



## Local Government Performance Assessment

Mityana Municipal Council

(Vote Code: 783)

<b>Assessment</b>	<b>Scores</b>
Accountability Requirements	33%
Crosscutting Performance Measures	70%
Educational Performance Measures	57%
Health Performance Measures	69%
Water Performance Measures	0%

Summary of requirements	Definition of compliance	Compliance justification	Compliant?
Annual performance contract			
<p>LG has submitted an annual performance contract of the forthcoming year by June 30 on the basis of the PFMA and LG Budget guidelines for the coming financial year.</p>	<ul style="list-style-type: none"> <li>• From MoFPED's inventory/schedule of LG submissions of performance contracts, check dates of submission and issuance of receipts and:               <ul style="list-style-type: none"> <li>o If LG submitted before or by due date, then state 'compliant'</li> <li>o If LG had not submitted or submitted later than the due date, state 'non-compliant'</li> </ul> </li> <li>• From the Uganda budget website: <a href="http://www.budget.go.ug">www.budget.go.ug</a>, check and compare recorded date therein with date of LG submission to confirm.</li> </ul>	<p>Mityana Municipality Submitted performance contract on 2nd August 2018 to Ministry of Finance Planning and Economic Development.</p>	No
Supporting Documents for the Budget required as per the PFMA are submitted and available			
<p>LG has submitted a Budget that includes a Procurement Plan for the forthcoming FY by 30th June (LG PPDA Regulations, 2006).</p>	<ul style="list-style-type: none"> <li>• From MoFPED's inventory of LG budget submissions, check whether:               <ul style="list-style-type: none"> <li>o The LG budget is accompanied by a Procurement Plan or not. If a LG submission includes a Procurement Plan, the LG is compliant; otherwise it is not compliant.</li> </ul> </li> </ul>	<p>Mityana Municipality submitted Budget that includes procurement plan report for the forthcoming FY on August 2, 2018.</p>	No
Reporting: submission of annual and quarterly budget performance reports			

<p>LG has submitted the annual performance report for the previous FY on or before 31st July (as per LG Budget Preparation Guidelines for coming FY; PFMA Act, 2015)</p>	<p>From MoFPED's official record/inventory of LG submission of annual performance report submitted to MoFPED, check the date MoFPED received the annual performance report:</p> <ul style="list-style-type: none"> <li>• If LG submitted report to MoFPED in time, then it is compliant</li> <li>• If LG submitted late or did not submit, then it is not compliant</li> </ul>	<p>Mityana Municipality submitted annual Performance report on August 2, 2018 for the financial year 2017/2018.</p>	<p>No</p>
<p>LG has submitted the quarterly budget performance report for all the four quarters of the previous FY by end of the FY; PFMA Act, 2015).</p>	<p>From MoFPED's official record/ inventory of LG submission of quarterly reports submitted to MoFPED, check the date MoFPED received the quarterly performance reports:</p> <ul style="list-style-type: none"> <li>• If LG submitted all four reports to MoFPED of the previous FY by July 31, then it is compliant (timely submission of each quarterly report, is not an accountability requirement, but by end of the FY, all quarterly reports should be available).</li> <li>• If LG submitted late or did not submit at all, then it is not compliant.</li> </ul>	<p>Mityana Municipality did not Submitted the quarterly budget performance report for all the quarters of the previous FY 2017/2018</p> <p>Quarter-4 NO record of submission at the time of LG assessment</p> <p>Quarter -3 submitted on June 18, 2018</p> <p>Quarter -2 Submitted on March 29, 2018</p> <p>Quarter -1 submitted on February 9, 2018</p>	<p>No</p>
<p>Audit</p>			

<p>The LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and the Auditor General's findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes actions against all findings where the Internal Auditor and the Auditor General recommended the Accounting Officer to take action in line with applicable laws.</p>	<p>From MoFPED's Inventory/record of LG submissions of statements entitled "Actions to Address Internal Auditor General's findings",</p> <p>Check:</p> <ul style="list-style-type: none"> <li>• If LG submitted a 'Response' (and provide details), then it is compliant</li> <li>• If LG did not submit a 'response', then it is non-compliant</li> <li>• If there is a response for all –LG is compliant</li> <li>• If there are partial or not all issues responded to – LG is not compliant.</li> </ul>	<p>Mityana Municipal Local Government submitted the Report on status of implementation of Internal Auditor General's and Auditor General's findings for financial year 2017/2018 and was received by Office of Internal Auditor General and Auditor General on April 3, 2018</p>	<p>Yes</p>
<p>The audit opinion of LG Financial Statement (issued in January) is not adverse or disclaimer.</p>		<p>Mityana Municipal Council had an unqualified audit opinion as per Auditor General's Report for FY 2017/2018.</p>	<p>Yes</p>

Summary of requirements	Definition of compliance	Compliance justification	Score
Planning, budgeting and execution			
<p>All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<p>Evidence that a district/ municipality has:</p> <ul style="list-style-type: none"> <li>• A functional Physical Planning Committee in place that considers new investments on time: score 1.</li> </ul>	<p>Mityana Municipality has a functional Physical planning committee Appointed on 6th September 2017 under Ref: MMC/200/214 that considers new investment time.</p>	1
<p>All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that district/ MLG has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD score 1.</li> </ul>	<p>Mityana Municipality submitted all the 4 sets of minutes required of the Physical Planning Committee to MoLHUD on 20th September 2018 Ref: MMC/200/226.</p>	1

<p>All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<ul style="list-style-type: none"> <li>• All infrastructure investments are consistent with the approved Physical Development Plan: score 1 or else 0</li> </ul>	<p>The new infrastructure investments have approved plans on time within 30 days. These include:</p> <ol style="list-style-type: none"> <li>.1. Construction of Ministry Of Land Housing and urban development Offices Zonal Offices submitted on 11th July 2017 and approved on 31st July 2017,</li> <li>.2. Arch Angel Junior School at Ttamu Division submitted on 11th July 2018 and approved 31st July 2018,</li> <li>.3. Mityana Vocational &amp; Seconday school in Ttamu divison submitted on 26th July 2018 and approved on 31st July 2018,</li> <li>.4. Victoria International Business College at Katakala in Busimbi division submitted on 18th septemebr 2017 and approved 26th september 2018 and</li> <li>.5. Residential Shaik Ismaeal Nkata submitted on 14th March 2018 and approved 29th march 2018</li> </ol> <p>However, there is No Municipal Physical development to guide Investments</p>	<p>0</p>
<p>All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<ul style="list-style-type: none"> <li>• Action area plan prepared for the previous FY: score 1 or else 0</li> </ul>	<p>Mityana Municipality has No Action prepared in the FY 2017/2018</p>	<p>0</p>
<p>The prioritized investment activities in the approved AWP for the current FY are derived from the</p>	<ul style="list-style-type: none"> <li>• Evidence that priorities in AWP for the current FY are based on the outcomes of budget conferences: score 2.</li> </ul>	<p>The priorities investment activities in the AWP for current FY 2018/2019 are based on the Budget conference of 14th November 2017. The investment priorities include:</p> <p>Health:</p>	<p>2</p>

<p>approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles</p> <p>Maximum 5 points on this performance measure.</p>		<ol style="list-style-type: none"> <li>1. Renovation and building construction / maintainace repairs at Ttanda Health centre II,</li> <li>2. Renovation of Health facility ceiling at Nakaseeta Health Centre II,</li> <li>3. Renovation of Naama HC-III ceiling,</li> <li>4. Construction of Staff quarters at Ttanda HC II,</li> <li>5. Construction of 4 stance lined latrine VIP latrine at Ttanda HC II,</li> <li>6. Construction of 5 stance lined pit latrine at Ttanda HC II and other Health facilities need facelift at Naama HC III, Kabuwambo HC II, Nakaseeta HC II, Kabule HC III and Magala HC III,</li> </ol> <p>Education:</p> <ol style="list-style-type: none"> <li>1. Construction of 52 classroom blocks with office and store at Kalamba Primary school,</li> <li>2. Construction of 2 classroom block with office and store at Nakaseeta Islamic Primary school,</li> <li>3. Construction of 5 stance lined latrine at Kyakowe primary school,</li> <li>4. Construction of 5 classroom block at St. Jude Kitikokola Primary school,</li> <li>5. Construction of 5 stance pit latrine at Mityana public primary school,</li> </ol> <p>Works &amp; Technical Services: Preparation of Physical development plan for the entire municipality 2018-2028</p> <p>Road:</p> <ol style="list-style-type: none"> <li>a. Maintainace of Danya Tambu-Nakaseeta -12 km,</li> <li>b. Tarmacking and mantainace of Busimbi road - 0.6 km,</li> <li>c. Grading of wabigalo- Busubiizi-Kigenye Road,</li> <li>d. Grading of Nakanyenya Ttanda, Bukonge, Nakabiso, Kiwabya-5 km and</li> <li>e. Naama-Kitiko Landing site and Naama Butaami-Kalamba road.</li> </ol>	
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<p>The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles</p> <p>Maximum 5 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that the capital investments in the approved Annual work plan for the current FY are derived from the approved five-year development plan. If differences appear, a justification has to be provided and evidence provided that it was approved by the Council.</li> </ul> <p>Score 1.</p>	<p>Capital investments in AWP for the current FY 2018/2019 approved on 31st may 2018 under Minute 05/31/5/2018 (b) were derived from 5 year development plan for Mityana Municipal Government 2015/2016-2019/2020; approved on 27th May 2016 under Minute 07/MC/FC/May/2015/2016; These investments Include:</p> <ol style="list-style-type: none"> <li>1. Building Construction Maintanace and repairs of Ttanda Health centre at UGx-18,039,000/=( Council Resolution on 13th August 2018 under minute 04/13/08/2018),</li> </ol> <p>Education:</p> <ol style="list-style-type: none"> <li>1. Construction of classroom block at Ttamu St. Jude Kitinkokola primary school at UGx 78,000,000/=,</li> <li>2. Constructiion of Nakaseeta islamic Primary school at UGx 84,000,000/= was replaced with Construction of Seed secondary school at Tamu Moslem Vocational secondary school under minute 04/13/08/2018,</li> <li>3. Construction of Ttanda Primary school at UGx 64,000,000/= WAS replaced with Tamu Moslem Vocational and secondary school (council resolution on 13th August 2018 under minute 04/13/08/2018),</li> <li>4. Construction of 2 classroom blocks at Kabule primary school at UGx 63,000,000/=and</li> <li>5. Construction of 5 VIP stance latrine at Nakaseeta at UGx 18,000,000/=.</li> </ol> <p>Roads:</p> <ol style="list-style-type: none"> <li>6. Mechanised routine mentainace of Wabigalo-Busuubizi 8km at UGx-76,152,000/=,</li> <li>7. Mechansed routine maintainace of Kikumbi-Kansuleeti -3.9 km at UGx 46,234,000/= and</li> <li>8. Mechanised mantainace of Kunywa-Ddangu 6.5km-at UGx 57,870,000/=.</li> </ol>	
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<p>The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles</p> <p>Maximum 5 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Project profiles have been developed and discussed by TPC for all investments in the AWP as per LG Planning guideline: score 2.</li> </ul>	<p>project profiles for all investments discussed on 28th August 2017 under TPC minute 06/28/08/2017 by TPC and adhered to in the LG planning Guidelines, these include:</p> <ol style="list-style-type: none"> <li>Construction of 2 classroom blocks at Kabule primary school at UGx 63,000,000/=,</li> <li>Construction of 5 VIP stance latrine at Nakaseeta at UGx 18,000,000/=,</li> </ol> <p>Roads:</p> <ol style="list-style-type: none"> <li>Mechanised routine mentainace of Wabigalo-Busuubizi 8km at UGx-76,152,000/=,</li> <li>Mechansed routine maintainace of Kikumbi-Kansuleeti -3.9 km at UGx 46,234,000/= and</li> <li>Mechanised mantainace of Kunywa-Ddangu 6.5km-at UGx 57,870,000/=.</li> </ol>	<p>2</p>
<p>Annual statistical abstract developed and applied</p> <p>Maximum 1 point on this performance measure</p>	<ul style="list-style-type: none"> <li>Annual statistical abstract, with gender- disaggregated data has been compiled and presented to the TPC to support budget allocation and decision-making- maximum score 1.</li> </ul>	<p>Mityana Municipality has NOT compiled Annual Statistical Abstract report with gender disaggregated data NOT discussed in TPC.</p>	<p>0</p>

<p>Investment activities in the previous FY were implemented as per AWP.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that all infrastructure projects implemented by the LG in the previous FY were derived from the annual work plan and budget approved by the LG Council: score 2</li> </ul>	<p>There was evidence that the Implemented projects were derived from the Annual work plan of the previous FY 2017/2018 and Budget approved by LG Council. These include:</p> <ol style="list-style-type: none"> <li>1. Construction of 2 classroom block and supply of 36 3 seater desk to Kabule C/U Primary school budgeted at UGx 64,000,000/= actual spent UGx-63,594,684/= completed on 14th February 2018 certificate NO:1,</li> <li>2. Construction of 5 stance VIP at Nakaseeta Islamic Primary school budgeted at UGx 18,000,000/= actual spent 17,686,961/= completed on 14th March 2018 certificate NO.1,</li> <li>3. Fencing of Bbuye Abattior Budgeted at UGx 28,271,250/= actual spent UGx 28,219,275/= completed on 10th April 2018 certificate NO.1,</li> <li>4. Construction of a 4 stance lined pit latrine and 2 urinals at Butebi Islamic Primary school Budgeted at UGx 16,755,000/= actual spent UGx 16,755,00/= completed on 9th May 2018 and</li> <li>5. Installation of 5 solar street light at Works department budgeted at UGx 63,612,000/= actual spent 58,778,540/= completed on 20th March 2018 certificate No.1.</li> </ol>	<p>2</p>
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<p>Investment activities in the previous FY were implemented as per AWP.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that the investment projects implemented in the previous FY were completed as per work plan by end for FY.</li> </ul> <ul style="list-style-type: none"> <li>o 100%: score 4</li> <li>o 80-99%: score 2</li> <li>o Below 80%: 0</li> </ul>	<p>There was evidence that the Investment projects implemented in 2017/2018 were completed as per the work plan</p> <p>These include:</p> <ol style="list-style-type: none"> <li>1. Construction of 2 classroom block and supply of 36 3 seater desk to Kabule C/U Primary school budgeted at UGx 64,000,000/= actual spent UGx-63,594,684/= completed on 14th February 2018 certificate NO:1,</li> <li>2. Construction of 5 stance VIP at Nakaseeta Islamic Primary school budgeted at UGx 18,000,000/= actual spent 17,686,961/= completed on 14th March 2018 certificate NO.1,</li> <li>3. Fencing of Bbuye Abattior Budgeted at UGx 28,271,250/= actual spent UGx 28,219,275/= completed on 10th April 2018 certificate NO.1,</li> <li>4. Construction of a 4 stance lined pit latrine and 2 urinals at Butebi Islamic Primary school Budgeted at UGx 16,755,000/= actual spent UGx 16,755,00/= completed on 9th May 2018 and</li> <li>5. Installation of 5 solar street light at Works department budgeted at UGx 63,612,000/= actual spent 58,778,540/= completed on 20th March 2018 certificate No.1.</li> </ol>	
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The LG has executed the budget for construction of investment projects and O&M for all major infrastructure projects during the previous FY

Maximum 4 points on this Performance Measure.

• Evidence that all investment projects in the previous FY

were completed within approved budget – Max. 15% plus or minus of original budget: score 2

There was evidence that Investment projects implemented in 2017/2018 were completed as per the approved budget

These include:

1. Construction of 2 classroom block and supply of 36 3 seater desk to Kabule C/U Primary school budgeted at UGx 64,000,000/= actual spent UGx-63,594,684/= completed on 14th February 2018 certificate NO:1; that's 99.4% of budget,

2. Construction of 5 stance VIP at Nakaseeta Islamic Primary school budgeted at UGx 18,000,000/= actual spent 17,686,961/= completed on 14th March 2018 certificate NO.1.that's 98.2% of the budget,

3. Fencing of Bbuye Abattior Budgeted at UGx 28,271,250/= actual spent UGx 28,219,275/= completed on 10th April 2018 certificate NO.1, that's 99.8% of the budget,

4. Construction of a 4 stance lined pit latrine and 2 urinals at Butebi Islamic Primary school Budgeted at UGx 16,755,000/= actual spent UGx 16,755,00/= completed on 9th May 2018, that's 100% of the budget and

5. Installation of 5 solar street light at Works department budgeted at UGx 63,612,000/= actual spent 58,778,540/= completed on 20th March 2018 certificate No.1, that's 92.4% of the budget.

Hence Mityana Municipality completed projects were within the approved budget of the FY 2017/2018.

<p>The LG has executed the budget for construction of investment projects and O&amp;M for all major infrastructure projects during the previous FY</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has budgeted and spent at least 80% of the O&amp;M budget for infrastructure in the previous FY: score 2</li> </ul>	<p>Mityana Municipality did NOT budget for O&amp;M for infrastructure.</p>	<p>0</p>
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Human Resource Management

<p>LG has substantively recruited and appraised all Heads of Departments</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has filled all HoDs positions substantively: score 3</li> </ul>	<p>Mityana Municipality has not filled all Heads of Department positions substantively as per the structure. The positions that are not filled include the following;</p> <ol style="list-style-type: none"> <li>1, The principal Engineer.</li> <li>2, The principal Education Officer.</li> <li>3, The senior Internal auditor.</li> <li>4. The Commercial Officer.</li> <li>5. Senior Municipal Planner.</li> </ol>	<p>0</p>
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<p>LG has substantively recruited and appraised all Heads of Departments</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>Evidence that HoDs have been appraised as per guidelines issued by MoPS during the previous FY: score 2</li> </ul>	<p>Mityana Municipality appraised all HoDs as per the guide lines issued by the MoPS. These included,</p> <p>Principal Medical Officer- CR/10062 was appraised on 1/08/2018;</p> <p>Principal Treasurer -CR/10061 was appraised on 1st/08/2018;</p> <p>Principal Community Development Officer- CR/10022 was appraised on 3rd July 2018;</p> <p>The Natural Resource officer -CR/10042 was appraised on 18/ 09/ 2018;</p> <p>The senior human Resource officer- CR/10001 was appraised on 3rd/09/ 2018;</p> <p>Deputy Town Clerk CR/10021 was appraised on 11/07/2018;</p> <p>Clerk to Council was appraised on 8th/08/2018;</p> <p>Senior Physical Planner was appraised on 18th/09/2018.</p>	<p>2</p>
<p>The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>Evidence that 100 % of staff submitted for recruitment have been considered: score 2</li> </ul>	<p>DSC Considered all the 15 staff submitted by CAO on 11th July 2017 in the previous FY for recruitment. These were considered under minute extract MTY/DSC/110/2017. The positions include,</p> <ol style="list-style-type: none"> <li>Enrolled Nurses (2)</li> <li>Enrolled midwives</li> <li>Educational Assistants grade III (3)</li> <li>Agriculture Assistant (2)</li> <li>Porter (2)</li> <li>Record Officer</li> <li>Askaris (Watch men)</li> <li>Drivers(3)</li> </ol>	<p>2</p>

<p>The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that 100 % of positions submitted for confirmation have been considered: score 1</li> </ul>	<p>The Municipality considered only 2 positions for confirmation out of 15 positions submitted on 28th July 2017 as per the minute MTY/DSC/33A/2018.</p>	<p>0</p>
<p>The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that 100 % of positions submitted for disciplinary actions have been considered: score 1</li> </ul>	<p>As per Town Clerk's submission dated 10th October 2017, there were 6 cases submitted for disciplinary action for the FY 2017/2018. However, all the 6 cases were not considered.</p>	<p>0</p>

<p>Staff recruited and retiring access the salary and pension payroll respectively within two months</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment: score 3</li> </ul>	<p>All the recruited staff during the previous FY 2017/2018 on 18th July 2018 under Min MTY/DSC/110/ 2017 accessed payroll within two months.</p> <p>They were as follows;</p> <p>Two Town Agents were recruited on 14th Dec 2017 and accessed payroll on 28th February 2018;</p> <p>Two Office attendants were recruited on 14th Dec 2017 and accessed payroll on 28th February 2018;</p> <p>Accountant was recruited on 14th Dec 2017 and accessed payroll on 28th February 2018;</p> <p>Municipal Treasurer was recruited on 14th Dec 2017 and accessed payroll on 28th February 2018;</p> <p>Senior Inspector of School was recruited on 14th Dec 2017 and accessed payroll on 28th February 2018;</p> <p>Environmental Officer was recruited on 14th Dec 2017 and accessed payroll on 28th February 2018;</p> <p>Three Education Assistant were recruited on 22nd May 2018 and accessed payroll on 3rd July 2018;</p> <p>Agricultural Assistant was recruited on 7th March 2018 and accessed payroll on 3rd May 2018.</p>	<p>3</p>
<p>Staff recruited and retiring access the salary and pension payroll respectively within two months</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>Evidence that 100% of the staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement: score 2</li> </ul>	<p>Mityana Municipality had 2 staff who retired for the FY 2017/2018.</p> <p>These include Education officer III(IPPS 1003035 )who retired on 10 Oct 2015; and accessed payroll on 1st May 2018</p> <p>Tutor (IPPS 324067) retired on 27 January 2018 .and accessed payroll on 1 June 2018</p>	<p>0</p>
<p>Revenue Mobilization</p>			



<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>• If increase in OSR (excluding one/off, e.g. sale of assets) from previous FY but one to previous FY is more than 10 %: score 4.</li> <li>• If the increase is from 5% -10 %: score 2.</li> <li>• If the increase is less than 5 %: score 0.</li> </ul>	<p>Mityana Municipal Council increased OSR from UGX 518,731,941 for FY 2016/2017 to UGX 656,109,355 for FY 2017/2018 in OSR as per draft Final Accounts for FY 2017/18 vote 783.</p> <p>The Increase in OSR was UGX 137,377,414 giving a percentage increase of 26.48%.</p>	<p>4</p>
<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realisation) is within +/- 10 %: then score 2. If more than +/- 10 %: Score 0.</li> </ul>	<p>Mityana Municipal Council Local Revenue Budgeted for FY 2017/2018 was UGX 1,124,115,000 as per original budget for FY 2017/2018 Vote 783. The Local Revenue collected during FY 2017/2018 was UGX 656,109,355 as seen from the Draft Final Accounts for FY 2017/2018.</p> <p>Workings:UGX 656,109,355 / UGX 1,124,115,000 x 100= 58.37%. This gives revenue collection ratio of 58.37%. Reason: The fall short fall was due to pronouncements by the president on Taxi parks and Markets.</p>	<p>0</p>
<p>Local revenue administration, allocation and transparency</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that the District/Municipality has remitted the mandatory LLG share of local revenues: score 2</li> </ul>	<p>Mityana Municipal Council did not transfer/remit any Local Revenue to LLGs for the entire year 2017/2018.</p>	<p>0</p>

<p>Local revenue administration, allocation and transparency</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the total Council expenditures on allowances and emoluments- (including from all sources) is not higher than 20% of the OSR collected in the previous FY: score 2</li> </ul>	<p>Total expenditure on Council allowances and emoluments during FY 2017/2018 was UGX 196,334,124 excluding General staff salaries of UGX 38,557,100 as compared to OSR of UGX 518,731,941 FY 2016/17 .Therefore 9UGX 196,334,124 / UGX 518,731,941) gives 38%, which is higher than 20% of the OSR collected in the previous FY 2016/2017.</p>	<p>0</p>
<p>Procurement and contract management</p>			
<p>The LG has in place the capacity to manage the procurement function</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the District has the position of a Senior Procurement Officer and Procurement Officer (if Municipal: Procurement Officer and Assistant Procurement Officer) substantively filled: score 2</li> </ul>	<p>Mityana Municipality had a Procurement Officer dully appointed on 8th /May/2017 but the position of Assistant Procurement officer is still vacant.</p>	<p>0</p>
<p>The LG has in place the capacity to manage the procurement function</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the TEC produced and submitted reports to the Contracts Committee for the previous FY: score 1</li> </ul>	<p>There was evidence that the TEC produced and submitted reports to the contract committee as per the following files sampled:</p> <ol style="list-style-type: none"> <li>MityMc783/WRKS/17-18/00001. For the construction of a two class-room block at Kabule Primary school Submitted on 30th-June-2017;</li> <li>MityMc783/SUPLs/17-18/00042. Supply of plastic pallet boxes to Health department submitted on 27th -Feb- 2017;</li> <li>MityMc783/WRKS/17-18/00041. Fencing of Bbuye abattoir Submitted on 27th –Feb– 2017;</li> <li>MityMc783/SUPLS/17-18/00033. Supply of gilts and layer chicks to central division. Submitted on 24th -Oct- 2017 and</li> <li>MityMc783/WRKS/17-18/00034. For construction of a 4 -stance lined pit latrine at Butebi Islamic Primary School. Submitted on 24th /10/2017.</li> </ol>	<p>1</p>
<p>The LG has in place the capacity to manage the</p>	<ul style="list-style-type: none"> <li>Evidence that the Contracts</li> </ul>	<p>There was evidence that the contract committee considered the recommendations of the TEC as per the following sampled files:</p>	<p>1</p>

<p>procurement function</p> <p>Maximum 4 points on this performance measure.</p>	<p>Committee considered recommendations of the TEC and provide justifications for any deviations from those recommendations: score 1</p>	<p>a) MityMc783/WKS/17-18/00001. Construction of a two class-room block and supply of 36- 3seater desks to Kabule Primary school. The TEC recommended P &amp; D Traders and Contractors as the best evaluated bidder at the evaluated price of UGX 63,594,684 as at 30th-Jun-2017 and the contract committee sat on 3rd-July- 2017 Min009/MityMccc/17-18 and approved P&amp;D Trader and contractors as the best evaluated bidder and awarded contract at UGX 63,594,684;</p> <p>b) MityMc783/SUPLS/17-18/00042. For supply of plastic pallet boxes to Health department. The TEC recommended Annema Vet Consult Ltd as the best evaluated bidder on 30th-Jun- 2017 at UGX 29,750,000 and the contract committee sat on 2nd March-2018. Min026/MityMccc/17-18 and approved Green Base Annema Vet Consult Ltd as the best evaluated and awarded a contract at the UGX 29,750,000;</p> <p>c) MityMc783/WRKS/17-18/00041. Fencing of Bbuye abattoir at Busibi division. The TEC sat on 27th-Feb-2018 and recommended Kabalenga Contractors Company Ltd to be approved as the best evaluated bidder at the price of UGX28,219,275 and on 2nd -Mar- 2018 Min026/mityMccc/17-18 the contract committee sat and approved and awarded Kabalenga Contractors Company Ltd as the best evaluated bidder at the price UGX 28,219,275;</p> <p>d) MityMc783/SUPLS/17-18/00033. Supply of gilts and layer chicks for Central Division. The TEC recommended Danrite Investments Ltd on 24th-10-2017 to be approved as the best evaluated at the price of UGX7,400,000 and the contract committee that sat on 25th-10-2018 Min017/MityMccc/17-18 approved Danrite Investments Ltd as the best evaluated bidder at the price of UGX 7,400,000 and</p> <p>e) MityMc783/WRKS/17-18/00034. Construction of a 4- stances pit latrine and two urinals at Butebi Islamic Primary School. The TEC recommended Elton Construction Company Ltd on 24th –10-2017 to be approved as the best evaluated bidder at the price of UGX 15,995,000 and the contract committee that sat on 1st -Feb-2017 min020/Mitymccc/17-18 approved Elton Construction Company Ltd as the best evaluated bidder at the price of UGX 15,995,000..</p>
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The LG has a comprehensive Procurement and Disposal Plan covering infrastructure activities in the approved AWP and is followed.

Maximum 2 points on this performance measure.

• a) Evidence that the procurement and Disposal Plan for the current year covers all infrastructure projects in the approved annual work plan and budget and b) evidence that the LG has made procurements in previous FY as per plan (adherence to the procurement plan) for the previous FY: score 2

a) There was evidence that the Procurement and Disposal Plan for current FY covered all infrastructural projects. Samples drawn from LG Work plan and cross-checked in procurement Plan included:

- 1) Construction of a two-classroom block with office and store at St Jude Kitinkokola under education sector;
- 2) Construction of a 3classroom block at Ttamu Islamic secondary school –Ttamu division;
- 3) Construction of 5-stances pit latrine at St Jude Kitinkokola;
- 4) Construction of a 4 –stances pit latrine at Kabule Health Centre III and
- 5) Construction of roads-Butebi, Ndibulungi – Kamuvooba, Nakasenta road.

b) There was evidence that LG made procurement in previous FY by strictly adhering to the procurement plan. Contract agreements sampled from the procurement plan and seen to be implemented were as follows:

- 1) Contract Agreement No: MityMc783/WRKS/17-18/00001 seen where contract was signed between Mityana Municipality and P & D traders and contractors Ltd for the construction of two classroom block and supply of 36- 3seater desks to Kabule Primary school This was item No. 50 in the procurement Plan for 2017/2018;
- 2) Contract No: MityMc783/SUPLS/17-18/00042. Seen where an agreement was signed between Mityana Municipality and Annema Vet Consult Ltd for supply of plastic pallet boxes to health sector This was item No.26 in the procurement plan for 2017/2018;
- 3) Contract No: MityMc/WRKS/17-18/00041. Seen where an agreement was signed between Miytana Municipality and Kabalenga contractors Company Ltd for fencing of Bbuye abattoirs. This was item No.114 in the procurement Plan for 2017/2018 and
- 4) Contract No: MityMc783/SUPLS/17-18/00033. Seen where an agreement was signed between Mityana Municipality and Danrite Investments Ltd for the supply of gilts and layer chicks for central division This was item no 128 in the procurement plan of 2017/2018.

<p>The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• For current FY, evidence that the LG has prepared 80% of the bid documents for all investment/infrastructure by August 30: score 2</li> </ul>	<p>There was evidence that Mityana Municipality prepared the bid documents for all investment/infrastructure by August 30th .Mityana Municipality had 10 bid documents to prepare and prepared 8 bids. This represents 80%.</p>	<p>2</p>
<p>The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• For Previous FY, evidence that the LG has an updated contract register and has complete procurement activity files for all procurements: score 2</li> </ul>	<p>There was evidence that Mityana Municipality had an updated contract register with a complete procurement activity files for FY 2017/2018 that range from page 2 to page 4 stamped on 16th /July/2018 and last item posted was on 20th /06/2018.</p>	<p>2</p>

<p>The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• For previous FY, evidence that the LG has adhered with procurement thresholds (sample 5 projects): score 2.</li> </ul>	<p>There was evidence that Mityana Municipal Council adhered to Procurement Thresholds as per the following sampled files:</p> <p>Open Bidding:</p> <p>a) MityaMc783/WRKS/17-18/00001 for construction of a two class-room block and supply of 36-3seater desks. It was estimated at UGX63,594,684 and advertised on 1st /06/2017 in the New Vision newspaper;</p> <p>Selective Bidding</p> <p>b) MityMc783/WKS/17-18/00041. For fencing of Bbuye abattoir It was estimated to cost UGX28,219,275. An invitation to bid was issued on 1st –February 2018;</p> <p>c) MityMc783/SUPLS/17-18/00033. Supply of gilts and layer chicks. It was estimated at UGX7,400,000. An invitation to bid was issued on 6th /10/2017;</p> <p>d) MityMc783/WRKS/17-18/00034. Construction of a 4stances lined pit latrine and two urinals at Butibi Islamic Primary school. It was estimated at UGX15,995,000. An invitation for bid was issued on 6th /10/ 2017 and</p> <p>e) MityMc783/SUPLS/17-18/00042. For supply of plastic pallet boxes to health. It was estimated at UGX29,750,000. An invitation to bid was issued on 1st /02/2018.</p>	<p>2</p>
<p>The LG has certified and provided detailed project information on all investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that all works projects implemented in the previous FY were appropriately certified – interim and completion certificates for all projects based on technical supervision: score 2</li> </ul>	<p>There was evidence that all works projects implemented in the previous FY were appropriately certified as verified as follows;</p> <ol style="list-style-type: none"> <li>1. MityMc783/WRKS/17-18/00001 Completion certificate signed on 14th /02/2018;</li> <li>2. MityMc783/WRKS/2017-2018/00041. Interim certificate signed on 10th /April /2018;</li> <li>3. MityMc783/SUPLS/17-18/00042 Goods received note signed on 25th/March/2018 and</li> <li>4. MityMc/WRKS/17-18/00034. Completion signed 19th/April/2018</li> <li>5. MityMc783/WRKS/17-18/00033.Goods received note signed on 22/12/2017.</li> </ol>	<p>2</p>

<p>The LG has certified and provided detailed project information on all investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that all works projects for the current FY are clearly labelled (site boards) indicating: the name of the project, contract value, the contractor; source of funding and expected duration: score 2</li> </ul>	<p>There was no evidence that all works projects for the current FY were clearly labelled ( site boards) indicate names of project, contract value, the contractor, source of funding and expected duration.</p>	<p>0</p>
<p>Financial management</p>			
<p>The LG makes monthly and up to-date bank reconciliations</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the LG makes monthly bank reconciliations and are up to-date at the time of the assessment: score 4</li> </ul>	<p>Mityana Municipal Council did not maintain bank reconciliation statements for all 12 Months of FY 2017/18 and there are no up to date bank reconciliations at the time of the assessment as per the assessment guidelines.</p>	<p>0</p>
<p>The LG made timely payment of suppliers during the previous FY</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> <li>If the LG makes timely payment of suppliers during the previous FY</li> <li>– no overdue bills (e.g. procurement bills) of over 2 months: score 2.</li> </ul>	<p>Mityana Municipal Council had no overdue Bills for FY 2017/18 with reference to note 24: Payables on page 30 in draft Final Accounts.</p> <p>Mityana Municipal Council made timely payments evidenced by Contract No: Mity783/wrks/17-18/00001; Construction of a 2 class room block and supply of 36 3 seater desks by M/s P&amp;D Traders and Contractors Ltd where the payment was requested on 19/2/2018 and payment made on 9/3/2018.</p>	<p>2</p>

<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has a substantive Senior Internal Auditor: 1 point.</li> <li>• LG has produced all quarterly internal audit reports for the previous FY: score 2.</li> </ul>	<p>Mityana Municipal Council has no substantive Senior Internal Auditor.</p>	<p>0</p>
<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• LG has produced all quarterly internal audit reports for the previous FY: score 2.</li> </ul>	<p>Mityana Municipal Council produced all the 4 quarterly internal audit reports for FY 2017/18 and submitted them as follows; Quarter 1 on 31/10/2017; Quarter 2 on 19/3/2018; Quarter 3 on 30/4/2018; and Quarter 4 on 30/8/2018.</p>	<p>2</p>
<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<p>Evidence that the LG has provided information to the Council and LG PAC on the status of implementation of internal audit findings for the previous financial year i.e. follow up on audit queries from all quarterly audit reports: score 2.</p>	<p>There was no evidence on information provided to the Council and Mityana District PAC on the status of implementation of internal audit findings for financial year 2017/18.</p> <p>Mityana District PAC which is supposed to handle Municipal Council Internal Reports was yet to convene a meeting in the month of October 2018 to approve deliberations of Mityana Municipal Internal Audit Reports 2017/2018.</p>	<p>0</p>



<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and LG PAC has reviewed them and followed-up: score 1.</li> </ul>	<p>Internal audit reports for FY 2017/18 were submitted to LG Accounting Officer and Mityana District PAC</p> <p>Mityana District PAC held a meeting on 25/9/2018 and deliberated audit issues for FY 2017/18.</p>	<p>1</p>
<p>The LG maintains a detailed and updated assets register Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG maintains an up- dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual: score 4</li> </ul>	<p>Mityana Municipal Council maintains an up-dated assets register covering details on buildings, vehicle and all other assets as per the format in the Local Government accounting manual.</p>	<p>4</p>
<p>The LG has obtained an unqualified or qualified Audit opinion</p> <p>Maximum 4 points on this performance measure</p>	<p>Quality of Annual financial statement from previous FY:</p> <ul style="list-style-type: none"> <li>• Unqualified audit opinion: score 4</li> <li>• Qualified: score 2</li> <li>• Adverse/disclaimer: score 0</li> </ul>	<p>Mityana Municipal Council had an unqualified audit opinion as per Auditor General's Report for FY 2017/2018.</p>	<p>4</p>
<p>Governance, oversight, transparency and accountability</p>			

<p>The LG Council meets and discusses service delivery related issues</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the Council meets and discusses service delivery related issues including TPC reports, monitoring reports, performance assessment results and LG PAC reports for last FY: score 2</li> </ul>	<p>There was evidence that Mityana Municipal council met and discussed service delivery issues. Meeting held on:</p> <ol style="list-style-type: none"> <li>On 28th March 2018 under Minute 08/28/03/2018 Presented and discussed sector committee monitoring reports ;</li> <li>On 28th March 2018 under Minute 09/28/03/2018 (d) Presented and discussed LGPAC report for Quarter-1 and Quarter -2, internal audit report and</li> <li>On 26th June 2018 under minute 08/26/6/2018 council discussed Performance Assessment results for 2016/2017 for Mityana Municipality.</li> </ol>	<p>2</p>
<p>The LG has responded to the feedback/ complaints provided by citizens</p> <p>Maximum 2 points on this Performance Measure</p>	<ul style="list-style-type: none"> <li>Evidence that LG has designated a person to coordinate response to feed-back (grievance /complaints) and responded to feedback and complaints: score 1.</li> </ul>	<p>Mityana Municipality designated the Principle Community Development Officer- Mr.Ssebulime Gonzaga on 6th March 2018 under Ref: MMC/200/215 appointed as the person responsible for feedback (grievance/complaints)</p>	<p>1</p>
<p>The LG has responded to the feedback/ complaints provided by citizens</p> <p>Maximum 2 points on this Performance Measure</p>	<ul style="list-style-type: none"> <li>The LG has specified a system for recording, investigating and responding to grievances, which should be displayed at LG offices and made publically available: score 1</li> </ul>	<p>Complaints are registered through the Principle Community Development officers desk forexample:</p> <ol style="list-style-type: none"> <li>Nantaba Specioza complainant of Kitinkokola LC b in ttamu division on 27th June 2018 due to termination of contract by principle of St. cenenary secondry school Kitikokola without pay. Mediation initiated and the Ms specioza was paid her money,</li> <li>Senyonga Moses Complainant headteacher of Maranatha SDA Secondary school of unfair termination of services. Mediation process began and resolved after payment of 2 million by the headteacher.</li> </ol>	<p>1</p>

<p>The LG shares information with citizens (Transparency)</p> <p>Total maximum 4 points on this Performance Measure</p>	<p>Evidence that the LG has published:</p> <ul style="list-style-type: none"> <li>• The LG Payroll and Pensioner Schedule on public notice boards and other means: score 2</li> </ul>	<p>Mityana Municipality payroll and Pensioners schedule were pinned up on LG Main Noticeboard for 2018/2019.</p>	<p>2</p>
<p>The LG shares information with citizens (Transparency)</p> <p>Total maximum 4 points on this Performance Measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the procurement plan and awarded contracts and amounts are published: score 1.</li> </ul>	<p>The procurement plan and awarded contracts published on the notice board at Mityana Municipality procurement notice FY 2017/2018. Forexample:Construction of 2 classroom block at Kabule c/U primary school at UGx 63,594,684/= was displayed.</p>	<p>1</p>
<p>The LG shares information with citizens (Transparency)</p> <p>Total maximum 4 points on this Performance Measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year (from budget requirements): score 1.</li> </ul>	<p>Mityana Municipality Performance assessment results and implication are pinned up on the Administration block notice board ,</p> <p>And also the implication discussed in Council on 26th June 2018 under Council minute 08/26/6/2018 discussed performance assessment results of the Municipality.</p>	<p>1</p>
<p>The LGs communicates guidelines, circulars and policies to LLGs to provide feedback to the citizens</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the HLG have communicated and explained guidelines, circulars and policies issued by the national level to LLGs during previous FY: score 1</li> </ul>	<p>There was evidence that Mityana Municipality communicated and explained Guidelines, Circulars and Policies issued by the national level to LLGs during FY 2017/2018.</p> <ul style="list-style-type: none"> <li>• On 8th February 2018, discussed and communicated and explained guidelines, circular and policies; distributed and discussed the DDEG budget circular and YLP Youth livelihood Program distribution list.</li> </ul>	<p>1</p>

<p>The LGs communicates guidelines, circulars and policies to LLGs to provide feedback to the citizens</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: score 1.</li> </ul>	<p>There is NO evidence on record that the Municipality conducted Municipal urban fora, Baraza or Radio programmes.</p>	<p>0</p>
<p>Social and environmental safeguards</p>			
<p>The LG has mainstreamed gender into their activities and planned activities to strengthen women's roles</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the LG gender focal person and CDO have provided guidance and support to sector departments to mainstream gender, vulnerability and inclusion into their activities score 2.</li> </ul>	<p>There was evidence that Mityana Municipal Council gender focal point person and CDO provided guidance and support to sector departments to mainstream gender as verified below,</p> <ol style="list-style-type: none"> <li>1. Training of departmental heads on gender mainstreaming as seen in their activity reports of 2017/2018,</li> <li>2. Training of CDos and town agents (TAs) on gender mainstreaming and gender based violence as seen on the report of 22/June/2018. Training of the technical planning committee(TPC) members on gender mainstreaming.</li> </ol>	<p>2</p>
<p>The LG has mainstreamed gender into their activities and planned activities to strengthen women's roles</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the gender focal point and CDO have planned for minimum 2 activities for current FY to strengthen women's roles and address vulnerability and social inclusions and that more than 90 % of previous year's budget for gender activities/ vulnerability/ social inclusion has been implement-ted: score 2.</li> </ul>	<p>There was evidence that the gender focal point and CDO of Mityana Municipal council planned for activities to strengthen women's roles and address vulnerability and social inclusions. for the FY 2018/2019 . Verified by their activities as follows,</p> <ol style="list-style-type: none"> <li>1) Train the politicians to appreciate gender mainstreaming. The politicians include; Mayor, Councillors, Women leaders and members of the executive committees</li> <li>2) Enhancement of the activities of women groups.</li> </ol> <p>In the previous financial year 2017/2018, gender budget was UGX 680,000 and all of it was implemented.. This represents 100%.</p>	<p>2</p>

<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that environmental screening or EIA where appropriate, are carried out for activities, projects and plans and mitigation measures are planned and budgeted for: score 1</li> </ul>	<p>There was evidence that the environmental screening activities were carried out , mitigation measures were planned and budgeted for and verified as follows;</p> <ol style="list-style-type: none"> <li>1. Construction of two classroom block and supply of 36-3seater desks at Kabule Primary school/ Signed on 9th /June/2017;</li> <li>2. Installation of gutters in central market in central division signed on 16th /06/2017;</li> <li>3. Construction of 5 stances lined pit latrine at Nakasenta-Central Division signed on 27th /Jun/2017;</li> <li>4. Construction of a 4-stances lined pit latrine and two urinals at Butebi Primary School Central division signed on 29th /June/2017 and</li> <li>5. Proposed construction of green house at Mityana Municipal Council Headquarters signed on 13th /July/2017.</li> </ol>	<p>1</p>
<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG integrates environmental and social management and health and safety plans in the contract bid documents: score 1</li> </ul>	<p>There was evidence that Mityana Municipality integrates environment and social management and health safety plans in their bid documents as seen from the following sampled projects.</p> <ol style="list-style-type: none"> <li>1. Construction of two classroom block and supply of 36-3seater desks at Kabule Primary school</li> <li>2. Installation of gutters in central market in central division;</li> <li>3. Construction of 5 stances lined pit latrine at Nakasenta-Central Division and</li> <li>4. Construction of a 4-stances lined pit latrine and two urinals at Butebi Primary School Central division. Proposed construction of green house at Mityana Municipal Council Headquarters.</li> </ol>	<p>1</p>

<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that all projects are implemented on land where the LG has proof of ownership (e.g. a land title, agreement etc..): score 1</li> </ul>	<p>There was evidence that Mityana Municipal Council implemented projects on land where the Municipal had proof of ownership as below;</p> <ol style="list-style-type: none"> <li>1. Block(Road) Name: Mityana Mwembak . Plot 2-6 AND8-10- Town council;</li> <li>2. Block (Road) Name: Mityana Block Market Square –Central Markets, tax park. Plot 1-5 Block: SINGO Block 148 ;Plot 234</li> </ol>	<p>1</p>
<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that all completed projects have Environmental and Social Mitigation Certification Form completed and signed by Environmental Officer and CDO: score 1</li> </ul>	<p>There was evidence that all completed projects have environmental and social mitigation certification form signed by the Environmental Officer and CDO in Mityana Municipal as seen from the sampled projects below;</p> <ol style="list-style-type: none"> <li>1. Mechanised routine maintenance of Kikumbi Kasuleti Road(3.9km) signed on 29th /June/2017;</li> <li>2. Construction of drainage channel near Balex pub-central division Signed on 23nd /Jun/2017;</li> <li>3. Rehabilitation of PIIDA road (1.05) signed on 16th /Jun/2017;</li> <li>4. Installation of gutters in central division signed on 16th /Jun/2017 and</li> <li>5. Construction of a two-class room block and supply of 36-3seater desks at Kabule Primary School</li> </ol>	<p>1</p>

<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the contract payment certificated includes prior environmental and social clearance (new one): Score 1</li> </ul>	<p>There was evidence that Mityana Municipal Council contract payments certificated include environmental and social clearance as seen from the sampled projects.</p>	<p>1</p>
<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that environmental officer and CDO monthly report, includes a) completed checklists, b) deviations observed with pictures, c) corrective actions taken. Score: 1</li> </ul>	<p>There was evidence that Mityana Municipal Council Environmental officer and CDO monthly report included completed checklist, deviations with pictures and corrective actions taken as seen in the following reports:</p> <ol style="list-style-type: none"> <li>1. Rehabilitation of Kiyudaya PIIDA road(1.05km);</li> <li>2. Construction of Kunyawaddanya road (6.5kms) ;</li> <li>3. Construction of a two class-room block and supply of 36-3seater desks at Kabule primary school Ttamu division and</li> <li>4. Construction of a 5-stance lined pit latrine at Nakasenta-Central division 5. Construction of a 4lined pit latrine and a two urinals at Butebi Primary Central.</li> </ol>	<p>1</p>

Summary of requirements	Definition of compliance	Compliance justification	Score
Human resource planning and management			
<p>The LG education department has budgeted and deployed teachers as per guidelines (a Head Teacher and minimum of 7 teachers per school)</p> <p>Maximum 8 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has budgeted for a Head Teacher and minimum of 7 teachers per school (or minimum a teacher per class for schools with less than P.7) for the current FY: score 4</li> </ul>	<p>The Municipality has 37 government primary schools with 37 head teachers and a total of 322 teachers(minimum a teacher per class) all catered with a budget provision of 1,954,426,000 Uganda shillings only.</p>	4
<p>The LG education department has budgeted and deployed teachers as per guidelines (a Head Teacher and minimum of 7 teachers per school)</p> <p>Maximum 8 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has deployed a Head Teacher and minimum of 7 teachers per school (or minimum of a teacher per class for schools with less than P.7) for the current FY: score 4</li> </ul>	<p>Basing on the staff list, the List of schools as well as the performance contracts,it is evident that the Municipality has deployed a head teacher and at least a teacher in every class.</p>	4
<p>LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has filled the structure for primary teachers with a wage bill provision <ul style="list-style-type: none"> <li>o If 100%: score 6</li> <li>o If 80 - 99%: score 3</li> <li>o If below 80%: score 0</li> </ul> </li> </ul>	<p>Mityana Municipality has a total of 323 teachers, in Staff Establishment and Recruitment Plan FY 2018/19. Of the 323 primary school teachers, 322(99%) are in place with a wage bill provision of 1,954,426,000.Uganda shillings.</p>	3



<p>LG has substantively recruited all positions of school inspectors as per staff structure, where there is a wage bill provision.</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has substantively filled all positions of school inspectors as per staff structure, where there is a wage bill provision: score 6</li> </ul>	<p>According to the staff structure approved on 13/10/2017, the Municipality has only one out of two inspectors of schools who at the same time acts as the MEO :Kamya Lawrence , NO:MTY/ DSC /225/2017</p>	<p>0</p>
<p>The LG Education department has submitted a recruitment plan covering primary teachers and school inspectors to HRM for the current FY.</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of</p> <ul style="list-style-type: none"> <li>• Primary Teachers: score 2</li> </ul>	<p>Mityana Municipality Education department has submitted a recruitment plan to HRM for the current FY to fill positions of</p> <p>one Primary Teacher on 24/07/2018.</p>	<p>2</p>
<p>The LG Education department has submitted a recruitment plan covering primary teachers and school inspectors to HRM for the current FY.</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of</p> <ul style="list-style-type: none"> <li>• School Inspectors: score 2</li> </ul>	<p>A recruitment plan with one positions of inspector of schools was received by the Town clerk 17/09/2018 for the FY 2018/2019.</p>	<p>2</p>
<p>Monitoring and Inspection</p>			

<p>The LG Education department has conducted performance appraisal for school inspectors and ensured that performance appraisal for all primary school head teachers is conducted during the previous FY.</p> <p>Maximum 6 for this performance measure</p>	<p>Evidence that the LG Education department has ensured that all head teachers are appraised and has appraised all school inspectors during the previous FY</p> <ul style="list-style-type: none"> <li>• 100% school inspectors: score 3</li> </ul>	<p>The Municipal Education Officer appraised only one Inspector of schools out of two in the FY 2017/2018 ,and this is Mr Kanya CR/10056 . Hence the score is 0 .</p>	<p>0</p>
<p>The LG Education department has conducted performance appraisal for school inspectors and ensured that performance appraisal for all primary school head teachers is conducted during the previous FY.</p> <p>Maximum 6 for this performance measure</p>	<p>Evidence that the LG Education department has ensured that all head teachers are appraised and has appraised all school inspectors during the previous FY</p> <ul style="list-style-type: none"> <li>• Primary school head teachers o 90 - 100%: score 3</li> <li>o 70% and 89%: score 2</li> <li>o Below 70%: score 0</li> </ul>	<p>All the 5 sampled Primary School head teachers in Mityana Municipality were appraised for the previous FY as reflected on their personnel files below;</p> <ol style="list-style-type: none"> <li>1, Mityana Junior School CR/305002, Appraised on 15/2/2018</li> <li>2, Lugala Primary School CR /305047 was appraised 5/2/2018 ,</li> <li>3, Ttamu primary School CR/305191 was Appraised on 15/2/2018 ,</li> <li>4, St Jude Katikokola Primary School CR/305069 appraised on 15/2/2018 ,</li> <li>5, Nandengeja Primary School CR/305262 appraised on 15/2/2018 representing 100%</li> </ol>	<p>3</p>

<p>The LG Education Department has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to schools</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Education department has communicated all guidelines, policies, circulars issued by the national level in the previous FY to schools: score 1</li> </ul>	<p>The Municipality received and disseminated the following circulars :Adherence to school calender(Circular No: 8/2017) was disseminated on 20/09/2018 to 60 headteachers of both private and government schools, school charges circular was also disseminated on the same day. However, other key circulars issued by the MoES in this FY like stop malaria,MDD were neither received nor disseminated by the municipality.</p>	<p>0</p>
<p>The LG Education Department has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to schools</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Education department has held meetings with primary school head teachers and among others explained and sensitised on the guidelines, policies, circulars issued by the national level: score 2</li> </ul>	<p>There is evidence that the Municipality education department on 20/09/2018 held a meeting for 60 headteachers of both private and government schools to disseminate information about adherence to school calendar and school charges .</p>	<p>2</p>
<p>The LG Education De- partment has effectively inspected all registered primary schools2</p> <p>Maximum 12 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that all licenced or registered schools have been inspected at least once per term and reports produced: <ul style="list-style-type: none"> <li>o 100% - score 12</li> <li>o 90 to 99% - score 10</li> <li>o 80 to 89% - score 8</li> <li>o 70 to 79% - score 6</li> <li>o 60 to 69% - score 3</li> <li>o 50 to 59 % score 1</li> <li>o Below 50% score 0.</li> </ul> </li> </ul>	<p>On average, 86% of both government and private registered schools were inspected in the 3 terms. This includes;100 % (37 out of 37) schools in term 3, 2017; 100% (37 out of 37) schools were inspected in term 1, 2018 , 100% (37 out of 37) schools in term two 2018.On the other hand 22% (7 out of 32) ,75%(24 out of 32), 81% (26 out of 32) private registered schools were inspected in term three (2017) ,term 1,and 2 2018 respectively.</p>	<p>8</p>

<p>LG Education department has discussed the results/ reports of school inspections, used them to make recommendations for corrective actions and followed recommendations</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the Education department has discussed school inspection reports and used reports to make recommendations for corrective actions during the previous FY: score 4</li> </ul>	<p>There was no evidence that the Education department had discussed school inspection reports made recommendations for corrective actions during the previous FY.</p>	<p>0</p>
<p>LG Education department has discussed the results/ reports of school inspections, used them to make recommendations for corrective actions and followed recommendations</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Education department has submitted school inspection reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2</li> </ul>	<p>Acknowledgements from the DES dated 13/12/017,20/04/2018,28/9/2018 clearly show that municipal Education department has submitted school inspection reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES).</p>	<p>2</p>
<p>LG Education department has discussed the results/ reports of school inspections, used them to make recommendations for corrective actions and followed recommendations</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the inspection recommendations are followed- up: score 4.</li> </ul>	<p>There was no verifiable evidence from the files in the MEOs' office and from the sampled schools that the LG Department followed up on recommendations from the School Inspection reports.</p>	<p>0</p>

<p>The LG Education department has submitted accurate/consistent reports/date for school lists and enrolment as per formats provided by MoES</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has submitted accurate/consistent data: <ul style="list-style-type: none"> <li>o List of schools which are consistent with both EMIS reports and PBS: score 5</li> </ul> </li> </ul>	<p>The list of schools from MEO indicates that the municipality has 37 schools which is consistent with both EMIS reports and PBS.</p>	<p>5</p>
<p>The LG Education department has submitted accurate/consistent reports/date for school lists and enrolment as per formats provided by MoES</p> <p>Maximum 10 for this performance measure</p>	<p>Evidence that the LG has submitted accurate/consistent data:</p> <ul style="list-style-type: none"> <li>• Enrolment data for all schools which is consistent with EMIS report and PBS: score 5</li> </ul>	<p>Enrolment data for all schools is 11546 which is consistent with EMIS report and PBS.</p>	<p>5</p>
<p>Governance, oversight, transparency and accountability</p>			
<p>The LG committee responsible for education met, discussed service delivery issues and pre- sented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the council committee responsible for education met and discussed service delivery issues including inspection, performance assessment results, LG PAC reports etc. during the previous FY: score 2</li> </ul>	<p>There was evidence that Mityana Municipal council committee on education met and discussed service delivery issues in Social Service Standing committee where education sector is discussed. Meeting held on:</p> <p>On 3rd May 2018 under Minute 005/3/05/2018 presented and discussed service delivery issues and discussed departmental performance report for Education.</p>	<p>2</p>

<p>The LG committee responsible for education met, discussed service delivery issues and pre- sented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the education sector committee has presented issues that require approval to Council: score 2</li> </ul>	<p>There was evidence that Mityana Municipality education sector committee presented issues to council as required for approval. Meeting held on:</p> <ol style="list-style-type: none"> <li>1. On 28th March 2018 under Minute 08/28/03/2018 Presented and discussed sector committee monitoring reports for Council approval and</li> <li>2. On 31st may 2018 under minute 05/31/5/2018 presented and discussed to council education sector Budget for approval and workplan for FY 2018/2019.</li> </ol>	<p>2</p>
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<p>Primary schools in a LG have functional SMCs</p> <p>Maximum 5 for this performance measure</p>	<p>Evidence that all primary schools have functional SMCs (established, meetings held, discussions of budget and resource issues and submission of reports to DEO/ MEO)</p> <ul style="list-style-type: none"> <li>• 100% schools: score 5</li> <li>• 80 to 99% schools: score 3</li> <li>• Below 80 % schools: score 0</li> </ul>	<p>Mityana Municipality has a total of 37 Schools, a sample of 5 schools was taken to establish the functionality of SMCs these include:</p> <p>Its important to Note that for the current FY 2018/2019 the SMCs of all school had expired by 31st July 2018 and not yet renewed/appointed.</p> <p>For the FY 2017/2018 under assessment it was taken into consideration and basis for score</p> <p>1. Lulagala Primary School SMC; held meetings on:</p> <p>On 22nd June 2018 under minute 07/06/2018 discussed accountability term II and budget estimates term II 2018 and</p> <p>On 27th September under minute 07 &amp; 08/09/2017 discussed accountability and PTA budget estimate term III.</p> <p>2. Mityana Junior Primary School held SMC meeting on:</p> <p>On 23rd February 2018 under minute 03/18; headteacher report and UPE capitalization grant and</p> <p>On 12th Nivember 2017 under Minute 3/11/2017 teachers report on renovations and repairs of windows.</p> <p>3. Nandegejja Primary school. SMC held meeting 26th June 2017 under minute IV/6/2017 school adherence to workplan;</p> <p>4. St. Jude Kitinkokola Primary school, SMC held meeting on 18th 10/2017 under minute V, headteachers report on construction of challenges and inadequate funds and</p> <p>5. Ttamu R/C Primary school. SMC held meeting on 26th February 2017 under minute V; headteacher remarks on challenges of No Kitchen and constructing of latrine fence at school.</p> <p>Mityana Municipality had established and functional SMCs.</p>
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<p>The LG has publicised all schools receiving non- wage recurrent grants</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has publicised all schools receiving non-wage recurrent grants</li> </ul> <p>e.g. through posting on public notice boards: score 3</p>	<p>The municipality on 7/8/2018 publicised on the general notice board all schools receiving non-wage recurrent grants.</p>	<p>3</p>
<p>Procurement and contract management</p>			
<p>The LG Education department has submitted input into the LG procurement plan, complete with all technical requirements,</p> <p>to the Procurement Unit that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the sector has submitted procurement input to Procurement Unit that covers all investment items in the approved Sector annual work plan and budget on time by April 30: score 4</li> </ul>	<p>The Municipal education department submitted procurement input to Procurement Unit that covers all investment items in the approved Sector annual work plan and budget late 20/07/2018.</p>	<p>0</p>
<p>Financial management and reporting</p>			
<p>The LG Education department has certified and initiated payment for supplies on time</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Education departments timely (as per contract) certified and recommended suppliers for payment: score 3.</li> </ul>	<p>Mityana Municipal Education Department timely certified and recommended suppliers for payment as per copy of contracts as per the following sampled contracts; Contract No: Mity783/Wrks/17-18/00002 by M/S P&amp;D Traders and contractors Ltd, and Contract No Mity783/Wrks/17-18/00001 by M/S P&amp;D Traders and contractors Ltd construction of a 2 classroom block and supply of 36 3- seater desks.</p>	<p>3</p>



<p>The LG Education department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the department submitted the annual performance report for the previous FY (with availability of all four quarterly reports) to the Planner by 15th of July for consolidation: score 4</li> </ul>	<p>Mityana Municipality Education department had NO evidence on record that it submitted Annual report (all quarterly reports) in time to the planning unit for consolidation</p>	<p>0</p>
<p>LG Education has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year <ul style="list-style-type: none"> <li>o If sector has no audit query</li> </ul> </li> </ul> <p>score 4</p> <ul style="list-style-type: none"> <li>o If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 2</li> <li>o If all queries are not responded to score 0</li> </ul>	<p>There was No evidence of any information from Education Department provided to the internal audit on the status of implementation of all audit findings for the previous financial year 2017/2018.</p>	<p>0</p>
<p>Social and environmental safeguards</p>			

<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p> <p>Maximum 5 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG Education department in consultation with the gender focal person has disseminated guidelines on how senior women/men teachers should provide guidance to girls and boys to handle hygiene, reproductive health, life skills, etc.: Score 2</li> </ul>	<p>There was no evidence that the LG Education department in consultation with the gender focal person disseminated guidelines on how senior women/men teachers should provide guidance to girls and boys to handle hygiene, reproductive health, life skills</p>	<p>0</p>
<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p> <p>Maximum 5 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that LG Education department in collaboration with gender department have issued and explained guidelines on how to manage sanitation for girls and PWDs in primary schools: score 2</li> </ul>	<p>From the sampled schools there was completely no evidence that LG Education department in collaboration with gender department issued and explained guidelines on how to manage sanitation for girls and PWDs in primary schools</p>	<p>0</p>
<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p> <p>Maximum 5 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the School Management Committee meets the guideline on gender composition: score 1</li> </ul>	<p>School Management Committees of the following sampled schools meet the guideline on gender composition: Mityana Junior (4 females 8 males), Mityana Public(7 females 5 males), St Noa Kiyinda (4 females 8 males), Katakala P/S(5 females 7 males), St Ambrose Ttamu P/S(5 females 7 males).</p>	<p>1</p>

<p>LG Education department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Education department in collaboration with Environment department has issued guidelines on environmental management (tree planting, waste management, formation of environmental clubs and environment education etc.): score 1:</li> </ul>	<p>The Municipal education officer together with the environmental officer on 6/02/2017 issued guidelines to schools regarding environment in schools. This included planting a minimum of 5 tree shades in school compound, planting at least 10% of the available school land with grass cover, establish a fire management plan as well as establish a waste management plan i.e Re-use, Re-cycle and Reduce waste in schools.</p>	<p>1</p>
<p>LG Education department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that all school infrastructure projects are screened before approval for construction using the checklist for screening of projects in the budget guidelines and where risks are identified, the forms include mitigation actions: Score 1</li> </ul>	<p>There was no evidence from the sampled schools to show that all school infrastructure projects were screened before approval for construction using the checklist for screening of projects in the budget guidelines.</p>	<p>0</p>
<p>LG Education department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• The environmental officer and community development officer have visited the sites to check whether the mitigation plans are complied with: Score 1</li> </ul>	<p>There was no evidence from the sampled schools to show that the environmental officer and community development officer visited the sites to check whether the mitigation plans were complied with.</p>	<p>0</p>

Summary of requirements	Definition of compliance	Compliance justification	Score
Human resource planning and management			
<p>LG has substantively recruited primary health care workers with a wage bill provision from PHC wage</p> <p>Maximum 8 points for this performance measure</p>	<p>Evidence that LG has filled the structure for primary health care with a wage bill provision from PHC wage for the current FY</p> <ul style="list-style-type: none"> <li>• More than 80% filled: score 8</li> <li>• 60 – 80% - score 4</li> <li>• Less than 60% filled: score 0</li> </ul>	<p>Mityana Municipal Council Local Government substantively recruited 54 positions (58%) of the 93 approved primary health care workers with a wage bill provision from PHC wage.</p> <p>However, 17 Nursing Assistants could not be recruited due to the policy from Ministry of Health (MoH). The other unfilled positions including 14 Porters and 14 Askaris were a result of limited wage bill.</p>	0
<p>The LG Health department has submitted a comprehensive recruitment plan for primary health care workers to the HRM department</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that Health department has submitted a comprehensive recruitment plan/re- quest to HRM for the current FY, covering the vacant positions of primary health care workers: score 6</p>	<p>The Human Resources Management (HRM) department received a recruitment plan from the health department on 27th April 2018. The recruitment plan catered for the 31 vacant positions including 3 at the Municipal Council headquarters.</p>	6

<p>The LG Health department has conducted performance appraisal for Health Centre IVs and Hospital In-charge and ensured performance appraisals for HC III and II in-charges are conducted</p> <p>Maximum 8 points for this performance measure</p>	<p>Evidence that the all health facilities in-charges have been appraised during the previous FY:</p> <ul style="list-style-type: none"> <li>o 100%: score 8</li> <li>o 70 – 99%: score 4</li> <li>o Below 70%: score 0</li> </ul>	<p>All the five Health facility In-charges sampled in Mityana Municipality were appraised during the previous FY as shown in their file numbers and facilities as below;</p> <p>Katiiko , HCII -CR/350025 was appraised on 28th July 2017</p> <p>Nakaseta HCII –CR/10377 was appraised on 30th June 2017</p> <p>Ttanda HCII – CR/35006 was appraised on 6th July 2017</p> <p>Kabule HCIII CR/350070 was appraised on 28th July 2017</p> <p>Naama HCIII –CR/10298 was appraised on 5th July 2017</p>	<p>8</p>
<p>The Local Government Health department has deployed health workers across health facilities and in accordance with the staff lists submitted together with the budget in the current FY.</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Health department has deployed health workers in line with the lists submitted with the budget for the current FY, and if not provided justification for deviations: score 4</li> </ul>	<p>Mityana Municipal Council health department deployed health care workers across health facilities in accordance with the staff lists submitted together with the budget as reflected from the five sampled health facilities that had the same numbers of cadres on the deployment and budget lists. The sampled facilities included; Naama HCIII; Kabule HCIII; Magala HCIII; Kabuwambo HCII and Nakaseeta HCII.</p>	<p>4</p>
<p>Monitoring and Supervision</p>			

<p>The DHO/MHO has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to health facilities</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the DHO/ MHO has communicated all guidelines, policies, circulars issued by the national level in the previous FY to health facilities: score 3</li> </ul>	<p>The MHO received only two of the three prioritised guidelines and disseminated them as noted from all the five sampled facilities including; Naama HCIII; Kabule HCIII; Magala HCIII; Kabuwambo HCII and Nakaseeta HCII.</p> <p>The disseminated guidelines included the; Sector Grant and Budget Guidelines to Local Governments FY 2018/19; and Policy Strategies for Improving Health Service Delivery 2016-2021.</p> <p>The guideline which was missing at the MHO's office and health facilities was titled "Guidelines for Local Government Planning Process, Health Sector Supplement 2017".</p>	<p>0</p>
<p>The DHO/MHO has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to health facilities</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the DHO/ MHO has held meetings with health facility in- charges and among others explained the guidelines, policies, circulars issued by the national level: score 3</li> </ul>	<p>The MHO held an orientation meeting with health facility In-charges on 15th March 2018 and explained provisions of the circular from the Director General of Health Services on Integrated Child Health Days. Five In-charges and nine other health workers from facilities attended.</p>	<p>3</p>
<p>The LG Health Department has effectively provided support supervision to district health services</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that DHT/MHT has supervised 100% of HC IVs and district hospitals (including PNFPs receiving PHC grant) at least once in a quarter: score 3</p>	<p>There were no HCIVs and hospital that that would be supervised by Mityana Municipal Council Health Team (MHT). The health facility at the highest level was a health centre III.</p>	<p>3</p>

<p>The LG Health Department has effectively provided support supervision to district health services</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that DHT/MHT has ensured that HSD has supervised lower level health facilities within the previous FY:</p> <ul style="list-style-type: none"> <li>• If 100% supervised: score 3</li> <li>• 80 - 99% of the health facilities: score 2</li> <li>• 60% - 79% of the health facilities: score 1</li> <li>• Less than 60% of the health facilities: score 0</li> </ul>	<p>There was no Health Sub District (HSD) which would supervise lower health facilities.</p>	<p>3</p>
<p>The LG Health department (including HSDs) have discussed the results/reports of the support supervision and monitoring visits, used them to make recommendations for corrective actions and followed up</p> <p>Maximum 10 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that all the 4 quarterly reports have been discussed and used to make recommendations (in each quarter) for corrective actions during the previous FY: score 4</li> </ul>	<p>There were no reports of the MHT's supervision. The MHT was formed in third quarter but became operational in first quarter 2018/2019. Therefore, there were no discussions of issues presented in supervision reports and making of related recommendations.</p>	<p>0</p>

<p>The LG Health department (including HSDs) have discussed the results/reports of the support supervision and monitoring visits, used them to make recommendations for corrective actions and followed up</p> <p>Maximum 10 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the recommendations are followed</li> <li>– up and specific activities undertaken for correction: score 6</li> </ul>	<p>There was no evidence of follow up of recommendations since the MHT not functional.</p>	<p>0</p>
<p>The LG Health department has submitted accurate/consistent reports/data for health facility lists receiving PHC funding as per formats provided by MoH</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has submitted accurate/consistent data regarding: <ul style="list-style-type: none"> <li>List of health facilities receiving PHC funding, which are consistent with both HMIS reports and PBS: score 10</li> </ul> </li> </ul>	<p>Mityana Municipal Council health department submitted accurate and consistent data since all the seven health facilities that received PHC funding as indicated on the PBS list were also on lists in the HMIS reports.</p>	<p>10</p>
<p>Governance, oversight, transparency and accountability</p>			
<p>The LG committee responsible for health met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG committee responsible for health met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports etc. during the previous FY: score 2</li> </ul>	<p>Mutyana Municipal council committee on education met and discussed service delivery issues in Education and Health and social services Standing committee where Health sector is discussed</p> <p>On 3rd May 2018 under Minute 005/3/05/2018 presented and discussed service delivery issues and discussed departmental performance report for Health sector</p>	<p>2</p>



<p>The LG committee responsible for health met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the health sector committee has presented issues that require approval to Council: score 2</li> </ul>	<p>Mityana Municipality Health sector committee presented issues to council as required for approval on</p> <ol style="list-style-type: none"> <li>On 28th March 2018 under Minute 08/28/03/2018 Presented and discussed Health sector committee monitoring reports for Council approval</li> <li>On 31st May 2018 under minute 05/31/5/2018 presented and discussed to council Health sector Budget for approval and workplan for FY 2018/2019</li> </ol>	<p>2</p>
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<p>The Health Unit Management Committees and Hospital Board are operational/functioning</p>	<p>Evidence that health facilities and Hospitals have functional HUMCs/Boards (established, meetings held and discussions of budget and resource issues):</p>	<p>The health facility HUMCs were not functional since only one (20%) of the five sampled held the four mandatory meetings. More information about the functionality of the HUMCs of the five sampled facilities is presented below:</p>
<p>Maximum 6 points</p>	<ul style="list-style-type: none"> <li>• If 100% of randomly sampled facilities: score 6</li> <li>• If 80-99 %: score 4</li> <li>• If 70-79: %: score 2</li> <li>• If less than 70%: score 0</li> </ul>	<p>Magala HCIII HUMC held two of the four mandatory quarterly meetings and discussed budget and resource allocation issues on; 11th January 2018 (Min 5 – repair of windows and fuel issues); and 21st June 2018 (Min 6/21/06/2018 – work plan and budget development and accountability). There was no HUMC for the first two quarters.</p>
		<p>Katiko HCII HUMC held two of the four mandatory quarterly meetings and discussed budgets and resource allocation issues on; 20th October 2017 (Page 2 paragraph 3 – transport allowances and cleaning of the compound); and 27th March 2018 (Page 3 paragraph 1 – repair of the weighing machine; and paragraph 5 - Electricity).</p>
		<p>Naama HCIII HUMC held all the four mandatory quarterly meetings and discussed budgets and resource allocation issues on; 29th September 2017 (Min 5 - identification of donors and renovation); 20th December 2017 (Min 8 - priorities for the PHC funding); 27th February 2018 (Min 007/27/02/2018 – budget development); and 9th June 2018 (Min 7 - budget approval; and Min 5 – renovation of annex house).</p>
		<p>Kabuwambo HCII HUMC held all three of the four mandatory meetings and discussed budgets and resource allocation issues on; 28th September 2017 (Min 4 – repair of windows); 19th January 2018 (Min 4 – community contribution); and 4th July 2018 (Min 5 – funds for construction materials).</p>
		<p>Ttanda HCII HUMC held three out of the 4 mandatory quarterly meetings and discussed budgets and resource allocation issues on; 29th November 2017 (Page 1, reactions section - land use and title);</p>
		<p>14th December 2017 (Min 07/2018 – budget review); and 19th June 2018 (Page 1 – reactions section – collection of land title).</p>

<p>The LG has publicised all health facilities receiving PHC non-wage recurrent grants</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has publicised all health facilities receiving PHC non- wage recurrent grants e.g. through posting on public notice boards: score 4</li> </ul>	<p>Mityana Municipal Council health department had pinned four lists of ten health facilities with PHC non-wage figures as follows; 25th August 202017; 8th December 2017; 5th February 2018; and 5th May 2018. The list for all planned facilities for 2017/2018 was also pinned dated 30th June 2018.</p>	<p>4</p>
<p>Procurement and contract management</p>			
<p>The LG Health department has submitted input to procurement plan and requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the sector has submitted input to procurement plan to PDU that cover all investment items in the approved Sector an- nual work plan and budget on time by April 30 for the current FY: score 2</li> </ul>	<p>The PDU received a procurement plan from the health department on 19th April 2018. It catered for the following projects; Supply and installation of a surface water pump at the Municipal headquarters; Renovation of health office; Procurement of office furniture; Purchase of stationary; Purchase of fuel; and Purchase of laptop; and Construction of a Pit latrine at Kabule HCIII.</p> <p>The PDU also received a second procurement plan on 31st May 2018, which was developed upon receipt of a second IPF.</p>	<p>2</p>
<p>The LG Health department has submitted input to procurement plan and requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that LG Health department submitted procurement request form (Form PP5) to the PDU by 1st Quarter of the current FY: score 2.</li> </ul>	<p>The PDU received two forms (form PP1) from the health department in quarter one on the following dates; 10th August 2017 covering (fuel) and 20th September 2017 (fuel). The PDU also received two forms (form PP1) on 18th December 2017 (Purchase of fuel); and 28th December 2017 (procurement of plastic pallet boxes).</p>	<p>2</p>

<p>The LG Health department has certified and initiated payment for supplies on time</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the DHO/ MHO (as per contract) certified and recommended suppliers timely for payment: score 4.</li> </ul>	<p>There was evidence that Mityana Municipal Local Government Health department /MHO timely certified and recommended as per sampled payment request of Kobil Service Mityana for supply of Fuel for Cabbage collection Voucher No; 16638574.</p>	<p>4</p>
<p>Financial management and reporting</p>			
<p>The LG Health department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 4</li> </ul>	<p>Mityana Municipality Health department had submitted Annual performance report for FY 2017/2018 (all quarterly reports) in time to the planner for Consolidation</p> <p>Quarter-1 submitted on 15th October 2017 to planner</p> <p>Quarter -2, submitted on 7th January 2018 to planner</p> <p>Quarter-3 submitted on 13th April 2018 to planner</p> <p>Quarter -4 submitted to planner on 10th July 2018 to planner</p>	<p>4</p>

<p>LG Health department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year</p> <ul style="list-style-type: none"> <li>• If sector has no audit query: Score 4</li> <li>• If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: Score 2 points</li> <li>• If all queries are not responded to Score 0</li> </ul>	<p>There was No evidence of any information from Mityana Health Department/MHO provided to the internal audit on the status of implementation of all audit findings for the previous financial year 2017/2018.</p>	<p>0</p>
<p>Social and environmental safeguards</p>			
<p>Compliance with gender composition of HUMC and promotion of gender sensitive sanitation in health facilities.</p> <p>Maximum 4 points</p>	<ul style="list-style-type: none"> <li>• Evidence that Health Unit Management Committee (HUMC) meet the gender composition as per guidelines (i.e. minimum 30 % women: score 2</li> </ul>	<p>The HUMCs met the gender composition minimum of 30% women as reflected from four of the five sampled facilities as shown follows; Katiko HCII had 3 females (60%) out of 4 members; Naama HCIII had 7 females (88%) out of 8 members; Magala HCIII had 5 females (71%) out of 7 members; Kabuwambo HCII had 3 females (60%) out of 5 members; and Ttanda HCII had 1 females (20%) out of 5 members.</p>	<p>2</p>
<p>Compliance with gender composition of HUMC and promotion of gender sensitive sanitation in health facilities.</p> <p>Maximum 4 points</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has issued guidelines on how to manage sanitation in health facilities including separating facilities for men and women: score 2.</li> </ul>	<p>The health department issued guidelines on how to manage sanitation in health facilities as reflected from the five sampled health facilities as shown below; Ttanda HCII, Katiko HCII and Magala HCIII had charts titled; “Good hand washing techniques”; and “How to Hand wash”; Naama HCIII had posters on; the six steps of washing hands; and transmission of Bilharzia; and Kabuwambo HCII had a chart titled “Hand washing and use of gloves”.</p>	<p>2</p>

<p>LG Health department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that all health facility infrastructure projects are screened before approval for construction using the checklist for screening of projects in the budget guidelines and where risks are identified, the forms include mitigation actions: Score 2</li> </ul>	<p>The Mityana Municipal Council Environment Officer and Community Development Officer did not screen any construction project since none was planned for FY 2017/2018.</p>	<p>2</p>
<p>LG Health department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>The environmental officer and community development officer have visited the sites to checked whether the mitigation plans are complied with: Score 2</li> </ul>	<p>The Mityana Municipal Council Environment Officer and Community Development Officer did not monitor / visit any construction project since none was planned for FY 2017/2018.</p>	<p>2</p>
<p>The LG Health department has issued guidelines on medical waste management</p> <p>Maximum 4 points</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has issued guidelines on medical waste management, including guidelines (e.g. sanitation charts, posters, etc.) for construction of facilities for medical waste disposal: score 4.</li> </ul>	<p>The health department issued guidelines on medical waste management since the MHO disseminated two guidelines to health facilities as reflected from the five sampled including; Ttanda HCII, Katiko HCII; Magala HCIII; Naama HCIII; and Kabuwambo HCII.</p> <p>The guidelines found at the sampled facilities include; Health Care Waste Management – Fact sheet 2016, World Health Organisation (WHO); and Fundamentals of waste care management, WHO.</p>	<p>4</p>

Summary of requirements	Definition of compliance	Compliance justification	Score
Planning, budgeting and execution			
<p>The DWO has targeted allocations to sub-counties with safe water coverage below the district average.</p> <p>Maximum score 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the district Water department has targeted sub- counties with safe water coverage below the district average in the budget for the current FY:               <ul style="list-style-type: none"> <li>o If 100 % of the budget allocation for the current FY is allocated to S/Cs below average coverage: score 10</li> <li>o If 80-99%: Score 7</li> <li>o If 60-79: Score 4</li> <li>o If below 60 %: Score 0</li> </ul> </li> </ul>	Not Applicable, Municipal water is under NWSC	0
<p>The district Water department has implemented budgeted water projects in the targeted sub-counties (i.e. sub-counties with safe water coverage below the district average)</p> <p>Maximum 15 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the district Water department has implemented budgeted water projects in the targeted sub-counties with safe water coverage below the district average in the previous FY.               <ul style="list-style-type: none"> <li>o If 100 % of the water projects are implemented in the targeted S/Cs:                   <p>Score 15</p> </li> <li>o If 80-99%: Score 10</li> <li>o If 60-79: Score 5</li> <li>o If below 60 %: Score 0</li> </ul> </li> </ul>	Not Applicable, Municipal water is under NWSC	0
Monitoring and Supervision			

<p>The district Water department carries out monthly monitoring of project investments in the sector</p> <p>Maximum 15 points for this performance measure</p>	<p>Evidence that the district Water department has monitored each of WSS facilities at least annually.</p> <ul style="list-style-type: none"> <li>• If more than 95% of the WSS facilities monitored: score 15</li> <li>• 80% - 95% of the WSS facilities - monitored: score 10</li> <li>• 70 - 79%: score 7</li> <li>• 60% - 69% monitored: score 5</li> <li>• 50% - 59%: score 3</li> <li>• Less than 50% of WSS facilities monitored: score 0</li> </ul>	<p>Not Applicable, Municipal water is under NWSC</p>	<p>0</p>
<p>The district Water department has submitted accurate/consistent reports/ data lists of water facilities as per formats provided by MoWE</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the district has submitted accurate/consistent data for the current FY: Score 5</li> <li>• List of water facility which are consistent in both sector MIS reports and PBS: score 5</li> </ul>	<p>Not Applicable, Municipal water is under NWSC</p>	<p>0</p>
<p>The district Water department has submitted accurate/consistent reports/ data lists of water facilities as per formats provided by MoWE</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>• List of water facility which are consistent in both sector MIS reports and PBS: score 5</li> </ul>	<p>Not Applicable, Municipal water is under NWSC</p>	<p>0</p>
<p>Procurement and contract management</p>			



<p>The district Water department has submitted input for district's procurement plan, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has submitted input for the district procurement plan to PDU that cover all investment items in the approved Sector annual work plan and budget on time (by April 30): score 4</p>	<p>Not Applicable, Municipal water is under NWSC</p>	<p>0</p>
<p>The district has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• If the contract manager prepared a contract management plan and conducted monthly site visits for the different WSS infrastructure projects as per the contract management plan: score 2</li> </ul>	<p>Not Applicable, Municipal water is under NWSC</p>	<p>0</p>
<p>The district has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• If water and sanitation facilities constructed as per design(s): score 2</li> </ul>	<p>Not Applicable, Municipal water is under NWSC</p>	<p>0</p>
<p>The district has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• If contractor handed over all completed WSS facilities: score 2</li> </ul>	<p>Not Applicable, Municipal water is under NWSC</p>	<p>0</p>

<p>The district has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> <li>If DWO appropriately certified all WSS projects and prepared and filed completion reports: score 2</li> </ul>	<p>Not Applicable, Municipal water is under NWSC</p>	<p>0</p>
<p>The district Water department has certified and initiated payment for works and supplies on time</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the DWOs timely (as per contract) certified and recommended suppliers for payment: score 3 points</li> </ul>	<p>Mityana Municipal Local Government Water Sector is under National Water and Sewerage Corporation</p>	<p>0</p>
<p>Financial management and reporting</p>			
<p>The district Water department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 5</li> </ul>	<p>Not Applicable, Municipal water is under NWSC</p>	<p>0</p>
<p>The District Water Department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year <ul style="list-style-type: none"> <li>If sector has no audit query score 5</li> <li>If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 3</li> <li>If queries are not responded to score 0</li> </ul> </li> </ul>	<p>Mityana Municipal Water Sector/Function is under National Water and Sewerage Corporation.</p>	<p>0</p>
<p>Governance, oversight, transparency and accountability</p>			

<p>The district committee responsible for water met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the council committee responsible for water met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports and submissions from the District Water and Sanitation Coordination Committee (DWSCC) etc. during the previous FY: score 3</li> </ul>	<p>Not Applicable, Mityana Municipal water is under NWSC</p>	<p>0</p>
<p>The district committee responsible for water met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the water sector committee has presented issues that require approval to Council: score 3</li> </ul>	<p>Not Applicable, Mityana Municipal water is under NWSC</p>	<p>0</p>
<p>The district Water department has shared information widely to the public to enhance transparency</p> <p>Maximum 6 points for this performance measure</p>	<ul style="list-style-type: none"> <li>The AWP, budget and the Water Development grant releases and expenditures have been displayed on the district notice boards as per the PPDA Act and discussed at advocacy meetings: score 2.</li> </ul>	<p>Not Applicable, Municipal water is under NWSC</p>	<p>0</p>
<p>The district Water department has shared information widely to the public to enhance transparency</p> <p>Maximum 6 points for this performance measure</p>	<ul style="list-style-type: none"> <li>All WSS projects are clearly labelled indicating the name of the project, date of construction, the contractor and source of funding: score 2</li> </ul>	<p>Not Applicable, Municipal water is under NWSC</p>	<p>0</p>

<p>The district Water department has shared information widely to the public to enhance transparency</p> <p>Maximum 6 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Information on tenders and contract awards (indicating contractor name /contract and contract sum) displayed on the District notice boards: score 2</li> </ul>	<p>Not Applicable, Municipal water is under NWSC</p>	<p>0</p>
<p>Participation of communities in WSS programmes</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>If communities apply for water/ public sanitation facilities as per the sector critical requirements (including community contributions) for the current FY: score 1</li> </ul>	<p>Not Applicable, Municipal water is under NWSC</p>	<p>0</p>
<p>Participation of communities in WSS programmes</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Water and Sanitation Committees that are functioning evidenced by either: i) collection of O&amp;M funds, ii( carrying out preventive maintenance and minor repairs, iii) facility fenced/protected, or iv) they an M&amp;E plan for the previous FY: score 2</li> </ul> <p>Note: One of parameters above is sufficient for the score.</p>	<p>Not Applicable, Municipal water is under NWSC</p>	<p>0</p>
<p>Social and environmental safeguards</p>			
<p>The LG Water department has devised strategies for environmental conservation and management</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that environmental screening (as per templates) for all projects and EIAs (where required) conducted for all WSS projects and reports are in place: score 2</li> </ul>	<p>Not Applicable, Municipal water is under NWSC</p>	<p>0</p>

<p>The LG Water department has devised strategies for environmental conservation and management</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that there has been follow up support provided in case of unacceptable environmental concerns in the past FY: score 1</li> </ul>	<p>Not Applicable, Municipal water is under NWSC</p>	<p>0</p>
<p>The LG Water department has devised strategies for environmental conservation and management</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that construction and supervision contracts have clause on environmental protection: score 1</li> </ul>	<p>Not Applicable, Municipal water is under NWSC</p>	<p>0</p>
<p>The district Water department has promoted gender equity in WSC composition.</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>If at least 50% WSCs are women and at least one occupying a key position (chairperson, secretary or Treasurer) as per the sector critical requirements: score 3</li> </ul>	<p>Not Applicable, Municipal water is under NWSC</p>	<p>0</p>
<p>Gender and special needs-sensitive sanitation facilities in public places/ RGCs provided by the Water Department.</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>If public sanitation facilities have adequate access and separate stances for men, women and PWDs: score 3</li> </ul>	<p>Not Applicable, Municipal water and sanitation under NWSC</p>	<p>0</p>