reconciliations were made to the end of FY 2017/18;</p> <p>1. KALIRO DLG FINANCE A/C- <i>Stanbic Bank</i></p> <p>A/c No. 9030013743826</p> <p>Aug 2017 was reconciled on 10 Sept 2017</p> <p>Nov 2017 reconciliation was done on 08 Dec 2017</p> <p>Jan 2018 reconciliation was done on 28 Feb 2018</p> <p>June 2018 reconciliation was done on 30 June 2018</p> <p>2. KALIRO DLG CAO's OPERATIONAL ACCOUNT- <i>DFCU</i></p>	<p>0</p>

A/c No- 01983501003612

July 2017 was reconciled on 02 Aug 2017

Nov 2017 reconciliation was done 05 Dec 2017

April 2018 reconciliation was done on 30 April 2018

June 2018 reconciliation was done on 30 June 2018

3. KALIRO DLG EDUCATION A/C- *Stanbic*

A/c No. 9030013743761

July 2017 reconciliation was done on 31 Aug 2017

Nov 2017 reconciliation was done on 30 Nov 2017

Feb 2018 reconciliation was done on 28 Feb 2018

June 2018 reconciliation was done on 30 June 2018

4. KALIRO DLG PMA A/C- *DFCU Bank*

A/c No.- 01983501007350

July 2017 reconciliation was done on 05 Aug 2018

Sept 2017 reconciliation was done on 08 Oct 2017

Dec 2017 reconciliation was done on 03 Jan 2018

June 2018 reconciliation was done on 31 July 2018

5. COMMUNITY SERVICES A/C- *Stanbic Bank*

A/c No.- 9030005642050

July 2017 reconciliation was done on 08 Aug 2017

Sept 2017 reconciliation was done on 10 Oct 2017

March 2018 reconciliation was done on 17 April 2018

June 2018 reconciliation was done on 31 July 2018

July, August and September 2018 were not reconciled.

<p>The LG made timely payment of suppliers during the previous FY</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> • If the LG makes timely payment of suppliers during the previous FY – no overdue bills (e.g. procurement bills) of over 2 months: score 2. 	<p>The LG made timely payments to suppliers during FY 2017/2018 as evidenced by the sample below;</p> <ol style="list-style-type: none"> 1. Maa Technologies Uganda Limited (KAL1516/WRKS/2017-2018/00001) –Drilling, pump testing, casting and installation of 8 boreholes under Lot 1. <p><i>Payment process,</i> Paid amount- Shs 83,497,400 Requisition date- 07 Nov 2017 Certified by DWO- 07 Nov 2017 Paid -14 Nov 2017 (Vr No. 7/11)</p> <ol style="list-style-type: none"> 2. Altecom services Limited (KAL1561/SRCS/2017-2018/00031) – Repairs and servicing of district vehicles and plants. <p><i>Payment process;</i> Paid Amount- shs 1,165,600 Requisition date- 09 Aug 2017 Certified by DHO- 09 Aug 2017 Paid- 25 Aug 2017 (Vr No. 5/9)</p> <ol style="list-style-type: none"> 3. Anesha Technologies Investment (KAL1561/WRKS/2017-2018/00008)- Installation of lightening arrestors on 3 SFG schools <p><i>Payment process;</i> Paid amount- Shs 8,449,886 Requisition date – 29 Jan 2018 Certified by DEO – 29 Jan 2018 Paid- 29 Jan 2018 (Vr No. 11/1)</p> <ol style="list-style-type: none"> 4. Nake General Enterprises Limited –supply of fuel for District Chairperson <p><i>Payment process;</i> Paid amount- Shs 432,400 Goods received note date – 09 Aug 2017 Paid- 16 Aug 2017</p>	<p>2</p>
<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the LG has a substantive Senior Internal Auditor: 1 point. • LG has produced all quarterly internal audit reports for the previous FY: score 2. 	<p>With reference to a correspondence dated 15 Sept 2016 Ref: CR/156/1, Mr Mutumba Godfrey was appointed on Promotion as Principal internal auditor from Senior Finance officer under DSC Min No. KLR/DSC/97/2016(v)</p> <p><i>(Source: Personnel File)</i></p>	<p>1</p>

<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> • LG has produced all quarterly internal audit reports for the previous FY: score 2. 	<p>The LG produced all quarterly reports.</p> <p>Quarter 1 report dated 18 Dec 2017 received by Directorate of Internal Audit on 19 May 2018 and submitted to PAC & Council on 10 Jan 2018.</p> <p>Quarter 2 report dated 22 Feb 2018 received by Directorate of Internal Audit on 10 May 2018 and submitted to PAC and Council on 16 March 2018.</p> <p>Quarter 3 report dated 28 April 2018 received by Directorate of Internal Audit on 10 May 2018 and submitted to PAC & Council on 17 May 2018.</p> <p>Quarter 4 report dated 28 August 2018 submitted to PAC & Council on 04 Oct 2018. This report was not submitted to the Internal Auditor General.</p> <p><i>References to Internal Audit meeting minutes.</i></p> <p>There were no Internal Audit meeting minutes availed for review.</p>	<p>2</p>
<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<p>Evidence that the LG has provided information to the Council and LG PAC on the status of implementation of internal audit findings for the previous financial year i.e. follow up on audit queries from all quarterly audit reports: score 2.</p>	<p>The LG did not provide a status of implementation to the Council and LG PAC of all internal audit findings for FY 2017/18 because PAC did not review all the quarterly reports to provide recommendations for implementation.</p> <p>The LG PAC Secretary provided only 2 review reports. The last 2 quarters of the year were not yet reviewed.</p> <p><i>Reference to PAC minutes & Reports;</i> Meeting held on 17 Jan 2018; MIN 9 PAC/JAN/2018: Procurement queries were examined.</p> <p>Meeting held on 10 Jan 2018 attended by 7 members MIN4PAC/JAN/2018: Examination of books of accounts</p> <p>Meeting held on 31 October 2017; MIN04/PAC/OCT/2017: response to queries</p> <p>Meeting held on 17 Nov 2017; MIN03/PAC/Nov/2017: Responses to queries.</p> <p>However the minutes were not detailed enough to indicate which quarterly reports were discussed and when.</p> <p>Two review reports were availed for the 1st and 2nd quarters, the rest of the quarters were not reviewed.</p>	<p>0</p>

<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and LG PAC has reviewed them and followed-up: score 1. 	<p>All 4 quarterly reports were submitted to LG PAC and LG Accounting Officer as elaborated below;</p> <p><i>SUBMISSION TO LGPAC/CAO</i></p> <p>Quarter 1- 10 Jan 2018. Quarter 2- 16 March 2018 Quarter 3- 17 May 2018 Quarter 4- 14 Sept 2018</p> <p><i>Reference to PAC minutes;</i></p> <p>PAC had reviewed only 1st and 2nd quarters. There was no follow-up on the rest of the quarters.</p>	0
<p>The LG maintains a detailed and updated assets register Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the LG maintains an up- dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual: score 4 	<p>The LG had no asset register maintained. The Finance department presented its independent register (with assets for the finance department alone).</p>	0
<p>The LG has obtained an unqualified or qualified Audit opinion</p> <p>Maximum 4 points on this performance measure</p>	<p>Quality of Annual financial statement from previous FY:</p> <ul style="list-style-type: none"> • Unqualified audit opinion: score 4 • Qualified: score 2 • Adverse/disclaimer: score 0 	<p>The LG had an unqualified audit opinion as per AG's Report.</p> <p><i>(Source: Report of the Auditor General to Parliament for FY ended 30 June 2018; Annexure IV; 4.2)</i></p>	4
<p>Governance, oversight, transparency and accountability</p>			

<p>The LG Council meets and discusses service delivery related issues</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that the Council meets and discusses service delivery related issues including TPC reports, monitoring reports, performance assessment results and LG PAC reports for last FY: score 2 	<p>Council sitting on 20th/03/2018 Min. 105/KDLC/MAR 2018. Discussion of Monitoring report. Council instructed the District Engineer to have the poorly done work corrected; ie fish Keron at Nawampit, slaughter slab at Namwiwa and Nabitende P/S classrooms constructed.</p> <p>Council sitting on 15/11/2017: under Min. 84/KDLC/Nov/2017 PAC reports discussion.</p> <p>PAC action reports to be presented to full Council on a quarterly basis.</p> <p>Council referred back Kaliro High School report.</p> <p>Quarterly monitoring to be take serious , by management,</p> <p>Council sitting on 31st/08/2017: under Min. 75/KDLC/AUG/2017: audit reports received and sent to PAC</p> <p>Council sitting of May 28th,2018, under Min.138/KDLC/May/2018 (education) 10 community primary schools recommended for coding</p> <p>Council sitting on April, 4th2018, under Min. 125 KDLC/April/2018; Council approved shs 13,000,000 for procurement of land for the piped water project at Saaka in Namwiwa S/C</p> <p>Council sitting on March 20th, 2018: under Min. 105/KDLC/Mar/2018 (1): Sectoral committee reports received and adopted.</p> <p>Council sitting on 20th/03/ 2018 under Min. 106/KDLC/MAR/2018; District consolidated work plan for FY 2018/19 approved.</p> <p>Council sitting on May 28th,2018: Under Min.133/KDLC/May/2018: committees recommended approval of the departmental budgets for FY 2018/19</p> <p>Under Min. 134/KDLC/May/2018 approval of District budget FY2018/19</p>	2
<p>The LG has responded to the feedback/ complaints provided by citizens</p> <p>Maximum 2 points on this Performance Measure</p>	<ul style="list-style-type: none"> Evidence that LG has designated a person to coordinate response to feed-back (grievance /complaints) and responded to feedback and complaints: score 1. 	<p>Kaliro District CAO appointed a staff Ms. Saade Ahamed the Communications Officer as a focal person to coordinate responses/feedback. A letter assigning the officer dated March 5th, 2018, ref. CR/156/4; Signed by Ms. Namayega Edith, the Deputy Chief Administrative Officer was on file.</p>	1

<p>The LG has responded to the feedback/ complaints provided by citizens</p> <p>Maximum 2 points on this Performance Measure</p>	<ul style="list-style-type: none"> • The LG has specified a system for recording, investigating and responding to grievances, which should be displayed at LG offices and made publically available: score 1 	<p>The LG has a procedure for receiving, recording analyzing and ably responding to complaints and grievances. The focal person has a complaints registration book. This is used to record the complaints, and a suggestion box, complaints are sorted and channeled through CAO to departments, executive or Council. The system was communicated and published at the notice board and to sub county chiefs. A memo elaborating the system on grievances dated 18th /03/2018 by Mr. Mukasa Kizito Fred the CAO was on file and on noticeboard.</p> <p>Response to feedback is also made through radio talk shows and call ins eg radio talk shows held on November 17th, 22nd, and 28th 2017. Invoice dated November 15, 2017 totalling shs 2.400,000 to NBS Radio in Jinja was on file.</p>	<p>1</p>
<p>The LG shares information with citizens (Transparency)</p> <p>Total maximum 4 points on this Performance Measure</p>	<p>Evidence that the LG has published:</p> <ul style="list-style-type: none"> • The LG Payroll and Pensioner Schedule on public notice boards and other means: score 2 	<p>Kaliro District LG has published information on noticeboards ie, LG staff salary payroll (September 2018), and Pensioner invoice (September 2018).</p>	<p>2</p>
<p>The LG shares information with citizens (Transparency)</p> <p>Total maximum 4 points on this Performance Measure</p>	<ul style="list-style-type: none"> • Evidence that the procurement plan and awarded contracts and amounts are published: score 1. 	<p>The PDU has displayed a procurement plan; best evaluated bidders, prequalification list 2018/2019.</p>	<p>1</p>
<p>The LG shares information with citizens (Transparency)</p> <p>Total maximum 4 points on this Performance Measure</p>	<ul style="list-style-type: none"> • Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year (from budget requirements): score 1. 	<p>Kaliro district performance assessment results and implications for FY 2016/17 are published to the citizens; (on the LG budget website by MoFPED). The district disseminated its performance report July 31st, 2018. The district CAO presented the LGPA 2016/17 results under DTPC Min. 6/DTPC/July 2018. Kaliro DLG got 55% overall score and ranked 75th out of 138 LG assessed.</p> <p>The TPC meeting resolved to conduct mock assessment and to share a report therefrom in the next DTPC on September 12th, 2018 in readiness for the National Assessment coming.</p>	<p>1</p>

<p>The LGs communicates guidelines, circulars and policies to LLGs to provide feedback to the citizens</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the HLG have communicated and explained guidelines, circulars and policies issued by the national level to LLGs during previous FY: score 1 	<p>Kaliro district communicated and explained guidelines, circulars and policies issued by the National level to LLGs eg Budget call circular 1 FY 2018/19 was circulated to Senior Assistant Secretaries (SAS) and departments by the planer on Dec. 18th,2017. Min. 8/DTPC/Dec.2017. Earlier in Nov. 16th,2017 in TPC meeting under Min 6/ DTPC/Nov.2017; Dissemination of Guidelines and policies, these included:</p> <ul style="list-style-type: none"> - DDEG Guidelines - Sharing of IPFS for the coming FY <p>In a meeting of the Department Community Based Services held on August 9th, 2017: sharing of IPFs for YLP and UWEP with LLGs, approved groups at Ministry level that had not yet received funding, deferred groups at Ministry level, Re-explained guidelines</p> <ul style="list-style-type: none"> - YLP guidelines - UWEP guidelines <p>Agreed on activity work plan, following disseminated guidelines and policies.</p> <p>Attendance list for the above dissemination meetings was on file and in the attendance book (planners', CDO's office).</p>	<p>1</p>
<p>The LGs communicates guidelines, circulars and policies to LLGs to provide feedback to the citizens</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: score 1. 	<p>Kaliro DLG last FY held a Baraza on 25th/09/ 2017 at Bugonza in Namugongo sub county. Baraza records of the day were on file; Administration joined the RDC to the Baraza and provided responses to programme implementation department by department.</p> <p>Response to feedback is also made through radio talk shows and call ins eg radio talk shows held on November 17th, 22nd, and 28th 2017. Invoice dated November 15, 2017 totaling shs 2.400,000 to NBS Radio in Jinja was on file.</p>	<p>1</p>
<p>Social and environmental safeguards</p>			

<p>The LG has mainstreamed gender into their activities and planned activities to strengthen women's roles</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the LG gender focal person and CDO have provided guidance and support to sector departments to mainstream gender, vulnerability and inclusion into their activities score 2. 	<p>Gender focal person (GFP) & SCDO provided guidance and support to sector departments to mainstream gender, vulnerability and inclusion into their activities. For example,</p> <p>Report dated 29th June 2018 on the Gender and HIV Mainstreaming Training which took place on 27th June 2018 attended by TPC and HoDs. Topics included: Gender & HIV; Legal provisions for gender & HIV; Mitigating the impact of HIV/AIDS; Impact of HIV/AIDS on the performance of Public Services; Policy issues on gender & HIV/AIDS. The training report was signed by the Senior Probation & Welfare Officer (Jumire Nelson). Information disseminated /reference materials/Gender information were given to TPC members.</p> <p>Activity report dated 22nd December 2017 on Conducting Community Dialogues Meetings in order to: Sensitize communities on the rights and their duties, GBV prevention. Increase community awareness of GBV and gender policy. Equip communities with GBV prevention and promotion of child rights and their duties.</p> <p>Report dated 7th Nov 2017 on Sensitization on rights and responsibilities of Employees vis-à-vis employers in the informal sector. Legal, policy and regulatory frameworks. Health and safety of employees. Rights of employees, etc. The activity took place on 3rd Nov 2017 in Kaliro Town Council at Gamutambuli's Place.</p> <p>Activity monitoring report for the special Grant of PWDs dated 8th Jan 2018 by the Senior Probation and Welfare Officer.</p> <p>District Women Council meeting held on 14th May 2018 indicated presentation from the DCDO (Under Min.5/WEC/05/2018) and also discussion that GBV cases were high in the communities (Under Min.6/WEC/05/2018).</p>	
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<p>The LG has mainstreamed gender into their activities and planned activities to strengthen women's roles</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the gender focal point and CDO have planned for minimum 2 activities for current FY to strengthen women's roles and address vulnerability and social inclusions and that more than 90 % of previous year's budget for gender activities/ vulnerability/ social inclusion has been implement-ted: score 2. 	<p>In the AWP for FY 2018/19 for the CBD signed and stamped on 30th Aug 2018 by the DCDO indicated that Gender Focal Point Persons and CDO of planned 2 activities for current FY 2018/19 to strengthen women's roles and address vulnerability and social inclusion. Activities included</p> <ul style="list-style-type: none"> • Activity 1: Gender mainstreaming within the AWP 2018/19 the CBS planned to conduct 4 quarterly district GBV coordination Committee meetings estimated at UGX 1,400,000. • Conduct gender mainstreaming and skills development workshop for sector heads estimated at UGX 500,000. • Under output: Support to Women, Youth, and Disabled & Older persons at UGX 8,220,000: CBS planned to hold executive Council meetings for Youths, PWD and elderly and women and monitoring their projects. <p>However, from the End of Year Financial Statements Final as at 30th June 2018 and bears a receipt stamp of OAG dated 29th July 2018, Accountant's General's Office dated 26th July 2018 and Kaliro District LG dated 20th July 2018 indicated that out of the total expenditure of UGX 217,846,495 less the General staff salaries of UGX 120,154,824 in FY 2017/18 for CBS, only UGX 97,691,671 was spent on gender activities/vulnerability/social inclusion (44.84%) which was less/more than 90%.</p>	
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<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that environmental screening or EIA where appropriate, are carried out for activities, projects and plans and mitigation measures are planned and budgeted for: score 1 	<p>Records on files from a sample of 5 infrastructure projects below showed that the projects were screened by the Senior Environment Officer (SEO) using ESSF forms all signed and stamped by the Senior Environment Officer (SEO) & CDO. The sampled five (5) infrastructure project screened and have ESMP are;</p> <p>i. ESSF dated 22nd August 2017 signed by the EFPP and CDO for the Drilling, Pump Testing & Installation of 8 Boreholes in the district Lot 1 (Proc Ref: KALI 561/WRKS/17-18/00001) and Lot 2 (Proc Ref: KALI 561/WRKS/17-18/00002). ESMP signed and stamped on 23rd August 2017.</p> <p>ii. ESSF dated 22nd August 2017 signed by the EFPP and CDO for the Drilling, Pump Testing & Installation of 8 Boreholes in the district Lot 2 (Proc Ref: KALI 561/WRKS/17-18/00002). ESMP signed and stamped on 23rd August 2017.</p> <p>iii. ESSF dated 13th July 2017 for the Construction of a 2 classroom Block with Office and Store at Nabitende CoU P/S in Budomero S/C (Proc Ref: KALI 561/WRKS/17-18/00005). ESMP dated 13th July 2017.</p> <p>iv. ESSF dated 13th July 2017 for the Construction of a 2 classroom Block with Office and Store at Nawaikoke Mixed P/S in Nawaikoke S/C (Proc Ref: KALI 561/WRKS/17-18/00006). ESMP dated 13th July 2017.</p> <p>v. ESSF dated 13th July 2017 for the Construction of a 2 classroom Block with Office and Store at Kanabugo P/S (Proc Ref: KALI 561/WRKS/17-18/00007). ESMP dated 13th July 2017.</p>	<p>1</p>
<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG integrates environmental and social management and health and safety plans in the contract bid documents: score 1 	<p>Kaliro District LG integrated environmental and social management and health and safety plans in the contract bid documents/BoQs and budgeted for them in FY 2017/18. For example,</p> <p>i. Contract document for Drilling, Pump Testing & Installation of 8 Boreholes in the district Lot 1 (Proc Ref: KALI 561/WRKS/17-18/00001) had Item on clearing/cleaning the site after the projects (Item 2.2 in BoQ). Item 6 (6.1h) mentioned that the bidder will cater for environment safeguards and standards during the execution of works and the contract liability period.</p> <p>ii. Contract document for Drilling, Pump Testing & Installation of 8 Boreholes in the district Lot 1 (Proc Ref: KALI 561/WRKS/17-18/00002) had Item on clearing/cleaning the site after the projects (Item 2.2 in BoQ). Item 6 (6.1h) mentioned that the bidder will cater for environment safeguards and standards during the execution of works and the contract liability period. .</p>	<p>1</p>

<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that all projects are implemented on land where the LG has proof of ownership (e.g. a land title, agreement etc.): score 1 	<p>All infrastructure projects were implemented on land where the LG has proof of ownership (e.g. a land title, agreement, MoU etc.).</p> <p>The following sampled projects were implemented on land where Kaliro DLG had proof of ownership.</p> <p>The Water sector had MoUs on file for water projects on land where boreholes were drilled, installed and platforms cast within the communities. For example, there were land agreements for water sector (Boreholes) in FY 2017/18 dated 12th Nov 2017 witnessed by CDO for Borehole located in Kasokwe-Kiboyo LC1, agreement dated 22nd August 2017 in Bukonjje A, agreement dated 22nd August 2017 in Kabaale B, dated 14th September 2017 in Bugonya, dated 6th Sept 2017 in Buvundya, dated 1st Sept 2017 in Kikasi C, dated 3rd Sept 2017 in Bunshwezya and agreement dated 21st August 2018 in Kiranga.</p> <p>i. Drilling, Pump Testing & Installation of 8 Boreholes in the district Lot 1 (Proc Ref: KALI 561/WRKS/17-18/00001) at 153,253,000.</p> <p>ii. Drilling, Pump Testing & Installation of 8 Boreholes in the district Lot 2 (Proc Ref: KALI 561/WRKS/17-18/00002) at 148,022,590 inclusive of 6% WHT.</p> <p>iii. Fencing of production House at Kaliro District H/Q (Proc Ref: KALI 561/WRKS/17-18/00038) estimated at UGX 14,310,000 was on Government land that was titled (Certificate of title dated 20th October 2015 under Freehold Register 59068-10-10).</p> <p>iv. Letter dated 27th October 2014 signed by Prince Edward Columbus Wambuzi (Obwa Zibondo Bwa Bulamogi) allocated land to Kaliro District LG to build the Administration Office Block & other amenities at Kaliro Town Council. The project Phase III (Proc Ref: KALI 561/WRKS/17-18/00048) estimated at UGX 195,869,793 was done in FY 2017/18 by NIYO Construction Company Ltd.</p>	
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<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that all completed projects have Environmental and Social Mitigation Certification Form completed and signed by Environmental Officer and CDO: score 1 	<p>The completed infrastructure projects did not have Environmental and Social Mitigation Certification Form (ESMCF) completed and signed by Environmental Officer and CDO (EFPP).</p> <p>i. Drilling, Pump Testing & Installation of 8 Boreholes in the district Lot 1 (Proc Ref: KALI 561/WRKS/17-18/00001) and Lot 2 (Proc Ref: KALI 561/WRKS/17-18/00002).</p> <p>ii. Drilling, Pump Testing & Installation of 8 Boreholes in the district Lot 2 (Proc Ref: KALI 561/WRKS/17-18/00002).</p> <p>iii. Construction of a 2 classroom Block with Office and Store at Nabitende CoU P/S in Budomero S/C (Proc Ref: KALI 561/WRKS/17-18/00005).</p> <p>iv. Construction of a 2 classroom Block with Office and Store at Nawaikoke Mixed P/S in Nawaikoke S/C (Proc Ref: KALI 561/WRKS/17-18/00006).</p> <p>v. Construction of a 2 classroom Block with Office and Store at Kanabugo P/S (Proc Ref: KALI 561/WRKS/17-18/00007).</p> <p>vi. Also there was no Environment monitoring report for classroom blocks constructed at Nawaikoke P/S, Nabitende P/S and Kanabugo P/S classrooms by EO & CDO.</p> <p>v. Fencing of production House at Kaliro District H/Q (Proc Ref: KALI 561/WRKS/17-18/00038) estimated at UGX 14,310,000.</p> <p>vi. Construction of the Administration Office Block & other amenities at Kaliro Town Council. The project Phase III (Proc Ref: KALI 561/WRKS/17-18/00048) estimated at UGX 195,869,793.</p>	<p>0</p>
<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that the contract payment certificated includes prior environmental and social clearance (new one): Score 1 	<p>Records on file indicated that the contract payment certificate did not include prior environmental and social clearance signed by the SEO and CDO. The sample of 5 projects listed below were not even certified by SEO & CDO. This was not done in FY 2017/18 by the CDO and Environment Officer.</p>	<p>0</p>

<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that environmental officer and CDO monthly report, includes a) completed checklists, b) deviations observed with pictures, c) corrective actions taken. Score: 1 	<p>Records on file did not have monthly report by Environment Officer and CDO including: a) completed checklists, b) deviations observed with pictures, c) corrective actions taken. There was no Progress reports on the implementation of environment, social, health and safety mitigation measures on infrastructure Projects signed and stamped on files by the Environmental Officer and CDO in FY 2017/18.</p> <p>The Environment Compliance Report dated 14th June 2018 had variations e.g (i) No hand-washing facility on the 5 stance pit latrine at Bugubo HCII in Kapyanga S/C; (ii) Lids not provided yet it was recommended in the ESMP; (iii) Tree planting was part of the ESMP and should be implemented before the start of the rains. However, there were no pictures indicating variations for at least 5 infrastructure projects sampled.</p>	<p>0</p>
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Summary of requirements	Definition of compliance	Compliance justification	Score
Human resource planning and management			
<p>The LG education de- partment has budgeted and deployed teachers as per guidelines (a Head Teacher and minimum of 7 teachers per school)</p> <p>Maximum 8 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG has budgeted for a Head Teacher and minimum of 7 teachers per school (or minimum a teacher per class for schools with less than P.7) for the current FY: score 4 	<p>LG budgeted for a Head Teacher and minimum of 7 teachers per school for the current FY 2018/2019. As presented on file, a total number of 1068 teachers were budgeted for in the 89 Government Aided P/S, 8 Licensed & registered private P/S and 10 licensed private P/S with a wage bill provision of UGX 7,155,111,816 was observed.</p>	4
<p>The LG education de- partment has budgeted and deployed teachers as per guidelines (a Head Teacher and minimum of 7 teachers per school)</p> <p>Maximum 8 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG has deployed a Head Teacher and minimum of 7 teachers per school (or minimum of a teacher per class for schools with less than P.7) for the current FY: score 4 	<p>LG deployed a head teacher and minimum of 7 teachers per school for the current FY 2018/2019 as observed in the following schools.</p> <p>Budini Girls P/S had 25 teachers, Bukumankoola P/S 16 teachers observed, Budini Boys P/S had 17 teachers, Kanankamba P/S teachers were 17 teachers and Namukoooge P/S were 18 teachers.</p>	4
<p>LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG has filled the structure for primary teachers with a wage bill provision <ul style="list-style-type: none"> o If 100%: score 6 o If 80 - 99%: score 3 o If below 80%: score 0 	<p>As presented on file LG filled the following positions as indicated.</p> <ul style="list-style-type: none"> • Head teachers established were 85 and filled 80 gap 5. • Deputy Head teachers established were 85 filled 15 gap 5. • Senior Education Assistants established were 110 filled 96 gap 14. • Education Assistants established were 900 filled 865 gap 35 <p>Out of 1180 teacher's that were to be filled, LG filled 1056 teachers with a gap of 59 teachers representing 89% filled teachers.</p>	3

<p>LG has substantively recruited all positions of school inspectors as per staff structure, where there is a wage bill provision.</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG has substantively filled all positions of school inspectors as per staff structure, where there is a wage bill provision: score 6 	<p>LG filled all positions of school inspectors as staff structure required. That included the following as observed on file. Muwereza Paul (Ref III/91/1415, V/95/900, GT/2004/3733 was appointed on promotion on 15th/04/2014 under minute number KLR/DSC/076/2014(i) as inspector of schools.</p> <p>Kamaga Edward was appointed on 26th/02/2014 under DSC minute number KLR/DSC/073/2014(iii) as Senior Inspector of schools.</p>	6
<p>The LG Education department has submitted a recruitment plan covering primary teachers and school inspectors to HRM for the current FY.</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of</p> <ul style="list-style-type: none"> • Primary Teachers: score 2 	<p>As presented on file LG Education Department submitted a recruitment plan to fill the gap of Head teachers, 5 Deputy head teacher, 5, Senior Education Assistants 5 and 14 Education Assistants to HRM on 31th/08/2017.</p>	2
<p>The LG Education department has submitted a recruitment plan covering primary teachers and school inspectors to HRM for the current FY.</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of</p> <ul style="list-style-type: none"> • School Inspectors: score 2 	<p>As indicated on file LG Education Department didn't submit a recruitment plan to HRM to fill the positions of inspectors of school because LG had two substantively recruited school inspectors.</p>	2
Monitoring and Inspection			

<p>The LG Education department has conducted performance appraisal for school inspectors and ensured that performance appraisal for all primary school head teachers is conducted during the previous FY.</p> <p>Maximum 6 for this performance measure</p>	<p>Evidence that the LG Education department has ensured that all head teachers are appraised and has appraised all school inspectors during the previous FY</p> <ul style="list-style-type: none"> • 100% school inspectors: score 3 	<p>There are two inspectors of schools namely Kamaga Edward and Mwereza Paul.</p> <p>Appraisal</p> <ol style="list-style-type: none"> 1. Mr. Kamaga Edward senior inspector of schools was appraised by Mr. Basalirwa John Peterson on 9th July 2018 2. Mr. Mwereza Paul inspector of school was appraised by Mr. Kamaga Edward on 1st July 2018 <p>This represents 100% appraisal.</p>	<p>3</p>
<p>The LG Education department has conducted performance appraisal for school inspectors and ensured that performance appraisal for all primary school head teachers is conducted during the previous FY.</p> <p>Maximum 6 for this performance measure</p>	<p>Evidence that the LG Education department has ensured that all head teachers are appraised and has appraised all school inspectors during the previous FY</p> <ul style="list-style-type: none"> • Primary school head teachers o 90 - 100%: score 3 o 70% and 89%: score 2 o Below 70%: score 0 	<p>Evidence from schools list, it was established that there are 89 schools in this LG and out of these, 41 School Head Teachers had signed performance agreements and reports on file. 48 Head Teachers were not appraised and therefore appraisal was only 46%.</p> <p>Examples of Head teachers who were not appraised are;</p> <ol style="list-style-type: none"> 1. Ms. Tabala Agnes Head Teacher Kaliro Demo P/S was not appraised. 2. Mr. Manka Francis Head Teacher Namukoge P/S was not appraised. 3. Mr. Kunta Bruttani Head Teacher Bukamenkole P/S was not appraised. 4. Ms. Nakiranda Shamm Head Teacher Butege P/S was not appraised. 5. Ms. Wagona Rebecca Naisikwe Head Teacher Bugonza P/S was not appraised. <p>Examples of those appraised are;</p> <ol style="list-style-type: none"> 1. Ms. Naita Tapenence Jessica Head Teacher Bugoodo P/S was appraised on 6th Nov 2017 2. Mr. Musekwa Napera Head Teacher Kasokwe P/S was appraised on 8th Nov 2017 3. Mr. Opio Henry Head Teacher Bukonde P/S was appraised on 5th Dec 2017 4. Mr. Makome Denis Head Teacher Kalalu P/S was appraised on 18th Dec 2017 5. Mr. Kategere Robert Head Teacher Kaliro P/S was appraised on 4th Dec 2017. 	<p>0</p>

<p>The LG Education Department has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to schools</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Education department has communicated all guidelines, policies, circulars issued by the national level in the previous FY to schools: score 1 	<p>LG presented on file the following circulars, guidelines and policies that were communicated that included, teachers support supervision circular dated 30th/06/2017 was communicated on 1st/08/2017, circular on enforcing closure of Illegal Schools dated 26th/3/2018, circular No 8/2017 adherence to school calendar dated 9th/05/2017 and national sanitation guidelines.</p> <p>Budini Boys P/S presented on file the following circulars that included: Independent verification of teacher presence and time on task dated 7th/06/2018.</p> <p>Budini Girls P/S circulars communicated included Independent verification of teacher presence and time on task dated 7th06/2018 and circular no. 01/2018 information to district education officers ,CCTS,and head teachers of 2,727 primary schools Implementing early grade reading in 29 districts under GPE on the delivery of P.3 primers.</p> <p>Bukumankoola P/S circulars that were communicated included: Independent verification of teacher presence and time on task dated 7th06/2018 and circular no. 01/2018 information to district education officers, CCTS, and head teachers of 2,727 primary schools implementing early grade reading in 29 districts under GPE on the delivery of P.3 primers.</p> <p>Namukooge P/S circulars observed on file included: Enforcing closure of illegal schools dated 2nd/05/2018, Dress code dated 14th/02/2018 and teachers support supervision in schools dated 3rd/07/2017.</p> <p>Kanankamba P/S circulars presented involved: Enforcing closure of illegal schools dated 2nd/05/2018, teachers support supervision in schools dated 26th/07/2017.</p>	<p>1</p>
<p>The LG Education Department has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to schools</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Education department has held meetings with primary school head teachers and among others explained and sensitised on the guidelines, policies, circulars issued by the national level: score 2 	<p>Meeting held on 2nd/04/2018 DEO sensitized the head teachers on circular No.8/2017 about adherence to school calendar. Under minute number 05/HCM/18 emphasized that school calendar must be drawn with careful considerations of pedagogical psychological and physiological needs of learners. 81 teachers that attended.</p> <p>Meeting that was held on 9th/08/2017 DEO explained the teachers on teacher support supervision in schools circular under minute number 04/HCM/COMM and stressed that every school is required to process its own supervision tools and where possible print bi-carbonated copies.</p>	<p>2</p>

<p>The LG Education De- partment has effectively inspected all registered primary schools2</p> <p>Maximum 12 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that all licenced or registered schools have been inspected at least once per term and reports produced: o 100% - score 12 o 90 to 99% - score 10 o 80 to 89% - score 8 o 70 to 79% - score 6 o 60 to 69% - score 3 o 50 to 59 % score 1 o Below 50% score 0. 	<p>Quarter 1 inspected 96 both public and private schools out of 107. Quarter 3 inspected 102 public schools out of 107. Quarter 4 inspected 104. Out of 107 schools that were to be inspected for term 1,3 and 4, DIS inspected 302 out of 321 schools representing (94%).</p> <p>As the 5 sampled schools it was observed on file that schools were inspected twice a term and reports produced as observed in the visitors book. For example schools were inspected on the following days:</p> <p>Budini Boys P/S 18th/09/2017, 23rd/10/2017, 7th/02/2018, 15th/03/2018, 4th/05/2018, 13th/05/2018.</p> <p>Budini Girls P/S 12th/07/2017, 28th/07/2017, 2nd /08/2017, 18th/09/2017, 3rd/10/2017, 10th/10/2017, 2nd/03/2018, 14th/03/2018, 28th/03/2018, 19th/04/2018, 31st/05/2018, 27th/06/2018.</p> <p>Bukumankoola P/S 2nd/08/2017, 29th/09/2018, 3rd /10/2017, 5th/02/2018, 12th/02/2018, 2nd/03/2018, 12th/02/2018, 2nd/03/2018, 15th/03/2018, 6th/04/2018, 17th/04/2018, 28th/05/2018.</p> <p>Namukooge P/S 9th/08/2017, 16th/10/2017, 1st/11/2017, 5th/2/2018, 2nd/03/2018, 17th/04/2018, 28th/05/2018, 8th/06/2018, 11th/06/2018, 26th/06/2018.</p> <p>Kanankamba P/S 2nd/08/2017, 18th/09/2017, 6th/10/2017, 2nd/11/2017, 17th/11/2017, 29th/11/2017, 5th/02/2018, 5th/03/2018, 11th/06/2018, 28th/06/2018.</p>	<p>10</p>
<p>LG Education department has discussed the results/ reports of school inspec- tions, used them to make recommendations for corrective actions and fol- lowed recommendations</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the Education department has discussed school inspection reports and used reports to make recommendations for corrective actions during the previous FY: score 4 	<p>Education departmental meeting held on 3rd/04/2018 in the DEOs office under minute number 5/EDM/2018, DEO recommended a workshop about support supervision for the head teachers to be organized by DIS to enable them utilize the support supervision books properly and support teachers in teaching and learning.</p> <p>Meeting that was held on 30th/06/2018 under minute number 4/EDM/07/08, DIS recommended that the DEO should prioritize the needy schools by allocating pit latrines, furniture, desks and class rooms to the identified schools.</p> <p>Education Departmental meeting held on 4th/07/2017 under minute number 03/IED/2017, DIS recommended that head teachers should have their schemes of work ready checked by end of the first week and evidence of six lessons taught per week.</p>	<p>4</p>

<p>LG Education department has discussed the results/ reports of school inspections, used them to make recommendations for corrective actions and followed recommendations</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Education department has submitted school inspection reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 	<p>LG Education department submitted school inspection reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES) on 19th/12/2017 for quarter 1 and quarter 2 on 3rd/04/2018 and quarter 4 on 10th/08/2018.</p>	<p>2</p>
<p>LG Education department has discussed the results/ reports of school inspections, used them to make recommendations for corrective actions and followed recommendations</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the inspection recommendations are followed- up: score 4. 	<p>As indicated in the 5 sampled schools inspection feedback reports were on file in the following schools that included:</p> <p>Budini boys P/S inspection report dated 23rd/10/2017 head teacher was asked to supervise teachers.</p> <p>Bukumankoola P/S inspection report dated 21st/06/2018 inspector encouraged daily attendance of the learners, inspection report dated 19th/04/2018 DIS recommended school administration to ensure knowledge of what teacher plans for teaching regularly.</p> <p>Namukooge P/S report that was dated 26th/06/2018 DIS recommended that filled up pit latrine be demolished, inspection report dated 24th/04/2018 DIS recommended hand washing facilities to be provided and inspection report dated 24th/10/2017 DIS suggested that teachers to prepare their own schemes of work instead of purchasing them on streets.</p> <p>Kanankamba P/S inspection feedback report dated 25th/10/2017 DIS recommended that head teacher should always approve lesson plans.</p> <p>However in Budini Girls P/S inspection feedback reports were not observed on file.</p>	<p>0</p>

<p>The LG Education department has submitted accurate/consistent reports/date for school lists and enrolment as per formats provided by MoES</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG has submitted accurate/consistent data: <ul style="list-style-type: none"> o List of schools which are consistent with both EMIS reports and PBS: score 5 	<p>As presented on file LG Education Department submitted 89 lists of schools on 15th/01/2018.</p> <p>According to PBS submissions, there was no evidence presented.</p>	0
<p>The LG Education department has submitted accurate/consistent reports/date for school lists and enrolment as per formats provided by MoES</p> <p>Maximum 10 for this performance measure</p>	<p>Evidence that the LG has submitted accurate/consistent data:</p> <ul style="list-style-type: none"> • Enrolment data for all schools which is consistent with EMIS report and PBS: score 5 	<p>As presented on file LG Education Department submitted 54400 pupil enrollment on 15th/01/2018.</p> <p>According to PBS submissions, evidence wasn't presented.</p>	0
<p>Governance, oversight, transparency and accountability</p>			
<p>The LG committee re- sponsible for education met, discussed service delivery issues and pre- sented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the council committee responsible for education met and discussed service delivery issues including inspection, performance assessment results, LG PAC reports etc. during the previous FY: score 2 	<p>Committee on social services (education, water & health) sitting on 17/05/2018: Min. 06/SSC/May/ KDLG/2018 discussion of education draft budget FY 2018/19. Committee recommended the education budget for Council approval</p> <p>Committee sitting on 1st/03/2018; under Min. 05/SSC/KDLG/2018: Discussion of work plan for Education FY 2018/19. Committee recommended the work plan to Council for approval</p>	2

<p>The LG committee re- sponsible for education met, discussed service delivery issues and pre- sented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the education sector committee has presented issues that require approval to Council: score 2 	<p>Committee on Education on 28th/05/2018 presented to Council for approval of education budget for FY 2018/19 of shs 3,217,848,000</p> <p>Committee on education on 13th /03/2018 presented education work plan for FY 2018/19 to Council for approval</p> <p>Committee sitting on 1st/03/2018; under Min. 05/SSC/KDLG/2018: Discussion of work plan for Education FY 2018/19. Committee recommended the work plan to Council for approval</p> <p>Committee recommended that DEO should corporate with the Councillors to ensure that needy schools in terms of buildings, latrines, and desks are catered for in the fiscal year 2018/19</p> <p>Committee sitting on 10th/11/2017 under Min.07/SSC/NOV/2017 (3); committee recommended the transfer of a PIT latrine which had been allocated to IZinga P/S to be built at Bukamba P/S where the latrine had curved in.</p>
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<p>Primary schools in a LG have functional SMCs</p> <p>Maximum 5 for this performance measure</p>	<p>Evidence that all primary schools have functional SMCs (established, meetings held, discussions of budget and resource issues and submission of reports to DEO/ MEO)</p> <ul style="list-style-type: none"> • 100% schools: score 5 • 80 to 99% schools: score 3 • Below 80 % schools: score 0 	<p>Out of 89 primary schools in Kaliro District only 87 primary schools submitted SMC reports to the DEO representing (98%). As presented in the 5 random sampled SMC school reports submitted to the DEOs office, SMCs held meetings on the following dates. For example:</p> <p>Budini Girls P/S SMC meeting held on 8th/8 /2017, head teacher reported that teachers are teaching well. Budini Boys P/S SMC meeting that was held on 14th/06/2018, under minute number 14/MC/June/2018 head teacher presented UPE for approval, on 15th/03/2018 under minute number 6/SMC/March/2018 annual budget was approved and meeting that was held and on 17th/07/2017 under minute number 12/SMC/July/2017 UPE funds for term 2(quarter 4) were allocated.</p> <p>Kanankamba P/S SMC meeting held on 3rd/05/2018 under minute number 5 budget was approved, on 6th/03/2018 meeting under minute number 05 encouraged SMC to advice parents send children to schools and provide them needed requirements and on 5th/12/2017 under minute number 4 UPE accountability presented.</p> <p>Namukooge P/S SMC meeting held that was held on 22nd/06/2018 under minute number 4/2/2018 presented the budget, on 20th/02/2018 meeting under minute number 4/01/SMC/2/2018 head teacher presented PLE performance.</p> <p>Bukumankoola P/S SMC meeting held on 5th/04/2018 under minute number 3/04/ 2018 head teacher informed SMC members that parents contribute money for feeding and grinding the mills, SMC meeting held on 13th/03/2018 under minute number 65/3/2018 head teacher informed SMC of having remedial lessons to improve on academics of the school and meeting held on 19th/02/2018 under minute number 6/2/2018 informed SMC about sinking latrine and staff house.</p> <p>However dates when these reports were submitted to the DEOs office not indicated.</p>	<p>3</p>
<p>The LG has publicised all schools receiving non- wage recurrent grants</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG has publicised all schools receiving non-wage recurrent grants <p>e.g. through posting on public notice boards: score 3</p>	<p>LG Education department publicized all the 89 primary schools receiving non-wage recurrent grants through posting on public notice board for only quarter 3.</p> <p>However as observed in the 5 sampled schools, only 4 primary schools publicized non recurrent wage grant for public viewing in the head teacher's office that included: Budini boys P/S, Budini Girls P/S, Namukooge P/S and Kanankamba P/S. However Bukumankoola P/S didn't display non-wage recurrent grants.</p>	<p>0</p>
<p>Procurement and contract management</p>			

<p>The LG Education department has submitted input into the LG procurement plan, complete with all technical requirements,</p> <p>to the Procurement Unit that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the sector has submitted procurement input to Procurement Unit that covers all investment items in the approved Sector annual work plan and budget on time by April 30: score 4 	<p>All investment items in the approved Sector annual work plan and budget were submitted on 10th/04/2017 and 10th/05/2017 as indicated below:</p> <p>On 10th/05/2017 education sector submitted to procurement unit construction of a 2 classroom block with office and store at Nawaikoke P/S (Procurement reference number KALI561/WRKS/17-18/00006) at a cost 54,000,000 under SFG.</p> <p>On 10th/05/2017 education sector submitted to procurement unit construction of a 5 stance pit latrine at Kanambatiko P/S (Procurement reference number. KALI561/WRKS/17-18/00009) at a cost of 14,000,000 under SFG.</p> <p>On 10th/05/2017 education sector submitted to procurement unit installation of lightening arrestors at Kanabugo P/S, St luriana Namejje P/S, and Budehe P/S (Procurement reference number KALI 561/WRKS/17-18/00008) at a cost of 8254,000,000 under SFG.</p> <p>On 10th/04/2017 education sector submitted to procurement unit construction of a 2 classroom block with office and store at Kanabugo P/S (Procurement reference number KALI561/WRKS/17-18) at a cost of 54,000,000 under SFG.</p> <p>On 10th/04/2017 education sector submitted to procurement unit construction of a lined 5 stance pit latrine at Izinga P/S (Procurement reference number KALI561/WRKS/17-18) at 14,000,000 under SFG.</p>	
Financial management and reporting			

<p>The LG Education department has certified and initiated payment for supplies on time</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG Education departments timely (as per contract) certified and recommended suppliers for payment: score 3. 	<p>Based on sample of 3, payment requisitions were certified/recommended by DEO on time and as per requisitions.</p> <p>1. Masubu General Enterprises Limited (KAL1561/WKS/2017-2018/00007 – Construction of a 2 class room block with office and store at Kanabugo Primary School in Buyinda Sub county</p> <p>Paid Amount- Shs 27,567,586 (Vch 14/5) Requisition date- 09 May 2018 DEO Certification date- 14 May 2018</p> <p>2. Blossom Enterprises Limited (KAL1561/WRKS/2017-2018/00006) –Construction of 2 classroom block with office and store at Nawaikoke Primary School</p> <p>Requisition date-22 Nov 2018 Paid Amount- Shs 26,017,226 (Vch 4/11) DEO Certification date- 28 Nov 2018</p> <p>3. Waiswa Consult Uganda Limited (KAL1561/WRKS/2017-2018/00009)– Construction of 5 stance lined pit latrine at Kanambatiko Primary School in Bunamanya Sub county.</p> <p>Paid Amount- Shs 8,416,820 (Vch 7/2) Requisition date- 13 Feb 2018 DEO Certification date- 13 Feb 2018</p> <p>NB: All sampled contracts did not have payment terms therefore a period of 2 months was considered.</p>	<p>3</p>
<p>The LG Education department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the department submitted the annual performance report for the previous FY (with availability of all four quarterly reports) to the Planner by 15th of July for consolidation: score 4 	<p>The department submitted the annual performance report for the previous FY as below;</p> <p>Q1 report submitted on 06th /02/2018</p> <p>Q2 report submitted on 16th /03/2018</p> <p>Q3 report submitted on 08th /06/2018</p> <p>Q4 report s submitted on 24th/08/2018</p> <p>The department submitted quarter 4 late</p>	<p>0</p>

<p>LG Education has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year o If sector has no audit query score 4 o If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 2 o If all queries are not responded to score 0 	<p>The Education department had 6 audit queries in the 2017/18 Internal Audit Reports. some queries were dropped during PAC meetings but there was completely no evidence as to why they were dropped. There was no sector letter to the CFO/IA addressing the queries.</p>	<p>0</p>
<p>Social and environmental safeguards</p>			
<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p> <p>Maximum 5 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Education department in consultation with the gender focal person has disseminated guidelines on how senior women/men teachers should provide guidance to girls and boys to handle hygiene, reproductive health, life skills, etc.: Score 2 	<p>There was evidence on file to show that LG Education department in consultation with the gender focal person disseminated guidelines on how senior women/men teacher should provide guidance to girls and boys to handle hygiene, reproductive health, life skills. Report dated 27th/11/2017 indicated that gender focal (CDO) held a meeting with primary school senior women and men and trained them on menstrual hygiene and management in school. The raining covered facts about puberty, menstruation cycle, making of homemade reusable pads and formation of function health clubs in schools and 127 teachers attended.</p>	<p>2</p>
<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p> <p>Maximum 5 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that LG Education department in collaboration with gender department have issued and explained guidelines on how to manage sanitation for girls and PWDs in primary schools: score 2 	<p>LG Education department and gender department didn't issue and explain guidelines on how to manage sanitation for girls and PWDs in primary schools because the department had not planned for PWDS and girls activity however during the TPS meeting CDO encouraged DEO to budget for the gender activities in the coming financial year 2018/2019.</p>	<p>0</p>

<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p> <p>Maximum 5 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the School Management Committee meets the guideline on gender composition: score 1 	<p>As observed in the 5 sampled schools only 3 schools that met the guidelines on gender composition i.e. a third of SMC members must be female that included: Budini Boys P/S had 12 SMC members 3 of them were females and 9 males. Budini Girls P/S SMC members were 12, 3 were females and 9 males. Namukooge P/S SMC members were 13 females were 3 and males 10.</p> <p>However SMC members in Bukumankoola and Kanankamba didn't meet gender guidelines i.e. in Bukumankoola P/S SMC members were 10, 2 females and 8 males and Kanankamba P/S SMC members were 13, 1 female and 12 males.</p>	<p>0</p>
<p>LG Education department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG Education department in collaboration with Environment department has issued guidelines on environmental management (tree planting, waste management, formation of environmental clubs and environment education etc.): score 1: 	<p>There was no evidence on file to show that the Education department in collaboration with Environment department has issued guidelines on environmental management (tree planting, waste management, formation of environmental clubs and environment education</p>	<p>0</p>
<p>LG Education department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that all school infrastructure projects are screened before approval for construction using the checklist for screening of projects in the budget guidelines and where risks are identified, the forms include mitigation actions: Score 1 	<p>The following infrastructure projects were screened on 13th/07/2017 using environmental and social screening form(ESS) that included:</p> <p>Construction at Nawaikoke mixed, Kanabugo and Nabitende primary schools, construction of classroom, stores, and offices at Nawaikoke, construction of classrooms, stores and offices at Nabitende primary school and construction of classrooms, stores and offices at Kanabugo primary school.</p> <p>However not all infrastructure projects were screened</p>	<p>0</p>

<p>LG Education department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> • The environmental officer and community development officer have visited the sites to check whether the mitigation plans are complied with: Score 1 	<p>The Environment officer and community development officer didn't visit the sites to check whether the mitigation plans are complied with because there was no facilitation for the activity.</p>	<p>0</p>
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Summary of requirements	Definition of compliance	Compliance justification	Score
Human resource planning and management			
<p>LG has substantively recruited primary health care workers with a wage bill provision from PHC wage</p> <p>Maximum 8 points for this performance measure</p>	<p>Evidence that LG has filled the structure for primary health care with a wage bill provision from PHC wage for the current FY</p> <ul style="list-style-type: none"> • More than 80% filled: score 8 • 60 – 80% - score 4 • Less than 60% filled: score 0 	<p>A staff list as at 16th/10/2018 was available in the DHOs office. Wage IPFS and performance contract were availed. Over all the percentage of the position filled was 93%.</p> <p>The wage IPFs for FY 2018/19 for Kaliro DLG (561) was available and the PHC wage recurrent was UGX 2,079,645,000 while non-wage was UGX, 158, 717, 000.</p> <p>The performance contract generated from the PBS for Kaliro DLG showed the health department and was generated on 05/08/2018 at 4.07 pm</p>	8
<p>The LG Health department has submitted a comprehensive recruitment plan for primary health care workers to the HRM department</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that Health department has submitted a comprehensive recruitment plan/re- quest to HRM for the current FY, covering the vacant positions of primary health care workers: score 6</p>	<p>A 5 year recruitment plan for 2016/2021 that was received on the 29/7/2016 dated 25th/9/2018 with attachment of staff structure was available. A revised recruitment plan for 2018/19 was available dated 29/1/2018 was available. A list of health workers to be replaced dated 7/3/2017 was available as well as a submission on existing gaps in the health department dated 7/3/2017.</p>	6

<p>The LG Health department has conducted performance appraisal for Health Centre IVs and Hospital In-charge and ensured performance appraisals for HC III and II in-charges are conducted</p> <p>Maximum 8 points for this performance measure</p>	<p>Evidence that the all health facilities in-charges have been appraised during the previous FY:</p> <ul style="list-style-type: none"> o 100%: score 8 o 70 – 99%: score 4 o Below 70%: score 0 	<p>Evidence from health facility list, it is revealed that there are 12 health facilities in this LG and from in-charge personnel files and appraisal reports it shows that appraisal was 75%. The following is the evidence;</p> <ol style="list-style-type: none"> 1. Mr. Kikomeko Robert Senior Clinical Officer in-charge Namugongo HC III was appraised by Kategere Edward SAS on 26th June 2018. 2. Ms. Mukembo Grace Alex in-charge Gadumire HC III was not appraised. 3. Mr. Mwenekira James Senior Clinical Officer in-charge Nawaikoke HC III was appraised by Biibi Sam SAS on 26th August 2018 4. Mr. Mutaka Pantaleo Enrolled Nurse in-charge Kyani HC II was appraised by Muwanguzi Hannah MCO on 3rd March 2018. 5. Mr. Wambuzi Moses Senior Clinical Officer in-charge Namwiwa HC III was appraised on 3rd July 2018. 6. Dr. Kibirige Paul medical officer in-charge Bumanya HC IV was appraised by Dr. Katamba Allan Semakula on 10th May 2018. 7. Mr. Makoloya Stephen Enrolled Nurse in-charge Kaliro Town council HC II was appraised by Kikomeko Robert SMCO on 17th July 2018. 8. Mr. Magadu Moses Enrolled Nurse in-charge Buyinda HC II was appraised by Wambuzi Moses SCO on 28th May 2018. 9. Ms. Baibrye Justine Enrolled Midwife in –charge Nawampitii HC II was appraised by Kasubo Phoebe Nursing Officer on 4th July 2018 10. Mr. Chekwel George Enrolled Nurse in-charge Budomero HC II was appraised by Kirale Joel MCO on 26th June 2018 11. Ms. Kasubo Phoebe Nursing Officer in-charge Kasoke HC II was not appraised. 12. Ms. Nangobi Eseza Enrolled Nurse in-charge Nabikooli HC II was not appraised. 	
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<p>The Local Government Health department has deployed health workers across health facilities and in accordance with the staff lists submitted together with the budget in the current FY.</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG Health department has deployed health workers in line with the lists submitted with the budget for the current FY, and if not provided justification for deviations: score 4 	<p>Health workers' list on deployment was available for 2018/19. This was confirmed in all the 5 health facilities sampled.</p> <p>Budget for FY2018/19 was seen both at the DHO's office and the sampled health facilities and staff were deployed according to the budget.</p>	<p>4</p>
<p>Monitoring and Supervision</p>			
<p>The DHO/MHO has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to health facilities</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the DHO/ MHO has communicated all guidelines, policies, circulars issued by the national level in the previous FY to health facilities: score 3 	<p>Evidence of communication of circulars, guidelines and policies from the Ministry of Health by the DHOs office to different in-charges were seen and they included:</p> <ol style="list-style-type: none"> I. Circular on disposal of old equipment dated 8/9/2017 II. Circular on availability of amoxylene 25 mg dispersible tablets dated 20/6/2018 III. Circular on mapping malaria stakeholders dated 13/6/2018 IV. Circular on recruitment of district health officers dated 17/5/2018 V. Circular on supply of essential medicines and health supplies to newly established health facilities dated 15/11/2017 VI. Circular on the SURGE Initiative dated 24/5/2018 VII. Circular on introduction of hub motorbike tracking system dated 18/6/2018 VIII. Circular on use of upgraded ARV and TB medicines web based ordering and reporting system dated 8/5/2018 IX. Guidelines on quality improvement methods X. National HIV testing services policy and implementation guidelines XI. Service standards and service delivery standards for health sector XII. Guidelines on approaches to health care waste management. <p>Guidelines ,policies and circulars that were found at the sampled Health facilities are summarized below:</p> <p>Health Facility Guidelines policies/circulars found</p> <ol style="list-style-type: none"> Namugongo HCIII 1. Requisition and Redistribution of Implanon Classic dated 3/7/2017 2. Introduction of Isoniazid syrup dated 2/10/2017 	<p>3</p>

3. Call off of ARVs for treatment of Hepatitis B dated 13/10/17
4. Commemoration of the 2017 world breastfeeding week dated 10/8/2017
5. Uganda clinical guidelines
6. Consolidated guidelines for prevention and treatment of HIV
7. National supervision guidelines for health services.
8. Immunization practice in Uganda

Kyani HCII 1. Observing the sanitation week dated 19/3/2018

2. The quality improvement methods guidelines
3. Essential medicines and essential supplies
4. Service standards and service delivery standards for the health sector
5. Approaches to health care waste management
6. National supervision guidelines for health services
7. Immunization practice in Uganda
8. Case definitions and epidemic thresholds for disease surveillance and response
9. Performance management and implementation guidelines for the health sector.
10. Clinical guidelines 2016 edition

Buyinda HCII 1. Uganda clinical guidelines 2016

2. Quality improvement methods guidelines
3. Approaches to health care waste management
4. Case definitions and epidemic thresholds for integrated diseases surveillance and response guidelines
5. Practical guidelines for dispensing at lower level health centers
6. Communication aide for health workers on immunization
7. Circular on use of pediatric AZT/3TC/NVP as an alternative to nevirapine syrup
8. 5 National family planning strategic priorities

Bumanya HCIV 1. Service standards and service delivery standards for the health sector

2. Consolidated guidelines for HIV prevention
3. Uganda malaria in pregnancy guidelines
4. Approaches to waste care management
5. Immunization practice in Uganda
6. Uganda clinical guidelines , 2016
7. Performance management implementation

		<p>8. Circular on disposal of old equipment dated 8/9/2017</p> <p>9. Baseline assessment for HIV Rapid testing and testers dated 15/2/2018</p> <p>Kaliro TC HCII 1. Uganda clinical guidelines 2016</p> <p>2. Uganda Public Health service protocols</p> <p>3. Communication aide for health workers</p> <p>4. Immunization practice in Uganda</p> <p>5. Performance management implementation guidelines for the health sector</p> <p>6. Consolidated guidelines prevention and treatment of HIV in Uganda</p>	
<p>The DHO/MHO has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to health facilities</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the DHO/ MHO has held meetings with health facility in-charges and among others explained the guidelines, policies, circulars issued by the national level: score 3 	<p>Evidence that was found on communicating the circulars policies and guidelines available included:</p> <p>1. Signatures of in-charges receiving circulars and guidelines in the delivery book and dates of receipt were 26/9/2017; 2/10/2017;12/10/2017;13/10/2017; 1/2/2018;5/2/2018;7/2/2018; 9/2/2018; 3/4/2018; 5/4/2018;6/4/2018;25/5/2018; 25/5/2018; 28/5/2018; 8/6/2018; 11/6/2018; 20/6/2018; 21/6/2018.</p> <p>2. DHT minutes that included communication of guidelines , policies and circulars to the in-charges were dated:</p> <ul style="list-style-type: none"> - DHT minutes dated 3/4/2018 under minute 06 where service standards, quality improvement methods, HIV policy and presidential fast track initiative on ending HIV were discussed. - DHT dated 1/2/2018 under minute 05 where approach to health care management , malaria reduction plan, salary loans circular , M&E plan , malaria guidelines were discussed 	3
<p>The LG Health Department has effectively provided support supervision to district health services</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that DHT/MHT has supervised 100% of HC IVs and district hospitals (including PNFPs receiving PHC grant) at least once in a quarter: score 3</p>	<p>Evidence of support supervision of Bumanya HCIV included:</p> <p>I. Quarter 01 report dated 29 September 2017</p> <p>II. Quarter 02 report dated 22 December 2017</p> <p>III. Quarter 03 report dated 19 February 2018</p> <p>IV. Quarter 04 report dated 22 June 2018</p> <p>After support supervision Kaliro DLG called for DHT performance review meeting and the minutes available that discussed the performance of health centers were available for all the 4 quarters of supervision and dated: 29/9/2017; 21/12/2017; 29/3/2018; 30/6/2018.</p>	3

<p>The LG Health Department has effectively provided support supervision to district health services</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that DHT/MHT has ensured that HSD has supervised lower level health facilities within the previous FY:</p> <ul style="list-style-type: none"> • If 100% supervised: score 3 • 80 - 99% of the health facilities: score 2 • 60% - 79% of the health facilities: score 1 • Less than 60% of the health facilities: score 0 	<p>Bulamoji HSD in Kaliro DLG is expected to present support supervision of lower Health Units and evidence of supervision was available for all the 4 quarters and were dated: 14/9/2017; 21/11/2017; 30/4/2018 and 29/6/2018.</p> <p>Support supervision dates from the HSD and DHO</p> <p>Health Facility Dates of support supervision from DHO and HSD</p> <p>Namugongo HCIII 30/8/2017;10/11/2017;14/2/2018;28/2/2018;13/7/2018;10/9/2018</p> <p>Kyani HCII 5/7/2017;31/7/2017; 6/11/2017;14/2/2018;6/4/2018;</p> <p>Buyinda HCII 7/11/2017;14/2/2018; 21/2/2018; 11/7/2018</p> <p>Bumanya HCIV(HSD) 11/7/2017;8/11/2017;7/12/2017;12/2/2018; 28/2/2018; 1/3/2018</p> <p>Kaliro TC HCII 14/2/2018 (Support supervision): 17/7/2017;4/8/2017;6/11/17; 8/2/2018;14/2/2018;17/4/2018;13/7/2018;19/7/2018(Visitors record book).</p>	
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<p>The LG Health department (including HSDs) have discussed the results/reports of the support supervision and monitoring visits, used them to make recommendations for corrective actions and followed up</p> <p>Maximum 10 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that all the 4 quarterly reports have been discussed and used to make recommendations (in each quarter) for corrective actions during the previous FY: score 4 	<p>Recommendations arising from supervision reports are discussed in performance review meetings and below are recommendations arising from each quarter:</p> <p>Quarter Issue Recommendation</p> <p>01 Signing attendance registers Health unit charges to brief staff about signing registers</p> <p>Ambulance grounded Repair ambulance</p> <p>Missing items in drug and supply kit Write to NMS</p> <p>Filling appraisal forms Briefing of staff on filling forms of appraisal</p> <p>02 Driver for ambulance Recruit and post driver to the unit</p> <p>BP machine availability Purchase a BP</p> <p>Absenteeism of security guard Write to CAO about the same</p> <p>03 Limited space in lab and wards Lobby for expansion</p> <p>Dusty fridge Clean the fridge daily</p> <p>One midwife on duty throughout Redeploy midwives basing on workload</p> <p>Poor performance on RH voucher system Staff mentorship</p> <p>04 Lighting system Lobby for lights from IPs</p> <p>Placenta pit Construct a placenta pit</p> <p>Non reporting to duty Disciplinary action to be taken</p> <p>Irregular askari on duty Initiate disciplinary action</p>	<p>4</p>
<p>The LG Health department (including HSDs) have discussed the results/reports of the support supervision and monitoring visits, used them to make recommendations for corrective actions and followed up</p> <p>Maximum 10 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the recommendations are followed – up and specific activities undertaken for correction: score 6 	<p>Evidence of recommendations followed up activities for corrective action from above included:</p> <ul style="list-style-type: none"> Invitation letter to Ntono Proscovia to appear before the district rewards and sanctions committee dated 5/6/2018. A placenta pit at Buyinda HCII has been planned for FY 2018/19 In-charge wrote to the DHO on absenteeism of askari Mr. Koowa Charles in a letter dated 18/1/2018 DHO wrote to Mr. Koowa Charles on 30/1/2018 about irregular attendance to duty 	<p>6</p>

<p>The LG Health department has submitted accurate/consistent reports/data for health facility lists receiving PHC funding as per formats provided by MoH</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG has submitted accurate/consistent data regarding: <ul style="list-style-type: none"> List of health facilities receiving PHC funding, which are consistent with both HMIS reports and PBS: score 10 	<p>HMIS 105 reporting rates showed 23 facilities in the system in the district. From the performance contract generated from the PBS, a list of 16 facilities receiving PHC grants was also seen.</p>	<p>10</p>
<p>Governance, oversight, transparency and accountability</p>			
<p>The LG committee responsible for health met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG committee responsible for health met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports etc. during the previous FY: score 2 	<p>Committee on social services (education, water & health) sitting on 17/05/2018: Min. 06/SSC/MAY/ KDLG/2018: discussion of health draft budget FY 2018/19. Committee recommended the health budget for Council approval</p> <p>Committee sitting on 1st/03/2018; under Min. 05/SSC/KDLG/2018: Discussion of work plan for Health FY 2018/19. Committee recommended the work plan for Health to Council for approval</p> <p>Committee sitting on 10th/11/2017 under Min.07/SSC/NOV/2017 (1); the committee recommended construction of a simple ward at Bumaanya HCV, to reduce on the congestion of patients at the facility.</p>	<p>2</p>
<p>The LG committee responsible for health met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the health sector committee has presented issues that require approval to Council: score 2 	<p>Committee on health, on 13th /03/2018 presented health work plan for FY 2018/19 to Council for approval</p> <p>The committee recommended that mobilization of the community for Hepatitis B vaccination be prioritized by Council in the budget</p> <p>The committee also recommended that the MoH be communicated to look for ways of subsidizing the treatment of Hypertitis B.</p> <p>Committee sitting on 10th/11/2017 under Min.07/SSC/NOV/2017 (1); the committee recommended construction of a simple ward at Bumaanya HCV, to reduce on the congestion of patients at the facility.</p> <p>Committee on health sitting on 28th/05/2018 presented to Council for approval of health budget For FY 2018/19 of shs 2, 060, 011, 000</p>	<p>2</p>
<p>The Health Unit Management Committees and Hospital Board are</p>	<p>Evidence that health facilities and Hospitals have functional</p>	<p>HUMC minutes for the 5 sampled health facilities included:</p> <p>A. Bumanya HCIV</p> <p>Quarter Date Issues discussed in HUMC minutes</p>	<p>6</p>

<p>operational/functioning</p> <p>Maximum 6 points</p>	<p>HUMCs/Boards (established, meetings held and discussions of budget and resource issues):</p> <ul style="list-style-type: none"> • If 100% of randomly sampled facilities: score 6 • If 80-99 %: score 4 • If 70-79: %: score 2 • If less than 70%: score 0 	<p>1 19/9/2017 -Late coming and absenteeism by clinician -insecurity</p> <p>2 20/12/2017 -Behavior of a health worker -Laboratory remodeling -irregular HUMC meetings</p> <p>3 20/2/2018 -Replacement of broken windows - Insecurity</p> <p>4 22/5/2018 -Orientation and training of HUMC</p> <p>B. Namugongo HCIII</p> <p>Quarter Date Issues discussed in HUMC minutes</p> <p>1 4/10/2017 -Land demarcation for the facility - team work -Fencing the unit</p> <p>2 29/12/2017 -budget issues Child health days -Land demarcation</p> <p>3 10/5/2018 -Transfer of a health worker -HUMC to visit the facility -Measles outbreak</p> <p>4 27/7/2018 - Land demarcation - Hand washing facility - Hygiene at the unit - Lack of toilets in homes</p> <p>C. Kyani HCII</p> <p>Quarter Date Issues discussed in HUMC minutes</p> <p>1 16/8/2017 - Solar system - DPT coverage and low drug supply - Replacement of HUMC - Hepatitis B outbreak</p> <p>2 15/2/2018 -Meeting schedules -Micro plan and work plan completion</p> <p>3 30/3/2018 - Registration of children with mothers for missing antigens - Completion of work plans</p> <p>4 29/6/2018 -Health education and counseling</p>
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- Mobilization and sensitization
- Immunization
- Hard communities for uptake of services

D. Buyinda HCII

Quarter Date Issues discussed in HUMC minutes

1 10/6/2017 -budget issues

2 28/10/2017 -duty allocation

- budgets

- land for the facility

3 14/2/2018 -Hepatitis B virus

- Resources- fridge

4 25/5/2018 - Unit repairs

- Land for the facility

- Supervision

- Tree planting

E. Kaliro TC HCII (This offers services of a health center III)

Quarter Date Issues discussed in HUMC minutes

1 28/9/2017 -Early finishing of duty

- Waste management

2 22/12/2017 -Running water

- Lack of source of power

- Poor hygiene in latrines

3 30/3/2018 -Land for construction

- Renting space for staff

- Medicine stock outs

4 23/7/2018 - Inadequate space

- Power

- Water

- Inadequate funding

- Inadequate furniture

<p>The LG has publicised all health facilities receiving PHC non-wage recurrent grants</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG has publicised all health facilities receiving PHC non-wage recurrent grants e.g. through posting on public notice boards: score 4 	<p>The noticeboard of health department, CAOs noticeboard and Finance noticeboards had publicized all facilities receiving PHC grants together with the grant accountabilities. At most of the sampled health facilities PHC accountabilities were on the noticeboards.</p>	<p>4</p>
<p>Procurement and contract management</p>			
<p>The LG Health department has submitted input to procurement plan and requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the sector has submitted input to procurement plan to PDU that cover all investment items in the approved Sector annual work plan and budget on time by April 30 for the current FY: score 2 	<p>A request for PHC capital development for 2018/19 was available dated 29/3/2018 and was to the tune of UGX. 613,944,090.</p>	<p>2</p>
<p>The LG Health department has submitted input to procurement plan and requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that LG Health department submitted procurement request form (Form PP5) to the PDU by 1st Quarter of the current FY: score 2. 	<p>Not seen as the files had been taken for audit</p>	<p>0</p>

<p>The LG Health department has certified and initiated payment for supplies on time</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the DHO/ MHO (as per contract) certified and recommended suppliers timely for payment: score 4. 	<p>The Health department certified/recommended payments on time as evidenced below;</p> <p>Altecom general Services Limited (KAL/156/WRKS/17-18/00031) - Repair and servicing of District vehicles and plants.</p> <p>Paid Amount- Shs 1,165,600 Requisition date- 09 Aug 2018 DHO Certification date- 09 Aug 2018</p> <p>Nake General Enterprises Limited (KAL/156/SUPLS/2017-2018/00032)- Supply of assorted stationery</p> <p>Paid Amount- Shs 800,000 Goods received note- 09 Feb 2018 Requisition date- 13 Feb 2018 DHO Certification date- 13 Feb 2018</p> <p>NB: The Health department did not have a lot of suppliers since there were no funds for development.</p>	<p>4</p>
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Financial management and reporting

<p>The LG Health department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 4 	<p>The health department submitted the annual performance reports for the previous FY, all quarters as below:</p> <p>Q1 report submitted on 02nd /10/2017</p> <p>Q2 report submitted on 28th /12/2018</p> <p>Q3 report submitted on 30th /03/2018</p> <p>the LG Q4 report was submitted late on 28th/06/2018</p>	<p>4</p>
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<p>LG Health department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year</p> <ul style="list-style-type: none"> • If sector has no audit query: Score 4 • If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: Score 2 points • If all queries are not responded to Score 0 	<p>The Health department had 14 audit queries in the 4 quarterly reports. There was no sector letter to the CFO/IA addressing the queries.</p>	<p>0</p>
<p>Social and environmental safeguards</p>			

<p>Compliance with gender composition of HUMC and promotion of gender sensitive sanitation in health facilities.</p> <p>Maximum 4 points</p>	<ul style="list-style-type: none"> Evidence that Health Unit Management Committee (HUMC) meet the gender composition as per guidelines (i.e. minimum 30 % women: score 2 	<p>Guidelines for HUMC guidelines were available at the DHOs office and the sampled health facilities as well as the HUMC lists for all the Health facilities.</p> <p>Examples of the HUMC gender composition is as follows:</p> <p>Bumanya HCIV had HUMC in place and 4/9 members were women (44%).</p> <p>HUMC was in place at Namugongo HCIII and 2/9 members are women (22%)</p> <p>At Kyani HCII HUMC was in place and there and 1/5 was women (20%)</p> <p>At Buyinda HCII, HUMC was in place and 1/5 members were women (20%)</p> <p>At Kaliro TC HCII HUMC was in existence and 2/5 members were women (40%)</p> <p>Over all the gender percentage in HUMC for Iganga DLG sampled facilities was 29 %.</p> <p>HUMC guidelines as well as a list of HUMC members were available for all the 5 facilities visited.</p>	<p>0</p>
<p>Compliance with gender composition of HUMC and promotion of gender sensitive sanitation in health facilities.</p> <p>Maximum 4 points</p>	<ul style="list-style-type: none"> Evidence that the LG has issued guidelines on how to manage sanitation in health facilities including separating facilities for men and women: score 2. 	<p>Guidelines on Sanitation had never been at the DHO's office and they were conspicuously missing at the health facilities visited</p>	<p>0</p>
<p>LG Health department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that all health facility infrastructure projects are screened before approval for construction using the checklist for screening of projects in the budget guidelines and where risks are identified, the forms include mitigation actions: Score 2 	<p>Report on the environmental screening exercise for three latrine projects signed by the EO alone was available and risks included with mitigation measures. It was dated 1/9/2017. It should be recalled that the previous manual did not require a joint signature of EO and CDO. Ideally the indicator should be cognizant of the previous requirements if projects were done before the new manual came into force.</p>	<p>2</p>

<p>LG Health department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> The environmental officer and community development officer have visited the sites to check whether the mitigation plans are complied with: Score 2 	<p>There was no site visit report checking whether mitigation plans were complied with. There no compliance certificate as well.</p>	<p>0</p>
<p>The LG Health department has issued guidelines on medical waste management</p> <p>Maximum 4 points</p>	<ul style="list-style-type: none"> Evidence that the LG has issued guidelines on medical waste management, including guidelines (e.g. sanitation charts, posters, etc.) for construction of facilities for medical waste disposal: score 4. 	<p>Guidelines on approaches to waste care health management was available at Kaliro DLG:</p> <p>HEALTH FACILITY SAMPLED AVAILABILITY OF WASTE CARE MANAGEMENT GUIDELINES STATUS: Approaches to Healthcare waste management Guidelines and waste segregation charts were available in 4/5 facilities visited and they included:</p> <p>Namugongo HCIII</p> <p>Kyani HCII</p> <p>Buyinda HCII</p> <p>Bumanya HCIV</p>	<p>4</p>

Summary of requirements	Definition of compliance	Compliance justification	Score
Planning, budgeting and execution			
<p>The DWO has targeted allocations to sub-counties with safe water coverage below the district average.</p> <p>Maximum score 10 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the district Water department has targeted sub-counties with safe water coverage below the district average in the budget for the current FY: <ul style="list-style-type: none"> o If 100 % of the budget allocation for the current FY is allocated to S/Cs below average coverage: score 10 o If 80-99%: Score 7 o If 60-79: Score 4 o If below 60 %: Score 0 	<p>According to the updated District safe water coverage as of September 2018, Kaliro District had a safe water coverage of 58.7%. Sub-counties that were below the district average included Bumanya sub-county with 57%, Gadumire with 53%, Kisinda with 42% Kasokwe with 53% Buyinda with 52% and Bukamba with 45%. Review of the Annual Work plan revealed that the LG water department planned for the following investments in FY 2018/19: Drilling of 16 deep boreholes at a cost of 399,640.176/=, Rehabilitation of 18 boreholes at 47,745,846/= and construction of a 4-stance VIP latrine at Bupyana RGC in Gadumire sub-county at a cost of 16,000,000/=. It was established that a total of four (4) boreholes were planned to be drilled in Kasokwe, 3 boreholes in Buyinda, 2 boreholes in Bumanya, 3 bore holes in Bukamba, 2boreholes in Kisinda and 1bore hole plus a 4-stance VIP pit latrine allocated to Gadumire sub-county. It was also noticed that these sub-counties below district average had budget allocations for borehole rehabilitation in addition to drilling. Out of the 514,709,368/= budgeted in the FY, 433,103,417/= was allocated to sub-counties with low safe water coverage below district average. This represented 84% of the budget.</p>	7

<p>The district Water department has implemented budgeted water projects in the targeted sub-counties (i.e. sub-counties with safe water coverage below the district average)</p> <p>Maximum 15 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the district Water department has implemented budgeted water projects in the targeted sub-counties with safe water coverage below the district average in the previous FY. <ul style="list-style-type: none"> o If 100 % of the water projects are implemented in the targeted S/Cs: Score 15 o If 80-99%: Score 10 o If 60-79: Score 5 o If below 60 %: Score 0 	<p>From the Annual Progress Report 2017/18, the projects implemented by the LG Water department included; Construction of 18 deep boreholes at a cost of 386,395,898/=, Rehabilitation of 24 deep boreholes at a cost of 61,100,000/= and preparation of a detailed design for piped water scheme at Namukoogi RGC in Namugongo sub-county at a cost of 49,723,200/=. Review of the Annual progress report revealed that sub-counties below district safe water coverage had water projects implemented in financial year 2017/18. Bumanya sub-county had 2 boreholes drilled and 3 rehabilitated, Gadumire had 2 drilled and 5 rehabilitated, Kisinda sub-county had 2 boreholes drilled and 2 rehabilitated, Kasokwe had 3 boreholes drilled and 1 rehabilitated, Buyinda had 2 boreholes drilled and 2 rehabilitated while Bukamba sub-county had a borehole constructed and one rehabilitated.</p>	
Monitoring and Supervision			

<p>The district Water department carries out monthly monitoring of project investments in the sector</p> <p>Maximum 15 points for this performance measure</p>	<p>Evidence that the district Water department has monitored each of WSS facilities at least annually.</p> <ul style="list-style-type: none"> • If more than 95% of the WSS facilities monitored: score 15 • 80% - 95% of the WSS facilities - monitored: score 10 • 70 - 79%: score 7 • 60% - 69% monitored: score 5 • 50% - 59%: score 3 • Less than 50% of WSS facilities monitored: score 0 	<p>Review of project files there was evidence that WSS facilities were monitored by District Water Department. Among the supervision reports reviewed included;</p> <p>A supervision report for the rehabilitation of 24 old boreholes in the Financial Year 2017/18. The report was compiled by the District Water Officer and submitted to the office of the Chief Administrative Officer.</p> <p>Dated 22/03/2018, a monitoring report for the water sources that were drilled in FY 2017/18. The report detailed status of the sources where all sources were reported complete and functional.</p> <p>Supervision report dated 3rd/01/2018 for test pumping and installation of 17 boreholes drilled by MAA Technologies and East African boreholes Ltd under Lot 1 & 2. The report was compiled by DWO submitted to the office of the</p> <p>Addressed to CAO, (received in central registry on 2nd/11/2017) an inspection report for the rehabilitation of 10 boreholes that were worked on in quarter one 2017/18. All the boreholes were reported complete and successful.</p> <p>Dated 7th/12/2017, a supervision report for services of design of piped water scheme at Namukooge Trading Center. The report recommended payment of contractor after successful execution of the tasks.</p>	<p>15</p>
<p>The district Water department has submitted accurate/consistent reports/ data lists of water facilities as per formats provided by MoWE</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the district has submitted accurate/consistent data for the current FY: Score 5 • List of water facility which are consistent in both sector MIS reports and PBS: score 5 	<p>The LG water department submitted consistent data to both the ministry and in the Program Budgeting System (PBS) 18 boreholes were captured in the MIS reports at the Ministry of Water and Environment and it was the actual figure captured and reviewed in the PBS at the district. Information in the Performance agreement signed between CAO and Head of Department had similar information.</p>	<p>5</p>

<p>The district Water department has submitted accurate/consistent reports/ data lists of water facilities as per formats provided by MoWE</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> List of water facility which are consistent in both sector MIS reports and PBS: score 5 	<p>List of facilities that were consistent included;</p> <p>2 boreholes constructed in Buyinda sub-county in Buyinda and Kiwa-nabuzi parishes, 2 bore holes in Bumanya sub-county in the parishes of Kalalu and Budehe, 3 boreholes constructed in the sub-county of Bukamba in the parishes of Nawampiti and Muhira, 1 borehole constructed at Saaka parish in Kisinda sub-county, 2 boreholes constructed in Gadumire sub-county in the parishes of Tababa and Butambala, 4 boreholes constructed in Kasokwe sub-county in the parishes of Kasoke, Bwayuya, Natwana and Butege.</p>	<p>5</p>
<p>Procurement and contract management</p>			
<p>The district Water department has submitted input for district's procurement plan, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has submitted input for the district procurement plan to PDU that cover all investment items in the approved Sector annual work plan and budget on time (by April 30): score 4</p>	<p>The LG Water department had submitted procurement requests, complete with all technical requirements to PDU on the 9th/April/2018. This was before the mandated deadline of April 30th.</p>	<p>4</p>
<p>The district has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> If the contract manager prepared a contract management plan and conducted monthly site visits for the different WSS infrastructure projects as per the contract management plan: score 2 	<p>The Chief Administrative Officer had appointed M/S Mulyakubi Bob (Assistant Engineering Officer- water) as contract manager for drilling of boreholes under Lot 2 in FY 2017/18, M/S Kiribaki Laston (Borehole Maintenance Technician) as contract Manager for Lot 1 and M/S David Edhayu (DWO) as contract manager for preparation of a detailed design for piped water scheme at Namukoge RGC. All the appointed contract managers prepared contract implementation plans using LG Forms R4 RII (3) For example, the contract implementation plan for Lot 2 clearly indicated timelines for deliverables i.e. receipt of performance guarantee and release of bid securities on 07/08/2017, inception report on 07/08/2017, progress reports on 11th/09/2017, final report 07/11/2017, and final payment to be effected on 07/11/2017. The plan was prepared on 7th/08/2017. There was evidence of site reports and minutes of issues discussed between contract managers and contractors.</p>	<p>2</p>

<p>The district has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> If water and sanitation facilities constructed as per design(s): score 2 	<p>Sampled water facilities like DWD-66314 Kitambogo water source in Nawaikoke sub-county, DWD-61436 Kiranga “B” water source in Buyinga sub-county, DWD-61438 Namunya water source in Bumanya sub-county and DWD-61441 Bugoodo water source in Kasokwe sub-county. All the sampled sources were functional and constructed as per design. They had drainage channels of between 4-7metres, drainage pits, well protected/fenced and trees planted near the source</p>	<p>2</p>
<p>The district has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> If contractor handed over all completed WSS facilities: score 2 	<p>Contractors had handed over completed water facilities. For example, reviewed was the completion and handover report of East African Boreholes Ltd dated 5th/05/2018 for drilling, pump testing and water quality testing, platform casting and installation. Contract No: KALI 561/WRKS/2017-18/00001 signed by the the Director East African Boreholes Ltd.</p>	<p>2</p>
<p>The district has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> If DWO appropriately certified all WSS projects and prepared and filed completion reports: score 2 	<p>The DWO appropriately certified all WSS projects and prepared and filled completion reports. For example, certificate No:2 for contract No: KALI561/Srvcs/2017-2018/00003 issued to ANESHA Technical Investments Ltd for sitting and drilling supervision of 09 boreholes under lot 1.</p> <p>Certificate of completion for contract No: KALI 561/WRKS/2017-2018/00002 for drilling, pump testing, casting and installation of 09 boreholes under Lot 2 issued to East African Boreholes Ltd signed by the District Water Officer.</p> <p>Final completion certificate issued to MAA Technologies Ltd for contract No:KALI 561/WRKS/2017-2018/00001 for drilling, pump testing, casting and installation of 09 boreholes under Lot 1.</p>	<p>2</p>

<p>The district Water department has certified and initiated payment for works and supplies on time</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the DWOs timely (as per contract) certified and recommended suppliers for payment: score 3 points 	<p>The LG Water department certified and initiated payments for works on time as evidenced below;</p> <ol style="list-style-type: none"> Anesha Technical Investments Limited (KAL/561/SRVCS/2017-2018/00003) –Siting and drilling supervision of 9 boreholes under Lot 1 Paid Amount- Shs 11.750,000 Requisition date- 18 Sept 2017 DWO Certification date- 20 Sept 2017 Blossom Enterprises Limited (KAL15651/WRKS/17-18/00006)- Design of water scheme at Namukooge trading centre. Paid Amount-Shs 19,740,000 Requisition date- 04 Nov 2017 Certificate date- 07 Dec 2017 DWO Certification date- 14 Dec 2017 Maa Technologies Uganda Limited (KAL1561/Wrks/17-18/00001)- drilling, pump testing, casting and installation of 8 boreholes under Lot 1 Paid Amount-Shs 83,497,400 Requisition date- 07 Nov 2017 DWO Certification date- 07 Nov 2017 	<p>3</p>
<p>Financial management and reporting</p>			
<p>The district Water department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 5 	<p>The LG water department submitted annual performance report for FY 2017/18 in time. It was submitted on 10th/July/2018</p> <p>Quarter Four report was submitted on 10th /10/2018 Quarter Three report was submitted on 10th /04/2018 Quarter Two report was submitted on 10th/01/2018 Quarter One report was submitted on 13th/10/2017</p>	<p>5</p>

<p>The District Water Department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year o If sector has no audit query score 5 o If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 3 If queries are not responded to score 0 	<p>The water department had audit queries in the quarterly reports of 2017/18. These queries were cleared by PAC as shown by the invitations from the Secretary PAC to the DWO. The Secretary to PAC just wrote “cleared” on the invitation to indicate that the queries were cleared. However, there was no written document or attachments to show that queries were all cleared with substantive evidence. There were no sector correspondences to either CFO/IA or PAC.</p>	0
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Governance, oversight, transparency and accountability

<p>The district committee responsible for water met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the council committee responsible for water met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports and submissions from the District Water and Sanitation Coordination Committee (DWSCC) etc. during the previous FY: score 3 	<p>Committee on social services (water) sitting on 17/05/2018: Min. 06/SSC/May/ KDLG/2018: discussion of Water draft budget FY 2018/19. Committee recommended the water budget for Council approval.</p> <p>Committee sitting on 1st/03/2018; under Min. 05/SSC/KDLG/2018: Discussion of work plan for Water FY 2018/19. Committee recommended the work plan for water to Council for approval.</p> <p>Committee sitting on 10th/11/2017 under Min.07/SSC/NOV/2017 (4); the committee recommended that the DW and ASC should strengthen their operations and ensure that the supplier borehole in Bulumba is completed to save on the water shortage.</p>	3
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<p>The district committee responsible for water met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the water sector committee has presented issues that require approval to Council: score 3 	<p>Committee on Water, on 28th/05/2018 presented to Council for approval of water budget of shs 612, 347,267.</p> <p>Committee recommended that the borehole that was drilled at Busambeko with the intention of making it a water supply source be completed to serve the community.</p> <p>Committee on water on 13th /03/2018 presented water work plan for FY 2018/19 to Council for approval</p>	<p>3</p>
<p>The district Water department has shared information widely to the public to enhance transparency</p> <p>Maximum 6 points for this performance measure</p>	<ul style="list-style-type: none"> The AWP, budget and the Water Development grant releases and expenditures have been displayed on the district notice boards as per the PPDA Act and discussed at advocacy meetings: score 2. 	<p>The Annual Work Plan, budget and the Water Development grant releases and expenditures were displayed no district notice board as per the PPDA Act. For example, quarter one releases for water sector FY 2018/19 had the following figures displayed: Rural water-160,662,007/=, sanitation and hygiene-7,017,544/=, Recurrent budget-8,180,836/= with total release of 175,860,387/=. There was also evidence of minutes for advocacy meeting held on 13th/09/2017 which was attended by district political leaders, opinion leaders, civil society and technical staff. Main issues discussed include mainstreaming gender in water projects (MIN6/DWA/09/2017), Under MIN7/DWA/09/2017 the district water and sanitation status report was discussed. Minute 8/DWA/09/2017 members got updates from TSU10.</p>	<p>2</p>
<p>The district Water department has shared information widely to the public to enhance transparency</p> <p>Maximum 6 points for this performance measure</p>	<ul style="list-style-type: none"> All WSS projects are clearly labelled indicating the name of the project, date of construction, the contractor and source of funding: score 2 	<p>All sampled water projects were clearly labelled indicating source name (DWD number), dates of construction were indicated e.g Nawaikoke source was constructed on 12th/11/2017, Kiranga B was constructed on 22nd/11/2017, Namunya water source was constructed on 14/11/2017 and Bugoodo source constructed on 16th/11/2017. All sampled sources had information of the source of funding (DWSCG) and names of contractors.</p>	<p>2</p>

<p>The district Water department has shared information widely to the public to enhance transparency</p> <p>Maximum 6 points for this performance measure</p>	<ul style="list-style-type: none"> Information on tenders and contract awards (indicating contractor name /contract and contract sum) displayed on the District notice boards: score 2 	<p>Information on tenders and contract awards was displayed on the district, procurement unit and Water sector departments. For, example observed was the information of best evaluated bidders 2018/2019 where under contract KALI/561/WRKS/2017-2018/00001; drilling, pump testing, casting and installation of boreholes in lot 1 to MAA Technologies Ltd. With contract value of 313,343,000/=.</p> <p>Contract No:KALI 561/Srvcs/2018-2019/00002; sitting and drilling supervision of 16 boreholes in the district by Viriman Technical Investments Ltd at a cost of 39,990,200/= Information was displayed on 12th/07/2018.</p>	<p>2</p>
<p>Participation of communities in WSS programmes</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> If communities apply for water/ public sanitation facilities as per the sector critical requirements (including community contributions) for the current FY: score 1 	<p>From community application file, there was evidence of community participation. For instance, among the many community application letters reviewed was of residents of Buvunya village in Gadumire sub-county dated 13th/06/2017 signed by LC1 Chairperson requesting for safe water in the area. Attached was payment of 200,000/= as community contribution (Kaliro District LG Treasury-General Receipt No:310)</p> <p>Application letter of residents of Bunswezya village in Namwiwa sub-county dated 10th/08/2017 with evidence of payment of community contribution of 200,000/= (Kaliro DLG General receipt No:311) This was in line with sector critical requirements.</p>	<p>1</p>
<p>Participation of communities in WSS programmes</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> Water and Sanitation Committees that are functioning evidenced by either: i) collection of O&M funds, ii(carrying out preventive maintenance and minor repairs, iii) facility fenced/protected, or iv) they an M&E plan for the previous FY: score 2 <p>Note: One of parameters above is sufficient for the score.</p>	<p>All the sampled water facilities were found to be functional, the sources were well protected/fenced and all sources had evidence of collection of user fees for minor repairs. Information on user fees collections was documented in the books provided by the LG water department.</p>	<p>2</p>
<p>Social and environmental safeguards</p>			

<p>The LG Water department has devised strategies for environmental conservation and management</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that environmental screening (as per templates) for all projects and EIAs (where required) conducted for all WSS projects and reports are in place: score 2 	<p>All water projects implemented in FY 2017/18 were environmentally screened by the senior Environment officer as per templates. In addition a report dated 10th/09/2017 regarding environment screening of all water projects was compiled by the Senior Environment Officer and addressed to CAO.</p>	<p>2</p>
<p>The LG Water department has devised strategies for environmental conservation and management</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that there has been follow up support provided in case of unacceptable environmental concerns in the past FY: score 1 	<p>The was no evidence of environmental follow up support in cases of unacceptable environmental concerns.</p>	<p>0</p>
<p>The LG Water department has devised strategies for environmental conservation and management</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that construction and supervision contracts have clause on environmental protection: score 1 	<p>Construction and supervision contracts had clauses on environmental protection. For example, in the contract signed between Kaliro District Local Government and MAA Technologies Ltd clause 2:2 stipulated cleaning of site after final completion.</p>	<p>1</p>
<p>The district Water department has promoted gender equity in WSC composition.</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> If at least 50% WSCs are women and at least one occupying a key position (chairperson, secretary or Treasurer) as per the sector critical requirements: score 3 	<p>According to the District Software report dated 19th/09/2017 all water committees had women composition above 50% by the time of establishment. It was also noted that at least a woman occupied a key position. Field findings from the sampled sources confirmed the information in the reports. For example; Nawaikoke water source had 56% women, Kirango 71%, Namunya 85% and, Bugoodo water source with 56%. All committees sampled the position of Treasurer was occupied by a woman.</p>	<p>3</p>

<p>Gender and special needs-sensitive sanitation facilities in public places/</p> <p>RGCs provided by the Water Department.</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> • If public sanitation facilities have adequate access and separate stances for men, women and PWDs: score 3 	<p>The three sample sanitation facilities including a 5- stance VIP latrine at Bwayuya RGC in Kasokwe sub-county, 5-stance VIP latrine in Kisinda RGC in Kisinda sub-county and a 2-stance VIP pit latrine at Water and Sanitation offices. These facilities had adequate access and separate stances for both men and women. They also had provisions for People with Disabilities.</p>	<p>3</p>
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