



Local Government Performance Assessment

Njeru Municipal Council

(Vote Code: 792)

Assessment	Scores
Accountability Requirements	50%
Crosscutting Performance Measures	66%
Educational Performance Measures	82%
Health Performance Measures	88%
Water Performance Measures	0%

Summary of requirements	Definition of compliance	Compliance justification	Compliant?
Annual performance contract			
<p>LG has submitted an annual performance contract of the forthcoming year by June 30 on the basis of the PFMAA and LG Budget guidelines for the coming financial year.</p>	<ul style="list-style-type: none"> • From MoFPED's inventory/schedule of LG submissions of performance contracts, check dates of submission and issuance of receipts and: <ul style="list-style-type: none"> o If LG submitted before or by due date, then state 'compliant' o If LG had not submitted or submitted later than the due date, state 'non-compliant' • From the Uganda budget website: www.budget.go.ug, check and compare recorded date therein with date of LG submission to confirm. 	<p>The Local Government submitted the annual performance contract on 27th July 2018. This was within the adjusted deadline of 1st August 2018. Therefore the LG is compliant.</p>	Yes
Supporting Documents for the Budget required as per the PFMA are submitted and available			
<p>LG has submitted a Budget that includes a Procurement Plan for the forthcoming FY by 30th June (LG PPDA Regulations, 2006).</p>	<ul style="list-style-type: none"> • From MoFPED's inventory of LG budget submissions, check whether: <ul style="list-style-type: none"> o The LG budget is accompanied by a Procurement Plan or not. If a LG submission includes a Procurement Plan, the LG is compliant; otherwise it is not compliant. 	<p>The Local Government submitted the budget together with the Procurement Plan on 27th July 2018. This is within the adjusted deadline of 1st August 2018. Therefore the LG is Compliant.</p>	Yes
Reporting: submission of annual and quarterly budget performance reports			

<p>LG has submitted the annual performance report for the previous FY on or before 31st July (as per LG Budget Preparation Guidelines for coming FY; PFMA Act, 2015)</p>	<p>From MoFPED's official record/inventory of LG submission of annual performance report submitted to MoFPED, check the date MoFPED received the annual performance report:</p> <ul style="list-style-type: none"> • If LG submitted report to MoFPED in time, then it is compliant • If LG submitted late or did not submit, then it is not compliant 	<p>The annual performance report for the previous year was submitted on 8th August 2018 beyond the deadline of 31st July 2018, thus the LG is not compliant.</p>	<p>No</p>
<p>LG has submitted the quarterly budget performance report for all the four quarters of the previous FY by end of the FY; PFMA Act, 2015).</p>	<p>From MoFPED's official record/ inventory of LG submission of quarterly reports submitted to MoFPED, check the date MoFPED received the quarterly performance reports:</p> <ul style="list-style-type: none"> • If LG submitted all four reports to MoFPED of the previous FY by July 31, then it is compliant (timely submission of each quarterly report, is not an accountability requirement, but by end of the FY, all quarterly reports should be available). • If LG submitted late or did not submit at all, then it is not compliant. 	<p>The Local Government submitted quarterly and annual reports as follows: Quarter 1 on 16th December 2017; Quarter 2 on 2nd March 2018; Quarter 3 on 13th June 2018 and Quarter 4 on 8th August 2018.</p> <p>The LG submitted the 4th quarterly report (annual performance report) beyond the July 31st deadline and the adjusted 1st of August 2018 deadline hence the LG is NOT compliant.</p>	<p>No</p>
<p>Audit</p>			

<p>The LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and the Auditor General’s findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes actions against all findings where the Internal Auditor and the Auditor General recommended the Accounting Officer to take action in lines with applicable laws.</p>	<p>From MoFPED’s Inventory/record of LG submissions of statements entitled “Actions to Address Internal Auditor General’s findings”,</p> <p>Check:</p> <ul style="list-style-type: none"> • If LG submitted a ‘Response’ (and provide details), then it is compliant • If LG did not submit a ‘response’, then it is non-compliant • If there is a response for all –LG is compliant • If there are partial or not all issues responded to – LG is not compliant. 	<p>The LG submitted audit responses to PS/ST on 12/7/2018 after the deadline of April 30, hence the LG was not compliant.</p>	<p>No</p>
<p>The audit opinion of LG Financial Statement (issued in January) is not adverse or disclaimer.</p>		<p>Njeru MC got a clean (unqualified) audit opinion from the Auditor General for the financial year 2017/18.</p>	<p>Yes</p>

Summary of requirements	Definition of compliance	Compliance justification	Score
Planning, budgeting and execution			
<p>All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<p>Evidence that a district/ municipality has:</p> <ul style="list-style-type: none"> • A functional Physical Planning Committee in place that considers new investments on time: score 1. 	<p>Njeru Municipal LG has a functional Physical Planning Committee in place that considers new investments on time.</p> <p>There is evidence that the membership is in line with the provisions of the Physical Planning Act 2010 and that appointment letters for the members of Physical Planning Committee were availed. The appointment letters were dated 20th August 2018 and 25th July 2018 under reference NJU/08/UPPC/20 and NJU/01/UPPC/20, respectively.</p> <p>Minutes of Physical Planning Committee meetings confirm that the committee is functional. For example, minutes of meetings dated 5h April 2018, Min.5/NJU9/UPPC/17-18: approval/deferment/refusal of building plans; and minutes dated 20th December 2017, Min.4/NJU7/UPPC/17-18: Issues: a) concern that only Njeru central division had both detailed and structure plan; Wakisi and Nyenga did not have any plans to guide development.</p>	1
<p>All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that district/ MLG has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD score 1. 	<p>The LG submitted all the 4 sets of minutes to the MoLHUD Mukono zonal office on the 17th January 2018. The minutes submitted were dated as follows: 12/10/2017, 30/11/2017, 30/08/2017 and 5/04/2018.</p>	1

<p>All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<ul style="list-style-type: none"> • All infrastructure investments are consistent with the approved Physical Development Plan: score 1 or else 0 	<p>The LG does not have a physical development plan in place.</p>	<p>0</p>
<p>All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<ul style="list-style-type: none"> • Action area plan prepared for the previous FY: score 1 or else 0 	<p>The LG has an Action Area Plan the municipal headquarters site – redevelopment project.</p>	<p>1</p>

<p>The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles</p> <p>Maximum 5 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that priorities in AWP for the current FY are based on the outcomes of budget conferences: score 2. 	<p>The priorities in the AWP for the current FY include:</p> <ul style="list-style-type: none"> - Phased construction of new office block (pg.16 of the AWP and pg.3 of the budget conference report); - Routine manual maintenance of roads (pg.18 of the AWP and pg.2 of the budget conference report); - Routine mechanical maintenance of roads (pg.18 of the AWP and pg.2 of the budget conference report); - Periodic maintenance of roads (pg.18 of the AWP and pg.2 of the budget conference report); - Procurement and supply of desks to government aided schools (pg.14 of the AWP and pg.16 of the budget conference report); - Supply and installation of culverts for drainage (pg.18 of the AWP and pg.14 of the budget conference report); and - Operations and maintenance (pg.17 of the AWP and pg.14 of the budget conference report). <p>There was evidence that the Priorities in AWP are based on outcomes of the budget conference dated 2/11/2017. The priorities were discussed under Min:4/MTPC/No.5/11/11/2017: Presentation of budget conference departmental reports.</p>	
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<p>The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles</p> <p>Maximum 5 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the capital investments in the approved Annual work plan for the current FY are derived from the approved five-year development plan. If differences appear, a justification has to be provided and evidence provided that it was approved by the Council. Score 1. 	<p>There was evidence that the capital investments in the AWP for the current FY are derived from the approved 5 year development plan. The capital investments in the AWP for the current FY included:</p> <ul style="list-style-type: none"> - Construction of 6 stance VIP toilet at Njeru Municipal Council headquarters (pg.13 of the AWP and pg. 77 of the Five year development plan); - Construction of lined pit latrine Luwalati primary school in Wakisi division (pg.14 of the AWP and pg. 85 of the Five year development plan); - Routine manual maintenance of roads (pg.18 of the AWP and pg. 74 of the Five year development plan); - Routine mechanical maintenance of roads (pg.18 of the AWP and pg. 74 of the Five year development plan); - Periodic maintenance of roads (pg.18 of the AWP and pg. 74 of the Five year development plan); - Youth livelihood program activities (pg.22 of the AWP and pg. 89 of the Five year development plan); and - Uganda women's Enterprise program (pg.23 of the AWP and pg. 89 of the Five year development plan) among others. 	
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<p>The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles</p> <p>Maximum 5 points on this performance measure.</p>	<ul style="list-style-type: none"> • Project profiles have been developed and discussed by TPC for all investments in the AWP as per LG Planning guideline: score 2. 	<p>There was evidence that the project profiles were developed. However the profiles were not discussed in TPC meeting.</p> <p>The Project profiles included:</p> <ol style="list-style-type: none"> 1) Health – Construction of 6 stance VIP latrine at Njeru Municipal Council Headquarters, Implementing Agency: Health Department Njeru municipal council; Amount: UGX35,000,000; and 2) Natural Resources – Tree planting and beautification, Implementing Agency: Natural Resources Department - Njeru Municipal Council; Amount: UGX10,000,000. Start date: July 2018 among others. 	<p>0</p>
<p>Annual statistical abstract developed and applied</p> <p>Maximum 1 point on this performance measure</p>	<ul style="list-style-type: none"> • Annual statistical abstract, with gender-disaggregated data has been compiled and presented to the TPC to support budget allocation and decision-making-maximum score 1. 	<p>There was evidence that the Statistical abstract with gender dis-aggregated data was compiled and approved in TPC meeting dated 21/12/2017 under min.4MTPCNo.6/21/12/2017: Presentation and Discussion of Njeru Municipal Council Strategic Plan with Statistics.</p>	<p>1</p>

<p>Investment activities in the previous FY were implemented as per AWP.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that all infrastructure projects implemented by the LG in the previous FY were derived from the annual work plan and budget approved by the LG Council: score 2 	<p>There was evidence that all investment projects implemented in FY 2017/18 were derived from the AWP and approved budget. These included:</p> <ul style="list-style-type: none"> - Installation of street lights (pg.21 of the AWP and pg.22 of the budget); - Construction of 5 stance pit latrine at Wakisi Baptist primary school (pg.16 of the AWP and pg.18 of the budget); - Installation of metallic gabions on bridges and swamps (pg.19 of the AWP and pg.22 of the budget); - Capacity development of technical staff (pg.3 of the AWP and pg.5 of the budget); - Routine manual maintenance of roads including Bukaya road, Beach lane, Nakibizi-Nsenge road (pg.22 of the AWP and pg.21 of the budget); - Periodic maintenance maintenance of Lugangu-Sebutemba road, Bulyankunyege road, Nsenge stores road, Kinyara road and Nyenga road (pg.22 of the AWP and pg.21 of the budget); - Routine mechanized maintenance of Veterinay road, Nakibizi-Namwezi rods (pg.22 of the AWP and pg.21 of the budget); - Capacity building for education department (pg.17 of the AWP and pg.19 of the budget); - Health: Garbage management and collection area at Central, Nyenge and Wakisi (pg.14 of the AWP and pg.14 of the budget); - Completion of pit latrine from slab level at Namwezi UMEA primary school (pg.16 of the AWP and pg.18 of the budget); and - Construction of classroom block and supply of desks at Nyamwezi UMEA primary school (pg.16 of the AWP and pg.18 of the budget). 	
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<p>Investment activities in the previous FY were implemented as per AWP.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the investment projects implemented in the previous FY were completed as per work plan by end for FY. <ul style="list-style-type: none"> o 100%: score 4 o 80-99%: score 2 o Below 80%: 0 	<p>The evidence availed shows 11 out of 13 investment projects implemented in the previous FY were completed as per work plan by end of FY. This accounts for 84.6% completion rate.</p> <p>The investments projects completed as per work plan by end of FY include:</p> <ol style="list-style-type: none"> 1) Installation of street lights at the Nile zone market; 2) Construction of 5 stance pit latrine at Wakisi Baptist primary school; 3) Installation of metallic gabions on bridges and swamps; 4) Capacity development of technical staff; 5) Routine manual maintenance of roads including Bukaya road, Beach lane, Nakibizi-Nsenge road; 6) Periodic maintenance maintenance of Lugangu-Sebutemba road, Bulyankunyege road, Nsenge stores road, Kinyara road and Nyenga road; 7) Routine mechanized maintenance of Veterinay road, Nakibizi-Namwezi road; 8) Capacity building for education department; 9) Health: Garbage management and collection area at Central, Nyenge and Wakisi; 10) Completion of pit latrine from slab level at Namwezi UMEA primary school; and 11) Construction of classroom block and supply of desks at Nyamwezi UMEA primary school. 	<p>2</p>
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<p>The LG has executed the budget for construction of investment projects and O&M for all major infrastructure projects during the previous FY</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> Evidence that all investment projects in the previous FY were completed within approved budget – Max. 15% plus or minus of original budget: score 2 	<p>All investment projects in the previous FY were completed as per approved budget. Five sampled projects include:</p> <ol style="list-style-type: none"> Installation of metallic gabions on bridges and swamps (budgeted: UGX36,000,000 - Actual Expenditure – UGX36,000,000), hence 100% expenditure; Installation of street lights at the Nile zone market (budgeted: UGX30,522,440 - Actual Expenditure – UGX27,041,000); thus 89% expenditure; Construction of 5 stance pit latrine at Wakisi Baptist primary school (budgeted: UGX32,687,000 - Actual Expenditure – UGX35,992,000) thus 110% expenditure; Capacity building for education department; (budgeted: UGX15,785,000,000 - Actual Expenditure – UGX15,040,000), thus 97% expenditure; and Completion of pit latrine from slab level at Namwezi UMEA primary school (budgeted: UGX15,000,000 - Actual Expenditure – UGX14,519,841) thus 96.7% expenditure. <p>Therefore all the sampled investment projects were completed within Max. 15% plus or minus the original budget.</p>	<p>2</p>
<p>The LG has executed the budget for construction of investment projects and O&M for all major infrastructure projects during the previous FY</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> Evidence that the LG has budgeted and spent at least 80% of the O&M budget for infrastructure in the previous FY: score 2 	<p>The findings revealed that:</p> <ol style="list-style-type: none"> The LG did not have a register of assets in need of maintenance; The O&M budget for FY 2017/2018 was UGX5,000,000 (pg.9 of the AWP and pg.22 of the budget); and There was no expenditure on O&M. 	<p>0</p>
<p>Human Resource Management</p>			

<p>LG has substantively recruited and appraised all Heads of Departments</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> • Evidence that the LG has filled all HoDs positions substantively: score 3 	<p>The Municipality has substantively filled 4 out of the 8 approved posts of heads of department as per the Local Government structure. The posts filled at the time of assessment included; Municipal Education Office, Principal Treasurer, Municipal Medical Officer.</p>	<p>0</p>
<p>LG has substantively recruited and appraised all Heads of Departments</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> • Evidence that HoDs have been appraised as per guidelines issued by MoPS during the previous FY: score 2 	<p>The LG had fully appraised only 4 head of departments; MEO, Municipal Treasurer, Municipal Engineer and Municipal Health Officer.</p>	<p>0</p>
<p>The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> • Evidence that 100 % of staff submitted for recruitment have been considered: score 2 	<p>All the submissions by the office of the Town Clerk dated 10th/11/2017 and 09th/01/2018 were considered in the DSC meeting held on 9th/04/2018 (Ref Min No BDCS 63/2018).</p>	<p>2</p>

<p>The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> • Evidence that 100 % of positions submitted for confirmation have been considered: score 1 	<p>The submission from office of the TC were not availed to verify what the DSC considered.</p>	<p>0</p>
<p>The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> • Evidence that 100 % of positions submitted for disciplinary actions have been considered: score 1 	<p>There was no submission from office of the TC to DSC in the financial year 2017/2018.</p>	<p>1</p>
<p>Staff recruited and retiring access the salary and pension payroll respectively within two months</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> • Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment: score 3 	<p>All the 16 newly recruited staff in the financial year 2017/18 accessed the payroll within the stipulated two month period.</p>	<p>3</p>

<p>Staff recruited and retiring access the salary and pension payroll respectively within two months</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> Evidence that 100% of the staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement: score 2 	<p>The staff (Kamyra Dominic) a teacher who retired in 2017/18 accessed pensioner payroll role after 7 months (retired 11/11/2017 and accessed May 2018) which is beyond the stipulated two month period.</p>	<p>0</p>
<p>Revenue Mobilization</p>			
<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> If increase in OSR (excluding one/off, e.g. sale of assets) from previous FY but one to previous FY is more than 10 %: score 4. If the increase is from 5% -10 %: score 2. If the increase is less than 5 %: score 0. 	<p>The LG local revenue for 2017/18 was UGX 1,473,996,337, this compared to 2016/17 LG local revenue of UGX 1,773,215,586 gave a decline of 299,219,249 which was -17%.</p> <p>Reason given was political interference, because the LG had elections of political leaders during the year 2017/18.</p>	<p>0</p>
<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realisation) is within +/- 10 %: then score 2. If more than +/- 10 %: Score 0. 	<p>The LG budgeted local revenue for 2017/18 was UGX 2,693,191,000 but collected only UGX 1,473,996,337 , which gave a percentage performance of only 55%.</p> <p>Reasons given include political interference and defaulting of the land commission of UGX 1.2 billion that had been budgeted for.</p>	<p>0</p>

<p>Local revenue administration, allocation and transparency</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the District/Municipality has remitted the mandatory LLG share of local revenues: score 2 	<p>The LG remitted the mandatory LLG share, for example in the month of June 2018:</p> <ul style="list-style-type: none"> - Wakisi Division got UGX 33,404,230; -Nyenga Division got UGX 5,340,405; and -Central Division got UGX 106,770,044. 	<p>2</p>
<p>Local revenue administration, allocation and transparency</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the total Council expenditures on allowances and emoluments- (including from all sources) is not higher than 20% of the OSR collected in the previous FY: score 2 	<p>Total LG Council emoluments for the year 2017/18 was UGX 181,183,594, this compared to 2016/17 local revenue of UGX 1,773,215,586, gave a percentage of 10% which is within the limits below 20%, hence the LG was compliant.</p>	<p>2</p>
<p>Procurement and contract management</p>			
<p>The LG has in place the capacity to manage the procurement function</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the District has the position of a Senior Procurement Officer and Procurement Officer (if Municipal: Procurement Officer and Assistant Procurement Officer) substantively filled: score 2 	<p>Municipal Council has filled the position of Procurement Officer but not Assistant Procurement Officer.</p> <p>The Procurement Officer was appointed on probation under Minute Number: BDSC 63/2018: M i) dated April 16, 2018 and signed by Namulondo Tappy, then Ag. Town Clerk, Njeru.</p>	<p>0</p>

<p>The LG has in place the capacity to manage the procurement function</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the TEC produced and submitted reports to the Contracts Committee for the previous FY: score 1 	<p>There was evidence that the TEC produced and submitted reports to the Contracts Committee for the previous FY. TEC Reports seen included minutes for the following sittings:</p> <ol style="list-style-type: none"> 1) 27th Jan 2018; 2) 6th August 2018; 3) 15th May 2018; 4) 23rd January 2018 and 5) 21st June 2018. 	<p>1</p>
<p>The LG has in place the capacity to manage the procurement function</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the Contracts Committee considered recommendations of the TEC and provide justifications for any deviations from those recommendations: score 1 	<p>There was evidence that the Contracts Committee considered recommendations of the TEC and provided justifications for any deviations from those recommendations. CC meeting Minutes seen for the following meetings where TEC reports were considered as one of the agenda items as follows:</p> <ol style="list-style-type: none"> 1) CC meeting minutes of Wednesday 6th April 2018 at the Municipal Council Headquarters; 2) CC meeting minutes of Thursday June 21st 2018 at the Municipal Council Headquarters; 3) CC meeting minutes of 11th August 2018 at the Municipal Council Headquarters; 4) CC meeting minutes of Thursday April 26th 2018 at the Municipal Council Headquarters and 5) CC meeting minutes of 30th July 2018 at the Municipal Council Headquarters. 	<p>1</p>

<p>The LG has a comprehensive Procurement and Disposal Plan covering infrastructure activities in the approved AWP and is followed.</p> <p>Maximum 2 points on this performance measure.</p>	<ul style="list-style-type: none"> a) Evidence that the procurement and Disposal Plan for the current year covers all infrastructure projects in the approved annual work plan and budget and b) evidence that the LG has made procurements in previous FY as per plan (adherence to the procurement plan) for the previous FY: score 2 	<p>a) There was evidence that the procurement and Disposal Plan for the current year covered all infrastructure projects in the approved annual work plan and budget. Among those sampled included construction of a standard water-borne toilet at Njeru Municipal Council Headquarters, construction of a placenta pit at Buwagajjo Health Centre II and construction of lined pit latrine at Luwala Tea in Wakisi Division.</p> <p>b) There was evidence that the LG has made procurements in previous FY as per plan (adherence to the procurement plan). Those sampled included:</p> <ul style="list-style-type: none"> - Construction of new Office Block at Njeru Municipal Council offices with water-borne toilets (PWD provision inclusive). Contractor: M/S Masaka Agricultural Dealers Enterprises Ltd. Amount: UGX388,743,065. Procurement Ref. No. NJERU792/WRKS/17 – 18/00033 and - Construction of 5-stance VIP Latrine at Namwezi UMEA primary school. Contractor: M/S Kano Building Contractors Ltd. Amount: UGX14,519,841. Procurement Ref. No. NJERU792/WRKS/17 – 18/00031. 	<p>2</p>
<p>The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> • For current FY, evidence that the LG has prepared 80% of the bid documents for all investment/ infrastructure by August 30: score 2 	<p>The LG put out an advert in the <i>Daily Monitor</i> Newspaper of August 6th, 2018 on page 53 where they advertised all Njeru Municipal Council projects.</p>	<p>2</p>

<p>The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none">• For Previous FY, evidence that the LG has an updated contract register and has complete procurement activity files for all procurements: score 2	<p>An old Contracts Register was seen having all projects implemented in previous FY, but it was not updated. The last four columns for signature, payment, completion date and status were all blank.</p>	<p>0</p>
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<p>The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> • For previous FY, evidence that the LG has adhered with procurement thresholds (sample 5 projects): score 2. 	<p>There was evidence that for previous FY, the LG adhered with procurement thresholds. This was seen from sampled projects as follows:</p> <p>Open Bidding:</p> <p>1) Project: Construction of new Office Block at Njeru Municipal Council offices with water-borne toilets (PWD provision inclusive). Contractor: M/S Masaka Agricultural Dealers Enterprises Ltd. <i>Amount: UGX388,743,065</i>. Procurement Ref. No. NJERU792/WRKS/17 – 18/00033. Contract Signed 12st June 2018.</p> <p>Selective Bidding:</p> <p>2) Project: Construction of 5-stance VIP Latrine at Namwezi UMEA primary school. Contractor: M/S Kano Building Contractors Ltd. <i>Amount: UGX14,519,841</i>. Procurement Ref. No. NJERU792/WRKS/17 – 18/00031. Contract Signed 1st March 2018;</p> <p>3) Project: Supply of 3-seater desks to government aided schools in Njeru Municipal Council Lotted in two lots of 70 desks each Lot. Contractor: M/S Nabitende Investments and Suppliers Ltd. <i>Amount: UGX17,920,070</i>. Procurement Ref. No. NJERU792/SPLS/17 – 18/00043. Contract Signed 1st March 2018.</p> <p>Direct Contracts:</p> <p>4) Project: Supply and installation of solar street lights in Njeru Municipal Council. Contractor: Sun Spot Ltd. <i>Amount: UGX21,600,000</i>. Procurement Ref. No. NJERU792/WRKS/17 – 18/00073. Contract Signed 21st June 2018 and</p> <p>5) Project: Supply of two laptops and printer to Njeru Municipal Council. Contractor: NPC Ltd. <i>Amount: UGX6,224,498</i>. Procurement Ref. No. NJERU792/SPLS/17 – 18/00070 and NJERU792/SPLS/17 – 18/00071. Contract Signed 21st June 2018.</p>	
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<p>The LG has certified and provided detailed project information on all investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that all works projects implemented in the previous FY were appropriately certified – interim and completion certificates <p>for all projects based on technical supervision: score 2</p>	<p>There was evidence that all works projects implemented in the previous FY were appropriately certified – interim and completion certificates for all projects based on technical supervision. Some of the projects sampled and Certificates seen included:</p> <ol style="list-style-type: none"> Interim Certificate No. 1 issued to M/S Sun Spot (U) Ltd after completion of Supply and installation of 3 solar street lights along civic Centres. Certificates issued on 29th June 2018; Interim Certificate Nos. 1 - 6 issued to M/S Technical Services Ltd after completion of Construction of Abattoir Phase II. Certificates issued on different dates starting September 2017 to May 2018; Interim Certificate Nos. 1 - 6 issued to M/S Kimu Construction Company Ltd after completion of Construction of various phases of Emergency Construction of Njeru Municipal Council offices. Certificates issued on different dates starting September 2016 to December 2017; Interim Certificate No. 1 issued to Kano Building Contractors Ltd after completion of Construction of 5-stance VIP Latrine at Namwezi UMEA primary school. Certificate issued on 19th June 2018 and Interim Certificate No. 1 issued to M/S Batuli Investments Ltd after completion of a two-classroom block with office at Kiyagi primary school. Certificate issued on 1st March 2018. 	<p>2</p>
<p>The LG has certified and provided detailed project information on all investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that all works projects for the current FY are clearly labelled (site boards) indicating: the name of the project, contract value, the contractor; source of funding and expected duration: score 2 	<p>There was no evidence of site boards indicating the Contract Value of the projects.</p>	<p>0</p>
<p>Financial management</p>			

The LG makes monthly and up to-date bank reconciliations

Maximum 4 points on this performance measure.

• Evidence that the LG makes monthly bank reconciliations and are up to-date at the time of the assessment: score 4

The LG prepared monthly bank reconciliations in time and were up to date at the time of the assessment, for example:

General Fund bank account,

-July 2017 bank reconciliation was done on 8/8/2017;

-December 2017 bank reconciliation was done on 8/1/2018; and

-June 2018 bank reconciliation was done on 9/7/2018.

Finance and planning bank account,

-July 2017 bank reconciliation was done on 7/8/2018;

-December 2017 bank reconciliation was done on 5/1/2018; and

-June 2018 bank reconciliation was done on 4/7/2018.

Education bank account,

-July 2017 bank reconciliation was done on 1/8/2017;

-December 2017 bank reconciliation was done on 31/12/2017; and

-June 2018 bank reconciliation was done on 4/7/2018.

Health bank account,

-July 2017 bank reconciliation was done on 1/8/2017;

-December 2017 bank reconciliation was done on 31/12/2017; and

-June 2018 bank reconciliation was done on 4/7/2018.

Social development bank account,

-July 2017 bank reconciliation was done on 1/8/2017;

-December 2017 bank reconciliation was done on 31/12/2017; and

-June 2018 bank reconciliation was done on 2/7/2018.

<p>The LG made timely payment of suppliers during the previous FY</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> • If the LG makes timely payment of suppliers during the previous FY <ul style="list-style-type: none"> – no overdue bills (e.g. procurement bills) of over 2 months: score 2. 	<p>The LG made timely payments to suppliers during the year 2017/18, for example:</p> <ul style="list-style-type: none"> - A request from BAKS AKMAL enterprises ltd of UGX 17,833,340 for supply of desks to government aided schools Bugule, Nyenga gird, Buzika , Tongolo submitted on 22/6/2018 was paid on 26/6/2018, payment on voucher number 06-6-18 (4 days); -A request from KANO building contractors of UGX 14,519,841 for completion of 5 Stance VIP latrines at Namwezi UMEA submitted on 19/6/2018 was paid on 27/6/2018 on payment voucher number 07-06-18 (8 days); -A request from Kajaibu contractors and designers ltd of UGX 23,999,937 for construction of latrines at Njeru submitted on 6/6/2018 was paid on 27/6/2018 on payment voucher number 09-06-18 (21 days); -A request from Nabitende investment and suppliers ltd of UGX 17,920,070 for supply of desks to government schools, submitted on 26/6/2018 was paid on 26/6/2018 on payment voucher number 10-06-18 (1 day); and -A request from Batuli investments of UGX 18,496,825 for construction of a 2 class room block at Kiyagi, submitted on 25/4/2018 was paid on 8/5/2018 on payment voucher number 01-05-18 (13 days). 	<p>2</p>
<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the LG has a substantive Senior Internal Auditor: 1 point. • LG has produced all quarterly internal audit reports for the previous FY: score 2. 	<p>The LG had no substantive Senior Internal Auditor at the time of the assessment.</p>	<p>0</p>

<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> • LG has produced all quarterly internal audit reports for the previous FY: score 2. 	<p>The LG had prepared all the 4 quarterly audit reports as below:</p> <ul style="list-style-type: none"> -Quarter 1 audit report was dated 31/10/2017; -Quarter 2 audit report was dated 6/2/2018; Quarter 3 audit report was dated 17/7/2018; and Quarter 4 audit report was dated 26/9/2018. 	<p>2</p>
<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<p>Evidence that the LG has provided information to the Council and LG PAC on the status of implementation of internal audit findings for the previous financial year i.e. follow up on audit queries from all quarterly audit reports: score 2.</p>	<p>The LG provided information on the status of internal audit findings for the year 2017/18 as below:</p> <ul style="list-style-type: none"> -Quarter 1 status of internal audit findings were received by the LG PAC on 15/12/2017; -Quarter 2 status of internal audit findings were received by the LG PAC on 9/5/2018; -Quarter 3 status of internal audit findings were received by the LG PAC on 17/8/2018; and -Quarter 4 status of internal audit findings were received by the LG PAC on 2/10/2018. 	<p>2</p>
<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and LG PAC has reviewed them and followed-up: score 1. 	<p>The LG PAC had not sat to consider the 2017/18 audit reports at the time of the assessment.</p>	<p>0</p>

<p>The LG maintains a detailed and updated assets register Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that the LG maintains an up- dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual: score 4 	<p>The LG maintained an up to date asset register that conforms to the Accounting Manual.</p>	<p>4</p>
<p>The LG has obtained an unqualified or qualified Audit opinion Maximum 4 points on this performance measure</p>	<p>Quality of Annual financial statement from previous FY:</p> <ul style="list-style-type: none"> Unqualified audit opinion: score 4 Qualified: score 2 Adverse/disclaimer: score 0 	<p>Njeru MC got a clean (unqualified) audit opinion from the Auditor General for the financial year 2017/18.</p>	<p>4</p>
<p>Governance, oversight, transparency and accountability</p>			
<p>The LG Council meets and discusses service delivery related issues Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that the Council meets and discusses service delivery related issues including TPC reports, monitoring reports, performance assessment results and LG PAC reports for last FY: score 2 	<p>The Council meets and discusses service delivery related issues. This was evidenced by the minutes of Council meeting dated 27/03/2018, min.5/NMC/F.C/27/3/2018: Motion for laying of Njeru Municipal Council development and recurrent budget estimates for 2018/2019; and the Executive Committee meeting dated 15/05/2018 under min.3/EXECNo.11/NMC/15/5/2018: Discussion of Departmental matters; a number of government aided schools did not have land titles for example, Bukaya, Njeru and Namwezi primary schools.</p>	<p>2</p>

<p>The LG has responded to the feedback/ complaints provided by citizens</p> <p>Maximum 2 points on this Performance Measure</p>	<ul style="list-style-type: none"> • Evidence that LG has designated a person to coordinate response to feed-back (grievance /complaints) and responded to feedback and complaints: score 1. 	<p>The LG has designated Namubosa Wilfred to handle and coordinate response to feed-back (grievance/complaints). The evidence is appointment letter dated 20/07/2016 under ref: NMC/ADM/009.</p>	<p>1</p>
<p>The LG has responded to the feedback/ complaints provided by citizens</p> <p>Maximum 2 points on this Performance Measure</p>	<ul style="list-style-type: none"> • The LG has specified a system for recording, investigating and responding to grievances, which should be displayed at LG offices and made publically available: score 1 	<p>The LG has specified a system for recording, investigating and responding to grievances. There is evidence of the grievance procedure on the municipal notice board: titled "Procedure for handling complaints in Njeru Municipal Council" dated 20th July 2018.</p>	<p>1</p>
<p>The LG shares information with citizens (Transparency)</p> <p>Total maximum 4 points on this Performance Measure</p>	<p>Evidence that the LG has published:</p> <ul style="list-style-type: none"> • The LG Payroll and Pensioner Schedule on public notice boards and other means: score 2 	<p>The LG payroll (August payroll register 2018) and Pensioner Schedule were pinned on public notice boards at the municipal headquarters dated 8th August 2018.</p>	<p>2</p>
<p>The LG shares information with citizens (Transparency)</p> <p>Total maximum 4 points on this Performance Measure</p>	<ul style="list-style-type: none"> • Evidence that the procurement plan and awarded contracts and amounts are published: score 1. 	<p>The procurement plan and awarded contracts and amounts were published on the LG's notice board, dated 23/08/2017.</p>	<p>1</p>

<p>The LG shares information with citizens (Transparency)</p> <p>Total maximum 4 points on this Performance Measure</p>	<ul style="list-style-type: none"> Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year (from budget requirements): score 1. 	<p>The LG published the LG performance assessment results and implications on the notice board, dated 27/07/2018.</p>	<p>1</p>
<p>The LGs communicate guidelines, circulars and policies to LLGs to provide feedback to the citizens</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that the HLG have communicated and explained guidelines, circulars and policies issued by the national level to LLGs during previous FY: score 1 	<p>The LG communicated and explained guidelines, circulars and policies issued by the national level to LLGs during previous FY. The evidence available included:</p> <ul style="list-style-type: none"> - TPC minutes dated 12/07/2018 under min.No.5/12/07/2017/NJ.MTPC1/FY: Assessment of performance results and the way forward; and - TPC minutes dated 21/02/2018 under min.No.5/MTPCNo.8/15/02/2018: Presentation and discussion of departmental reports and second call budget circular from MoFPED among others. 	<p>1</p>
<p>The LGs communicate guidelines, circulars and policies to LLGs to provide feedback to the citizens</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feedback on status of activity implementation: score 1. 	<p>The LG during the previous FY conducted discussions with the public to provide feedback on status of activity implementation. This is evidenced by the Minutes of the meeting between Njeru Municipal Executive Committee, the Municipal administration and traders dated 22/01/2018; min.No.4: Reading of grievances of traders, 'institutionalists' and investors. Issues of discussion included the need for the municipality to carry out sensitization on service delivery and local service tax.</p>	<p>1</p>
<p>Social and environmental safeguards</p>			

<p>The LG has mainstreamed gender into their activities and planned activities to strengthen women's roles</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that the LG gender focal person and CDO have provided guidance and support to sector departments to mainstream gender, vulnerability and inclusion into their activities score 2. 	<p>There was evidence that the LG gender focal person (who is also the Senior CDO) has provided guidance and support to sector departments to mainstream gender, vulnerability and inclusion into their activities. This was seen from the following reports:</p> <ol style="list-style-type: none"> 1) A Report dated 26th April 2018 titled "A presentation on Gender issues in Education sector to Head teachers and senior Women and `Men Teachers" prepared by Bayiga Ruth, Senior CDO Njeru municipal Council. Minute 10 of this presentation specifically discussed gender issues; 2) A Report dated 20th June 2018 titled "A presentation on Gender health related issues/concerns presented to Njeru Municipal Council Health workers by the Gender Focal Point Person". Minute 5/MTPC No. 6 was a presentation and Discussion of Departmental Workplans where Community-based Services Department presented on Gender issues; 3) An undated report on achievements for current FY indicating Beneficiary groups funded and 4) Minutes were availed of a Seminar held in June 2017 for Staff, Leaders and Community members at Village and Ward levels on Gender-based violence. 	<p>2</p>
<p>The LG has mainstreamed gender into their activities and planned activities to strengthen women's roles</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that the gender focal point and CDO have planned for minimum 2 activities for current FY to strengthen women's roles and address vulnerability and social inclusions and that more than 90 % of previous year's budget for gender activities/ vulnerability/ social inclusion has been implement-ted: score 2. 	<p>There was evidence that gender focal point had planned for minimum 2 activities for the current FY to strengthen women's roles and address vulnerability and social inclusions. Three activities were seen the Municipal Workplan for FY 2018/19 in this regard, namely:</p> <ol style="list-style-type: none"> 1) Creating awareness on gender-related issues to sector departments; 2) Mentoring staff on gender through a workshop; 3) Mentoring and training Division-level staff leaders and community members on gender-related issues and <p>Out of UGX393,098,979, the Municipality used UGX295,288,122 (75%) in the previous FY.</p>	<p>0</p>

<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that environmental screening or EIA where appropriate, are carried out for activities, projects and plans and mitigation measures are planned and budgeted for: score 1 	<p>There was evidence that environmental screening are carried out for activities, projects and plans and mitigation measures are planned and budgeted for. This was seen from the following:</p> <ol style="list-style-type: none"> 1) Roofing of a two-classroom block at Namwezi primary school dated 28th November 2017; 2) Construction of 5-stance lined pit-latrine at Namwezi primary school dated 28th November 2017; 3) Renovation of a two-classroom block and office at Kiyagi primary school dated 29th November 2017; 4) Road construction at Byabuku (6.5 km) dated 16th November 2017 and 5) Road construction at Ssekajja Mbukiro (1.2 km) dated 16th November 2017. 	<p>1</p>
<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG integrates environmental and social management and health and safety plans in the contract bid documents: score 1 	<p>There was no evidence that the LG integrates environmental and social management plans in the contract bid documents. The Environment Officers prepare a document to the Chief Administrative Officer requesting Heads of Departments to submit resolutions for incorporation into BOQs but they stop at that. They are not involved in the actual drafting of the BOQ contents.</p>	<p>0</p>

<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that all projects are implemented on land where the LG has proof of ownership (e.g. a land title, agreement etc.): score 1 	<p>A tabulated list showing Land Status of government establishments in Njeru Municipality had 22 items. Of these, four government establishments were not titled yet but the remaining 18 had titles. In summary, however:</p> <p>The Municipal Headquarters had a Land title and all 3 Divisions (Nyenga, Wakisi and Njeru Central) also had Land Titles;</p> <p>But out of 45 schools, only 3 had Land titles and</p> <p>Out of 11 Health Centres, only 5 had Land Titles.</p>	<p>0</p>
<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that all completed projects have Environmental and Social Mitigation Certification Form completed and signed by Environmental Officer and CDO: score 1 	<p>There was evidence that all completed projects have Environmental and Social Mitigation Certification Form completed and signed by Environmental Officer. The CDO is not involved in this exercise. Certificates seen include:</p> <ol style="list-style-type: none"> 1) Certificate No. 17/18/EDUC/01, dated 24th April 2018 issued to Education Department for renovation of renovation of a two classroom block and office, completion of a 5-stance latrine; 2) Certificate No. 17/18/wrks/06, dated 14th July 2018 issued to M/S Works Department for installation of solar street lights at Nile zone Market, Kikubamutwe, Wakisi and Mpumudde and 3) Certificate No. 217/18/wkrs/04, dated 10th July 2018 issued to Works Department for roads in Byabuku (6.5 km), Ssekajja Mbukiro (1.2 km). 	<p>0</p>

<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the contract payment certificated includes prior environmental and social clearance (new one): Score 1 	<p>There was evidence that the contract payment certificated included prior environment and social clearance. This evidence was seen from the following:</p> <ul style="list-style-type: none"> • An undated pre-site Environmental Inspection Report of the Education Project for FY 2017/18; • A project monitoring matrix report for Education projects 2017/18 dated 18th December 2017. It had pictures of Kiyagi primary school Blocks and toilets before and after construction and • The Environment Department prepared a serialised book on project Environment impact mitigation certification from which it issues stamped leaves for projects that have been certified complete. 	<p>1</p>
<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that environmental officer and CDO monthly report, includes a) completed checklists, b) deviations observed with pictures, c) corrective actions taken. Score: 1 	<p>Monthly reports were availed that included completed checklists, deviations observed with pictures, and corrective actions as follows:</p> <ol style="list-style-type: none"> 1) Activity report on school inspections in Nyenga Division; 2) A report was availed on Environmental social Impacts study on road under periodic maintenance and 3) A report on School Tree planting (under Local Revenue) was seen and it contained pictures. 	<p>1</p>

Summary of requirements	Definition of compliance	Compliance justification	Score
Human resource planning and management			
<p>The LG education de- partment has budgeted and deployed teachers as per guidelines (a Head Teacher and minimum of 7 teachers per school)</p> <p>Maximum 8 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG has budgeted for a Head Teacher and minimum of 7 teachers per school (or minimum a teacher per class for schools with less than P.7) for the current FY: score 4 	<p>Njeru Municipal council has budgeted a for one Head Teacher and 7 seven teachers per school as evidenced by the Njeru Municipal Education Office 2028/19 Recruitment Plan of 26/03/18.</p>	4
<p>The LG education de- partment has budgeted and deployed teachers as per guidelines (a Head Teacher and minimum of 7 teachers per school)</p> <p>Maximum 8 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG has deployed a Head Teacher and minimum of 7 teachers per school (or minimum of a teacher per class for schools with less than P.7) for the current FY: score 4 	<p>Njeru Municipal Council has deployed one Head Teacher and 7 teachers per school as evidenced by the staff list of 2018/19.</p>	4
<p>LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG has filled the structure for primary teachers with a wage bill provision <ul style="list-style-type: none"> o If 100%: score 6 o If 80 - 99%: score 3 o If below 80%: score 0 	<p>Njeru Municipal Council has filled the structure for primary teachers with a wage bill provision as evidenced by the payroll register report of 2017/18 dated 12/06/18.</p>	6

<p>LG has substantively recruited all positions of school inspectors as per staff structure, where there is a wage bill provision.</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG has substantively filled all positions of school inspectors as per staff structure, where there is a wage bill provision: score 6 	<p>Njeru Municipal Council substantively filled all positions of school inspectors as per staff structure, where there is a wage bill provision as evidenced by the recruitment plan of 2017/18.</p>	<p>6</p>
<p>The LG Education department has submitted a recruitment plan covering primary teachers and school inspectors to HRM for the current FY.</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of</p> <ul style="list-style-type: none"> • Primary Teachers: score 2 	<p>Njeru Municipal Council Education Department submitted a the recruitment plan for teachers for the current FY to the HRM as evidenced by the recruitment plan of 2018/19 dated 26/03/18.</p>	<p>2</p>
<p>The LG Education department has submitted a recruitment plan covering primary teachers and school inspectors to HRM for the current FY.</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of</p> <ul style="list-style-type: none"> • School Inspectors: score 2 	<p>No recruitment plan was submitted since the position of inspector was already substantively filled.</p>	<p>2</p>
<p>Monitoring and Inspection</p>			

<p>The LG Education department has conducted performance appraisal for school inspectors and ensured that performance appraisal for all primary school head teachers is conducted during the previous FY.</p> <p>Maximum 6 for this performance measure</p>	<p>Evidence that the LG Education department has ensured that all head teachers are appraised and has appraised all school inspectors during the previous FY</p> <ul style="list-style-type: none"> • 100% school inspectors: score 3 	<p>There was evidence that the Municipal Inspector of schools (Nsumba George) was appraised on 2nd /07/2018.</p>	<p>3</p>
<p>The LG Education department has conducted performance appraisal for school inspectors and ensured that performance appraisal for all primary school head teachers is conducted during the previous FY.</p> <p>Maximum 6 for this performance measure</p>	<p>Evidence that the LG Education department has ensured that all head teachers are appraised and has appraised all school inspectors during the previous FY</p> <ul style="list-style-type: none"> • Primary school head teachers o 90 - 100%: score 3 o 70% and 89%: score 2 o Below 70%: score 0 	<p>There was evidence that of the 10 head teachers of sampled schools, 40% (4 out of 10) had been appraised at the time of the assessment. The sampled included; Njeru PS, St Jude Ssunga, Ssunga PS, Nakibizzi C/U, Wakisi R/C, Luwala PS, Wakisi Baptist, Namwezi UMEA, Bugule PS and Mbukiro St Joseph. Those appraised were the head teachers of Mbukiro St Joseph (27/09/2018), Nakibizzi C/U (28/09/2018), St Jude Ssunga PS (27th/09/2018 and Ssunga PS (27th/09/2018).</p>	<p>0</p>

<p>The LG Education Department has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to schools</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Education department has communicated all guidelines, policies, circulars issued by the national level in the previous FY to schools: score 1 	<p>Njeru Municipal Council Education Department received and communicated guidelines from the national level as evidenced by the following guidelines and circulars that were available in all the schools visited:</p> <p>i. Operation of unlicensed schools of 1/06/18 by the Permanent Secretary, Ministry of Education and Sports (MOES);</p> <p>ii. Joint mobilization of against absenteeism of 09/08/18 by the Permanent Secretary Ministry of Local Government (MOLG);</p> <p>iii. National registration of all learners in all schools and institutions aged 5 years and above during holidays of 04/02/17 by he Permanent Secretary Ministry of Local Government (MOLG); and</p> <p>iv. Submission of quarterly returns of 11/10/17 by the Town Clerk Njeru Municipal Council.</p>	<p>1</p>
<p>The LG Education Department has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to schools</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Education department has held meetings with primary school head teachers and among others explained and sensitised on the guidelines, policies, circulars issued by the national level: score 2 	<p>Njeru Municipal Council held meetings with primary school head teachers, explained and sensitized on the guidelines, policies, circulars issued by the national level: as evidenced by minutes of the end of term head teachers meetings with the DEO on; 09/2/17, at the end of the 3rd term of 2017; 30/15/18, at the end of the 1st term of 2018; and 22/08/18, at the end of the 2nd term of 2018.</p>	<p>2</p>

<p>The LG Education Department has effectively inspected all registered primary schools²</p> <p>Maximum 12 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that all licenced or registered schools have been inspected at least once per term and reports produced: <ul style="list-style-type: none"> o 100% - score 12 o 90 to 99% - score 10 o 80 to 89% - score 8 o 70 to 79% - score 6 o 60 to 69% - score 3 o 50 to 59 % score 1 o Below 50% score 0. 	<p>Njeru Municipal Council Education Department inspected all private and government-aided schools at least once a term as evidenced by the school inspection reports of 28/03/17, for term 1 of 2017; 12/06/17, for term 2, of 2017;26/10/17, for term 3 of 2017; 22/1/18, for term 1 of 2018; and 20/07/18, for term 2 of 2018.</p>	<p>12</p>
<p>LG Education department has discussed the results/ reports of school inspections, used them to make recommendations for corrective actions and followed recommendations</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the Education department has discussed school inspection reports and used reports to make recommendations for corrective actions during the previous FY: score 4 	<p>Njeru Municipal Council Education Department discussed school inspection reports and used reports to make recommendations for corrective actions during the previous FY as evidenced by minutes of the Departmental meetings of: 15/07/17; 22/05/18; and 23/07/18.</p>	<p>4</p>

<p>LG Education department has discussed the results/ reports of school inspections, used them to make recommendations for corrective actions and followed recommendations</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Education department has submitted school inspection reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 	<p>Njeru Municipal Council Education department submitted school inspection reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES) as evidenced by the Directorate of Education Standards (DES), acknowledgement note on 04/10/18 for receipt of the 2018 term1 and term 2 reports.</p>	<p>2</p>
<p>LG Education department has discussed the results/ reports of school inspections, used them to make recommendations for corrective actions and followed recommendations</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the inspection recommendations are followed- up: score 4. 	<p>The schools inspections' recommendations were followed up as evidenced by minutes of the Njeru Municipality Departmental meetings of:15/07/17; 22/05/18; and 23/07/18.</p>	<p>4</p>
<p>The LG Education department has submitted accurate/consistent reports/date for school lists and enrolment as per formats provided by MoES</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG has submitted accurate/consistent data: <ul style="list-style-type: none"> o List of schools which are consistent with both EMIS reports and PBS: score 5 	<p>The data submitted by the Njeru Municipal Council Education Department on the number of government aided schools for 2017/18 is not consistent in PBS and EMIS as verified from the two sources: EMIS (set obtained from MOES Head quarters) 36, schools; and PBS 45 schools.</p>	<p>0</p>

<p>The LG Education department has submitted accurate/consistent reports/date for school lists and enrolment as per formats provided by MoES</p> <p>Maximum 10 for this performance measure</p>	<p>Evidence that the LG has submitted accurate/consistent data:</p> <ul style="list-style-type: none"> • Enrolment data for all schools which is consistent with EMIS report and PBS: score 5 	<p>Data on the number of pupils enrolled in government-aided schools from the two reports; EMIS and UPBS is not consistent as evidenced by the data from two sources: EMIS (set obtained from the Ministry of Education and Sports Headquarters), 15494 pupils; and PBS, 19355 pupils.</p>	<p>0</p>
<p>Governance, oversight, transparency and accountability</p>			
<p>The LG committee responsible for education met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the council committee responsible for education met and discussed service delivery issues including inspection, performance assessment results, LG PAC reports etc. during the previous FY: score 2 	<p>The sector committee responsible for education met and discussed service delivery issues. This was evidenced by the minutes of the education sector committee meeting dated 3/05/2017 under min.NJ.MC/SOCSERVS/4/3/5/2017: Presentation and discussion of the laid budget. Other issues discussed under the minutes were the need to encourage secondary school students to offer science subjects and the need to carry out school inspections.</p>	<p>2</p>
<p>The LG committee responsible for education met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the education sector committee has presented issues that require approval to Council: score 2 	<p>The education sector committee presented issues that require approval to Council. This was confirmed by Minutes of Council meeting dated 14/02/2018: min.No.FC/NJMC/5/14/02/2018: Motion seeking approval of annual development plans and procurement plans; and min.No.6/01/02/2018/EXECNo.8/NMC: Discussion of FY 2018/2019 development plans within the five year development plan together with the FY2018/2019 work plans.</p>	<p>2</p>

<p>Primary schools in a LG have functional SMCs</p> <p>Maximum 5 for this performance measure</p>	<p>Evidence that all primary schools have functional SMCs (established, meetings held, discussions of budget and resource issues and submission of reports to DEO/ MEO)</p> <ul style="list-style-type: none"> • 100% schools: score 5 • 80 to 99% schools: score 3 • Below 80 % schools: score 0 	<p>All primary schools in Njeru Municipal Council have functional SMCs as evidenced by the minutes of SMC meetings: Nakibizi Primary School on 2/05/18; St. Francis Nyenga Boys on 17/07/18; 17/07/18, and 12/04/18; St. Bernadette School on 17/07/18; Njeru Primary School on 18/02/18; and Bukonya Primary School on 07/03/18, and 16/07/17.</p>	<p>5</p>
<p>The LG has publicised all schools receiving non- wage recurrent grants</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG has publicised all schools receiving non-wage recurrent grants e.g. through posting on public notice boards: score 3 	<p>Njeru Municipal Council Education Department publicized all schools receiving Universal Primary Education (UPE) grants as was evidenced by the following UPE publications that were available on the Department's Notice Board: Quarter 4 of 2017/18 dated 21/07/18; and Quarter 1 of 2018/19 dated 12/09/1.</p>	<p>3</p>
<p>Procurement and contract management</p>			
<p>The LG Education department has submitted input into the LG procurement plan, complete with all technical requirements, to the Procurement Unit that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the sector has submitted procurement input to Procurement Unit that covers all investment items in the approved Sector annual work plan and budget on time by April 30: score 4 	<p>The Njeru Municipal Council Education Department timely submitted its procurement requests as evidenced by the procurement request submitted by the DEO to the Procurement and Disposal Unit (DPU) on 26/04/18.</p>	<p>4</p>

Financial management and reporting

<p>The LG Education department has certified and initiated payment for supplies on time</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG Education departments timely (as per contract) certified and recommended suppliers for payment: score 3. 	<p>The LG Education department recommended suppliers for payment in time, for example:</p> <ul style="list-style-type: none"> - A request from BAKS AKMAL enterprises ltd of UGX 17,833,340 for supply of desks to government aided schools namely: Bugule, Nyenga gird, Buzika and Tongolo, submitted on 22/6/2018 was recommended by the Principle Education Officer (PEO), Mr Nkutu Hassan for payment on 22/6/2018 (1 day); -A request from KANO building contractors of UGX 14,519,841 for completion of 5 Stance VIP latrines at Namwezi UMEA Primary School submitted on 19/6/2018 was recommended for payment on 20/6/2018 by the PEO (2 days); -A request from Kajaibu contractors and designers ltd of UGX 23,999,937 for construction of latrines at Njeru Primary school submitted on 6/6/2018 was recommended for payment by the PEO on 7/6/2018 (1 day); -A request from Nabitende investment and suppliers ltd of UGX 17,920,070 for supply of desks to government schools submitted on 26/6/2018 was recommended for payment by the PEO on 26/6/2018 (1 day); and -A request from Batuli investments of UGX18,496,825 for construction of a 2 class room block at Klyagi primary school submitted on 25/4/2018 was recommended for payment by the PEO on 26/4/2018 (2 days). 	<p>3</p>
<p>The LG Education department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the department submitted the annual performance report for the previous FY (with availability of all four quarterly reports) to the Planner by 15th of July for consolidation: score 4 	<p>The education department submitted to the planner the annual and four quarterly performance reports for the previous FY for consolidation as follows: Quarter 1 on 15/12/2017, Quarter 2 on 15/02/2018, Quarter 3 on 07/06/2018; and Quarter 4 on 05/08/2018.</p> <p>From the evidence availed, Quarter 4 report was submitted late, beyond the 15th July deadline.</p>	<p>0</p>

<p>LG Education has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year o If sector has no audit query score 4 o If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 2 o If all queries are not responded to score 0 	<p>The LG Education department had no audit issues during the year 2017/18.</p>	<p>4</p>
<p>Social and environmental safeguards</p>			
<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p> <p>Maximum 5 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Education department in consultation with the gender focal person has disseminated guidelines on how senior women/men teachers should provide guidance to girls and boys to handle hygiene, reproductive health, life skills, etc.: Score 2 	<p>The Njeru Municipal Council in consultation with the gender focal person disseminated guidelines on how senior women/men teachers should provide guidance to girls and boys to handle hygiene, reproductive health, life skill as evidenced by the report of the presentation to all Njeru Municipal schools' Head Teachers and senior women teachers on "Gender issues in the Education Sector" by the Community Development Officer (CDO), Njeru Municipality Council on 26/04/18.</p>	<p>2</p>

<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p> <p>Maximum 5 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that LG Education department in collaboration with gender department have issued and explained guidelines on how to manage sanitation for girls and PWDs in primary schools: score 2 	<p>The Njeru Municipal Council Education Department issued and explained guidelines on how to manage sanitation for girls and PWDs in primary schools as was evidenced by the report of the presentation to all Njeru Municipal schools' Head Teachers and senior women teachers on "Gender issues in the Education Sector" by the Community Development Officer (CDO), Njeru Municipality Council on 26/04/18.</p>	<p>2</p>
<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p> <p>Maximum 5 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the School Management Committee meets the guideline on gender composition: score 1 	<p>All school Management Committees (SMCs) in Njeru Municipality meet the gender composition as evidenced by the SMC information availed at the schools visited:</p> <ul style="list-style-type: none"> i. Njeru Primary School (3 out of the 6 SMC members representing the school foundation body, are women); ii. Nakibizzi Church of Uganda (COU) Primary School. (2 out of the 6 members representing the school foundation body are women); iii. St Bernadette Primary School (4 out of the 6 SMC members representing the School foundation body are women); and iv. Denis Naminya Roman Catholic Primary School (2 out of the 6 SMC members representing the School Foundation body are women). 	<p>1</p>
<p>LG Education department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG Education department in collaboration with Environment department has issued guidelines on environmental management (tree planting, waste management, formation of environmental clubs and environment education etc.): score 1: 	<p>The Njeru Municipal Council Education department in collaboration with Environment department issued guidelines on environmental management as was evidenced by the school tree planting report of 18/06/18 by the Senior Environment officer,</p>	<p>1</p>

<p>LG Education department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that all school infrastructure projects are screened before approval for construction using the checklist for screening of projects in the budget guidelines and where risks are identified, the forms include mitigation actions: Score 1 	<p>No evidence availed.</p>	<p>0</p>
<p>LG Education department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> The environmental officer and community development officer have visited the sites to check whether the mitigation plans are complied with: Score 1 	<p>The environmental officer and community development officer visited the sites and checked whether the mitigation plans are complied as was evidenced by the Project Environment impact mitigation certificate by the Environment officer availed for the projects of : Renovation of a two classroom block and office at Kiyagi Primary School Completion of a five stance latrine at Nyamwezi Primary School; Completion of a three class room block at Nyamwezi Primary School; and Construction of a five stance pit latrine at Njeru Primary School.</p>	<p>1</p>

Summary of requirements	Definition of compliance	Compliance justification	Score
Human resource planning and management			
<p>LG has substantively recruited primary health care workers with a wage bill provision from PHC wage</p> <p>Maximum 8 points for this performance measure</p>	<p>Evidence that LG has filled the structure for primary health care with a wage bill provision from PHC wage for the current FY</p> <ul style="list-style-type: none"> • More than 80% filled: score 8 • 60 – 80% - score 4 • Less than 60% filled: score 0 	<p>There was evidence that Njeru Municipal council filled the structure for health care workers with a wage bill provision from PHC wage for the current FY, as it was noted that wage bill i.e. IPF for the current FY for Njeru Municipal Council catered for 56 primary health care workers out of the 61 health workers reflected in the approved structure, making a staff level of 91% (i.e. 56/61 x 100).</p> <p>Source, from the staff list, approved public health departmental structure and IPF for Njeru municipal council for FY 2018/2019.</p>	8
<p>The LG Health department has submitted a comprehensive recruitment plan for primary health care workers to the HRM department</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that Health department has submitted a comprehensive recruitment plan/request to HRM for the current FY, covering the vacant positions of primary health care workers: score 6</p>	<p>There was evidence that Njeru Municipal council health department submitted a comprehensive recruitment plan/request to HRM for the current FY, covering the vacant positions of primary health care workers as it was noted that a recruitment plan was submitted and received by the office of the the town clerk on the 18th/04/2018. With 4 positions: One health visitor, one laboratory assistant, one nurse and one askari.</p>	6

<p>The LG Health department has conducted performance appraisal for Health Centre IVs and Hospital In-charge and ensured performance appraisals for HC III and II in-charges are conducted</p> <p>Maximum 8 points for this performance measure</p>	<p>Evidence that the all health facilities in-charges have been appraised during the previous FY:</p> <ul style="list-style-type: none"> o 100%: score 8 o 70 – 99%: score 4 o Below 70%: score 0 	<p>The Local Government had appraised 4 (80%) out of the 5 sampled In- charges. The appraised In-charges were of; Kalagala HC II (28th/08/2018), Wakisi HC II (08/08/2018, Buwagajjo HC II (4th/08/2018) and Buwagajjo HC III (04th/08/2018). The In charge not appraised was of Wakisi HC III.</p>	<p>4</p>
<p>The Local Government Health department has deployed health workers across health facilities and in accordance with the staff lists submitted together with the budget in the current FY.</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Health department has deployed health workers in line with the lists submitted with the budget for the current FY, and if not provided justification for deviations: score 4 	<p>There was evidence that Njeru municipal council, health department deployed health workers in line with the lists submitted with the budget for the current FY. as it was noted that there was an updated staff list on deployment available at the office of the municipal health officer and the names of staff and cardreship on the list was as reflected on the list in PBS for FY 2018/2019.</p> <ul style="list-style-type: none"> • The updated staff lists that were available at all the 5 sampled health facilities i.e. Lugazi II HC II, Buwagajjo HC III, Njeru HC III, St. Francis Health Care Services HC III a PNFP facility and Wakisi HC III were also consistent with the PBS List. 	<p>4</p>
<p>Monitoring and Supervision</p>			

<p>The DHO/MHO has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to health facilities</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the DHO/ MHO has communicated all guidelines, policies, circulars issued by the national level in the previous FY to health facilities: score 3 	<p>There was evidence that the municipal health officer communicated all guidelines, policies and circulars issued by the national level in the previous FY, to health facilities, as it was noted that 3 copies of MOH priority guidelines and policies, i.e:</p> <ul style="list-style-type: none"> Policy strategies for improving health services delivery 2016/2021; MOH guidelines for local government planning process for health sector supplement and Guidelines for ministry of health sector grand and budget, were available at MHO's office. Among the 3 priority MOH guidelines and policies, there was also another guideline, for differentiated services delivery models that the MHO disseminated. There was also an acknowledgement list signed by in charges of Buwagajjo HCIII, Buzika HC III, Kalagala HC II, Konko HC II, Lugazi II HC II, NamInya HC II, Njeru HC II, Bugungu HC II, Tongolo HC II, Wakisi HC III, Kiziko HC II and St Francis health care service HC III; acknowledging receipt of differentiated service delivery model, policy strategies for improving health services delivery 2016-2021, MOH guidelines for local government planning process for health sector, and guidelines for MOH sector grant and budget. 	<p>3</p>
<p>The DHO/MHO has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to health facilities</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the DHO/ MHO has held meetings with health facility in-charges and among others explained the guidelines, policies, circulars issued by the national level: score 3 	<p>There was evidence that the municipal health office held meetings with health facility in charges and among others explained guidelines , policies, circulars issued by the national level, as it was noted under Minute 04/02/2018 of MHT meeting held on 21st/02/2018, where all facility in charges attended, the MHO explained and emphasized all the 3 priority guides together with differentiated services delivery models of HIV services in Uganda, where the MHO told members that health workers need to comply with test and treat strategy for HIV for all patients diagnosed HIV positive.</p> <ul style="list-style-type: none"> The 3 priority guidelines emphasized under minute 04/02/118 of MHT meeting, were policy strategies for improving health services delivery, 2016- 2021, MOH guidelines for local government planning process for health sector and MOH sector grant and budget guidelines. 	<p>3</p>

<p>The LG Health Department has effectively provided support supervision to district health services</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that DHT/MHT has supervised 100% of HC IVs and district hospitals (including PNFPs receiving PHC grant) at least once in a quarter: score 3</p>	<p>No HC IV, in Njeru Municipal council, thus no HSD for MHT to supervise.</p>	<p>3</p>
<p>The LG Health Department has effectively provided support supervision to district health services</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that DHT/MHT has ensured that HSD has supervised lower level health facilities within the previous FY:</p> <ul style="list-style-type: none"> • If 100% supervised: score 3 • 80 - 99% of the health facilities: score 2 • 60% - 79% of the health facilities: score 1 • Less than 60% of the health facilities: score 0 	<p>Though there was no HSD to conduct obligatory role of supervising lower level health facilities, adequate supervision was noted to have been conducted to all health facilities in Njeru Municipal Council by MHT as reflected in all the 4 quarterly supervision reports dated: 9th/08/2017; 15th/11/2017; 23rd/02/2018 and 25/05/2018 respectively, where all of the 13 health facilities receiving PHC non wage were supervised on a quarterly basis, reflecting support supervision coverage of 100% to lower level health facilities by MHT.</p>	<p>3</p>

<p>The LG Health department (including HSDs) have discussed the results/reports of the support supervision and monitoring visits, used them to make recommendations for corrective actions and followed up</p> <p>Maximum 10 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that all the 4 quarterly reports have been discussed and used to make recommendations (in each quarter) for corrective actions during the previous FY: score 4 	<p>There was evidence that all the quarterly reports were discussed and used to make recommendations (in each quarter) for corrective actions during the previous FY, as it was noted that, under:</p> <ul style="list-style-type: none"> Minute 06//13/08/17 (Report on general supervision findings and issues affecting health services delivery) of MHT meeting held on 13th/08/2017; Minute 06//13/12/17 of MHT meeting held on 13th/12/2017 (Report on general support supervision findings and issues affecting health services delivery); Minute 06/2/18 (report on general supervision and issues affecting health services delivery) of MHT meeting held on 2nd/04/2018 and Minute 06/30/18 (Report on general supervision and issues affecting health services delivery) held on 30/06/2018 various recommendations and action points were made. 	
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<p>The LG Health department (including HSDs) have discussed the results/reports of the support supervision and monitoring visits, used them to make recommendations for corrective actions and followed up</p> <p>Maximum 10 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the recommendations are followed – up and specific activities undertaken for correction: score 6 	<p>There was evidence that the recommendations following support supervision visits were followed -up and specific activities undertaken for corrections as it was noted under:</p> <ul style="list-style-type: none"> • Minute 06/13/17(Report on general supervision findings and other issues affecting health services delivery) of MHT meeting held on 13/08/ 17. a centrifuge at Buwagajjo HC III was fixed among other recommendations that resulted from support supervision visits; • Minute 06/13/17 (Report on general supervision findings and other issues affecting health services delivery) of MHT held on 13/12/17. St. Francis Health care service HC III started offering expanded programme on immunization as an outreach to communities, among other recommendations following support supervision; • Minute 06/02/18 (Report on general supervision findings and issues affecting health services delivery)of MHT meeting held on 2nd/04/2018, test and treat strategy for HIV care and management was enrolled in all health facilities and implemented, among other recommendations following support supervision and • Minute 06/03/18 (Report on general supervision findings and other issues affecting health services delivery) of MHT meeting held on 30th/06/18 support supervision recommendation followed- up was, transfer of Kyobe Grace, a laboratory technologist from Buwagajjo HC III to Wakisi HC III, due to chronic absenteeism following support supervision findings from previous support supervision visits. 	<p>6</p>
<p>The LG Health department has submitted accurate/ consistent reports/data for health facility lists receiving PHC funding as per formats provided by MoH</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG has submitted accurate/consistent data regarding: <ul style="list-style-type: none"> o List of health facilities receiving PHC funding, which are consistent with both HMIS reports and PBS: score 10 	<p>There was evidence that the municipal council submitted accurate/consistent data, as there was a copy of the list of health facilities at the MHOs office that were consistently and accurately submitting HMIS to MHO/MOH and these were the same as those reflected in PBS for the current FY for Njeru municipality. The list o of the health facilities that were submitting HIMS data to MHO included: Buwagajjo HC III; Buzika HC III; Kalagala HC II; Konko HC III; Lugazi II HC II; Naminya HC II; Njeru HC III; Kabizzi HC II; Bugungo HC II; Tongolo HC II; Wakisi HC III; St Francis Health Care Services HC III and Bukaya HC II.</p>	<p>10</p>

Governance, oversight, transparency and accountability			
<p>The LG committee responsible for health met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG committee responsible for health met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports etc. during the previous FY: score 2 	<p>The LG committee responsible for health met and discussed service delivery issues including supervision reports. This was evidenced by the sector committee meeting minutes dated 3/05/2017 under minute under min.NJ.MC/SOCSERVS/4/3/5/2017: Presentation and discussion of the laid budget FY2017/2018; and committee meeting held on 3/05/2017 under minute under min.No.4/20/09/2017/NMC/S.S/1 of FY2017/2018: Presentation and Review of performance reports for First quarter 2017/2018 and the general challenge in health services provision. Item (vii) of the same minute discussed the rampant absenteeism of staff at health centers and the need for staff supervision.</p>	2
<p>The LG committee responsible for health met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the health sector committee has presented issues that require approval to Council: score 2 	<p>The health sector committee presented issues that require approval to Council. This was confirmed by Minutes of Council meeting dated 14/02/2018: min.No.FC/NJMC/5/14/02/2018: Motion seeking approval of annual development plans and procurement plans; and min.No.6/01/02/2018/EXECNo.8/NMC: Discussion of FY 2018/2019 development plans within the five year development plan together with the FY2018/2019 work plans.</p>	2
<p>The Health Unit Management Committees and Hospital Board are operational/functioning</p> <p>Maximum 6 points</p>	<p>Evidence that health facilities and Hospitals have functional HUMCs/Boards (established, meetings held and discussions of budget and resource issues):</p> <ul style="list-style-type: none"> If 100% of randomly sampled facilities: score 6 If 80-99 %: score 4 If 70-79: %: score 2 If less than 70%: 	<p>There was evidence that health facilities had functional HUMC (established, meetings held and budget and resource issues issued as reflected below:</p> <p>Buwagajjo HC III, HUMC was established and met 4 times in the previous FY:</p> <ul style="list-style-type: none"> Quarter 1, HUMC meeting was held on 14th/09/2017; Quarter 2, HUMC meeting was held on 20th/12/2017; Quarter 3, HUMC meeting was held on 7th/2/2018 and Quarter 4 HUMC meeting was held on 17th/05/2018. <p>This accounted for 100% of quarterly HUMC meetings held in the previous FY.</p>	6

score 0

Lugazi II HC II:

- Quarter 1, HUMC meeting was held on 18th/09/2017;
- Quarter 2, HUMC meeting was held on 18/12/2017;
- Quarter 3, HUMC meet was held on 23rd/2/2018 and
- Quarter 4, HUMC meeting was held on 25th/06/2018.

This accounted for 100% of mandatory HUMC meetings held in the previous FY.

Njeru HC III:

- Quarter 1, HUMC meetings was held on 02/08/2018;
- Quarter 2, HUMC meetings was held on 6t/12/2017;
- Quarter 3, HUMC meeting was held on 20th/02/2018 and
- Quarter 4, HUMC meeting was held on 19th/06/2018.

This accounted for 100% of mandatory HUMC quarterly meetings held in the previous FY.

St. Francis Health Care Services HC III:

- Quarter1, HUMC meeting was held on 12/07/2017;
- Quarter 2, HUMC meeting was held on 15th/11/2017;
- Quarter 3, HUMC meeting was held on 10/02/2018 and
- Quarter 4, HUMC meeting was held on 20th/07/2018.

This accounted for 100% of mandatory HUMC quarterly meeting held in the previous FY.and

Wakisi HC III:

- Quarter 1, HUMC meeting was held on 15th/09/2017;
- Quarter 2, HUMC meeting was held on 20th/12/2017;
- Quarter 3, HUMC meeting was held on 21st/2/2018 and
- Quarter 4, HUMC meeting was held on 22nd 06/2018.

		This accounted for 100% of mandatory quarterly HUMC meetings held in the previous financial year.	
<p>The LG has publicised all health facilities receiving PHC non-wage recurrent grants</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG has publicised all health facilities receiving PHC non-wage recurrent grants e.g. through posting on public notice boards: score 4 	<p>There was evidence that Njeru Municipal Council published all health facilities receiving PHC non wage recurrent grants, as it was noted that 4 lists of releases to health facilities with PHC non wage figures were displayed on the notice board covering 1st, 2nd, 3rd and 4th quarters of 2017/17 (The lists were not dated).</p>	4
Procurement and contract management			
<p>The LG Health department has submitted input to procurement plan and requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the sector has submitted input to procurement plan to PDU that cover all investment items in the approved Sector annual work plan and budget on time by April 30 for the current FY: score 2 	<p>There was no evidence that the sector submitted input to procurement plan to PDU that covered all the investment items in the approved annual work plan and budget on time by April 30th for the current financial year, as there was no procurement plan available.</p>	0
<p>The LG Health department has submitted input to procurement plan and requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that LG Health department submitted procurement request form (Form PP5) to the PDU by 1st Quarter of the current FY: score 2. 	<p>There was no evidence that the Municipal health department submitted procurement request form (Form PP1) to the PDU, as there were no PP1 forms available.</p>	0

<p>The LG Health department has certified and initiated payment for supplies on time</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the DHO/ MHO (as per contract) certified and recommended suppliers timely for payment: score 4. 	<p>The LG Health department recommended suppliers for payment in time, for example:</p> <p>-A request from Mukasa Yusuf health assistant of UGX 2,030,000 for training healthy center 2 on disease surveillance submitted on 23/5/2018 was recommended by Principle Health Officer (PHO) for payment on 29/5/2018 (6 days);</p> <p>-A request from Mukasa Yusuf health assistant of UGX 1,692,000 for training environmental staff and health center 3, submitted on 21/8/2017 was recommended by the PHO for payment on 21/8/2017 (1 day); and</p> <p>- A request from Mukasa yusuf of UGX 2,000,000 for support supervision and monitoring of lower health facilities, submitted on 23/2/2018 was recommended by the PHO for payment on 27/2/2018.</p>	<p>4</p>
<p>Financial management and reporting</p>			
<p>The LG Health department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the depart- ment submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 4 	<p>The health department submitted to the planner the annual and four quarterly performance reports for the previous FY for consolidation as follows: Quarter 1 on 15/12/2017, Quarter 2 on 15/02/2018, Quarter 3 on 07/06/2018; and Quarter 4 on 05/08/2018.</p> <p>From the evidence availed, Quarter 4 report was submitted late, beyond the 15th July deadline.</p>	<p>0</p>

<p>LG Health department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year</p> <ul style="list-style-type: none"> • If sector has no audit query: Score 4 • If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: Score 2 points • If all queries are not responded to Score 0 	<p>The Health department had no audit issues during the year 2017/18.</p>	<p>4</p>
<p>Social and environmental safeguards</p>			

<p>Compliance with gender composition of HUMC and promotion of gender sensitive sanitation in health facilities.</p> <p>Maximum 4 points</p>	<ul style="list-style-type: none"> Evidence that Health Unit Management Committee (HUMC) meet the gender composition as per guidelines (i.e. minimum 30 % women: score 2 	<p>There was evidence that Health Unit Management Committee (HUMC) met the gender composition requirement of 30% as reflected below;</p> <ul style="list-style-type: none"> Buwagajjo HC III, gender composition was at 30%, as there were 2 females out of the 9 HUMC members; Lugazi II HC II, gender composition was at 40%, as there were 2 females out of the 5 HUMC members; St. Francis Health care services HC II, gender composition was at 30%, as there were 3 females out of the 10 HUMC members; Njeru HC III, gender composition was at 50%, as there were 3 females out of the 6 HUMC members and <p>Wakisi HC III, gender composition was at 60% as there were 3 females out of the 5 HUMC.</p>	<p>2</p>
<p>Compliance with gender composition of HUMC and promotion of gender sensitive sanitation in health facilities.</p> <p>Maximum 4 points</p>	<ul style="list-style-type: none"> Evidence that the LG has issued guidelines on how to manage sanitation in health facilities including separating facilities for men and women: score 2. 	<p>There was evidence that Njeru Municipal Council issued guidelines on how to manage sanitation in health facilities including separating facilities for men and women, as it was noted that there was an acknowledgment list regarding issuance of sanitation guidelines dated 19th of March 2018 signed by all in charges of health facilities.</p> <ul style="list-style-type: none"> Sanitation guidelines were also available in all of the 5 health facilities visited i.e. Buwagajjo HC III, Lugazi II HC II, Njeru HC III, St. Francis Health care services HC II and Wakisi HC III, Also sanitary facilities for all of the health facilities visited were labeled for men and women to segregate either sex. 	<p>2</p>

<p>LG Health department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that all health facility infrastructure projects are screened before approval for construction using the checklist for screening of projects in the budget guidelines and where risks are identified, the forms include mitigation actions: Score 2 	<p>There was evidence that all health facility infrastructure projects were screened before approval for construction, as it was noted that there was Environment and Social screening form(ESSF) that was used for screening of proposed construction of a water born toilet at Namwezi Health Center II, where various mitigation measures were put in place. the document was dated 6/11/2017.</p>	<p>2</p>
<p>LG Health department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> The environmental officer and community development officer have visited the sites to checked whether the mitigation plans are complied with: Score 2 	<p>There was evidence that Environmental Officer and Community Development Officer visited the sites and checked whether the mitigation plans were complied with, as there was a monitoring report available with mitigation matrix showing compliance with mitigation measures during construction of a water born toilet at Nyamwezi HC II. This document was by Busiku John (Senior Environmental Officer) though it was not dated,</p>	<p>2</p>
<p>The LG Health department has issued guidelines on medical waste management</p> <p>Maximum 4 points</p>	<ul style="list-style-type: none"> Evidence that the LG has is- sued guidelines on medical waste management, including guidelines (e.g. sanitation charts, posters, etc.) for construction of facilities for medical waste disposal2: score 4. 	<p>There was evidence that Njeru Municipal Council issued guidelines on Medical waste management, as it was noted that medical waste guidelines and infectious medical waste segregation charts were available in all health facilities visited i.e.Buwagajjo HC III, Lugazi II HC II, Njeru HC III, St. Francis health care services HC II and Wakisi HC III.</p> <ul style="list-style-type: none"> There was also an acknowledgement list signed by all in charges dated 19th March 2018 regarding acknowledgement of receipt of waste management guidelines. 	<p>4</p>

Summary of requirements	Definition of compliance	Compliance justification	Score
Planning, budgeting and execution			
<p>The DWO has targeted allocations to sub-counties with safe water coverage below the district average.</p> <p>Maximum score 10 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the district Water department has targeted sub-counties with safe water coverage below the district average in the budget for the current FY: <ul style="list-style-type: none"> o If 100 % of the budget allocation for the current FY is allocated to S/Cs below average coverage: score 10 o If 80-99%: Score 7 o If 60-79: Score 4 o If below 60 %: Score 0 	Not Applicable, Municipal water is under NWSC".	0
<p>The district Water department has implemented budgeted water projects in the targeted sub-counties (i.e. sub-counties with safe water coverage below the district average)</p> <p>Maximum 15 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the district Water department has implemented budgeted water projects in the targeted sub-counties with safe water coverage below the district average in the previous FY. <ul style="list-style-type: none"> o If 100 % of the water projects are implemented in the targeted S/Cs: <p>Score 15</p> o If 80-99%: Score 10 o If 60-79: Score 5 o If below 60 %: Score 0 	Not Applicable, Municipal water is under NWSC".	0
Monitoring and Supervision			

<p>The district Water department carries out monthly monitoring of project investments in the sector</p> <p>Maximum 15 points for this performance measure</p>	<p>Evidence that the district Water department has monitored each of WSS facilities at least annually.</p> <ul style="list-style-type: none"> • If more than 95% of the WSS facilities monitored: score 15 • 80% - 95% of the WSS facilities - monitored: score 10 • 70 - 79%: score 7 • 60% - 69% monitored: score 5 • 50% - 59%: score 3 • Less than 50% of WSS facilities monitored: score 0 	<p>Not Applicable, Municipal water is under NWSC".</p>	<p>0</p>
<p>The district Water department has submitted accurate/consistent reports/ data lists of water facilities as per formats provided by MoWE</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the district has submitted accurate/consistent data for the current FY: Score 5 • List of water facility which are consistent in both sector MIS reports and PBS: score 5 	<p>Not Applicable, Municipal water is under NWSC".</p>	<p>0</p>
<p>The district Water department has submitted accurate/consistent reports/ data lists of water facilities as per formats provided by MoWE</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> • List of water facility which are consistent in both sector MIS reports and PBS: score 5 	<p>Not Applicable, Municipal water is under NWSC".</p>	<p>0</p>
<p>Procurement and contract management</p>			

<p>The district Water department has submitted input for district's procurement plan, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has submitted input for the district procurement plan to PDU that cover all investment items in the approved Sector annual work plan and budget on time (by April 30): score 4</p>	<p>Not Applicable, Municipal water is under NWSC".</p>	<p>0</p>
<p>The district has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> If the contract manager prepared a contract management plan and conducted monthly site visits for the different WSS infrastructure projects as per the contract management plan: score 2 	<p>Not Applicable, Municipal water is under NWSC".</p>	<p>0</p>
<p>The district has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> If water and sanitation facilities constructed as per design(s): score 2 	<p>Not Applicable, Municipal water is under NWSC".</p>	<p>0</p>
<p>The district has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> If contractor handed over all completed WSS facilities: score 2 	<p>Not Applicable, Municipal water is under NWSC".</p>	<p>0</p>

<p>The district has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> If DWO appropriately certified all WSS projects and prepared and filed completion reports: score 2 	<p>Not Applicable, Municipal water is under NWSC".</p>	<p>0</p>
<p>The district Water department has certified and initiated payment for works and supplies on time</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the DWOs timely (as per contract) certified and recommended suppliers for payment: score 3 points 	<p>Not Applicable to this LG, Municipal water was under National Water and Sewerage Corporation.</p>	<p>0</p>
<p>Financial management and reporting</p>			
<p>The district Water department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 5 	<p>Not applicable. Water is under NWSC and therefore not assessed!</p>	<p>0</p>
<p>The District Water Department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year <ul style="list-style-type: none"> If sector has no audit query score 5 If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 3 If queries are not responded to score 0 	<p>Not Applicable to this LG, Municipal water was under National Water and Sewerage Corporation.</p>	<p>0</p>
<p>Governance, oversight, transparency and accountability</p>			

<p>The district committee responsible for water met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the council committee responsible for water met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports and submissions from the District Water and Sanitation Coordination Committee (DWSCC) etc. during the previous FY: score 3 	<p>Not applicable. Water is under NWSC and therefore not assessed!</p>	<p>0</p>
<p>The district committee responsible for water met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the water sector committee has presented issues that require approval to Council: score 3 	<p>Not applicable. Water is under NWSC and therefore not assessed!</p>	<p>0</p>
<p>The district Water department has shared information widely to the public to enhance transparency</p> <p>Maximum 6 points for this performance measure</p>	<ul style="list-style-type: none"> The AWP, budget and the Water Development grant releases and expenditures have been displayed on the district notice boards as per the PPDA Act and discussed at advocacy meetings: score 2. 	<p>Not Applicable, Municipal water is under NWSC”.</p>	<p>0</p>
<p>The district Water department has shared information widely to the public to enhance transparency</p> <p>Maximum 6 points for this performance measure</p>	<ul style="list-style-type: none"> All WSS projects are clearly labelled indicating the name of the project, date of construction, the contractor and source of funding: score 2 	<p>Not Applicable, Municipal water is under NWSC”.</p>	<p>0</p>

<p>The district Water department has shared information widely to the public to enhance transparency</p> <p>Maximum 6 points for this performance measure</p>	<ul style="list-style-type: none"> Information on tenders and contract awards (indicating contractor name /contract and contract sum) displayed on the District notice boards: score 2 	<p>Not Applicable, Municipal water is under NWSC".</p>	<p>0</p>
<p>Participation of communities in WSS programmes</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> If communities apply for water/ public sanitation facilities as per the sector critical requirements (including community contributions) for the current FY: score 1 	<p>Not Applicable, Municipal water is under NWSC".</p>	<p>0</p>
<p>Participation of communities in WSS programmes</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> Water and Sanitation Committees that are functioning evidenced by either: i) collection of O&M funds, ii(carrying out preventive maintenance and minor repairs, iii) facility fenced/protected, or iv) they an M&E plan for the previous FY: score 2 <p>Note: One of parameters above is sufficient for the score.</p>	<p>Not Applicable, Municipal water is under NWSC".</p>	<p>0</p>
<p>Social and environmental safeguards</p>			
<p>The LG Water department has devised strategies for environmental conservation and management</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that environmental screening (as per templates) for all projects and EIAs (where required) conducted for all WSS projects and reports are in place: score 2 	<p>Not Applicable, Municipal water is under NWSC".</p>	<p>0</p>

<p>The LG Water department has devised strategies for environmental conservation and management</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that there has been follow up support provided in case of unacceptable environmental concerns in the past FY: score 1 	<p>Not Applicable, Municipal water is under NWSC".</p>	<p>0</p>
<p>The LG Water department has devised strategies for environmental conservation and management</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that construction and supervision contracts have clause on environmental protection: score 1 	<p>Not Applicable, Municipal water is under NWSC".</p>	<p>0</p>
<p>The district Water department has promoted gender equity in WSC composition.</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> If at least 50% WSCs are women and at least one occupying a key position (chairperson, secretary or Treasurer) as per the sector critical requirements: score 3 	<p>Not Applicable, Municipal water is under NWSC".</p>	<p>0</p>
<p>Gender and special needs-sensitive sanitation facilities in public places/ RGCs provided by the Water Department.</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> If public sanitation facilities have adequate access and separate stances for men, women and PWDs: score 3 	<p>Not Applicable, Municipal water and sanitation is under NWSC".</p>	<p>0</p>